

Master Facility Committee Meeting Minutes

May 4, 2020 4:00 PM

<https://zoom.us/j/189013455>

<https://www.youtube.com/EngageCRschools/>

Members Present: Dain Brunscheen, Lindsay Schumacher, Sue Shanklin, Steve Shupp, Pat Loeffler, Frank Rainbolt, Tina Rusbult, and Dave Dvorak.

Members Absent:

Committee Support Present: David Nicholson, Sarah Brown, Justin Schaefer, and Jon Galbraith from the District.

Jeff Portman and Brad Lang from Solum Lang. Joe Tursi and Chad Schumacher with OPN.

Note taker: Jon Galbraith

Pat Loeffler convened the meeting at 4:05 PM

Minutes: The minutes from the April 6, 2020 Master Facility Plan Oversight Committee meeting were reviewed. Motion to pass meeting minutes made by Sue Shanklin and seconded by Dain Brunscheen.

Financial Report—Dave Nicholson

- Dave Nicholson explained the financial report SAVE summary of revenue and expenses through end of March. SAVE beginning balance of \$39,779,731, revenue balance of \$14,580,163, expenses totaling \$18,132,084, leaving an ending balance of \$36,227,810.
- Lindsay Schumacher requested that a sales tax revenue projection is provided going forward. Information to be included should be how much the revenue may drop due to COVID, and that the District can support the bond payments in addition to the capital improvement projects.
- Dave Nicholson explained to the committee that there has been discussion regarding financing the computer rollouts. Lindsay Schumacher asked if we knew the interest rate. Dave explained it was in the very early stages, and they have only had discussions thus far. Lindsay Schumacher suggested the District consider supplementing the necessary funds from the restricted reinjection dollars. Dave stated that there is the possibility of using some of the CARES funds as well, and that making sure our staff/students are able to do virtual learning with the use of provided technology is a top priority.
- Overall budget for the new elementary school at the Coolidge site is an item that is explained in the note column. Overall budget for this project is \$25,056,264, with \$4,954,717 as a current budget for this fiscal year.
- PPEL has an ending balance of \$9,735,608, with revenue in the amount of \$6,025,072, and expenses totaling \$8,452,817.
- Dave Nicholson explained that there will be more information provided on the financial report about the new elementary project. More detailed line items will be included (architect fees/construction cost/FF&E/etc.).
- Dave Dvorak stated that in 2008 when Kingston turf was redone, money was set aside for the next time it would be replaced which occurred in 2019. Is money now being set aside

again for the next time it needs replaced. Dave Nicholson explained that that will be built into the future budget.

New Elementary School at Coolidge ES Site Discussion—Jon Galbraith

- Jon Galbraith explained phase 1 site demo has begun and things are progressing nicely. Lists of subcontractors have been received, and there are a lot of local outfits. Pat Loeffler requested the subcontractor list be sent to the committee. A site visit will be set up once COVID is no longer a concern.

Future Meeting Schedule

- Meetings to discuss the status of the new elementary, and other pertinent committee business, will continue to be held the first Monday of every month until further notice.


Comments and Recommendations


- The meeting was held virtually on May 4th, due to COVID19. Zoom was used to have the meeting, and it was broadcast through a YouTube channel for members of the public to participate.

Action Items

- Sales tax revenue projection to be provided going forward. Information to be included should be how much the revenue may drop due to COVID, and that the District can support the bond payments in addition to the capital improvement projects.
- Jon Galbraith to send list of subcontractors for the new elementary to the committee members.
- Next meeting will be held June 1, 2020 at 4 pm. Zoom meetings will be an option at all future meetings.

Meeting adjourned at 4:45 pm


Traci Rozek


Jon Galbraith