

# Master Facility Committee Meeting Minutes

March 2, 2020 4:00 PM in Cedar A at the ELSC

**Members Present:** Lindsay Schumacher, Sue Shanklin, Steve Shupp, Pat Loeffler, Dain Brunscheen, and Frank Rainbolt.

**Members Absent:** Dave Dvorak and Tina Rusbult.

**Committee Support Present:** David Nicholson, Sarah Brown, Traci Rozek, Jon Galbraith from the District. Jeff Portman from Solum Lang.

**Note taker:** Traci Rozek

Pat Loeffler convened the meeting at 4:00 pm

**Minutes:** The minutes from the February 5th, 2020 Master Facility Plan Oversight Committee meeting were reviewed. Motion to pass meeting minutes made by Sue Shanklin and seconded by Lindsay Schumacher.

## **Financial Report—David Nicholson**

- Dave Nicholson explained page 4 shows a SAVE summary of revenue and expenses as of January 31<sup>st</sup>. Ending balance is \$39,801,792. Year-to-date, revenue brought in is \$11,833,182. Expenses so far have been \$11,811,121.
- Dave Nicholson stated that a note column has been added to the financial report.
- Overall budget for the new elementary school at the Coolidge site is an item that is explained in the note column. Overall budget for this project is \$25,056,264, with \$4,954,717 as a current budget for this fiscal year.
- On page 8, PPEL has an ending balance of \$10,550,730, with revenue in the amount of \$5,632,515, and expenses totaling \$4,817,394.
- Page 9 shows projects, including their project numbers, facility names, and inflation costs added into the note section. Lindsay Schumacher inquired if compounding was used to calculate these numbers and Dave Nicholson responded that it was.
- Lindsay Schumacher told the committee he thinks the revisions and additional information provided in the financial report is great.

## **Approval of Kennedy High School ADA Elevator Project**

- Jon explained to the committee that there are many maintenance issues with the current lift at Kennedy High School. The project to install the new elevator is SAVE funded, and we had 2 bidders for the project, Tricon and Kleiman. The numbers received were competitive.
- Lindsay Schumacher asked how the District was doing regarding the ADA recommendations given by the regulators. Jon Galbraith stated the high schools are all in compliance and up to date after the installation of this elevator. The elementary and middle schools still have some work that needs to be completed
- Approval of Kennedy High School ADA Elevator Project. Sue Shanklin read the sample motion, Steve Shupp seconded, motion approved.

### *Sample Motions – General Contractor*

It is recommended that the Board of Education award a contract to the low bidder, Kleiman Construction, for the Kennedy High School ADA Elevator Project. The low bid amount is \$434,360. Solum Lang construction Estimate is \$475,000, actual cost is \$434,360, and the project Budget is \$425,000.

### **Approval of Harding Middle School Roof Improvement Project—Bid Package 2**

- Jon Galbraith explained we had 1 bid for the project because it was unique. The project is to reroof one of the domes at Harding Middle School. Pat Loeffler asked how old they were, and Jeff Portman stated they date back to the 1960's.
- Jon Galbraith stated that due to the dome, it they needed to make sure the roof was insulated, met fire rating, and was aesthetically appealing. Solum Lang did a lot of research, and it was decided that the roof had to be fluid applied. After the work of writing the spec, it came down to only one bidder being comfortable enough to do the work because of the required fire rating.
- Jon Galbraith explained the bid tab. Base bid is for the insulation and the cover board on the roof, the alternates are for different fluid applied membranes, and for the second dome. One dome went over the budget we had due to limited number of bidders and complexity of the job, so we won't be able to do the second dome.
- Dain Brunscheen asked if there is a warranty and Jeff Portman responded there was a 20-year warranty. Dain Brunscheen asked if it is inspected, and Jeff Portman stated not after 2-years, but the District does regular roof inspections.
- Approval of Harding Middle School Roof Improvement Project—Bid Package 2. Sue Shanklin read the sample motion, Frank Rainbolt seconded, motion approved.

### *Sample Motions – General Contractor*

It is recommended that the Board of Education award a contract to the low bidder, Advance Builders Corp., for the Harding Middle School Roof Improvement Project. The low bid amount is \$699,500. This includes Alternate #1B in the amount of \$349,500, and the base bid in the amount of \$350,000. Solum Lang construction Estimate is \$825,000, actual cost is \$699,500, and the project Budget is \$600,000.

### **Review of New Coolidge—Jon Galbraith**

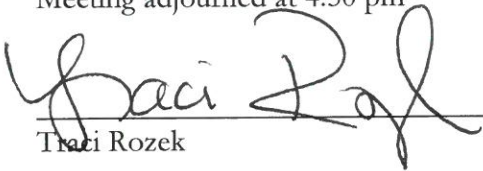
- Jon Galbraith explained to the committee that the project goes to the Board of Education on March 9<sup>th</sup> and goes out for bid the following day. Bids are received back on April 2<sup>nd</sup>. Jon will bring interior images to the April meeting. Jon Galbraith suggested that we have a meeting in July to discuss the updates and progress regarding the new elementary school.


### **Comments and Recommendations**

**Action Items**

- Jon Galbraith to bring interior images for New Coolidge ES.
- Discuss and decide the date/time of the July meeting.

Meeting adjourned at 4:50 pm

  
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Traci Rozek

  
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Jon Galbraith