



Cedar Rapids Home School Assistance Program

High School Handbook



**Cedar Rapids
Community School District**

Cedar Rapids Home School Assistance Program

2301 J Street SW

Cedar Rapids, IA 52404

crschools.us/schools/nontraditional-education/home-school-assistance-program

319-558-2088

TABLE OF CONTENTS

High School Information

Credit Requirements

Curriculum

Tracking Credits and Courses

Worksheets: 4-year at-a-glance
work experience
Physical Education Record
120 hour grid

High School Grading Scale

High School with CRHSAP

The mission of the Cedar Rapids Home School Assistance Program is to provide an educational alternative that benefits homeschooling families, meets the educational requirements of the school district, builds community and considers the best interest of the student.

The Cedar Rapids Home School Assistance Program offers a high school diploma to homeschool students who fulfill the requirements for graduation. The students must successfully complete at least 40 credits for graduation as specified by the Cedar Rapids Community School District.

STAFF INFORMATION

Jeannie Johnson, Lead Teacher jeajohnson@crschools.us (319) 558-3520

Matt Cossolotto, Resource Teacher, mcossolotto@crschools.us (319) 558-4209

Joezette Hester, Resource Teacher, jhester@crschools.us (319) 558 - 4371

Josie Norton, Resource Teacher, jnorton@crschools.us (319) 558-3294

Cheryl Scherbaum, Resource Teacher, cscherbaum@crschools.us (319)558-1133

Katelyn Stinger, Resource Teacher, kstinger@crschools.us (319) 558-3531

Secretary, homeschool@crschools.us (319) 558-2088

Office Hours: Monday - Friday 8am - 2pm, except Wednesday 9:30am - 3:30pm

Teacher Hours: 7:30am – 3:30pm Monday through Friday

Meeting the 40 Credit Requirements

Distribution of Credits

Subject	Total Credits Required	Required class- credits	Recommended classes
Language Arts	8	LA 9- 2 LA 10- 2	Composition Creative Writing Research Literary Analysis Response to Literature Literature Study- US/ World English Grammar Communications Study Independent Study
Math	6	Financial Literacy- 1 (economics can meet this requirement)	Pre-Algebra Algebra 1 Algebra 2 Geometry Calculus
Science	6	Earth Science- 2 Biology -2	Fundamental of Science Life Science Biology Anatomy Earth Science Geology Astronomy Physical Sciences Chemistry Physics
Social Studies	6	U.S. History - 2 U.S. Government -1	Geography World History Economics Sociology Psychology Personal Law Current Events
Physical Education	4	Health- 1	
Electives	10		

Qualifying Credit

- 1 Credit completion includes:
 - Minimum of 60 hours of coursework
 - Work log tracking the 60 hours of work
 - Binder of completed work

OR

- Courses successfully completed at one of the following institutions:
 - public or private high school
 - Iowa Big
 - Accredited online program such as Switched on Schoolhouse, CRVA, Abeka or Acellus

Reporting and Record Keeping

- The home school parent and student are responsible for keeping track of hours, grades and credits and provide documentation to their resource teacher.
- CRHSAP will provide templates to facilitate the record keeping process.
- Parents/students will be required to provide evidence of completed work that corresponds with hourly records every quarter.

Transfer of Credits

- High school credits earned prior to enrolling in CRHSAP will be reviewed upon the receipt of a transcript.
- Credits earned for a home-taught, Edgenuity, or private non-accredited course will **not** transfer to CRCSD high schools.

Graduation

- Students who successfully meet the requirements for graduation from CRHSAP and the Cedar Rapids CSD will be recognized at a graduation ceremony in May.
- Students are required to purchase a cap and gown for the ceremony.



CRHSAP HIGH SCHOOL CURRICULUM OPTIONS

CRHSAP Curriculum Rental

Our rental fee is \$110.00 per year. High school curriculum can be tailored to your student's needs. All include student text and teacher's edition. Resource teachers will check availability.

Curriculum Offered through teacher/student editions:

- Language Arts, Math, Science and Social Studies.

Edgenuity Online Courses

CRHSAP offers online courses provided by the Edgenuity learning platform for 6th-12th grade.

Please see your resource teacher for more information.

Dual Enrollment

Students may dual enroll with their neighborhood high school. A fee for dual enrollment is based on the number of classes taken per semester.

Advanced Coursework

Advanced Placement (AP) classes are available through dual enrollment and Edgenuity.

Alternative Concurrent Enrollment is available through Kirkwood for qualifying 11th and 12th graders.

TRACKING CREDITS AND COURSES

Both the **CRHSAP Graduation Progress Form** and the **CRHSAP Official Transcript Form** are important in keeping track of your high school student's progress toward graduation. They provide similar information, but have two different purposes.

CRHSAP Graduation Progress Form

The graduation progress form is a working document used throughout the year to track student progress in core subjects, electives and PE. The grid has two columns and multiple rows. Each *row* in the grid is equivalent to 120 hours or 2 credits. Each *box* is the equivalent of 60 hours or 1 semester of work.

For example, the student below took English Literature 9 and recorded 120 hours of work, so the entire top row is filled under Language Arts to show the student completed two credits of English Literature 9. Since the student also took a one-semester course called, Novels, at their local high school, one box is filled to show the completion of one semester of work or 60 hours.

Language Arts: 8 total credits, LA 9 and LA 10 required

LA 9	LA 10
Novels	

Recording the credits on the worksheet is important, it will keep your student on track.

Official Transcript Form

The official transcript form documents progress from year to year. End of course grades are reported at the end of each semester and documented. Once graduation requirements are met, the parent/guardian, resource and lead teacher will review and finalize the official transcript.

- **A student on track for graduation should complete at least ten credits a year.**

CRHSAP Graduation Progress Form
40 credits required for graduation

Student Name

Language Arts: 8 total credits, LA 9 and LA 10 required

Mathematics: 6 total credits, Financial Literacy (1/2) required

Science: 6 total credits, Earth Science and Biology required

Social Studies: 6 total credits, U.S. History, World History, Economics(1) and U.S. Government(1) required

Physical Education: 4 total credits, 1 Health credit required

Electives: 10 total credits

Four-Year High School Plan At-a-Glance

Name of Student _____

Date Prepared _____

Core Courses

	8th grade (only high school level)	9th grade	10th grade	11th grade	12th grade
English	_____	_____	_____	_____	_____
Math	_____	_____	_____	_____	_____
History/ Social Sciences	_____	_____	_____	_____	_____
Science/Labs	_____	_____	_____	_____	_____
World Language	_____	_____	_____	_____	_____
Elective Courses	_____	_____	_____	_____	_____
Phys Ed	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____

Examples: Art, music, drama, health, first aid, vocational arts, nutrition, computer skills, home economics, career development, public speaking, driver's education, and many more.
 Note: Remember to take into account any courses required by your state homeschooling laws by checking the HSLDA legal analysis found at <http://hsllda.org/hs/state/default.asp> . Also, college bound students should check college websites for minimum courses required for admission

Work Experience Credit

Student

School Year

Business Name and Address: _____

Dates of Employment _____ to _____

Total Hours Worked _____

Type(s) of Work _____

Skills Used/Acquired _____

Employer's Signature _____

Employer's Name (printed) _____

I certify that to the best of my knowledge, the above information is true.

Student Signature _____

Parent Signature _____

Date _____

Independent Study, Physical Education

Name: _____

Start Date _____

End Date _____

Date	Activity	Start Time	End Time	Total

120 Hour Grid

Student Name _____ Course _____

High School Grading Scale
(per full credit)

Letter Grade	Percentage	GPA
A	94-100	4.0
A	90-93	3.7
B+	87-89	3.3
B	83-86	3.0
B	80-82	2.7
C+	77-79	2.3
C	73-76	2.0
C	70-72	1.7
D+	67-69	1.3
D	63-66	1.0
D	60-62	.67
F	0-59	0