

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, Iowa 52405
October 2020

BID REQUEST – Musical Instruments

The Purchasing Office of the Cedar Rapids Community School District request bids on the attached listed items. All prices are to be bid F.O.B. 2500 Edgewood Rd NW, Cedar Rapids, Iowa 52405. Do not include Federal or State Tax in prices submitted.

The Purchasing Office and/or Board of Directors reserve the right to reject any and all bids or any part thereof, and to waive informalities and to enter into such contract or contracts as shall be deemed in the best interest of the Cedar Rapids Community School District, in the County of Linn, State of Iowa.

Bids are due in the Purchasing Office, 2500 Edgewood Rd NW, Cedar Rapids, Iowa (52405) not later than **Tuesday, November 10, 2020 at 10:00a.m. CST.**

EMAIL: Marked “**Bid - Instruments**” in the subject line of the message and emailed to:

bids@crschools.us 10 MB maximum size

OR

FAX to: Marked “**Bid - Instruments**” on the cover sheet of the fax document To: 319-558-2327

OR

Mail to: ATTN: Bid – Instruments,
Purchasing Department
Cedar Rapids Community School District
2500 Edgewood Rd NW
Cedar Rapids, IA 52405

We are not responsible for late bids due to machine or server malfunctioning or other technical timeline items. Please plan accordingly.

Questions regarding this bid are to be directed to:

Tom Day, Manager of Purchasing

Phone: (319) 558-2321 or (319) 558-1249 direct Email: tday@cr.k12.ia.us

GENERAL CONDITIONS

1. **Items are to be new and ready for student use – except where noted.**
2. Shipping is to be included in each item.
3. Where noted, when an accepted equal is listed, trade name listed indicates quality desired and in no way intends to discriminate against any manufacturer.
4. If used instruments are offered, copy the bid response form and fill in information as requested. Clearly indicate this as an alternate offered.
5. Return one copy of each page showing bid items, giving unit price and total price as requested. **Bids must be on our forms.**
6. **It is anticipated that bids will be awarded by December 15, 2020.**
7. Delivery is required on the bid form. Delivery time will be taken into consideration when awarding bids.
8. Bids will be awarded by each item separately.
9. Payment to be made twice monthly. Payment release is after the Board approval, as per Code of Iowa requirements.

Any company that desires not to bid at this time and wishes to remain on the School District mailing list should notify the Manager of Purchasing to that effect. Otherwise, any company not submitting a bid may be removed from the mailing list for types of items listed in this bid.

BID SOLICITATION

Printed: 10/27/2020



Cedar Rapids Community School District
 Purchasing Department
 2500 Edgewood Rd NW
 Cedar Rapids, IA 52405

<p>BID OPENING DATE AND TIME: 11/10/2020 10:00:00 AM</p> <p>BID NUMBER: 00001443</p>
<p>BUYER: Kathy Kinley</p> <p>PHONE NUMBER: (319) 558-2321</p> <p>DELIVERY REQUIRED:</p>

V E N D O R	
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S H I P T O	Cedar Rapids Community School District Central Receiving 2500 Edgewood Rd NW Cedar Rapids, IA 52405
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Item	Class-Item	Quantity	UOM	Unit Price	Total
1	Alto Saxophone, Accent AS712L with mouthpiece, ligature, mouthpiece cover, & case * Deliver: _____ days	4	EA	_____	_____
2	Alto Saxophone Reeds 2.5, Vandoren, 10-Pack * Deliver: _____ days	2	EA	_____	_____
3	Amp for Drum Kit, Roland KC60 * Deliver: _____ days	1	EA	_____	_____
4	Baritone, Accent EU580L with mouthpiece & case * Deliver: _____ days	1	EA	_____	_____
5	Baritone, Yamaha (Silver) YBH-301MS, marching baritone, used NO SUBSTITUTIONS * Deliver: _____ days	2	EA	_____	_____
6	Baritone Saxophone Mouthpiece, Yamaha BS-5C * Deliver: _____ days	2	EA	_____	_____
7	Bass, Schultz Strings Performer Series SSPS103BA, 3/4 size, fully hand carved, aged tone wood, ebony fittings, D'Addario strings, adjustable bridge * Deliver: _____ days	2	EA	_____	_____
8	Bass, Schultz Strings SSPS102BA with German & French Carbon Composite bow, Helicore strings, adjustable height bridge and thick padded case * Deliver: _____ days	2	EA	_____	_____
9	Bass Amp, Fender Rumble 500 * Deliver: _____ days	1	EA	_____	_____

10	Bass Bow 1/2 size Schultz Strings SSPS 101 Carbon Composite Bow * Deliver: _____ days	2	EA	_____	_____
11	Bass Bow, 3/4 size Schultz Strings SSPS 101 Carbon Composite Bow * Deliver: _____ days	1	EA	_____	_____
12	Bass Clarinet, Accent BC531E with mouthpiece and case (#402030) * Deliver: _____ days	1	EA	_____	_____
13	Bass Clarinet Mouthpiece, Yamaha BC-4C * Deliver: _____ days	2	EA	_____	_____
14	Bass Drum Mallet, Staccato Vic Firth TG08 * Deliver: _____ days	1	EA	_____	_____
15	Bass Drum Matt, General Vic Firth Soundpower BD1 * Deliver: _____ days	1	EA	_____	_____
16	Bass Drum Mallet, Rollers Vic Firth TG04 * Deliver: _____ days	1	EA	_____	_____
17	Bass Rosin, Kolstien KR-0138 * Deliver: _____ days	11	EA	_____	_____
18	Castanets, Grover GWN-CM * Grover preferred or an accepted equal * Model: _____ * Mfg: _____ * Deliver: _____ days	1	EA	_____	_____
19	Cello Bows, 1/2 size Schultz SSPS101, refurbished carbon composite bow * Deliver: _____ days	4	EA	_____	_____
20	Cello Bows, 3/4 size Schultz SSPS101 carbon composite bow * Deliver: _____ days	7	EA	_____	_____
21	Cello Bows, 4/4 size, Schultz SSPS101 refurbished carbon composite bow * Deliver: _____ days	2	EA	_____	_____
22	Cello, 3/4 size, Schultz Strings Performer series SSPS100CL Outfit with perfection pegs * Deliver: _____ days	2	EA	_____	_____
23	Clarinet, Buffet Premium, No Accent * Deliver: _____ days	1	EA	_____	_____

24	Clarinet, Accent CL512P with mouthpiece, ligature case & mouthpiece cover * Deliver: _____ days	7	EA	_____	_____
25	Clarinet Case, Accent * Deliver: _____ days	10	EA	_____	_____
26	Clarinet Reeds 2.5, Vandoren Bb, 10-Pack * Deliver: _____ days	2	EA	_____	_____
27	Drum Heads, Evans 14" Evans System Blue Marching Head EVA-SB14MSB * Deliver: _____ days	5	EA	_____	_____
28	Drum Set Throne, Pearl D1000N * Pearl preferred or an accepted equal * Model: _____ * Mfg: _____ * Deliver: _____ days	1	EA	_____	_____
29	Drum Set, Stage Custom Yamaha SBPOF56WRB, 5-piece set, assembled & tuned * Deliver: _____ days	1	EA	_____	_____
30	Electric Drum Kit, Alesis Command Mesh, 8-piece kit, 3-sided chrome rack, all mesh pads * Deliver: _____ days	1	EA	_____	_____
31	Flute, Trevor James CV-HROE, silver head joint, offset B key and a split "E" mechanism * Deliver: _____ days	1	EA	_____	_____
32	Flute, Trevor James 10X with case and cleaning rod * Deliver: _____ days	3	EA	_____	_____
33	Flute Case, Accent zipper case * Deliver: _____ days	6	EA	_____	_____
34	French Horn, Accent HN711L with mouthpiece and case * Deliver: _____ days	1	EA	_____	_____
35	French Horn, Yamaha YFH-567, double horn with case & mouthpiece * Deliver: _____ days	1	EA	_____	_____
36	HEPA Air Purifier, Medify MA-112 V2.0 Super CADR 950 H13 True HEPA Air Purifier * Deliver: _____ days	4	EA	_____	_____
37	Keyboard, Casio CGP-700 * Deliver: _____ days	1	EA	_____	_____

38	Keyboard Case, Gator GK-88SLIM * Deliver: _____ days	1	EA	_____	_____
39	Marimba Mallets, Jazz, Mike Balter Pro Vibe Birch Handle 25B * Deliver: _____ days	1	EA	_____	_____
40	Marimba Mallets, Medium Mike Balter BASICS II BB22 * Deliver: _____ days	1	EA	_____	_____
41	Marimba Mallets, Medium-Hard Mike Balter Pro Vibe Handle 22B * Deliver: _____ days	2	EA	_____	_____
42	Marimba Mallets, Soft Mike Balter Pro Vibe Birch Handle 24B * Deliver: _____ days	2	EA	_____	_____
43	Microphone Shock Mount, On-Stage MY410 * Deliver: _____ days	10	EA	_____	_____
44	Microphone Stand, On-Stage MSS9409 9"-13" stand shaft with M20 threading * Deliver: _____ days	10	EA	_____	_____
45	Microphone Wind Screen, On-Stage ASWS40B * Deliver: _____ days	10	EA	_____	_____
46	Microphone Condenser Shure SM137-LC only * Deliver: _____ days	10	EA	_____	_____
47	Oboe, Accent OB590G, student oboe with case * Deliver: _____ days	1	EA	_____	_____
48	Percussion Trap Table, Latin Percussion LPA521 Aspire * Deliver: _____ days	2	EA	_____	_____
49	Piano, Electric Yamaha CLP-645 Clavinova with dolly installation & delivery * Deliver: _____ days	1	EA	_____	_____
50	Pipe Clamp with adjustable jaw, Pearl PCX100, fits Adams Field Frames * Deliver: _____ days	10	EA	_____	_____
51	Shoulder Rest - Violin/Viola, Everest (1/10-4/4, 14") * Deliver: _____ days	20	EA	_____	_____
52	Speaker for keyboard, Roland KC400 * Deliver: _____ days	1	EA	_____	_____

53	Stage Snake, Pro Co SMA2404FBX-100, 100 feet long cable * Deliver: _____ days	1	EA	_____	_____
54	Tenor Saxophone, Accent TS712L with mouthpiece, ligature, & case * Deliver: _____ days	1	EA	_____	_____
55	Tenor Saxophone Mouthpiece, Fobes Debut * Deliver: _____ days	2	EA	_____	_____
56	Timpani Mallets, Vic Firth American Custom T1 General * Deliver: _____ days	4	EA	_____	_____
57	Triangle, Treeworks TRE-HS06 * Deliver: _____ days	1	EA	_____	_____
58	Triangle, Sabian 61134-6B8 * Sabian preferred or an accepted equal * Model: _____ * Mfg: _____ * Deliver: _____ days	2	EA	_____	_____
59	Triangle Beater, Grover TB-S Standard Alloy Set of 6 with case * Grover preferred or an accepted equal * Model: _____ * Mfg: _____ * Deliver: _____ days	1	EA	_____	_____
60	Triangle Clip, Grover PTC Clip * Grover preferred or an accepted equal * Model: _____ * Mfg: _____ * Deliver: _____ days	2	EA	_____	_____
61	Triangle Clip, Patterson 259275 * Deliver: _____ days	1	EA	_____	_____
62	Trombone, Accent TB512L, with mouthpiece & case * Deliver: _____ days	4	EA	_____	_____
63	Trumpet, Accent TR514L, with mouthpiece & case * Deliver: _____ days	2	EA	_____	_____
64	Trumpet, Prelude - Conn TR711 * Deliver: _____ days	1	EA	_____	_____
65	Trumpet Mouthpiece, Bach Standard Series 7C (Silver) * Deliver: _____ days	8	EA	_____	_____

66	Trumpet Valve Oil, Al Cass Fast Valve Oil * Al Cass preferred or an accepted equal * Model: _____ * Mfg: _____ * Deliver: _____ days	1	EA	_____	_____
67	Tuba Case, MTS 1203V * Deliver: _____ days	1	EA	_____	_____
68	Vibraphone Mallets, Balter B23R Medium Rattan vibe mallets (pairs) * Deliver: _____ days	2	PR	_____	_____
69	Vibraphone with Field Frame, Adams CSF30 Used Demo available * Deliver: _____ days	1	EA	_____	_____
70	Viola Bows, 13" Schultz SSPS101 refurbished carbon composite * Deliver: _____ days	3	EA	_____	_____
71	Viola Bows, 14" Schultz SSPS101 refurbished carbon composite * Deliver: _____ days	2	EA	_____	_____
72	Viola Strings, 14" Helicore Set of 10 * Deliver: _____ days	1	EA	_____	_____
73	Viola, 14" Schultz Strings Performer Series SSPS102, full outfit * Deliver: _____ days	1	EA	_____	_____
74	Viola, 15.5" Schultz SSPS102 Outfit with dart shaped wood shell case * Deliver: _____ days	1	EA	_____	_____
75	Violin Bow, 4/4 size Schultz Strings SSPS101 carbon composite * Deliver: _____ days	8	EA	_____	_____
76	Violin Bows, K Holtz 10 * K Holtz 10 preferred or an accepted equal * Model: _____ * Mfg: _____ * Deliver: _____ days	4	EA	_____	_____
77	Violin Bows, 3/4 size Schultz SSPS101, refurbished carbon composite * Deliver: _____ days	3	EA	_____	_____
78	Violin Bows, 4/4 size Schultz SSPS101, refurbished carbon composite * Deliver: _____ days	6	EA	_____	_____
79	Violin Case, 3/4 size Schultz SSPS102VN, dart wood shell * Deliver: _____ days	1	EA	_____	_____

80	Violin Cases, 4/4 size Schultz SSPS102VN, dart wood shell * Deliver: _____ days	15	EA	_____	_____
81	Violin String Sets, Helicore full set (one E, one A, one D, one G string in each full set) * Deliver: _____ days	2	SET	_____	_____
82	Violin, 3/4 size Schultz Strings Performer Series SSPS102, full outfit * Deliver: _____ days	5	EA	_____	_____
83	Violin, 4/4 size Schultz Strings Performer Series SSPS102, full outfit with dart shaped wood shell case * Deliver: _____ days	4	EA	_____	_____
84	Xylophone, Adams XSKV35 Soloist Synthetic * Adams XSKV35 preferred or an accepted equal * Model: _____ * Mfg: _____ * Deliver: _____ days	1	EA	_____	_____
				TOTAL:	_____
NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS ON REVERSE SIDE OF THIS FORM.					

WE AGREE TO FURNISH ANY OR ALL OF THE ITEMS QUOTED AT THE PRICES SHOWN.
QUOTE MUST BE HELD FIRM FOR PERIOD OF 60 DAYS.

TERM OF PAYMENT: _____
DELIVERY: N _____
TELEPHONE NUMBER: _____
FAX NUMBER: _____

COMPANY: _____
SIGNATURE: _____
NAME AND TITLE: _____

TERMS AND CONDITIONS

1. Acceptance

This Purchase Order is subject to the following terms and conditions and no others unless there is written consent of both parties.

2. Laws

The laws of the State of Iowa shall apply in all disputes.

3. Shipping and Packaging

All material is subject to inspection by the Cedar Rapids Community School District (hereinafter called CRCSD). Each shipment must be accompanied by a packing slip showing our Purchase Order number, item number, part number, waybill number, quantity shipped, number of pkgs. in shipment, net weight, and the number of pieces per pound if weight counted. The CRCSD Purchase Order number must be placed on all shipping containers and be easily and clearly read. Invoices covering the shipment must contain this same information.

4. Modifications and Changes

CRCSD reserves the right, by written notice issued hereunder, to make changes in the drawings, design or specifications, method of shipment of packing, and in the dates and places for delivery, as specified in the schedule set forth on the face hereof, except that no change shall accelerate the rate of delivery hereunder without Seller's consent. No changes may be made in this order without written authorization of Purchasing.

5. Quality

Seller expressly warrants that all the articles, material and work covered by this order will conform to the specifications, drawings, samples or other description furnished by CRCSD, and will be of good material and workmanship, and free from defects, and if the articles are not ordered to the CRCSD specifications Seller further warrants that they will be merchantable and fit and sufficient for the purpose intended.

6. Defective Goods

If any of the goods fail to meet the warranties contained in paragraph 3, Seller upon notice from CRCSD shall promptly correct or replace the same at Seller's expense. If Seller shall fail to do so, CRCSD may cancel this order as to all such goods, and in addition, may cancel the then remaining balance of this order. After notice to Seller, all such goods will be held at Seller's risk. CRCSD may, and at the Seller's direction shall, return such goods to Seller at Seller's risk, and all transportation charges, both to and from the original destination, shall be paid by the Seller. Any payment for such goods shall be refunded by Seller unless Seller promptly corrects or replaces the same at its expense.

7. Packing

No charges will be allowed for packing, boxing, or crating. Prices must include all delivery charges and all such charges must be prepaid. Damaged materials will not be accepted.

8. Excess Goods

Except for customary quantity variations recognized by trade practice, goods in excess of those specified will not be accepted, and such goods will be held at Seller's risk. CRCSD may, and at Seller's direction shall, return such goods at Seller's risk, and all transportation charges, both to and from the original destination, shall be paid by the Seller.

9. Patent, Trademark and Copyright Indemnity

By acceptance of this order and in consideration hereof, the Seller agrees to indemnify and save harmless CRCSD and its customers against all losses, liabilities, damages and expenses which they may sustain due to the infringement of any patent, trademark or copyright resulting from the purchase, use or sale of the items to be delivered there under, or arising out of, or in connection with, the defense of any such claim of infringement.

10. Prices

Goods on this order must not be invoiced at a higher price than shown without written consent. If price is omitted on the order, it is agreed that your price will be the lowest prevailing market price to educational institutions. Seller will give CRCSD the benefit of any price decline at the actual time of shipment. All prices must be FOB destination. The Seller is to prepay shipping charges and add to invoice and attached to the invoice the original receipted freight bill. No deliveries will be accepted COD and/or freight collect.

11. Taxes

The CRCSD is exempt from Federal Excise Taxes, Transportation Taxes and Iowa Sales and Use Taxes. Do not include taxes when submitting invoices. Exemption certificate will be furnished upon request.

12. Assignment

Neither party shall assign or transfer this order or any interest therein or monies payable there under without the written consent of the other party, and any assignment made without such consent shall be null and void, except that CRCSD may assign this order and its interest therein without the consent of the Seller.

13. Hazardous Materials

a. A Materials Safety Data Sheet shall be provided with any product of hazardous nature as defined by Federal Law (29 CFR 1910-1200) and the Iowa Right to Know Act (Chapter 455D – Iowa Code)

b. All contractors contracted by CRCSD shall remove all chemicals or their remnants from our premises at the completion of the contract. (Hazardous substance information is available in each building)

14. Deliveries

All deliveries must be made to the District Warehouse, 2500 Edgewood Rd NW, Cedar Rapids, Iowa 52405 unless otherwise specified on face hereof. Seller agrees to deliver the items, in the quantities, within the time, in accordance with specifications (and approved sample if furnished), and at the prices specified on the face hereof, any failure of which shall entitle CRCSD, in addition to any other rights and remedies, to cancel this order and be relieved of all liability for any undelivered portion. A waiver of CRCSD right to cancel, by acceptance of any items after delivery date, or otherwise, shall not constitute a waiver of such right as to future deliveries. Seller, shall not, however, be liable to CRCSD for loss or damage sustained by it on account of delays due to causes beyond Seller's control and without its fault or negligence, provided Seller shall, with reasonable promptness after it appears a delay is likely to result, give notice, in writing, that delivery will be delayed, the cause, and probable extent thereon. Items received more than 15 days before schedule may, at CRCSD's option, be returned at Seller's expense, or be accepted and payment therefore withheld until the scheduled date.

15. General

Following these instructions ASSURES PROMPT REMITTANCE:

- a. Place Purchase Order number on all correspondence, invoices, packing slips, bill of lading or other shipping paper and containers.
- b. Enclose packing slip with each shipment.
- c. Mail invoices promptly after shipment to the address shown in the "Bill To" box.
- d. Render all invoices in triplicate.