

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING**

<https://www.youtube.com/EngageCRschools/>

Once in YouTube, click the appropriate LIVE video for audio access to the meeting.

Public Participation is available by preregistering @ [BOE 1.11.2021](#)  
by 12:00 PM on January 11, 2021.

**Monday, January 11, 2021 @ 5:30 PM**

**A G E N D A**

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# AGENDA

**CALL TO ORDER** – President Nancy Humbles

**APPROVAL OF AGENDA** – President Nancy Humbles

“I move that the agenda of Monday, January 11, 2021 Board of Education Meeting be approved as set forth, and that each item is considered ready for discussion and/or action.”

**MOTION/2<sup>ND</sup>/ROLL CALL**

## **PUBLIC HEARING**

**BA-21-185      Public Hearing – Hoover Elementary School - Sale of Piece of Property (Jon Galbraith)**

### **Information Item**

### **Pertinent Fact(s):**

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on January 11, 2021 for the purpose of receiving any objections to granting the sale of the identified portion of property.

If no objections are presented and sustained, the recommended Board action is to give final approval to the acquisition.

**Board Meeting: Monday, January 11, 2021**

**PUBLIC HEARING**

**BA-21-186      Public Hearing – Metro High School - Sale of Piece of Property (Jon Galbraith)**

**Information Item**

**Pertinent Fact(s):**

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on January 11, 2021 for the purpose of receiving any objections to granting the sale of the identified portion of property.

If no objections are presented and sustained, the recommended Board action is to give final approval to the acquisition.

**PUBLIC HEARING**

**BA-21-187      Public Hearing – Harding Middle School - Roof Improvement Project – Bid Package 1 (Chris Gates)**

**Information Item**

**Pertinent Fact(s):**

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on January 11, 2021, for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for Harding Middle School - Roof Improvement Project - Bid Package 1.

If no objections are presented and sustained, the recommended Board action is to give final approval to the drawings, specifications, form of contract, and total estimated cost for this project.

## PUBLIC HEARING

**BA-21-188      Public Hearing - 2021-2022 & 2022-2023 School Year Calendars  
(Nicole Kooiker/Noreen Bush)**

### **Information Item**

#### **Pertinent Fact(s):**

A Public Hearing is being held for the purpose of receiving any comments regarding the proposed 2021-2022 and 2022-2023 School Calendars for the Cedar Rapids Community School District.

After the Board's consideration of any written or oral objections presented, the recommended Board action is to give final approval to the administration's recommendation regarding the 2021-2022 and 2022-2023 School Year Calendars.

**SUPERINTENDENT'S REPORT / BOARD REPORTS (Superintendent Bush/ Board of Directors)**

**COMMUNICATIONS, DELEGATIONS, AND PETITIONS (President Nancy Humbles)**

**CONSENT AGENDA**

**BA-21-000/09 Minutes - Regular Meeting on Monday, December 14, 2020  
(Laurel Day)**

Exhibit: <http://www.cr.k12.ia.us/our-district/board-of-education/>

**Action Item**

**Pertinent Fact(s):**

It is the responsibility of the Board Secretary to keep the minutes of Board of Directors meetings as required by Iowa Code §§ 21.3 and Board Regulation 202.10. The minutes will be available for public inspection within two weeks of the Board meeting and forwarded to the appropriate newspaper for publication.

**Recommendation:**

It is recommended that the Board of Education approve the Minutes from the Regular Meeting held on Monday, December 14, 2020.

**Board Meeting: Monday, January 11, 2021**

**CONSENT AGENDA**

**BA-21-001/07 Approval of Claims Report - November 2020 (David Nicholson)**

Exhibit: BA-21-001/07.1-6

**Action Item**

**Pertinent Fact(s):**

The Approval of Claims Report is required by Iowa Code sections 279.29 and 279.30 and Board Regulation 704.1. Claims for the period of November 1 - 30, 2020 totaled \$19,032,561.41.

**Recommendation:**

It is recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending November 30, 2020.

**Cedar Rapids Community School District  
Summary of Expenditures and Payroll for Month Ending November 30, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
Period Ending 11/06	\$ 237,199.50	\$ 103.54	\$ -	\$ -	\$ -	\$ 124.35	\$ 237,427.39
Period Ending 11/13	37,575.07	248.87	-	-	-	70.00	37,893.94
Period Ending 11/20	41,351.45	-	-	3,740.00	-	12.00	45,103.45
Period Ending 11/27	232,644.64	105.00	-	14,924.59	-	10.00	247,684.23
Period Ending 11/30	8,743,185.59	7,620.08	50,833.26	139,016.22	9,049.35	2,021.76	8,951,726.26
<b>Approved Warrants and Voids</b>							
Period Ending 11/06	\$ 192,669.13	\$ 5,775.99	\$ -	\$ 22,384.56	\$ 15,815.23	\$ 8,111.23	\$ 244,756.14
Period Ending 11/13	215,762.32	1,989.75	134,665.74	287,252.47	9,419.34	6,201.41	655,291.03
Period Ending 11/20	521,405.14	29,172.95	-	45,180.88	39,405.63	1,174.48	636,339.08
Period Ending 11/27	136,443.03	10,488.55	3,230.32	24,907.86	-	4,355.79	179,425.55
Period Ending 11/30	(7,479.76)	-	-	-	-	(39.35)	(7,519.11)
	<b>\$ 10,350,756.11</b>	<b>\$ 55,504.73</b>	<b>\$ 188,729.32</b>	<b>\$ 537,406.58</b>	<b>\$ 73,689.55</b>	<b>\$ 22,041.67</b>	<b>\$ 11,228,127.96</b>
<b>Payrolls - Net</b>	<u>7,804,433.45</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,804,433.45</u>
<b>Total Expenditures</b>	<u>\$ 18,155,189.56</u>	<u>\$ 55,504.73</u>	<u>\$ 188,729.32</u>	<u>\$ 537,406.58</u>	<u>\$ 73,689.55</u>	<u>\$ 22,041.67</u>	<u>\$ 19,032,561.41</u>

**Note:** Individual transactions can be viewed on the Cedar Rapids Community School District website under Board of Education.

**Cedar Rapids Community School District**  
**List of Paid Bills for Period Ending**  
**November 6, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
EFT FILE	\$ 237,199.50	\$ 103.54	\$ -	\$ -	\$ -	\$ 124.35	\$ 237,427.39
<b>Approved Warrants and Voids (Entered By Batch)</b>							
	\$ 192,669.13	\$ 5,775.99	\$ -	\$ 22,384.56	\$ 15,815.23	\$ 8,111.23	\$ 244,756.14
<b>Total</b>	<u><u>\$ 429,868.63</u></u>	<u><u>\$ 5,879.53</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 22,384.56</u></u>	<u><u>\$ 15,815.23</u></u>	<u><u>\$ 8,235.58</u></u>	<u><u>\$ 482,183.53</u></u>

**Cedar Rapids Community School District**  
**List of Paid Bills for Period Ending**  
**November 13, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
EFT FILE	\$ 37,575.07	\$ 248.87	\$ -	\$ -	\$ -	\$ 70.00	\$ 37,893.94
<b>Approved Warrants and Voids (Entered By Batch)</b>							
	\$ 215,762.32	\$ 1,989.75	\$ 134,665.74	\$ 287,252.47	\$ 9,419.34	\$ 6,201.41	655,291.03
<b>Total</b>	<u>\$ 253,337.39</u>	<u>\$ 2,238.62</u>	<u>\$ 134,665.74</u>	<u>\$ 287,252.47</u>	<u>\$ 9,419.34</u>	<u>\$ 6,271.41</u>	<u>\$ 693,184.97</u>

**Cedar Rapids Community School District**  
**List of Paid Bills for Period Ending**  
**November 20, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
EFT FILE	\$ 41,351.45	\$ -	\$ -	\$ 3,740.00	\$ -	\$ 12.00	\$ 45,103.45
<b>Approved Warrants and Voids (Entered By Batch)</b>							
	\$ 521,405.14	\$ 29,172.95	\$ -	\$ 45,180.88	\$ 39,405.63	\$ 1,174.48	636,339.08
<b>Total</b>	<u><u>\$ 562,756.59</u></u>	<u><u>\$ 29,172.95</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 48,920.88</u></u>	<u><u>\$ 39,405.63</u></u>	<u><u>\$ 1,186.48</u></u>	<u><u>\$ 681,442.53</u></u>

**Cedar Rapids Community School District**  
**List of Paid Bills for Period Ending**  
**November 27, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
EFT FILE	\$ 232,644.64	\$ 105.00	\$ -	\$ 14,924.59	\$ -	\$ 10.00	\$ 247,684.23
<b>Approved Warrants and Voids (Entered By Batch)</b>							
Warrants	\$ 136,443.03	\$ 10,488.55	\$ 3,230.32	\$ 24,907.86	\$ -	\$ 4,355.79	\$ 179,425.55
<b>Total</b>	<u><u>\$ 369,087.67</u></u>	<u><u>\$ 10,593.55</u></u>	<u><u>\$ 3,230.32</u></u>	<u><u>\$ 39,832.45</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 4,365.79</u></u>	<u><u>\$ 427,109.78</u></u>

**Cedar Rapids Community School District  
List of Paid Bills for Period Ending  
November 30, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
EFT FILE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACH Payments	8,743,185.59	7,620.08	50,833.26	139,016.22	9,049.35	2,021.76	8,951,726.26
<b>Approved Warrants and Voids (Entered By Batch)</b>							
Warrants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Voids	\$ (7,479.76)	\$ -	\$ -	\$ -	\$ -	\$ (39.35)	\$ (7,519.11)
<b>Total</b>	<b><u>\$ 8,735,705.83</u></b>	<b><u>\$ 7,620.08</u></b>	<b><u>\$ 50,833.26</u></b>	<b><u>\$ 139,016.22</u></b>	<b><u>\$ 9,049.35</u></b>	<b><u>\$ 1,982.41</u></b>	<b><u>\$ 8,944,207.15</u></b>

**CONSENT AGENDA**

**BA-21-003/04 Budget Summary Report – November 2020 (David Nicholson)**

Exhibit: BA-21-003/04.1-9

**Action Item**

**Pertinent Fact(s):**

The Budget Summary Report is provided as required by Board Regulation 703.2.

**Recommendation:**

It is recommended that the Board of Education approve the Budget Summary Report for the month ended November 30, 2020.

## Statement of Revenues, Expenditures, Other Financing Sources (Uses) And Changes In Fund Balance

For the Period Ending November 30, 2020

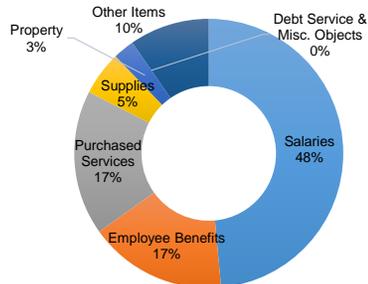
### All Funds Summary Breakdown

(With Comparative Totals For the Period Ended July, 2019 - November, 2019)

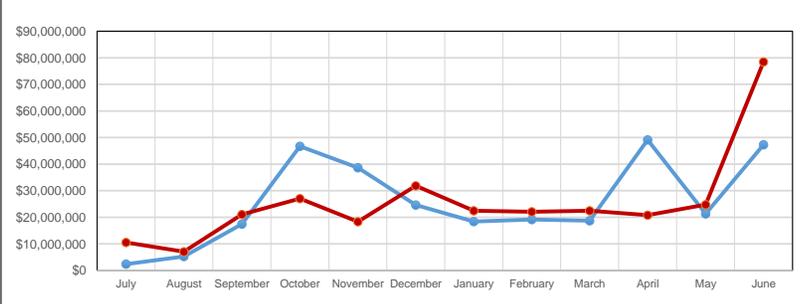
	All Funds FY2020	All Funds FY2021	% Incr/(Decr)
<b>REVENUES</b>			
Local	\$47,203,142	\$47,229,143	0.06%
Intermediate	\$0	\$0	
State	\$38,833,612	\$40,552,610	4.43%
Federal	\$4,329,653	\$5,201,504	20.14%
Other Financing Sources/Income Items	\$35,772,890	\$17,528,250	(51.00%)
<b>TOTAL REVENUE</b>	<b>\$126,139,298</b>	<b>\$110,511,508</b>	<b>(12.39%)</b>
<b>EXPENDITURES</b>			
Salaries	\$42,515,053	\$40,760,707	(4.13%)
Employee Benefits	\$13,030,905	\$13,942,598	7.00%
Purchased Services	\$11,555,317	\$14,611,435	26.45%
Supplies	\$5,094,989	\$4,448,048	(12.70%)
Property	\$1,280,497	\$2,150,980	67.98%
Debt Service & Misc. Objects	\$0	\$0	
Other Items	\$39,813,722	\$8,077,613	(79.71%)
<b>TOTAL EXPENDITURES</b>	<b>\$113,290,484</b>	<b>\$83,991,382</b>	<b>(25.86%)</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$12,848,813</b>	<b>\$26,520,126</b>	<b>106.40%</b>
<b>FUND BALANCE</b>			
Beginning of Period			
End of Period			

General Fund	Activity Fund	Management						Other 60 Funds
		Fund	Sales Tax Fund	PPEL	Debt Service	School Nutrition		
\$35,518,055	\$427,985	\$3,506,396	\$6,141	\$5,150,505	\$1,223,502	\$61,160	\$1,335,398	
0	0	0	0	0	0	0	0	
34,126,525	0	104,058	6,148,706	141,939	31,382	0	0	
3,282,233	0	0	0	0	291,966	1,618,898	8,407	
1,041,976	0	0	11,139,413	93,232	5,242,496	0	11,134	
<b>\$73,968,789</b>	<b>\$427,985</b>	<b>\$3,610,453</b>	<b>\$17,294,260</b>	<b>\$5,385,677</b>	<b>\$6,789,346</b>	<b>\$1,680,058</b>	<b>\$1,354,939</b>	
\$38,472,083	\$5,216	\$21,681	\$0	\$0	\$0	\$1,136,244	\$1,125,483	
11,835,928	638	1,435,228	0	0	0	318,440	352,364	
3,695,334	110,325	2,250,850	4,975,757	3,558,918	0	11,699	8,553	
3,161,512	376,973	0	13	11,113	0	734,893	163,546	
(12,377)	19,532	0	2,001,244	52,838	0	89,743	0	
0	0	0	0	0	0	0	0	
112,735	20,905	22,415	6,355,938	1,006,381	558,428	595	215	
<b>\$57,265,215</b>	<b>\$533,588</b>	<b>\$3,730,175</b>	<b>\$13,332,952</b>	<b>\$4,629,250</b>	<b>\$558,428</b>	<b>\$2,291,613</b>	<b>\$1,650,161</b>	
<b>\$16,703,574</b>	<b>(\$105,603)</b>	<b>(\$119,721)</b>	<b>\$3,961,308</b>	<b>\$756,427</b>	<b>\$6,230,918</b>	<b>(\$611,556)</b>	<b>(\$295,222)</b>	
\$28,580,757	\$1,623,079	\$7,405,256	\$36,448,510	\$11,978,377	\$12,730,625	\$1,887,258	(\$836,298)	
<b>\$45,284,332</b>	<b>\$1,517,476</b>	<b>\$7,285,535</b>	<b>\$40,409,818</b>	<b>\$12,734,804</b>	<b>\$18,961,543</b>	<b>\$1,275,703</b>	<b>(\$1,131,520)</b>	

**FY 2021 | YTD Expenditures by Object**



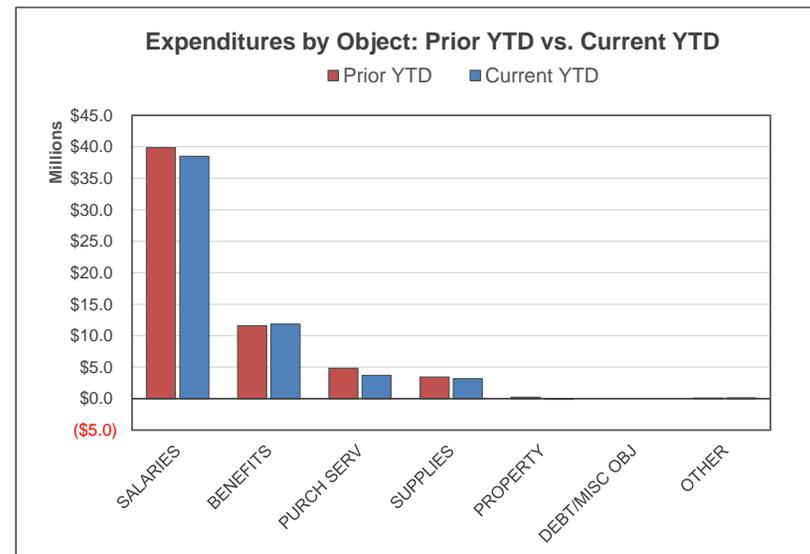
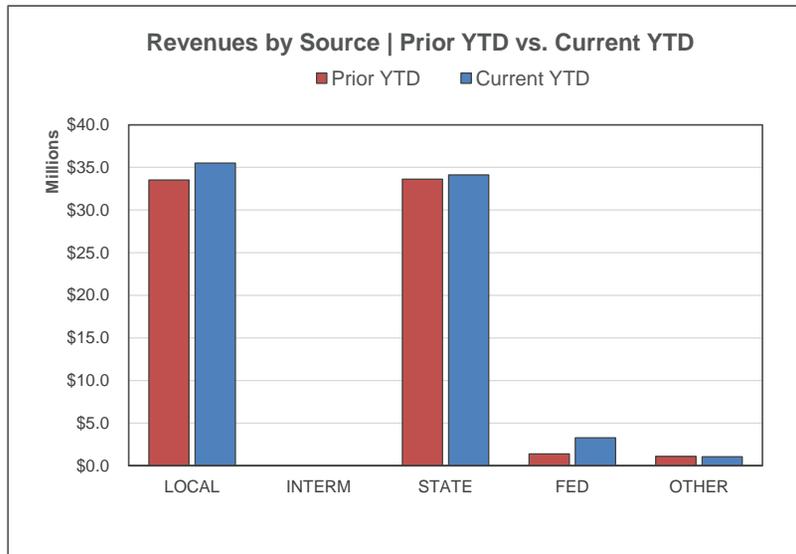
**FY 2021 | Projected Revenues / Expenditures**



# General Fund | Financial Summary

For the Period Ending November 30, 2020

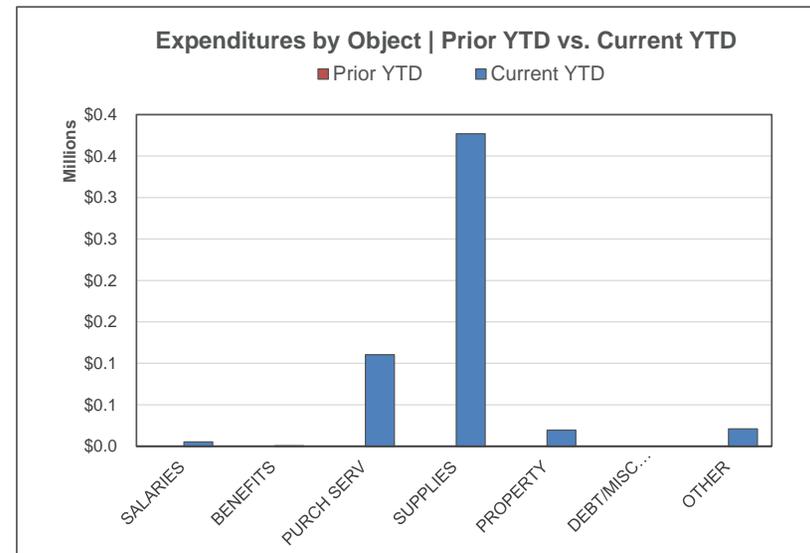
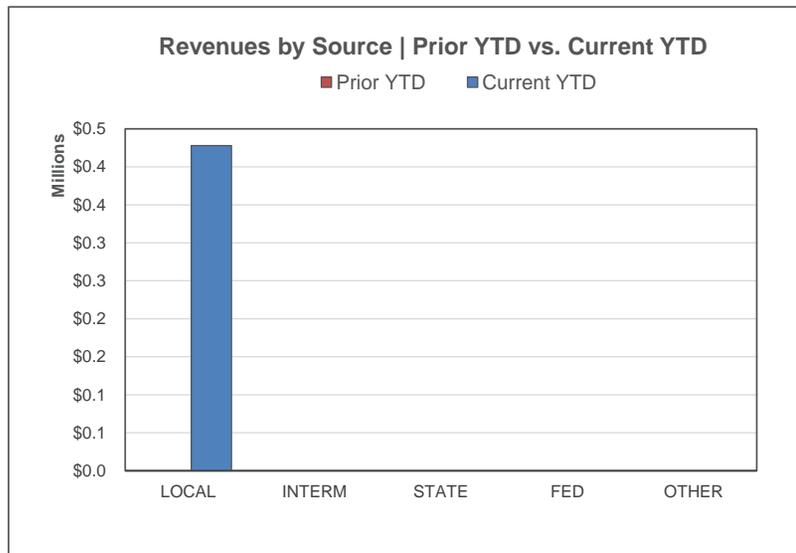
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$33,534,216	\$82,115,259	40.84%	\$35,518,055	\$87,912,997	40.40%
Intermediate	0	0		0	0	
State	33,625,241	118,641,268	28.34%	34,126,525	121,141,218	28.17%
Federal	1,376,047	11,439,464	12.03%	3,282,233	14,343,898	22.88%
Other Financing Sources/Income Items	1,099,852	3,510,357	31.33%	1,041,976	2,913,734	35.76%
<b>TOTAL REVENUE</b>	<b>\$69,635,356</b>	<b>\$215,706,350</b>	<b>32.28%</b>	<b>\$73,968,789</b>	<b>\$226,311,847</b>	<b>32.68%</b>
<b>EXPENDITURES</b>						
Salaries	\$39,875,981	\$140,464,986	28.39%	\$38,472,083	\$144,122,379	26.69%
Employee Benefits	11,572,960	35,933,669	32.21%	11,835,928	37,883,369	31.24%
Purchased Services	4,813,123	23,721,786	20.29%	3,695,334	23,025,884	16.05%
Supplies	3,444,184	8,516,533	40.44%	3,161,512	15,837,676	19.96%
Property	209,538	1,499,767	13.97%	(12,377)	619,261	(2.00%)
Debt Service & Misc. Objects	0	0		0	0	
Other Items	109,664	9,655,110	1.14%	112,735	12,537,978	0.90%
<b>TOTAL EXPENDITURES</b>	<b>\$60,025,450</b>	<b>\$219,791,852</b>	<b>27.31%</b>	<b>\$57,265,215</b>	<b>\$234,026,547</b>	<b>24.47%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$9,609,907</b>	<b>(\$4,085,502)</b>		<b>\$16,703,574</b>	<b>(\$7,714,700)</b>	
<b>ENDING FUND BALANCE</b>	<b>\$42,276,166</b>			<b>\$45,284,332</b>		



# Activity Fund | Financial Summary

For the Period Ending November 30, 2020

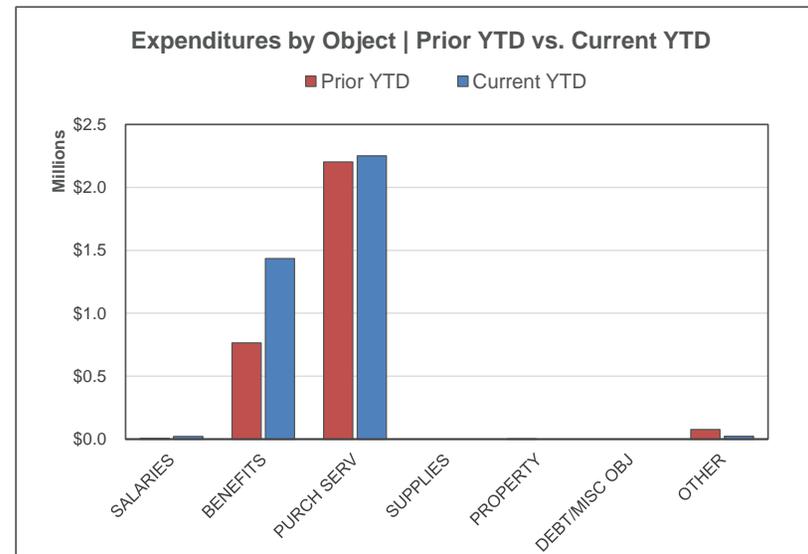
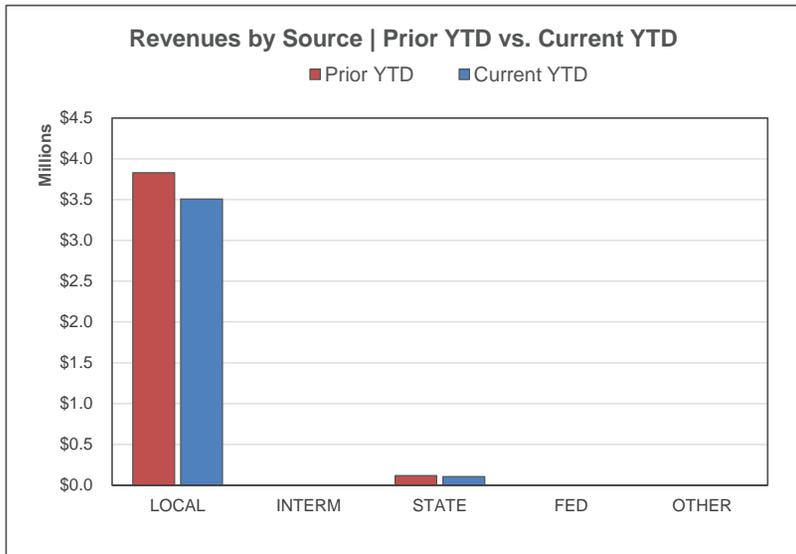
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$0	\$2,910,760	0.00%	\$427,985	\$0	
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
<b>TOTAL REVENUE</b>	<b>\$0</b>	<b>\$2,910,760</b>	<b>0.00%</b>	<b>\$427,985</b>	<b>\$0</b>	
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$5,216	\$0	
Employee Benefits	0	0		638	0	
Purchased Services	0	0		110,325	0	
Supplies	0	2,784,617	0.00%	376,973	0	
Property	0	0		19,532	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	0	0		20,905	0	
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$2,784,617</b>	<b>0.00%</b>	<b>\$533,588</b>	<b>\$0</b>	
<b>SURPLUS / (DEFICIT)</b>	<b>\$0</b>	<b>\$126,143</b>		<b>(\$105,603)</b>	<b>\$0</b>	
<b>ENDING FUND BALANCE</b>	<b>\$1,496,936</b>			<b>\$1,517,476</b>		



# Management Fund | Financial Summary

For the Period Ending November 30, 2020

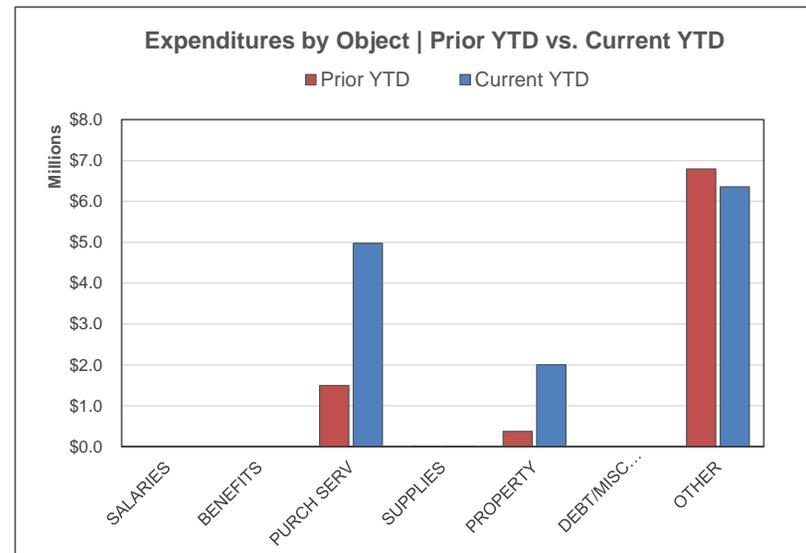
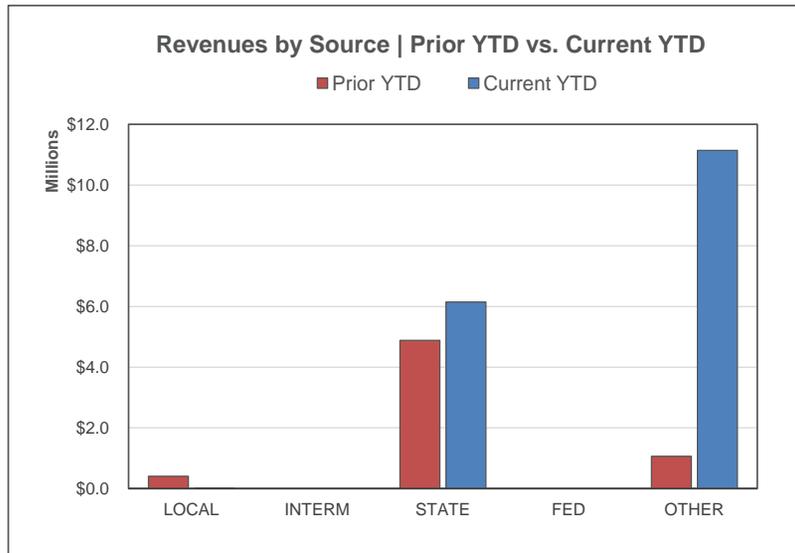
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$3,828,337	\$7,671,781	49.90%	\$3,506,396	\$7,185,501	48.80%
Intermediate	0	0		0	0	
State	117,154	231,860	50.53%	104,058	208,914	49.81%
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	453,810	0.00%	0	0	
<b>TOTAL REVENUE</b>	<b>\$3,945,491</b>	<b>\$8,357,452</b>	<b>47.21%</b>	<b>\$3,610,453</b>	<b>\$7,394,415</b>	<b>48.83%</b>
<b>EXPENDITURES</b>						
Salaries	\$5,107	\$119,625	4.27%	\$21,681	\$28,000	77.43%
Employee Benefits	763,954	4,517,306	16.91%	1,435,228	4,428,596	32.41%
Purchased Services	2,202,031	2,764,175	79.66%	2,250,850	2,596,837	86.68%
Supplies	0	0		0	0	
Property	632	632	100.00%	0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	76,385	299,472	25.51%	22,415	290,000	7.73%
<b>TOTAL EXPENDITURES</b>	<b>\$3,048,108</b>	<b>\$7,701,209</b>	<b>39.58%</b>	<b>\$3,730,175</b>	<b>\$7,343,433</b>	<b>50.80%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$897,382</b>	<b>\$656,242</b>		<b>(\$119,721)</b>	<b>\$50,982</b>	
<b>ENDING FUND BALANCE</b>	<b>\$7,646,396</b>			<b>\$7,285,535</b>		



# Sales Tax Fund | Financial Summary

For the Period Ending November 30, 2020

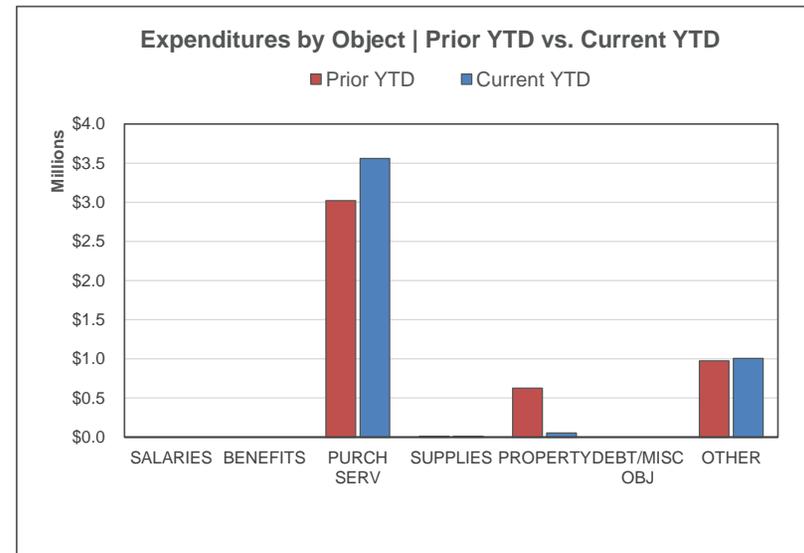
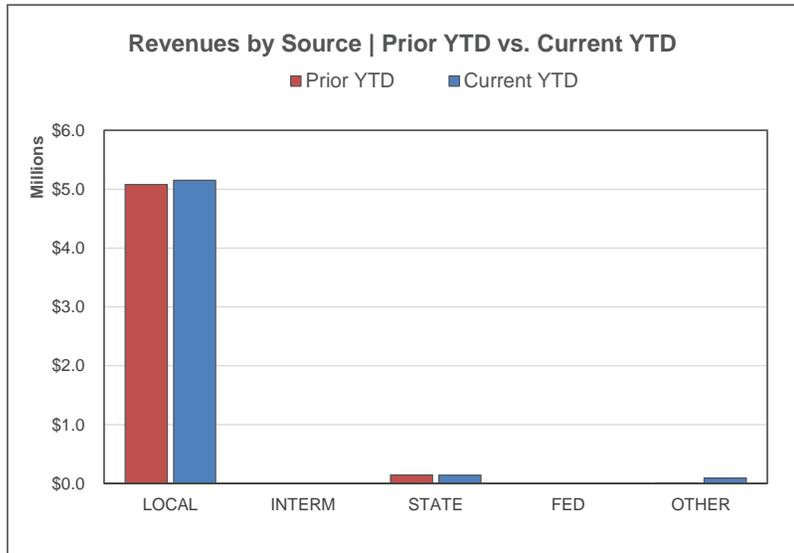
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$407,329	\$679,834	59.92%	\$6,141	\$782,108	0.79%
Intermediate	0	0		0	0	
State	4,885,663	17,582,925	27.79%	6,148,706	17,354,447	35.43%
Federal	0	0		0	0	
Other Financing Sources/Income Items	1,063,693	2,510,828	42.36%	11,139,413	1,940,000	574.20%
<b>TOTAL REVENUE</b>	<b>\$6,356,685</b>	<b>\$20,773,588</b>	<b>30.60%</b>	<b>\$17,294,260</b>	<b>\$20,076,555</b>	<b>86.14%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	1,496,521	4,894,500	30.58%	4,975,757	22,518,759	22.10%
Supplies	313	336	93.10%	13	0	
Property	372,056	3,609,848	10.31%	2,001,244	2,697,962	74.18%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	6,795,714	15,600,124	43.56%	6,355,938	14,450,848	43.98%
<b>TOTAL EXPENDITURES</b>	<b>\$8,664,604</b>	<b>\$24,104,808</b>	<b>35.95%</b>	<b>\$13,332,952</b>	<b>\$39,667,569</b>	<b>33.61%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$2,307,919)</b>	<b>(\$3,331,221)</b>		<b>\$3,961,308</b>	<b>(\$19,591,014)</b>	
<b>ENDING FUND BALANCE</b>	<b>\$37,471,811</b>			<b>\$40,409,818</b>		



# PPEL | Financial Summary

For the Period Ending November 30, 2020

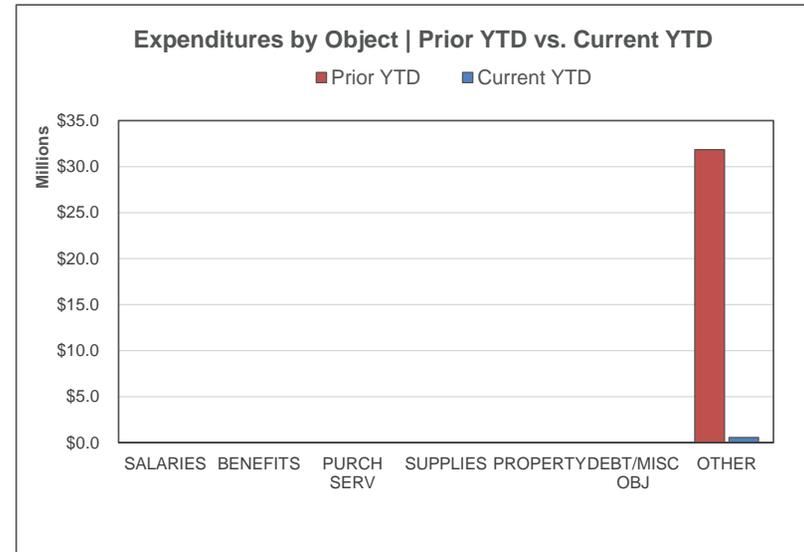
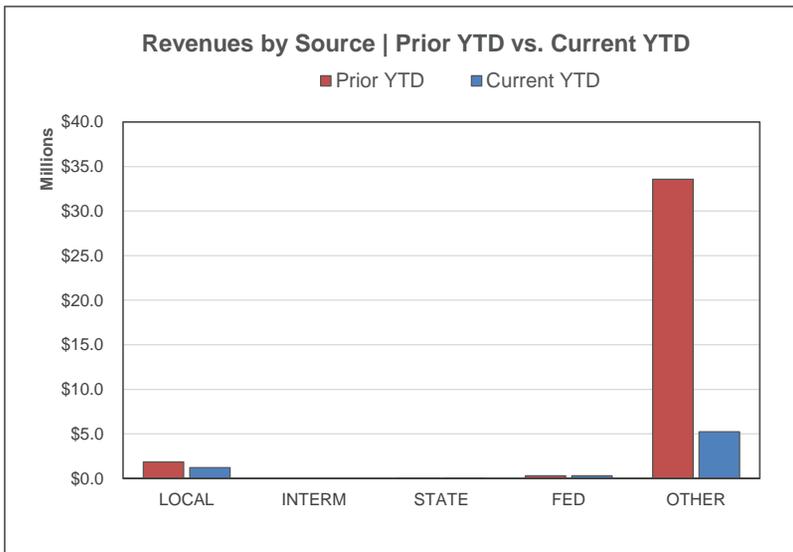
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$5,077,447	\$10,155,695	50.00%	\$5,150,505	\$10,520,894	48.96%
Intermediate	0	0		0	0	
State	146,019	288,986	50.53%	141,939	545,287	26.03%
Federal	0	0		0	0	
Other Financing Sources/Income Items	11,478	174,344	6.58%	93,232	110,000	84.76%
<b>TOTAL REVENUE</b>	<b>\$5,234,943</b>	<b>\$10,619,025</b>	<b>49.30%</b>	<b>\$5,385,677</b>	<b>\$11,176,181</b>	<b>48.19%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	3,019,605	4,969,982	60.76%	3,558,918	12,630,397	28.18%
Supplies	12,531	15,650	80.07%	11,113	10,000	111.13%
Property	626,311	1,401,508	44.69%	52,838	1,152,872	4.58%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	973,828	1,989,117	48.96%	1,006,381	1,977,553	50.89%
<b>TOTAL EXPENDITURES</b>	<b>\$4,632,275</b>	<b>\$8,376,257</b>	<b>55.30%</b>	<b>\$4,629,250</b>	<b>\$15,770,822</b>	<b>29.35%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$602,668</b>	<b>\$2,242,769</b>		<b>\$756,427</b>	<b>(\$4,594,641)</b>	
<b>ENDING FUND BALANCE</b>	<b>\$10,338,277</b>			<b>\$12,734,804</b>		



# Debt Service | Financial Summary

For the Period Ending November 30, 2020

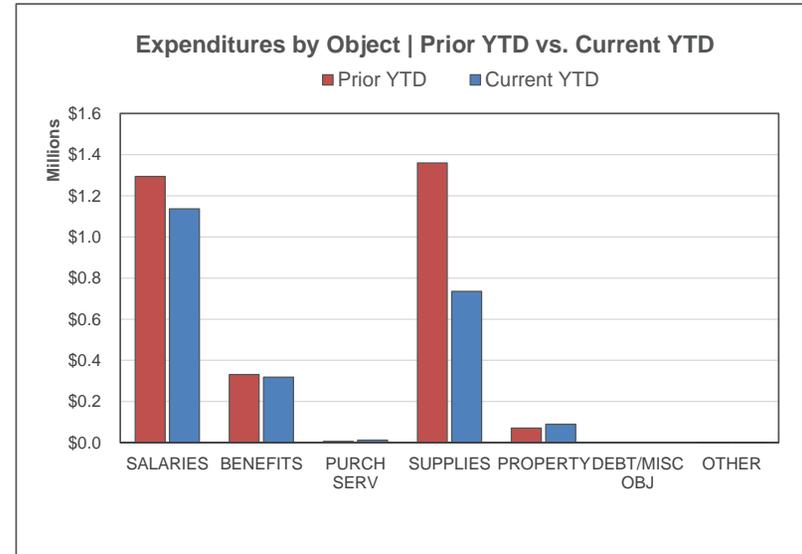
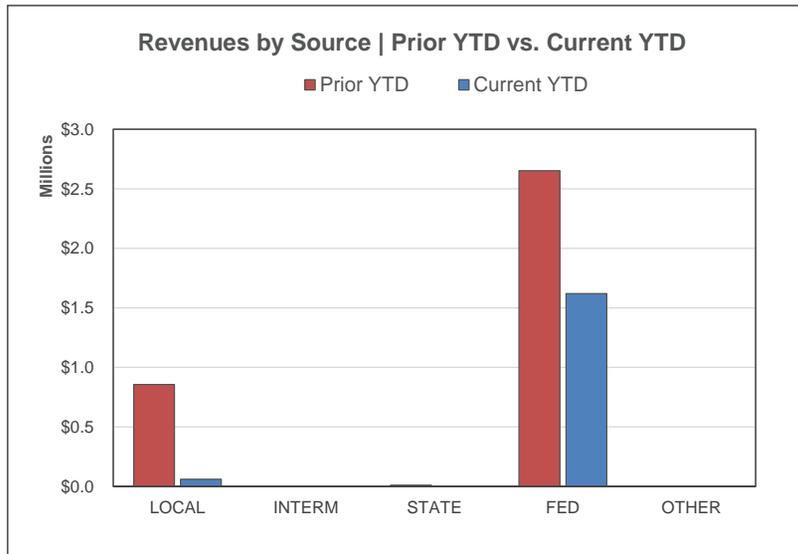
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$1,851,072	\$3,652,564	50.68%	\$1,223,502	\$2,557,986	47.83%
Intermediate	0	0		0	0	
State	48,465	95,917	50.53%	31,382	62,506	50.21%
Federal	291,036	583,002	49.92%	291,966	583,002	50.08%
Other Financing Sources/Income Items	33,579,068	41,493,766	80.93%	5,242,496	12,568,043	41.71%
<b>TOTAL REVENUE</b>	<b>\$35,769,640</b>	<b>\$45,825,249</b>	<b>78.06%</b>	<b>\$6,789,346</b>	<b>\$15,771,537</b>	<b>43.05%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	0	0		0	0	
Supplies	0	0		0	0	
Property	0	0		0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	31,844,703	48,796,035	65.26%	558,428	14,878,042	3.75%
<b>TOTAL EXPENDITURES</b>	<b>\$31,844,703</b>	<b>\$48,796,035</b>	<b>65.26%</b>	<b>\$558,428</b>	<b>\$14,878,042</b>	<b>3.75%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$3,924,937</b>	<b>(\$2,970,785)</b>		<b>\$6,230,918</b>	<b>\$893,495</b>	
<b>ENDING FUND BALANCE</b>	<b>\$19,626,348</b>			<b>\$18,961,543</b>		



# School Nutrition | Financial Summary

For the Period Ending November 30, 2020

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$856,858	\$1,716,168	49.93%	\$61,160	\$2,696,850	2.27%
Intermediate	0	0		0	0	
State	11,071	75,258	14.71%	0	66,650	0.00%
Federal	2,652,442	7,137,796	37.16%	1,618,898	6,857,464	23.61%
Other Financing Sources/Income Items	0	1,010,193	0.00%	0	0	
<b>TOTAL REVENUE</b>	<b>\$3,520,371</b>	<b>\$9,939,414</b>	<b>35.42%</b>	<b>\$1,680,058</b>	<b>\$9,620,964</b>	<b>17.46%</b>
<b>EXPENDITURES</b>						
Salaries	\$1,294,354	\$3,639,768	35.56%	\$1,136,244	\$3,063,493	37.09%
Employee Benefits	330,562	694,292	47.61%	318,440	886,386	35.93%
Purchased Services	5,646	20,513	27.52%	11,699	24,000	48.74%
Supplies	1,359,159	3,895,836	34.89%	734,893	4,048,964	18.15%
Property	70,149	116,803	60.06%	89,743	247,500	36.26%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	399	1,365,574	0.03%	595	596,200	0.10%
<b>TOTAL EXPENDITURES</b>	<b>\$3,060,268</b>	<b>\$9,732,786</b>	<b>31.44%</b>	<b>\$2,291,613</b>	<b>\$8,866,543</b>	<b>25.85%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$460,103</b>	<b>\$206,628</b>		<b>(\$611,556)</b>	<b>\$754,421</b>	
<b>ENDING FUND BALANCE</b>	<b>\$2,140,733</b>			<b>\$1,275,703</b>		

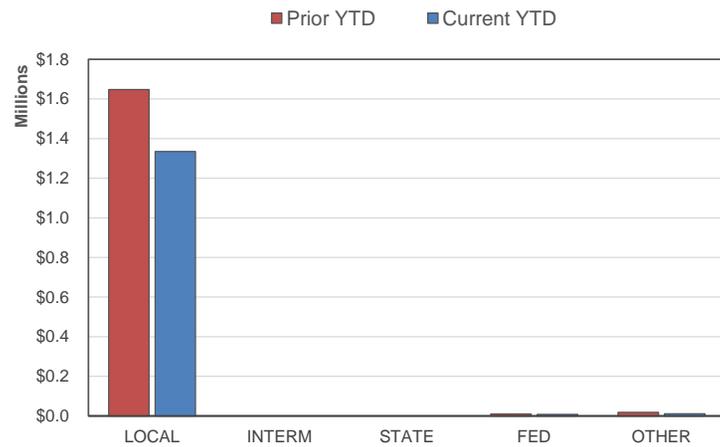


# Other 60 Funds | Financial Summary

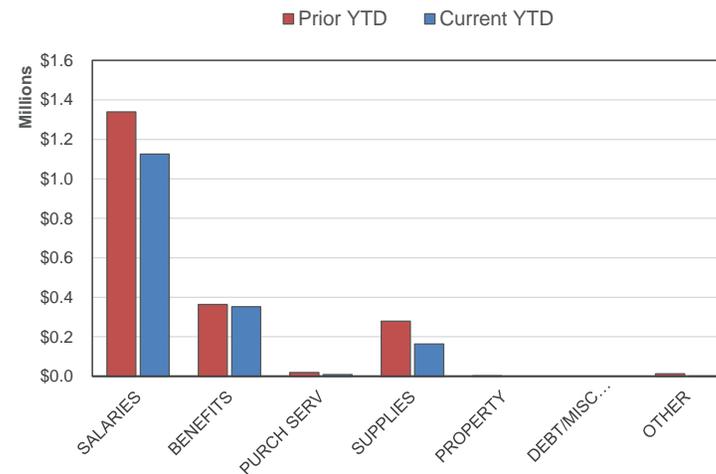
For the Period Ending November 30, 2020

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$1,647,884	\$4,097,596	40.22%	\$1,335,398	\$4,689,337	28.48%
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	10,129	24,786	40.87%	8,407	100,332	8.38%
Other Financing Sources/Income Items	18,799	622,634	3.02%	11,134	89,075	12.50%
<b>TOTAL REVENUE</b>	<b>\$1,676,812</b>	<b>\$4,745,016</b>	<b>35.34%</b>	<b>\$1,354,939</b>	<b>\$4,878,744</b>	<b>27.77%</b>
<b>EXPENDITURES</b>						
Salaries	\$1,339,611	\$3,219,417	41.61%	\$1,125,483	\$2,911,552	38.66%
Employee Benefits	363,430	736,559	49.34%	352,364	854,464	41.24%
Purchased Services	18,392	52,339	35.14%	8,553	100,796	8.49%
Supplies	278,803	535,510	52.06%	163,546	788,091	20.75%
Property	1,812	1,747	103.74%	0	1,000	0.00%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	13,030	86,719	15.03%	215	38,376	0.56%
<b>TOTAL EXPENDITURES</b>	<b>\$2,015,077</b>	<b>\$4,632,290</b>	<b>43.50%</b>	<b>\$1,650,161</b>	<b>\$4,694,279</b>	<b>35.15%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$338,265)</b>	<b>\$112,726</b>		<b>(\$295,222)</b>	<b>\$184,465</b>	
<b>ENDING FUND BALANCE</b>	<b>(\$1,287,289)</b>			<b>(\$1,131,520)</b>		

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD



## CONSENT AGENDA

### **BA-21-004/07 Statement of Receipts, Disbursements, and Cash Balances Report – November 2020 (David Nicholson)**

Exhibit: BA-21-004/07.1-2

#### **Action Item**

#### **Pertinent Fact(s):**

The Statement of Receipts, Disbursements, and Cash Balances Report is required by Chapter 291 of the Code of Iowa and by Board Regulation 703.2. Cash receipts for the month ended November 30, 2020 were \$39,827,912 and cash disbursements were \$31,774,569.91. The investment balance on November 30, 2020 was \$87,339,955.56. Interfund transfers for the month ended November 30, 2020 were \$1,628,748.52. Year to date interfund transfers were \$7,452,758.29.

#### **Recommendation:**

It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of November 2020.

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES  
MONTH ENDED NOVEMBER 30, 2020**

<u>CASH</u>	<u>BALANCE</u> <u>10/31/2020</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u> <u>11/30/2020</u>
<b><u>General and Management Funds</u></b>				
10-General Fund	\$ 10,319,663.69	\$ 22,482,304.22	\$ 28,178,173.90	\$ 4,623,794.01
22-Management Fund	1,542,614.73	986,609.25	238,066.57	2,291,157.41
Total - General and Management Funds	<u>11,862,278.42</u>	<u>23,468,913.47</u>	<u>28,416,240.47</u>	<u>6,914,951.42</u>
<b><u>Student Activity Fund</u></b>				
21-Student Activity Fund	\$ 1,315,631.38	\$ 33,465.34	\$ 55,650.39	\$ 1,293,446.33
21-Cash on Hand	3,900.00	-	-	3,900.00
Total-Student Activity Fund	<u>1,319,531.38</u>	<u>33,465.34</u>	<u>55,650.39</u>	<u>1,297,346.33</u>
<b><u>Food &amp; Nutrition</u></b>				
61-Food & Nutrition Fund	710,235.71	1,311,193.73	74,965.13	1,946,464.31
61-Petty Cash	1,380.50	1,208.00	-	2,588.50
Total - Food & Nutrition Fund	<u>711,616.21</u>	<u>1,312,401.73</u>	<u>74,965.13</u>	<u>1,949,052.81</u>
<b><u>Daycare Fund</u></b>				
62-Five Seasons Daycare Fund	1,165,752.29	71,806.13	2,772.72	1,234,785.70
65-Rockwell Daycare Fund	314,413.73	287,758.27	20,022.85	582,149.15
65-Rockwell Daycare Petty Cash	200.00	-	-	200.00
Total - Daycare Fund	<u>1,480,366.02</u>	<u>359,564.40</u>	<u>22,795.57</u>	<u>1,817,134.85</u>
<b><u>Schoolhouse Funds</u></b>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	985,479.41	11,941,300.83	2,191,908.16	10,734,872.08
36-Physical Plant & Equip (PPEL) Fund	497,199.84	1,457,514.88	80,479.49	1,874,235.23
40-Debt Service Fund	463,639.85	1,254,751.35	932,530.70	785,860.50
Total - Schoolhouse Funds	<u>1,946,319.10</u>	<u>14,653,567.06</u>	<u>3,204,918.35</u>	<u>13,394,967.81</u>
<b>TOTAL CASH - ALL FUNDS</b>	<u>\$ 17,320,111.13</u>	<u>\$ 39,827,912.00</u>	<u>\$ 31,774,569.91</u>	<u>\$ 25,373,453.22</u>

**INVESTMENTS**

**RESTRICTED INVESTMENT FUNDS**

**Schoolhouse Fund-Held for Bond Payments**

33-SAVE Fund - Sinking Funds/UMB	\$ -	\$ 802,450.37	\$ -	\$ 802,450.37
40-Debt Service Fund - Sinking Funds/UMB+Reg	\$ 15,838,190.91	\$ 932,606.37	\$ 55,000.00	\$ 16,715,797.28
40-Debt Service Fund - Sinking Funds/USB	770,000.00	192,500.00	-	962,500.00
<b>TOTAL RESTRICTED INVESTMENTS</b>	<u>\$ 16,608,190.91</u>	<u>\$ 1,125,106.37</u>	<u>\$ 55,000.00</u>	<u>\$ 18,480,747.65</u>

**UNRESTRICTED INVESTMENT FUNDS**

	<u>BALANCE</u> <u>10/31/2020</u>	<u>PURCHASES</u>	<u>MATURITIES</u>	<u>BALANCE</u> <u>11/30/2020</u>
<b><u>General and Management Funds</u></b>				
10-General Fund	\$ 16,000,000.00	\$ 10,000,000.00	\$ -	\$ 26,000,000.00
10-General Fund CD's ISJIT	13,481,022.95	554.10	-	13,481,577.05
22-Management Fund	5,000,000.00	-	-	5,000,000.00
Total - General and Management Funds	<u>34,481,022.95</u>	<u>10,000,554.10</u>	<u>-</u>	<u>44,481,577.05</u>
<b><u>Student Activity Fund</u></b>				
21-Student Activity Fund	<u>223,576.86</u>	<u>5.73</u>	<u>-</u>	<u>223,582.59</u>
<b><u>Food &amp; Nutrition</u></b>				
61-Food & Nutrition Fund	<u>2,000,000.00</u>	<u>-</u>	<u>500,000.00</u>	<u>1,500,000.00</u>
<b><u>Schoolhouse Funds</u></b>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	29,137,410.46	-	-	29,137,410.46
36-Physical Plant & Equip (PPEL) Fund	11,500,000.00	-	-	11,500,000.00
40-Debt Service Fund	689,885.46	-	192,500.00	497,385.46
Total - Schoolhouse Funds	<u>41,327,295.92</u>	<u>-</u>	<u>192,500.00</u>	<u>41,134,795.92</u>
<b>TOTAL UNRESTRICTED INVESTMENTS</b>	<u>\$ 78,031,895.73</u>	<u>\$ 10,000,559.83</u>	<u>\$ 692,500.00</u>	<u>\$ 87,339,955.56</u>

<u>BALANCES</u>	<u>GENERAL</u> <u>FUND</u>	<u>STUDENT</u> <u>ACTIVITY FUND</u>	<u>FOOD &amp;</u> <u>NUTRITION FUND</u>	<u>DAYCARE</u> <u>FUND</u>	<u>SCHOOLHOUSE</u> <u>FUND</u>	<u>ALL</u> <u>FUNDS</u>
Cash	\$ 6,914,951.42	\$ 1,297,346.33	\$ 1,949,052.81	\$ 1,817,134.85	\$ 13,394,967.81	\$ 25,373,453.22
Restricted Funds	-	-	-	-	18,480,747.65	18,480,747.65
Investments	44,481,577.05	223,582.59	1,500,000.00	-	41,134,795.92	87,339,955.56
<b>Total</b>	<u>\$ 51,396,528.47</u>	<u>\$ 1,520,928.92</u>	<u>\$ 3,449,052.81</u>	<u>\$ 1,817,134.85</u>	<u>\$ 73,010,511.38</u>	<u>\$ 131,194,156.43</u>

**Interfund Transfers  
For the Month Ended November 30, 2020  
and Year to Date**

		<b>Summary</b>			
		<b>Month of November</b>		<b>Year to Date</b>	
		<b>Transfers</b>	<b>Transfers</b>	<b>Transfers</b>	<b>Transfers</b>
		<b>In</b>	<b>Out</b>	<b>In</b>	<b>Out</b>
Fund 10	General Fund	\$ 346,730.04	\$ 11,134.26	\$ 1,039,628.08	\$ 11,134.26
Fund 21	Student Activity Fund	-	-	-	-
Fund 22	Management Fund	-	5,622.40	-	22,415.24
Fund 33	SAVE Fund	338,353.52	1,273,151.52	1,159,500.39	6,234,853.12
Fund 36	PPEL Fund	-	338,807.35	-	1,006,381.06
Fund 40	Debt Fund	932,530.70	-	5,242,495.56	177,760.62
Fund 61	Food & Nutrition Fund	-	32.99	-	213.99
Fund 62	Day Care - 5 Seasons	11,134.26	-	11,134.26	-
Fund 65	Day Care - Rockwell	-	-	-	-
	<b>Total</b>	<b>\$ 1,628,748.52</b>	<b>\$ 1,628,748.52</b>	<b>\$ 7,452,758.29</b>	<b>\$ 7,452,758.29</b>

## CONSENT AGENDA

**BA-21-005/07 Investments Report – November 2020 (David Nicholson)**

Exhibit: BA-21-005/07.1

### **Information Item**

#### **Pertinent Fact(s):**

The Investments Report summarizes investment transactions for the month of November 2020. Investments purchased during the month totaled \$10,000,559.83, and investments redeemed during the month totaled \$692,500.00. The current interest rate for US Bank is 0.03%, in comparison to 1.51% at US Bank in November 2019. The interest rate for Iowa Schools Joint Investment Trust (ISJIT) for November 2020 was 0.05%, in comparison to 1.5% in November 2019.

**INVESTMENTS - NOVEMBER 2020**

				<u>TOTAL INVEST</u> (Purchases)	<u>TOTAL REDEEM</u> (Maturities)	
<b><u>General fund</u></b>						
Invest	November 20, 2020	\$	10,000,000.00	US Bank	10,000,000.00	-
Interest	November 30, 2020	\$	554.10	US Bank~ISJIT Nov'20 Int	554.10	-
				<b>Fund Total</b>	<u>10,000,554.10</u>	<u>-</u>
<b><u>Student Activity Fund</u></b>						
Interest	November 30, 2020	\$	5.73	US Bank	5.73	-
				<b>Fund Total</b>	<u>5.73</u>	<u>-</u>
<b><u>Management Fund</u></b>						
N/A					-	-
				<b>Fund Total</b>	<u>-</u>	<u>-</u>
<b><u>Food &amp; Nutrition Fund</u></b>						
Redeem	November 13, 2020	\$	500,000.00	US Bank	-	500,000.00
				<b>Fund Total</b>	<u>-</u>	<u>500,000.00</u>
<b><u>Secure an Advanced Vision for Education Fund (SAVE)</u></b>						
N/A					-	-
				<b>Fund Total</b>	<u>-</u>	<u>-</u>
<b><u>Physical Plant &amp; Equipment Fund (PPEL)</u></b>						
N/A					0.00	-
				<b>Fund Total</b>	<u>-</u>	<u>-</u>
<b><u>Debt Services Fund</u></b>						
Redeem	November 1, 2020	\$	192,500.00	US Bank	-	192,500.00
				<b>Fund Total</b>	<u>-</u>	<u>192,500.00</u>
<b><u>GRAND TOTAL</u></b>					<u>\$ 10,000,559.83</u>	<u>\$ 692,500.00</u>

**CONSENT AGENDA**

**BA-21-006/04 Food and Nutrition Fund Participation Report (David Nicholson)**

Exhibit: BA-21-006/04.1

**Action Item**

**Pertinent Fact(s):**

The participation report is for the month ending November 30, 2020

**Recommendation:**

It is recommended that the Board of Education approve the Food and Nutrition Fund – Participation report for the month ending November 30, 2020.

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
FOOD AND NUTRITION FUND  
PARTICIPATION Nov 30th, 2020

Breakfast and Lunch		Nov-20		Grab N		Totals	ADP	ADP
		In house	Go	In house	Grab N Go			
Schools		Breakfast 8 days	Breakfast 10 days	Lunches - 8 days	Lunches - 10 days	for Sept	Breakfast	Lunch
Elementary Schools		28174	24841	30918	24726	108659	2945	3091
Middle Schools		4127	9775	6559	9775	30236	772	907
High Schools		73		134		207	9	17
HUB Meals only served 5 days			459		505	964	92	101
		<b>32374</b>	<b>35075</b>	<b>37611</b>	<b>35006</b>	<b>140066</b>	<b>3819</b>	<b>4117</b>

- \* 8 of 18 days meals served in-house and 7 virtual locations
- \* 10 of 18 days meals served at 11 virtual sites only

Compared to regular school breakfast and lunch in Nov 2019

	ADP	
Breakfasts	83114	4617
Lunches	198349	11019
Total Breakfast and lunches	<b>281463</b>	

Updates & Highlights for November 2020

- In response to the pandemic USDA allows school nutrition programs to operate under the Summer Feeding Program (SFSP).
- Under this program all students eat breakfast and lunch at no charge at all schools through the remainder of the school year.
- Schools and Hubs are open sites which is defined as - any child age 18 or under can have a breakfast or lunch at no charge at that location.
- On Sept 2nd five (5) sites were open for Grab N Go meals - Grant Wood, Johnson, Taylor, Wright, and Roosevelt
- On Sept 21st two sites were added for seven (7) Grab N Go pick up sites for the school year, Harding, Roosevelt, Wilson, Grant Wood, Johnson STEAM, Taylor, and Wright
- We continued with seven (7) sites throughout the month of October
- In November we continued with seven (7) sites through Nov 11th
- All HUB locations stopped serving meals on Nov 6th.
- On Nov 12th all schools closed for the month and we opened 11 virtual site meal pick up locations, these sites continued through November
- The 11 virtual sites were Arthur, Coolidge, Grant Wood, Hoover, Johnson STEAM, Taylor Cedar River Academy, Viola Gibson, Wright, Roosevelt RCCBA, Harding, Wilson
- Despite outreach efforts, meal count/participation for November is low across the state of Iowa
- Monitoring USDA waivers for meal program regulation flexibility
- Continued evening meals when partner organizations were in session

Current Open Grab N Go Sites - Johnson STEAM, Pierce, Roosevelt RCCBA

Currently the CRCS has 21 CEP schools. (Community Eligibility schools) All students each at no charge.

High Schools - Metro, Jefferson

Middle Schools - McKinley, Roosevelt, Wilson, Franklin

Elementary Schools - Arthur, Cleveland, Garfield, Grant, Grant Wood, Harrison, Hiawatha, Hoover, Johnson, Kenwood, Taylor, Wright  
Van Buren, Wright, Polk Alternative

**CONSENT AGENDA**

**BA-21-007/05 Unspent Balance Report - November 2020 (David Nicholson)**

Exhibit: BA-21-007/05.1

**Information Item**

**Pertinent Fact(s):**

The Unspent Balance Report is designed to inform the Board of Education on the status of CRCSD's General Fund authorized reserves- the Unspent Balance. An analysis of staffing and all other budgetary changes that impact the Unspent Balance as of month ended November 2020 is summarized for the Board's review.

**Cedar Rapids Community School District  
General Fund Unspent Balance  
November 30, 2020**

	September 30, 2020	November 30, 2020
	BASE MONTH	
	Actual	Actual to Date
	<u>FY2020</u>	<u>FY2021</u>
Regular Program District Cost	\$116,706,816	\$118,769,372
+ Regular Program Budget Adjustment	\$0	
+ Supplementary Weighting District Cost	\$2,343,693	\$2,130,780
+ Special Ed District Cost	\$17,347,576	\$17,712,611
+ Teacher Salary Supplement District Cost	\$9,854,093	\$10,018,722
+ Professional Development Suppl District Cost	\$1,161,470	\$1,179,774
+ Early Intervention Supplement District Cost	\$1,267,490	\$1,287,455
Teacher Leadership Supplement District Cost (Line 4.46)	\$5,652,647	\$5,744,508
+ AEA Special Ed Support	\$5,865,074	\$5,963,341
+ AEA Special Ed Support Adjustment	\$0	
+ AEA Media Services	\$1,064,674	\$1,080,540
+ AEA Educational Services	\$1,169,607	\$1,187,279
+ AEA Sharing District Cost	\$0	
+ AEA Teacher Salary Suppl District Cost	\$550,247	\$560,606
+ AEA Professional Dev Suppl District Cost	\$64,104	\$65,259
+ SBRC Modified Suppl Amt Dropout Prev	\$5,713,206	\$5,796,916
+ SBRC Allowable Growth Other #1	\$1,790,064	\$1,800,000
+ SBRC Allowable Growth Other #2	\$1,970,198	\$1,970,198
+ Special Ed Deficit Modified Suppl Amt	\$12,246,812	\$13,000,000
- Special Ed Positive Balance Reduction	\$0	
- AEA Special Ed Positive Balance	\$0	
+ Allowance for Construction Projects	\$0	
- Unspent Allowance for Construction	\$0	
+ Enrollment Audit Adjustment	-\$24,654	\$37,977
- AEA Prorata Reduction	\$846,317	\$846,317
= Maximum District Cost	\$183,896,800	\$187,459,021
+ Preschool Foundation Aid	\$2,315,120	\$2,554,900
+ Instructional Support Authority	\$8,517,264	\$8,636,909
+ Ed Improvement Authority	\$0	
+ Other Miscellaneous Income	\$26,040,177	\$27,801,601
+ Unspent Auth Budget - Previous Year	\$17,055,710	\$18,033,219
+ GAAP Conversion Hold Harmless	\$0	\$0
= <b>Maximum Authorized Budget</b>	<b>\$237,825,071</b>	<b>\$244,485,650</b>
- Expenditures	\$219,791,852	\$235,094,813
= <b>Unspent Authorized Budget (UAB)</b>	<b>\$18,033,219</b>	<b>\$9,390,837</b>
+ <b>Estimated Unspent Program Reserves</b>	<b>\$0</b>	<b>\$10,000,000</b>
= <b>"Revised" Unspent Authorized Budget (UAB)</b>	<b>\$18,033,219</b>	<b>\$20,999,285</b>

**OPERATING DAYS RESERVES:** 29.95                      30.11                      32.75

**General Fund: Employee Full Time Equivalent Status**

Employee Category	Original Budgeted FTE's	Base FTE's	FTE's
	FY2020-21	November 30, 2020	Difference
Object 101-Paraprofessional Employees	370.16	378.33	8.17
Object 111-Officials/Administrative Personnel	46.00	46.00	0.00
Object 115-Administrative Assistant Personnel	20.00	20.00	0.00
Object 121-Educational Professional Employees	1,312.98	1,313.73	0.76
Object 131-Other Professional Employees	134.25	136.38	2.13
Object 138-Nurse Employees	20.90	21.40	0.50
Object 141-Technical Employees	72.78	73.08	0.30
Object 151-Office & Clerical Employees	153.13	157.26	4.13
Object 161-Crafts & Trade Employees	32.80	32.80	0.00
Object 165-Specialist/Supervisor Crafts & Trade Employees	6.00	6.00	0.00
Object 171-Transportation Driver Employees	84.10	84.00	-0.10
Object 181-Groundkeeper Employees	5.00	4.00	-1.00
Object 191-Custodial Engineer/Service Worker Employees	45.50	45.50	0.00
Object 195-Custodial/Service/Guard/Bus Monitor Employees	150.25	153.45	3.20
<b>Total FTE's</b>	<b>2,453.84</b>	<b>2,471.93</b>	<b>18.09</b>

## CONSENT AGENDA

### **BA-21-008/08 Open Enrollment - Denial 2020-2021 (John Rice)**

Exhibit: BA-21-008/09.1

#### **Action Item**

#### **Pertinent Fact(s):**

1. Section 256.7(5), Chapter 17, of the Iowa Code "Open Enrollment," allows parents/guardian to enroll their children/child in a school district other than the resident district of the custodial parent/guardian. In order for parents/guardians to exercise this option, their request must be submitted by March 1 of the year preceding open enrollment. For kindergarten children the deadline for submitting an application for open enrollment is September 1 of the current school year.
2. Applications filed after the deadline will not be approved unless the reason for late filing qualifies for "good cause"; "good cause" means a change in the status of a child's resident district for any of the following reasons:
  - A. Family moved to a new district of residence
  - B. Change in the marital status of the student's parents resulting in new resident district
  - C. Placement of the student into foster care resulting in new resident district
  - D. Adoption resulting in new resident district
  - E. Participation in a foreign exchange program
  - F. Participation in a substance abuse or mental health treatment program resulting in new resident district
  - G. Failure of negotiations for reorganization or rejection of proposed reorganization plan\*
  - H. Failure of negotiations for whole grade sharing or rejection of whole grade sharing agreement\*
  - I. Loss of accreditation or revocation of a charter school contract\*

\*If "good cause" is related to change in status of child's resident district, the open enrollment request must be filed within **45** days of last board action or within **30** days of certification of an election, whichever is applicable.

3. Request may be denied if:
  - A. The student has been suspended or expelled by a district and has not been reinstated as a student in that district
  - B. Insufficient classroom space exists
  - C. Minority/non-minority pupil ratios would be adversely affected
  - D. An appropriate instructional program is not available
  - E. The applicant missed the prescribed deadline and the request does not qualify for "good cause"
4. If the denial is based on a desegregation plan and/or any other reasons, it may be appealed to the Linn County District Court and cannot be appealed to the State Board of Education. An appeal must be postmarked within 30 days of the Board decision.

#### **Recommendation:**

It is recommended that the Board of Education approve the Open Enrollment-Denial of the student(s) commencing with the 2020-2021 School Year.

**Board Meeting: Monday, January 11, 2021**

**OPEN ENROLLMENT DENIALS  
2020-2021 SCHOOL YEAR**

**EXIT Denial**

<u>Parent</u>	<u>Student</u>	<u>Grade</u>	<u>Resident District</u>	<u>Requested District</u>
J. & T. Hoffmann	L. Hoffmann	10	Cedar Rapids Community School District	Center Point Urbana School District

**Reason: Application filed late**

**TOTALS: 1 Center Point Urbana**

**CONSENT AGENDA**

**BA-21-009/08 Personnel Report (Linda Noggle)**

Exhibit: BA-21-009/08.1-5

**Action Item Roll Call**

**Recommendation:**

It is recommended that the Board of Education approve the Personnel Report.

**BA-21-009/09 Personnel Report (Linda Noggle)**

**APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Ball, Amy	\$55,800.00	DHH Teacher Washington	1/11/2021
Vis, Ashley	\$4,195.50	MN Basketball Asst. Kennedy	12/11/2020
Williams, Larry	\$5,980.00	MN Basketball Asst. Kennedy	12/14/2020

**RESIGNATIONS - SALARIED STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Gates, Chris	Personal	Construction Specialist ELSC	1/15/2021
Schlotfelt, Bryan	Personal	Drama Asst. Jefferson	12/18/2020
Shanahan, Nicholas	Personal	Life Skills Coach ELSC	1/21/2021

**APPOINTMENTS - HOURLY STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Harper, Lynette	\$16.75	Custodian II Floater ELSC	1/11/2021
Johnson, Marcus	\$16.75	Custodian II Floater ELSC	12/16/2020
Kimball, Christopher	\$16.75	Custodian II Floater ELSC	1/4/2021
Park, Mallory	\$14.14	Paraprofessional Taylor	12/16/2020
Rosenfeld, Paul	\$18.71	Bus Driver ELSC	1/4/2021

Standefer, Nicholas	\$14.18	Bus Attendant ELSC	1/4/2021
Wright, John	\$16.75	Custodian II Floater ELSC	1/11/2021
Yanecek, Katilyn	\$12.20	Paraprofessional Taft	12/16/2020

**CHANGE OF GRADE / POSITION - HOURLY STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Honomichl, Timothy	\$19.01	Ground Maintenance II Kingston Stadium	12/14/2020
Kenney, Jackson	\$16.75	Custodian II Kennedy	12/21/2020
Paintin, Jessie	\$15.03	Elem. Asst. Manager Harrison	12/7/2020

**RESIGNATIONS - HOURLY STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Beckett, Andre	Personal	Paraprofessional Washington	12/10/2020
Chigorogo, Richard	Personal	Bus Driver ELSC	12/9/2020
Fitzgerald, Michael	Personal	Bus Attendant ELSC	12/9/2020
Goetz, Benjamin	Personal	Bus Driver ELSC	12/7/2020
Grier, Elizabeth	Personal	Bus Attendant ELSC	12/17/2020
Estrada, Macaylah	Personal	Paraprofessional Taft	1/1/2021
Johnson, Twana	Personal	Secondary Cook Harding	12/16/2020

Madden, Stephanie	Personal	Paraprofessional McKinley	12/11/2020
McDermott, Lindsay	Personal	Paraprofessional Cleveland	1/4/2021
Nkuriyumwami, Naftari	Personal	Bus Attendant ELSC	12/15/2020
Phares, Terrance	Personal	Bus Driver ELSC	1/5/2021
Postley, Tiana	Personal	Paraprofessional Roosevelt	1/4/2021
Pridegon, Dainese	Personal	Paraprofessional Kenwood	1/29/2021
Reeves, Brian	Personal	Bus Attendant ELSC	1/5/2021
Sero, Robert	Personal	Paraprofessional Franklin	1/1/2021
Tuomala, Teri	Personal	Cashier Kenwood	12/18/2020
Wesley-Shanks, Shayla	Personal	Paraprofessional Taft	12/22/2020

**DEATH - HOURLY STAFF**

<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Primasing, Dennis		Bus Attendant ELSC	12/21/2020

**SHORT TERM CONTRACTS**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Booth, Joe	\$12,000.00	Van Driver Jefferson	12/22/2020



**CONSENT AGENDA**

**BA-21-011/04 Policy Manual –Review & Revision** – Proposed Regulation 604.6 *“Use of Physical Restraint and Seclusion with Students”* and Regulation 604.7 *“Student Restraint and Confinement/Detention”* (Noreen Bush/Laurel Day)

Exhibit: BA-21-011/04.1-4

**Information Item**

**Pertinent Fact(s):**

1. The Board of Education reviews policies, regulations, and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval.
2. The agenda item includes two regulations that have been reviewed and proposed by the Iowa Association of School Boards based on revised federal law. Guidance from District Legal Counsel was sought.

<b>Policy Manual #</b>	<b>Title</b>	<b>Action</b>
604.6	Use of Physical Restraint and Seclusion with Students	Proposed
604.7	Student Restraint and Confinement/Detention	Revised

*Proposed Regulation 604.6*

**Use of Physical Restraint and Seclusion with Students**

*The District will comply with 281 Iowa Administrative Code Ch. 103 for the use of physical restraint and seclusion with students, including, but not limited to:*

- *Physical restraint and seclusion will be used only by employees who have been trained in accordance with applicable law unless a trained employee is not immediately available due to the unforeseeable nature of the occurrence.*
- *As soon as practical after the situation is under control, but within one hour after either the occurrence or the end of the school day, whichever occurs first, the school will attempt to contact the student's parent or guardian using the school's emergency contact system.*
- *The seclusion or physical restraint is used only for as long as necessary based on research and evidence to allow the student to regain control of their behavior to the point that the threat or behavior necessitating the use of the seclusion or physical restraint has ended, or when a medical condition occurs that puts the student at risk of harm. Unless otherwise provided for in the student's written approved IEP, BIP, IHP or safety plan, if the seclusion or physical restraint continues for more than 15 minutes:
  - *The student will be provided with any necessary breaks to attend to personal and bodily needs, unless doing so would endanger the child or others.*
  - *An employee will obtain approval from an administrator or administrator's designee to continue seclusion or physical restraint beyond 15 minutes. After the initial approval, an employee must obtain additional approval every 30 minutes thereafter for the continuation of the seclusion or physical restraint.*
  - *The student's parent or guardian and the school may agree to more frequent notifications than is required by law.*
  - *Schools and District employees must document and explain in writing the reasons why it was not possible for the employees to obtain approval, notify parents, or take action within prescribed time limits.*
  - *Schools and District employees who begin and then end use of nonapproved restraints will document and explain in writing the reasons why they had no other option but to use this type of behavioral intervention.**
- *The area of seclusion will be a designated seclusion room that complies with the seclusion room requirements in accordance with law, unless the nature of the occurrence makes the use of the designated seclusion room impossible, clearly impractical, or clearly contrary to the safety of the student, others, or both; in that event, the school must document and explain in writing the reasons why a designated seclusion room was not used.*
- *An employee must continually visually monitor the student for the duration of the seclusion or physical restraint.*
- *If an employee restrains a student who uses sign language or an augmentive mode of communication as the student's primary mode of communication, the student shall be permitted to have the student's hands free of physical restraint, unless doing so is not feasible in view of the threat posed.*
- *Seclusion or physical restraint shall not be used: as punishment or discipline; to force compliance or to retaliate; as a substitute for appropriate educational or behavioral support; to prevent property damage except as provided in law; as a routine school safety measure; or as a convenience to staff.*
- *The Superintendent/designee will investigate any complaint or allegation that one or more employees violated any provisions of 281 Iowa Administrative Code Ch. 103. If the District determines a violation has occurred, corrective action will be taken up to and including termination of the employees involved. If the allegation or complaint involves a specific student the District will notify the parents or guardian of the involved student about the results of the investigation. If any allegation or complaint is also defined as abuse in 281 Iowa Administrative Code 102.2, the procedures listed in chapter 102 will apply.*
- *The District must comply with and implement Chapter 103 whether or not a parent consents to the use of physical restraint or seclusion.*

***Proposed Regulation 604.6***  
***Page 2***

Corporal Punishment

Corporal punishment is defined as the intentional physical punishment of a student. No employee shall inflict corporal punishment upon a student.

## **Student Restraint and Confinement/Detention Physical Restraint and Seclusion of Students**

~~The Board of Education realizes that restraint and confinement/detention are, in some circumstances, appropriate as a means to maintaining a safe and orderly school environment. They also expect that such measures comply with the Iowa Administrative Code 281—Chapter 103.~~

### Use of Reasonable Force

~~Any staff member may, within the scope of his/her employment, use and apply such force as is reasonable and necessary for self defense, to protect the safety of another person, to restrain a student from self-inflicted injury, to stop a fight between students, for the protection of property, to obtain possession of weapons or other dangerous objects upon the person or within the control of a student; and to use reasonable force in other circumstances as defined in 704.1 of the Code of Iowa.~~

*It is the goal of the District that all students can learn and grow in a safe and peaceful environment that nurtures the student and models respect for oneself and others. On occasion, trained District employees and others may have to use behavior management interventions, physical restraint and/or seclusion of students. The goal of these interventions is to promote the dignity, care, safety, welfare and security of each child and the school community. With this objective in mind, the District will prioritize the use of the least restrictive behavioral interventions appropriate for the situation.*

*Physical restraint means a personal restriction that immobilizes or reduces the ability of a student to move the student's arms, legs, body, or head freely. Physical restraint does not mean a technique used by trained school personnel, or used by a student, for the specific and approved therapeutic or safety purposes for which the technique was designed and, if applicable, prescribed. Physical restraint does not include instructional strategies, such as physically guiding a student during an educational task, hand-shaking, hugging, or other non-disciplinary physical contact.*

*Seclusion means the involuntary confinement of a child in a seclusion room or area from which the child is prevented or prohibited from leaving; however, preventing a child from leaving a classroom or school building are not considered seclusion. Seclusion does not include instances when a school employee is present within the room and providing services to the child, such as crisis intervention or instruction.*

*Physical restraint or seclusion is reasonable or necessary only:*

- *To prevent or terminate an imminent threat of bodily injury to the student or others; or*
- *To prevent serious damage to property of significant monetary value or significant nonmonetary value or importance; or*
- *When the student's actions seriously disrupt the learning environment or when physical restraint or seclusion is necessary to ensure the safety of the student or others; and*
- *When less restrictive alternatives to seclusion or physical restraint would not be effective, would not be feasible under the circumstances, or have failed in preventing or terminating the imminent threat or behavior; and*
- *When the physical restraint or seclusion complies with all applicable laws.*

*Prior to using physical restraint or seclusion, employees must receive training in accordance with the law. Any individual who is not employed by the District but whose duties could require the individual to use or be present during the use of physical restraint or seclusion on a student will be invited to participate in the same training offered to employees on this topic.*

*When required by law, the superintendent/designee will ensure a post-occurrence debriefing meeting is held, maintain documentation and fulfill all reporting requirements for each occurrence of physical restraint or seclusion as required by law.*

*Legal Reference:*        *Iowa Code §§ 279.8; 280.21*  
                                  *281 I.A.C. 103*

Reviewed: 02-12-90  
Approved: 03-12-90  
Revised: 10-11-93  
Reviewed: 07-15-96  
              02-22-99  
Revised: 02-14-11  
Reviewed: 11-12-12  
              09-24-18

## CONSENT AGENDA

### **BA-21-189      Resolution - Sale of Piece of Property - Hoover Elementary School - Interstate Power and Light Company (Jon Galbraith)**

Exhibit: BA-21-189.1-6

#### **Action Item**

#### **Pertinent Fact(s):**

1. Interstate Power and Light Company is requesting total acquisition of a parcel of property at Hoover Elementary School. The area in question is as follows:
  - a. A 400 square foot area of land along Wiley Boulevard NW, approximately 0.009 acres.
2. CRCSD has no intention of building on this property nor should the sale of property cause any future hardship.
3. Interstate Power and Light Company shall pay CRCSD \$1.00 for the acquisition of said property. Board acceptance of the Agreement is contingent on the outcome of the Public Hearing and final Board action.

#### **Recommendation:**

It is recommended that the Board of Education approve the Resolution for the Sale of Piece of Property at Hoover Elementary School to Interstate Power and Light Company.

NOTICE OF PUBLIC HEARING  
ON PROPOSED DISPOSITION OF  
INTEREST IN REAL ESTATE

Notice is hereby given that the Board of Directors of the Cedar Rapids Community School District will hold a public hearing upon the proposal to sell real estate to Interstate Power and Light Company for the purpose of constructing, reconstructing, maintaining, expanding, operating, repairing, patrolling, and removing underground electric and telecommunications line or lines. Said real estate is part of the Hoover Elementary School property located at 4141 Johnson Avenue NW, Cedar Rapids, Iowa. The real estate subject to the sale is legally described as follows:

A Parcel of land located in the northwest quarter of the northwest quarter of the southeast quarter of section twenty-five, township eighty-three north, range eight, west of the 5<sup>th</sup> P.M. in Cedar Rapids, Iowa; and

Said Tract contains 400 square feet or 0.009 acres more or less, subject to easements and restrictions of record. ["Property"]

The hearing will be held on January 11, 2021 at 5:30 p.m. in the Cedar Rapids Community School District Board Room located in the Educational Leadership and Support Center located at 2500 Edgewood Blvd. NW, Cedar Rapids, Iowa. <https://www.youtube.com/EngageCRschools/> Once in YouTube, click the appropriate LIVE video for audio access to the meeting. Public Participation for the Public Hearings is available by calling 319/558-2000 beginning at 5:30 PM until the conclusion of the Public Hearings.

At the time and place set for the public hearing, interest individuals will be given the opportunity to express their views, both orally and in writing, on the following proposal to sell the above Property:

Proposal by the District to sell real estate to Interstate Power and Light Company for the purpose of constructing, reconstructing, maintaining, expanding, operating, repairing, patrolling, and removing underground electric and telecommunications line or lines.

A copy of the Purchase Agreement, including any plat describing same, to be considered at the public hearing may be reviewed at the office of the Secretary of the Board of the Cedar Rapids Community School District, at 2500 Edgewood Blvd. NW, Cedar Rapids, Iowa.

After the public hearing, the Board may make a final determination to accept or reject the proposal as submitted, or upon conditions that certain terms be changed, or the Board may defer action on the proposal until a subsequent meeting.

CEDAR RAPIDS COMMUNITY SCHOOL  
DISTRICT

*Laurel a. Day*

By: \_\_\_\_\_  
Laurel Day, Board Secretary

RESOLUTION

WHEREAS, Interstate Power & Light Company, Iowa has presented a proposal for the purchase of real estate owned by the Cedar Rapids Community School District ("District"), located on the Hoover Elementary School property located at 4141 Johnson Avenue NW, Cedar Rapids, Iowa, and legally described as:

See attached Exhibit A. ("Property")

WHEREAS, the purpose of selling the property is to allow Interstate Power & Light Company to have the land needed to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines; and

WHEREAS, Interstate Power & Light Company proposal offers compensation to the District in the amount of \$1 for said property; and

WHEREAS, the other specific terms of the permanent easement are included, attached hereto as Exhibit A; and

WHEREAS, it is appropriate to pursuant to Iowa Code Section 297.22 to publish Notice of the proposed sale of real estate and of the hearing and to receive and consider objections and petitions.

NOW, THEREFORE, by it resolved by the Board of Directors of the Cedar Rapids Community School District:

Section 1. That this Board shall set a public hearing on the permanent easement of the above-described property for January 11, 2021 at 5:30 p.m., via <https://www.youtube.com/EngageCRschools/>. Once in YouTube, click the appropriate LIVE video for audio access to the meeting. Any persons interested may publicly participate by calling 319-558-2000 at 5:30 PM, or by submitting their comments prior to the meeting start time to [lday@crschools.us](mailto:lday@crschools.us) and file objections to the proposed plans, specifications, form of contract, or cost of such improvement.

Section 2. That the Secretary is authorized and directed to prepare, publish and distribute the Notice of Hearing.

PASSED AND APPROVED this 14<sup>th</sup> day of December 2020.

CEDAR RAPIDS COMMUNITY SCHOOL  
DISTRICT

Attest:

By: \_\_\_\_\_

Laurel Day, Board Secretary

By: \_\_\_\_\_

Nancy Humbles, Board President

Prepared by: Brenda Koppes – Ulteig Engineers – 1455 Sherman Road., Hiawatha, IA 52233 (319) 286-3017  
Return to: Heather Dee - Interstate Power and Light Company – PO Box 351 – Cedar Rapids, IA 52406 (319) 786-4514

SPACE ABOVE THIS LINE FOR RECORDER

## UNDERGROUND ELECTRIC LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **Cedar Rapids Community School District** (“Grantor(s)”), ADDRESS: 4141 Johnson Avenue NW Cedar Rapids, Iowa 52405 do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, (“Grantee”) a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the “Line” or “Lines”) for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of Linn, and the State of Iowa:

See Attached Exhibit A, page 3

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor or agent, may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines, under lands now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**GRANTOR(S):**

By: \_\_\_\_\_  
Print Name and Title

By: \_\_\_\_\_

**ALL PURPOSE ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ ) ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, AD. 2020,  
before me, the undersigned, a Notary Public in and for said State,  
personally appeared

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ to me personally known

or \_\_\_\_\_ provided to me on the basis of satisfactory  
evidence

to be the persons(s) whose name(s) is/are subscribed to the within  
instrument and acknowledged to me that he/she/they executed the  
same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the  
entity upon behalf of which the person(s) acted, executed the  
instrument.

NOTARY SEAL \_\_\_\_\_  
(Sign in Ink)

\_\_\_\_\_  
(Print/type name)

Notary Public in and for the State of \_\_\_\_\_.

My Commission Expires: \_\_\_\_\_.

**CAPACITY CLAIMED BY SIGNER**

\_\_\_\_\_ INDIVIDUAL  
\_\_\_\_\_ CORPORATE  
Title(s) of Corporate Officers(s):  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ N/A  
\_\_\_\_\_ Corporate Seal is affixed  
\_\_\_\_\_ No Corporate Seal procured

\_\_\_\_\_ PARTNER(s)  
\_\_\_\_\_ Limited Partnership  
\_\_\_\_\_ General Partnership

\_\_\_\_\_ ATTORNEY-IN-FACT  
\_\_\_\_\_ EXECUTOR(s),  
\_\_\_\_\_ ADMINISTRATOR(s),  
\_\_\_\_\_ or TRUSTEE(s);  
\_\_\_\_\_ GUARDIAN(s)  
\_\_\_\_\_ or CONSERVATOR(s)  
\_\_\_\_\_ OTHER  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNER IS REPRESENTING:**

List name(s) of persons(s) or entity(ies):  
\_\_\_\_\_  
\_\_\_\_\_

Exhibit A

PROPERTY DESCRIPTION

\*The Northwest Quarter (NW¼) of the Northwest Quarter (NW¼) 1 the Southeast Quarter (SE¼) of Section Twenty-five (25), Township Eighty-three (83) North, Range Eight (8), West of the 5th P.M." and other lands...

As described in Warranty Deed filed in Book 896, Page 371  
Office of the Recorder, Linn County, Iowa.

EASEMENT DESCRIPTION

A tract of land for easement purposes on, over and across the above described property, more particularly described as follows:  
The South 20 feet of the West 20 feet of said NW¼ NW¼ SE¼, exclusive of road Right of Way, containing 400 square feet (0.009 acres) more or less.



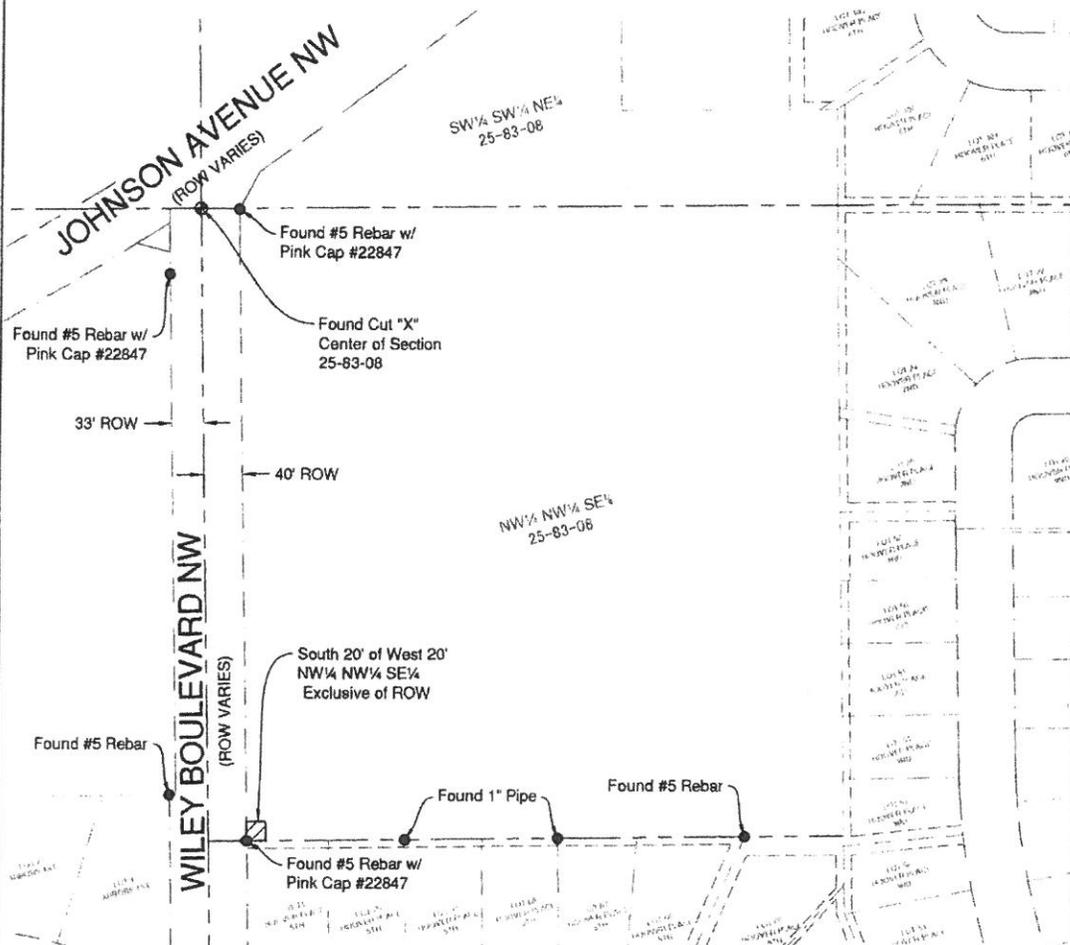
SCALE: 1" = 150'  
Orientation of this bearing system is Iowa State Plane North (NAD 83)  
This Survey was performed using the Iowa RTN Network

OWNERS

Independent School District of Cedar Rapids  
Warranty Deed - Book 896, Page 371

SURVEY REQUESTED BY

Alliant Energy  
200 1st Street SE  
Cedar Rapids, IA 52401



I hereby certify that this Land Surveying Document was prepared by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

*Douglas J. Kwater* 11/06/2020  
Douglas J. Kwater Date

Iowa license number 23712  
License renewal date is December 31, 2021



Cedar Rapids - Sioux Falls - Bismarck - Denver - Detroit Lakes - Fargo - Minneapolis  
1455 Sherman Road  
Hiawatha, Iowa 52233  
Phone: 319.286.3000  
Web: www.ulteig.com

Exhibit A

Project Number: R20.02027  
Date: 11/05/2020  
Drawn By: DJK  
Approved By: DJK  
Sheets: 1 of 1

## CONSENT AGENDA

**BA-21-190      Resolution - Sale of Piece of Property - Metro High School -  
City of Cedar Rapids, Iowa (Jon Galbraith)**

Exhibit: BA-21-190.1-20

### **Action Item**

#### **Pertinent Fact(s):**

1. The City of Cedar Rapids is requesting a total acquisition of a parcel of property along 12<sup>th</sup> Avenue SE from 7<sup>th</sup> Street to 17<sup>th</sup> Street. The area in question for sale is 68 square feet.
2. CRCSD has no intention of building on this property nor should the sale cause any future hardship.
3. The City agrees to pay CRCSD the sum of \$615 for the acquisition of said property. Board acceptance of the Agreement is contingent on the outcome of the Public Hearing and final Board action.

#### **Recommendation:**

It is recommended that the Board of Education approve the Resolution for the Sale of Piece of Property at Metro High School to The City of Cedar Rapids, Iowa.

NOTICE OF PUBLIC HEARING  
ON PROPOSED DISPOSITION OF  
INTEREST IN REAL ESTATE

Notice is hereby given that the Board of Directors of the Cedar Rapids Community School District will hold a public hearing upon the proposal to sell real estate to The City of Cedar Rapids, Iowa Company for the purpose of making improvements to the sidewalk right-of-way. Said real estate is part of the Metro High School property located at 1212 7<sup>th</sup> Street SE, Cedar Rapids, Iowa. The real estate subject to the sale is legally described as follows:

A Parcel located in part of Lot 4, Stibbs' Addition to Cedar Rapids, Iowa, and part of lot 33, Leach and Harman's Addition. Beginning at the westerly most corner of said lot 4, thence N50°59'22" E 26.41 feet along the northwesterly line of said lot 4 and the southeasterly right of way of 12<sup>th</sup> Avenue SE; Thence s39°54'21" W 26.94 feet to the southeasterly line of said lot 4 and the northeasterly right of way of 7<sup>th</sup> Street SE; Thence N38°40'10" W 5.18 feet along said southeasterly line and said northeasterly right of way to the point of beginning; and

Said Tract contains 68 square feet, subject to easements and restrictions of record. ["Property"]

The hearing will be held on January 11, 2021 at 5:30 p.m. in the Cedar Rapids Community School District Board Room located in the Educational Leadership and Support Center located at 2500 Edgewood Blvd. NW, Cedar Rapids, Iowa. <https://www.youtube.com/EngageCRschools/> Once in YouTube, click the appropriate LIVE video for audio access to the meeting. Public Participation for the Public Hearings is available by calling 319/558-2000 beginning at 5:30 PM until the conclusion of the Public Hearings.

At the time and place set for the public hearing, interest individuals will be given the opportunity to express their views, both orally and in writing, on the following proposal to sell the above Property:

Proposal by the District to sell real estate to The City of Cedar Rapids, Iowa for the purpose of making improvements to the sidewalk right-of-way.

A copy of the Purchase Agreement, including any plat describing same, to be considered at the public hearing may be reviewed at the office of the Secretary of the Board of the Cedar Rapids Community School District, at 2500 Edgewood Blvd. NW, Cedar Rapids, Iowa.

After the public hearing, the Board may make a final determination to accept or reject the proposal as submitted, or upon conditions that certain terms be changed, or the Board may defer action on the proposal until a subsequent meeting.

CEDAR RAPIDS COMMUNITY SCHOOL  
DISTRICT

*Laurel a. Day*

By: \_\_\_\_\_  
Laurel Day, Board Secretary

RESOLUTION

WHEREAS, the City of Cedar Rapids, Iowa has presented a proposal for the purchase of real estate owned by the Cedar Rapids Community School District ("District"), located on the Metro High School property located at 1212 7<sup>th</sup> Street SE, Cedar Rapids, Iowa, and legally described as:

See attached Exhibit A. ("Property")

WHEREAS, the purpose of selling the property is to allow the City of Cedar Rapids to make improvements to the sidewalk right-of-way; and

WHEREAS, the City of Cedar Rapids proposal offers compensation to the District in the amount of \$1,895.00 for said property; \$615.00 for title fee and \$1,280.00 for temporary easement; and

WHEREAS, the other specific terms of the real estate sale and temporary easement are included in the Purchase Agreement and Temporary Grading Easement for Construction, attached hereto as Exhibit B; and

WHEREAS, it is appropriate to pursuant to Iowa Code Section 297.22 to publish Notice of the proposed sale of real estate and of the hearing and to receive and consider objections and petitions.

NOW, THEREFORE, by it resolved by the Board of Directors of the Cedar Rapids Community School District:

Section 1. That this Board shall set a public hearing on the permanent easement of the above-described property for January 11, 2021 at 5:30 p.m., via <https://www.youtube.com/EngageCRschools/>. Once in YouTube, click the appropriate LIVE video for audio access to the meeting. Any persons interested may publicly participate by calling 319-558-2000 at 5:30 PM, or by submitting their comments prior to the meeting start time to [lday@crschools.us](mailto:lday@crschools.us) and file objections to the proposed plans, specifications, form of contract, or cost of such improvement.

Section 2. That the Secretary is authorized and directed to prepare, publish and distribute the Notice of Hearing.

PASSED AND APPROVED this 14<sup>th</sup> day of December 2020.

CEDAR RAPIDS COMMUNITY SCHOOL  
DISTRICT

Attest:

By: \_\_\_\_\_

Laurel Day, Board Secretary

By: \_\_\_\_\_

Nancy Humbles, Board President

<p style="text-align: center;"><b>INDEX LEGEND</b></p> <p>LOCATION: LOT 4, STIBBS ADDITION</p> <p>REQUESTOR: CITY OF CEDAR RAPIDS, IOWA</p> <p>PROPRIETOR: CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT</p> <p>SURVEYOR: RYAN R. REMLING, P.L.S.</p> <p>COMPANY: HALL &amp; HALL ENGINEERS, INC. 1860 BOYSON ROAD HIAWATHA, IOWA 52233 1-319-362-9548</p> <p>RETURN TO: RYAN@HALLENG.COM</p>	<p><b>SPACE RESERVED FOR RECORDING PURPOSES</b></p>
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**SURVEY LEGEND**

○	SET 1/2" REBAR W/ YELLOW PLASTIC CAP NO. 18769 OR AS NOTED
●	FD. SURVEY MONUMENT AS NOTED
( )	RECORDED AS
OPC	ORANGE PLASTIC CAP
———	PLAT OR SURVEY BOUNDARY
- - - - -	EXISTING LOT LINE
- - - - -	PROPOSED STREET ALIGNMENT

**SURVEY WORK PERFORMED:**  
9/2/15

**SURVEY PREPARED FOR:**  
CITY OF CEDAR RAPIDS IOWA

**OWNER/PROPRIETOR:**  
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
346 2ND AVE SW  
CEDAR RAPIDS, IA 52404

**SURVEYOR:**  
RYAN R. REMLING L.S.  
HALL & HALL ENGINEERS, INC.  
1860 BOYSON ROAD  
HIAWATHA, IOWA 52233  
(319)-362-9548

**GRAPHIC SCALE IN FEET**  
SCALE: 1"=40'

**LEGAL DESCRIPTION:**  
PART OF LOT 4, STIBBS ADDITION TO CEDAR RAPIDS, IOWA AS RECORDED IN VOLUME 133, PAGE 500 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER DESCRIBED AS FOLLOWS:

BEGINNING AT THE WESTERLY MOST CORNER OF SAID LOT 4; THENCE N50°59'22"E 26.41 FEET ALONG THE NORTHWESTERLY LINE OF SAID LOT 4 AND THE SOUTHEASTERLY RIGHT OF WAY OF 12TH AVENUE S.E.; THENCE S39°54'21"W 26.94 FEET TO THE SOUTHEASTERLY LINE OF SAID LOT 4 AND THE NORTHEASTERLY RIGHT OF WAY OF 7TH STREET S.E.; THENCE N38°40'10"W 5.18 FEET ALONG SAID SOUTHEASTERLY LINE AND SAID NORTHEASTERLY RIGHT OF WAY TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 68 SQ.FT., SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

RYAN R. REMLING, L.S. 18769  
License renewal date is December 31, \_\_\_\_\_

Pages or sheets covered by this seal: \_\_\_\_\_

Project Number: 9969-15-7	Sheet: 1 of 1	Scale: 1" = 40'	Field Book No: 213	Date: 7/7/2020	Sheet Title: <b>EXHIBIT</b> <b>ACQUISITION PLAT</b> PART OF LOT 4, STIBBS ADDITION TO CEDAR RAPIDS, IOWA
------------------------------	------------------	--------------------	-----------------------	-------------------	--

**HALL & HALL ENGINEERS, INC.**  
1860 BOYSON ROAD, HIAWATHA, IOWA 52233  
PHONE: (319) 362-9548 FAX: (319) 362-7595

CIVIL ENGINEERING • LANDSCAPE ARCHITECTURE  
LAND SURVEYING • LAND DEVELOPMENT PLANNING

Designed by: DLK Drawn by: DLK Checked by: \_\_\_\_\_

CAD File: I:\Projects\9900\9969 Cedar Rapids\9969-15-07 12th Ave SE Full Design\DWG\Plots\9969-15-7 001 CRCSD PARCEL.dwg Date Plotted: Jul 21, 2020 - 1:31pm Plotted By: MJOHNSON

PURCHASE AGREEMENT

FOR AND IN CONSIDERATION OF One Dollar (\$1.00) in hand paid, receipt of which is hereby acknowledged, The Independent School District of Cedar Rapids n/k/a Cedar Rapids Community School District, OWNER (hereinafter referred to as GRANTOR) of the following described property:

A part of Lot 4, Stibbs' Addition to Cedar Rapids, Iowa, and Part of Lot 33, Leach and Harman's Addition to Cedar Rapids as Recorded in Volume 16, Page 609 in the Office of the Linn County, Iowa Recorder and Part of Vacated 8th Street SE,

hereby agrees to sell to the City of Cedar Rapids, Iowa (hereinafter referred to as CITY), a portion of the above described property located at 1212 7th St SE, more particularly described as follows:

See Attached Acquisition Plat Exhibit

upon the following conditions, to-wit:

1. The area disturbed by the project will be graded, shaped and sodded upon completion of the project by the CITY.
2. The CITY agrees to pay GRANTOR the sum of \$615.00 for the land by fee title, the sum of \$1,280.00 for land by temporary easement, for a total sum of \$1,895.00, as a requirement for the 12th Avenue SE from 7th Street to 17th Street Roadway and Utility Improvements Project.
3. The compensation and rights herein described shall be binding upon the GRANTOR their heirs and assigns.
4. All parties agree the total compensation amount of \$1,895.00 is to be paid to the Cedar Rapids Community School District.
5. The GRANTOR shall have five-years from the date of said settlement to renegotiate construction or maintenance damages not apparent at the time of the signing of this contract as required by Section 6B.52 of the Code of Iowa.
6. The GRANTOR grants and warrants that there is no known burial site(s), well(s), solid waste disposal site(s), hazardous substance(s), nor underground storage tank(s) on the premises described and sought herein.
7. The GRANTOR agrees to disclose the project details, including timelines, improvements, and impacts, to any and all individuals with a leasehold interest in the subject property.
8. This Agreement may be executed in any number of counterparts as the case may be, each of which shall be deemed a duplicate original and which together shall constitute one and the same instrument. In addition, the parties agree that this Agreement may be executed by electronic, pdf or facsimile signatures by any party and such signature will be deemed binding for all purposes hereof without delivery of an original signature being thereafter required.

Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Cedar Rapids Community School District





## STATEMENT OF PROPERTY OWNER'S RIGHTS

Just as the law grants certain entities the right to acquire private property, you as the owner of the property have certain rights. You have the right to:

1. Receive just compensation for the taking of property. (Iowa Constitution, Article I, section 18)
2. An offer to purchase which may not be less than the lowest appraisal of the fair market value of the property. (Iowa Code section 6B.54(3))
3. Receive a copy of the appraisal, if an appraisal is required, upon which the acquiring agency's determination of just compensation is based not less than ten days before being contacted by the acquiring agency's acquisition agent. (Iowa Code section 6B.45)
4. An opportunity to accompany at least one appraiser of the acquiring agency who appraises your property when an appraisal is required. (Iowa Code section 6B.54(2))
5. Participate in good-faith negotiations with the acquiring agency before the acquiring agency begins condemnation proceedings. (Iowa Code section 6B.2B)
6. Retain legal counsel of your choosing at your expense for the purpose of bringing a court action to challenge the exercise of eminent domain authority or the condemnation proceedings in accordance with the provisions of law. (Iowa Code section 6B.3A; Iowa Code section 6A.24)
7. A determination of just compensation by an impartial compensation commission and the right to appeal its award to the district court if you cannot agree on a purchase price with the acquiring agency. (Iowa Code section 6B.4; Iowa Code section 6B.7; Iowa Code section 6B.18)
8. Payment of the agreed upon purchase price or, if condemned, a deposit of the compensation commission award before you are required to surrender possession of the property. (Iowa Code section 6B.25; Iowa Code section 6B.26; Iowa Code section 6B.54(11))
9. Reimbursement for expenses incidental to transferring title to the acquiring agency. (Iowa Code section 6B.33; Iowa Code section 6B.54(10))
10. Reimbursement of certain litigation expenses: (a) if the award of the compensation commissioners exceeds 110 percent of the acquiring agency's final offer before condemnation; and (b) if the award on appeal in court is more than the compensation commissioners' award. (Iowa Code section 6B.33)
11. To the greatest extent practicable, be provided at least 90 days' written notice to vacate occupied property prior to construction or development of a public improvement. (Iowa Code section 6B.54(4))
12. Relocation services and payments, if you are eligible to receive them, and the right to appeal your eligibility for and amount of the payments. (Iowa Code section 316.9; Iowa Code section 6B.42) The rights set out in this statement are not claimed to be a full and complete list or explanation of an owner's rights under the law. They are derived from Iowa Code chapters 6A, 6B and 316. For a more thorough presentation of an owner's rights, you should refer directly to the Iowa Code or contact an attorney of your choice.

[ARC 2979C, IAB 3/15/17, effective 4/19/17]

**61—34.2(6B) Alternate statement of rights.** Rule 61—34.1(6B) is not intended to prohibit acquiring agencies from providing a statement of rights in a different form, a more detailed statement of rights, or supplementary material expanding upon an owner's rights.

[ARC 2979C, IAB 3/15/17, effective 4/19/17]

These rules are intended to implement Iowa Code section 6B.2A(1).  
[Filed 9/17/99, Notice 8/11/99—published 10/6/99, effective 11/10/99]  
[Filed ARC 2979C (Notice ARC 2877C, IAB 1/4/17), IAB 3/15/17, effective 4/19/17]

## Appraisal Waiver Determination

**Project Name:** 12th Avenue SE from 7th Street to 17th Street Roadway and Utility Improvements

**Project** \_\_\_\_\_

**Project Number:** 3012131

**Parcel Address:** 1212 7th St SE

**Parcel Number:** 10

The Appraisal Waiver Provision is used to determine just compensation and is also referred to as a *compensation estimate*. Federal rules authorize the use of an Appraisal Waiver Provision on federal funded projects in 49 CFR§24.102. The use of an Appraisal Waiver process is authorized in Iowa Code §6B.54(2). The implementation process is provided in 761 IAC 111.102(3)(b)(c). The compensation estimate is not an appraisal and is used only with uncomplicated minimal value purchases. It requires only a one-page form such as Iowa DOT Form 633-402. **The purpose of the appraisal waiver provision is to provide a technique to avoid the costs and time delay associated with appraisal requirements for low-value, non-complex acquisitions.**

To determine the need for an appraisal or an appraisal waiver is acceptable, complete the following table.

YES	NO	QUESTION
	X	Is estimating value difficult due to a lack of sufficient market data (comparable sales)?
	X	Is the anticipated value of the proposed acquisition over \$10,000?
	X	Is the proposed acquisition anything more than a "strip acquisition"?
	X	Are any improvements (buildings, wells, signs, etc.) affected?
	X	Is the proposed acquisition severing any buildings from the remainder?
	X	Are fences, trees, shrubs or any other landscaping involved?
	X	Are the property setbacks reduced as a result of the acquisition?
	X	Is access to the property changed or limited?
	X	Is the current highest and best use of the property and/or material changes occurring as a result of the proposed acquisition?
	X	Does a significant amount of the total compensation involve items other than land value?
	X	Is there reason to believe this parcel will proceed to condemnation?
	X	Is more land than actually needed being acquired?
	X	Does the proposed acquisition impact the sewage disposal system or property drainage?
	X	Are there any other considerations that complicate the valuing of this parcel?

If the answer to one of these questions is "yes", the acquisition could still be considered a non-complex acquisition, but further analysis is needed. Multiple "yes" answers would indicate that the proposed acquisition is not considered to be non-complex and an appraisal is needed.

Comments: \_\_\_\_\_

**Valuation Method:**

Appraisal Waiver

Appraisal

**Signature of Agent:** \_\_\_\_\_

**Date:** \_\_\_\_\_

PROJECT	12 <sup>th</sup> Avenue SE from 7 <sup>th</sup> Street to 17 <sup>th</sup> Street Roadway and Utility Improvements Project
C.I.P. #	3012131
PARCEL #	#10
ADDRESS	1212 7 <sup>th</sup> St SE, Cedar Rapids, IA 52405

**DISCLOSURE OF REPRESENTATION**

Brad Hurd represent the City of Cedar Rapids Iowa in this transaction, known as Paving for Progress.

By signing below, GRANTOR confirms that written disclosure of representation has been provided to them before signing of the transaction documents.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**RECEIPT FOR STATEMENT OF PROPERTY OWNER'S RIGHTS**

PROJECT 12th Avenue SE from 7th Street to 17th Street  
Roadway and Utility Improvements Project  
C.I.P. # 3012131  
PARCEL # 10  
ADDRESS 1212 7th St SE, Cedar Rapids, IA 52405

I certify that I am the landowner of property located at A Part of Lot 4, Stibbs' Addition to Cedar Rapids, Iowa, and Part of Lot 33, Leach and Harman's Addition to Cedar Rapids as Recorded in Volume 16, Page 609 in the Office of the Linn County, Iowa Recorder and Part of Vacated 8th Street SE, and that I have personally received a copy of the *Statement of Property Owner's Rights* which explains my rights as an owner of record who may have all or a part of their property acquired by condemnation, as required by 1999 Iowa Acts, House File 476, Section 3.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

The Independent School District of Cedar Rapids n/k/a Cedar Rapids Community School District

\_\_\_\_\_

Presented by: \_\_\_\_\_  
City of Cedar Rapids

**COMPENSATION ESTIMATE  
For Uncomplicated Acquisition Valued at Less Than \$10,000**

Parcel No. **10** Project No. **3012131** County **Linn**  
 Project Name 12th Avenue SE from 7th Street to 17th Street Roadway and Utility Improvements Project  
 Record Owner(s) Cedar Rapids Community School District  
 Owner's Mailing Address 2500 Edgewood Rd. NW, Cedar Rapids, IA 52405  
 Tenant(s)  
 Tenant's Mailing Address  
 Address of Subject Property 1212 7th Street SE, Cedar Rapids, IA 52405  
 This property is described as: A Part of Lot 4, Stibbs' Addition to Cedar Rapids, Iowa, and Part of Lot 33, Leach and Harman's Addition to Cedar Rapids as Recorded in Volume 16, Page 609 in the Office of the Linn County, Iowa Recorder and Part of Vacated 8th Street SE

Itemization of Value:

	Fee Title	<u>68</u>	Sq. ft. @	<u>\$9</u>	=	<u>\$615.00</u> (Rounded Up)
	Permanent Easement	<u>          </u>	Sq. ft. @	<u>          </u>	=	<u>\$</u>
	Temporary Easement	<u>1417</u>	Sq. ft. @	<u>\$9 x 10% @ 1year</u>	=	<u>\$1280.00</u> (Rounded Up)
Buildings						<u>\$</u>
Other Improvements						<u>\$</u>
Fence						<u>\$</u>
Loss of Landscaping						<u>\$</u>
Loss of Access to Remaining Property						<u>\$</u>
	<b>Total Estimate</b>					<b><u>\$1895.00</u></b>

Certification:

I hereby certify that I am familiar with the property which is the subject of this estimate, that the estimate is based on land value and cost data contained in the files of the Acquiring Authority, that I have no direct or indirect present or contemplated future personal interest in this property and will not in any way benefit from the acquisition of this property.

\* Compensation for R/W fence to be fixed dollar schedule or in accord with 6B.44, Code of Iowa.

ADMINISTRATIVE APPROVAL  _____  DATE _____
--

Date of Estimate \_\_\_\_\_  
\_\_\_\_\_  
Estimating Agent

DATE \_\_\_\_\_  
:

PROJECT 12th Avenue SE from 7th Street to 17th Street  
Roadway and Utility Improvements Project  
C.I.P. # 3012131  
PARCEL # 10  
ADDRESS 1212 7th Street SE, Cedar Rapids, IA 52405

**OFFER TO PURCHASE  
COMPENSATION ESTIMATE**

OWNER: Cedar Rapids Community School District  
ADDRESS: 2500 Edgewood Rd. NW, Cedar Rapids, IA 52405

The CITY OF CEDAR RAPIDS presents to you an offer of One Thousand Eight Hundred Ninety Five and 00/100 Dollars (\$1895.00), which represents just compensation for the Temporary Easement and the Fee Acquisition needed from your property.

BY: \_\_\_\_\_  
CITY OF CEDAR RAPIDS

Project No.: 3012131

Parcel No.: 10

As owners of real estate needed for the above referenced project and parcel, and acknowledging the fact that (I) (We) are entitled to just compensation based upon the City approved appraisal of the subject real estate, nevertheless, desire to donate the right of way. (I) (We) will execute the necessary conveyance instruments to transfer said right of way. This donation to the City of Cedar Rapids is made without any coercive action of any nature.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Owner

As owners of real estate needed for the above referenced project and parcel (I) (We) are entitled to just compensation, nevertheless, desire to donate the right of way and waive the right to an appraisal. (I) (We) will execute the necessary conveyance instruments to transfer said right of way. This donation to the City of Cedar Rapids is made without any coercive action of any nature.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Owner

**Date of Proposal to Donate:**

On \_\_\_\_\_, 2020, I offered Cedar Rapids Community School District who is the Owner(s) an opportunity to donate this property by: personal contact / telephone / letter

This offer was: accepted / declined

**REAL ESTATE TRANSFER - GROUNDWATER HAZARD STATEMENT  
TO BE COMPLETED BY TRANSFEROR**

**TRANSFEROR:**

Name **Cedar Rapids Community School District**

Address	<b>2500 Edgewood Rd NW</b>	<b>Cedar Rapids</b>	<b>IA</b>	<b>52405</b>
	Number and Street or RR	City, Town or PO	State	Zip

**TRANSFeree:**

Name **City of Cedar Rapids**

Address	<b>101 First Street SE</b>	<b>Cedar Rapids</b>	<b>Iowa</b>	<b>52401</b>
	Number and Street or RR	City, Town or PO	State	Zip

Address of Property Transferred:

	<b>1212 7<sup>th</sup> Street SE</b>	<b>Cedar Rapids</b>	<b>IA</b>	<b>52405</b>
	Number and Street or RR	City, Town or PO	State	Zip

Legal Description of Property: (Attach if necessary)

**A Part of Lot 4, Stibbs' Addition to Cedar Rapids, Iowa, and Part of Lot 33, Leach and Harman's Addition to Cedar Rapids as Recorded in Volume 16, Page 609 in the Office of the Linn County, Iowa Recorder and Part of Vacated 8th Street SE**

**1. Wells (check one)**

- There are no known wells situated on this property.
- There is a well or wells situated on this property. The type(s), location(s) and legal status are stated below or set forth on an attached separate sheet, as necessary.

**2. Solid Waste Disposal (check one)**

- There is no known solid waste disposal site on this property.
- There is a solid waste disposal site on this property and information related thereto is provided in Attachment #1, attached to this document.

**3. Hazardous Wastes (check one)**

- There is no known hazardous waste on this property.
- There is hazardous waste on this property and information related thereto is provided in Attachment #1, attached to this document.

**4. Underground Storage Tanks (check one)**

- There are no known underground storage tanks on this property. (Note exclusions such as small farm and residential motor fuel tanks, most heating oil tanks, cisterns and septic tanks, in instructions.)
- There is an underground storage tank on this property. The type(s), size(s) and any known substance(s) contained are listed below or on an attached separate sheet, as necessary.

**5. Private Burial Site (check one)**

- There are no known private burial sites on this property.
- There is a private burial site on this property. The location(s) of the site(s) and known identifying information of the decedent(s) is stated below or on an attached separate sheet, as necessary.

**6. Private Sewage Disposal System (check one)**

- All buildings on this property are served by a public or semi-public sewage disposal system.
- This transaction does not involve the transfer of any building which has or is required by law to have a sewage disposal system.
- There is a building served by private sewage disposal system on this property or a building without any lawful sewage disposal system. A certified inspector's report is attached which documents the condition of the private sewage disposal system and whether any modifications are required to conform to standards adopted by the Department of Natural Resources. A certified inspection report must be accompanied by this form when recording.
- There is a building served by private sewage disposal system on this property. Weather or other temporary physical conditions prevent the certified inspection of the private sewage disposal system from being conducted. The buyer has executed a binding acknowledgment with the county board of health to conduct a certified inspection of the private sewage disposal system at the earliest practicable time and to be responsible for any required modifications to the private sewage disposal system as identified by the certified inspection. A copy of the binding acknowledgment is attached to this form.
- There is a building served by private sewage disposal system on this property. The buyer has executed a binding acknowledgment with the county board of health to install a new private sewage disposal system on this property within an agreed upon time period. A copy of the binding acknowledgment is provided with this form.
- There is a building served by private sewage disposal system on this property. The building to which the sewage disposal system is connected will be demolished without being occupied. The buyer has executed a binding acknowledgment with the county board of health to demolish the building within an agreed upon time period. A copy of the binding acknowledgment is provided with this form. [Exemption #9]
- This property is exempt from the private sewage disposal inspection requirements pursuant to the following Exemption [Note: for exemption #9 use prior check box]: \_\_\_\_\_
- The private sewage disposal system has been installed within the past two years pursuant to permit number \_\_\_\_\_

**Information required by statements checked above should be provided here or on separate sheets attached hereto:**

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**I HEREBY DECLARE THAT I HAVE REVIEWED THE INSTRUCTIONS FOR THIS FORM AND THAT THE INFORMATION STATED ABOVE IS TRUE AND CORRECT.**

Signature:

\_\_\_\_\_  
(Transferor or Agent)

Telephone No.:

\_\_\_\_\_

**REAL ESTATE CLOSING STATEMENT**

Seller Cedar Rapids Community School District County Linn  
 Contract Pay Date \_\_\_\_\_ Project No. 3012131  
 Possession Date \_\_\_\_\_ Parcel No. 10  
 Property Description A Part of Lot 4, Stibbs' Addition to Cedar Rapids, Iowa, and Part of Lot 33, Leach and Harman's Addition to Cedar Rapids as Recorded in Volume 16, Page 609 in the Office of the Linn County, Iowa Recorder and Part of Vacated 8th Street SE

Transaction Closed  By Mail  In Person  N.A. means Not Applicable  Non-cash Consideration Involved

**CONTRACT CONSIDERATION BREAKDOWN** (No breakdown is made if transaction is a Total Acquisition)

1) Land acquired by fee:		1) <u>\$612</u>
2) Land acquired by permanent easement		2) <u>\$</u>
3) Buildings acquired considered real estate:	<u>\$</u>	
	<b>less salvage value:</b> <u>\$</u>	3) <u>\$</u>
4) Other improvement considered real estate:	<u>\$</u>	
	<b>less salvage value:</b> <u>\$</u>	4) <u>\$</u>
<b>Total Conveyance Consideration (lines 1 through 4)</b>		<b><u>\$615.00</u></b>
5) Other improvements considered damages, including fence:		5) <u>\$ .00</u>
6) Total temporary easement:		6) <u>\$1280.00</u>
7) Total reduction in value - temporary easement for detour:		7) <u>\$</u>
8) Control of Access:		8) <u>\$</u>
<b>Total Damages (lines 5 through 8)</b>		<b><u>\$1280.00</u></b>
<b>LESS: Mitigate Damages (Non-cash Considerations)</b>		<b><u>\$</u></b>

**TOTAL CONTRACT CONSIDERATION** \$1895.00  
 Contingent Payment (e.g., value of septic, value of well): plus \$  
 Scheduled Future Abstracting Payment: plus \$

**GROSS PROCEEDS** (Maximum Determinable Proceeds) \$1895.00

**DISTRIBUTION OF GROSS PROCEEDS** (NOTE: Warrant(s) must be endorsed by all payees before cashing)

Partial Payment Warrant # _____	Paid _____ / / _____	<u>\$</u>
Conveyance Warrant # _____	Paid at Time of Closing	<u>\$1895.00</u>
Possession Warrant # _____	Paid at Time of Possession	<u>\$</u>
<b>(Contact _____ Phone No. _____ for Warrant)</b>		
Contingent Payment Warrant # _____	Paid _____ / / _____	<u>\$</u>

Lienholders and Other Assessments Paid:

1) Mortgage (principal & interest)	<u>\$</u>
2) Real Estate Taxes (Linn County Treasurer)	<u>\$</u>
3) Special Assessments	<u>\$</u>
4) Personal Taxes	<u>\$</u>

**TOTAL DISTRUBUTIONS OF GROSS PROCEEDS** \$1895.00

**REMARKS:**

Grantor (or Grantor's Agent) acknowledges the return and receipt of Abstract of Title No. \_\_\_\_\_ in \_\_\_\_\_ parts to the following described real estate: \_\_\_\_\_

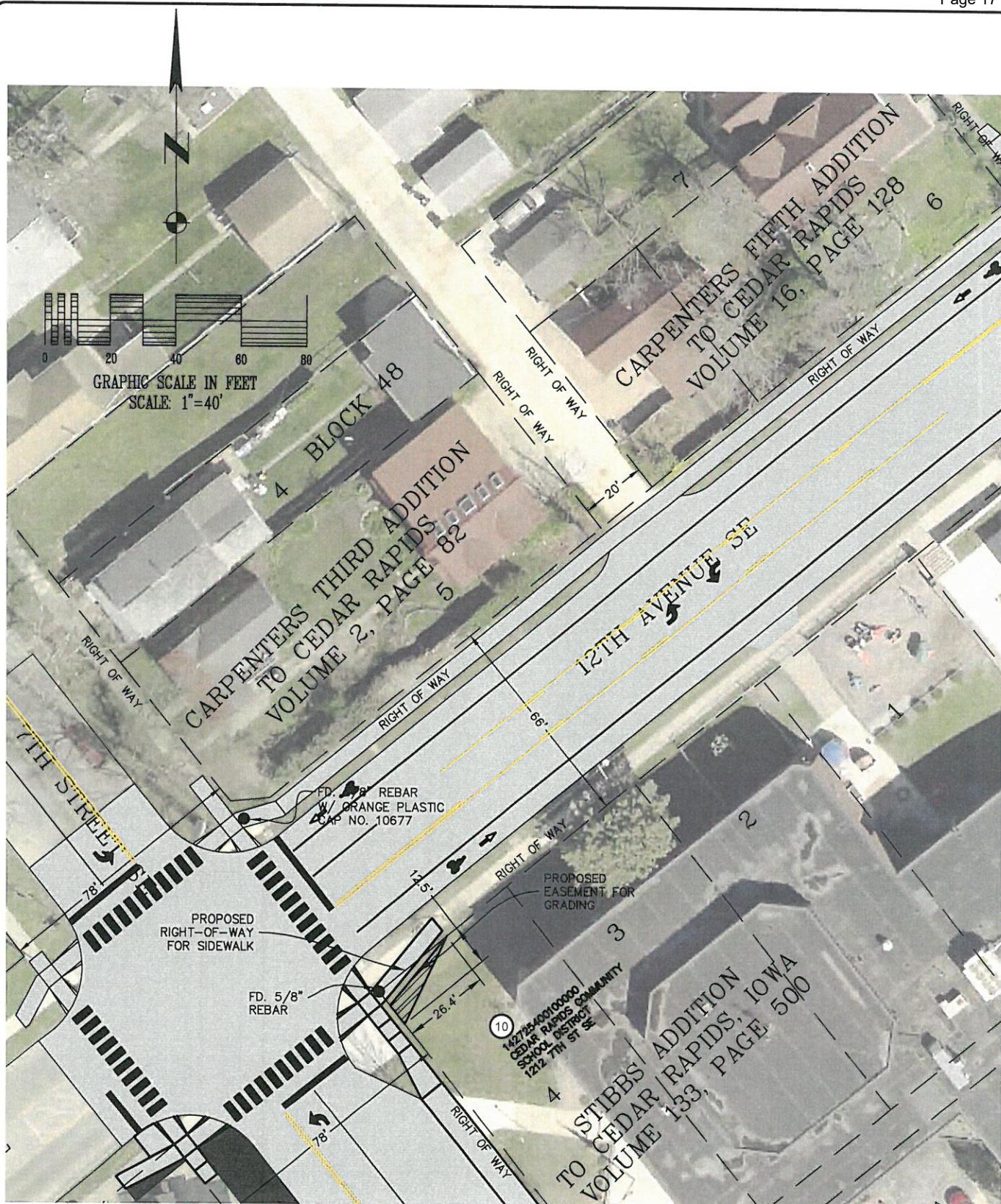
**We, Grantee's Agent and Grantor, do hereby certify that this real estate transaction is closed and this statement is true and correct and the Grantor hereby acknowledges receipt for the funds specified above.**

**Grantee's Agent:**  
CITY OF CEDAR RAPIDS, IOWA

**Grantor:**

**BY:** \_\_\_\_\_  
Closing Agent Date

**BY:** \_\_\_\_\_  
The Independent School District of Cedar Rapids n/k/a Cedar rapids Community School District Date



**LEGAL DESCRIPTION – TEMPORARY CONSTRUCTION EASEMENT:**

PART OF LOT 4, STIBBS' ADDITION TO CEDAR RAPIDS, IOWA AS RECORDED IN VOLUME 133, PAGE 500 IN THE OFFICE OF THE LINN COUNTY, RECORDER.

COMMENCING AT THE WESTERLY MOST CORNER OF SAID LOT 4; THENCE S38°40'10"E FEET ALONG THE SOUTHWESTERLY LINE OF SAID LOT 4 AND THE NORTHEASTERLY RIGHT OF WAY OF 7TH STREET S.E. TO THE POINT OF BEGINNING; THENCE N39°54'21"E 26.94 FEET TO THE NORTHWESTERLY LINE OF SAID LOT 4 AND THE SOUTHEASTERLY RIGHT OF WAY OF 12TH AVENUE S.E.; THENCE S25°43'25"W 29.29 FEET TO SAID SOUTHWESTERLY LINE AND SAID NORTHEASTERLY RIGHT OF WAY; THENCE N38°40'10"W 7.32 FEET ALONG SAID SOUTHWESTERLY LINE AND SAID NORTHEASTERLY RIGHT OF WAY TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 97 SQ.FT., 0.002 ACRE, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD

**SURVEY LEGEND**

- FD. SURVEY MONUMENT AS NOTED
- EASEMENT LINE
- EXISTING LOT LINE

**ENGINEER:**

MATT JOHNSON, P.E.  
HALL & HALL ENGINEERS INC.  
1860 BOYSON ROAD  
HIAWATHA, IOWA 52233  
319-362-9548

**SURVEY PREPARED FOR:**

CITY OF CEDAR RAPIDS  
**OWNER:**

CEDAR RAPIDS COMMUNITY  
SCHOOL DISTRICT  
346 2ND AVE SW  
CEDAR RAPIDS, IA 52404

Project Number: 9969-15-7	Sheet: 1 of 1	Scale: 1"=40'	Field Book No: FBK	Date: 1/23/2020
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Sheet Title:  
**PARCEL 10  
PARCEL IMPACT DETAIL**  
1212 7TH STREET SE  
CEDAR RAPIDS, IOWA

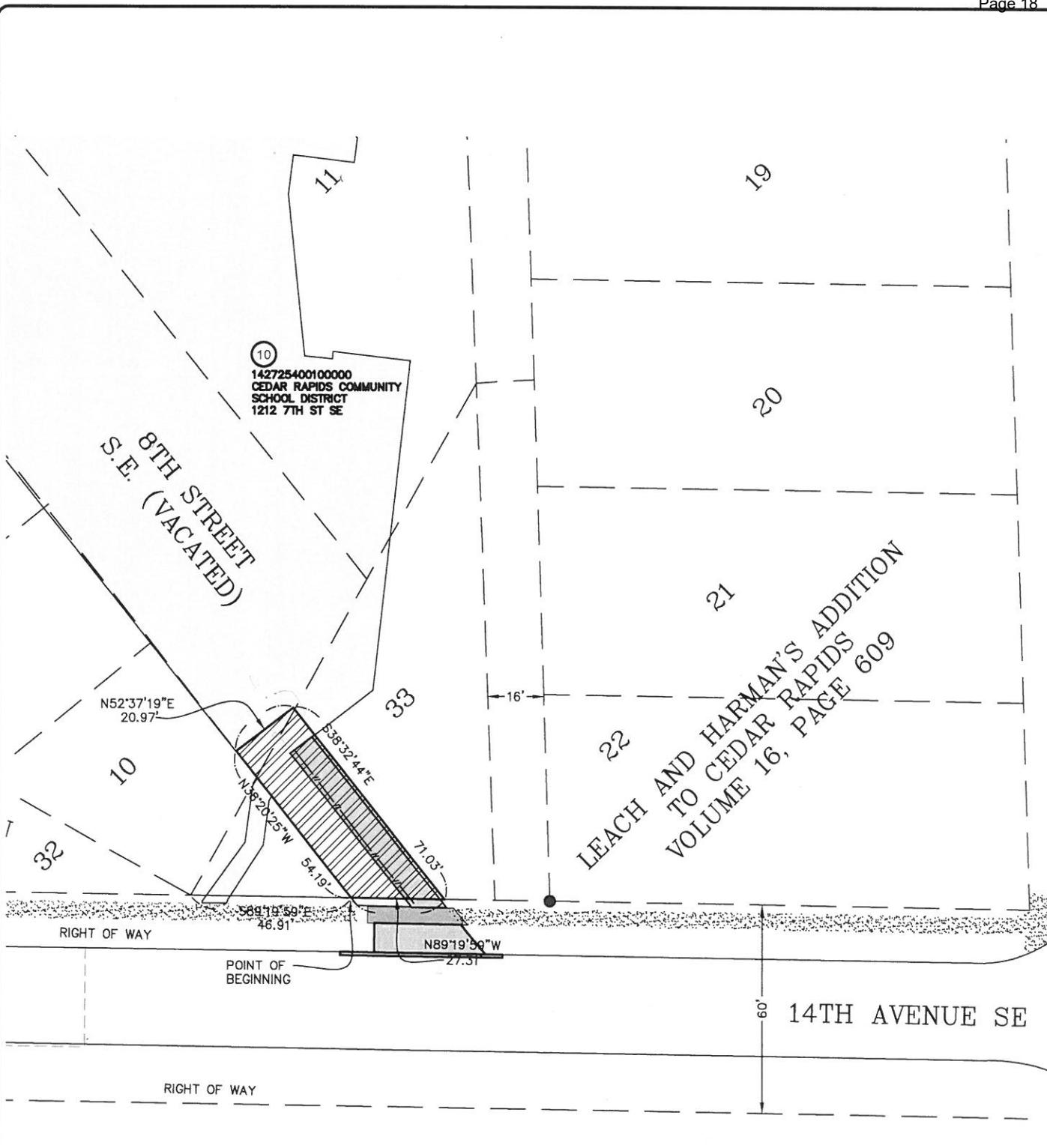
**HALL & HALL ENGINEERS, INC.**  
*Leaders in Land Development Since 1953*

1860 BOYSON ROAD, HIAWATHA, IOWA 52233  
PHONE: (319) 362-9548 FAX: (319) 362-7595

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Designed by:DLK	Drawn by:DLK	Checked by: MGJ
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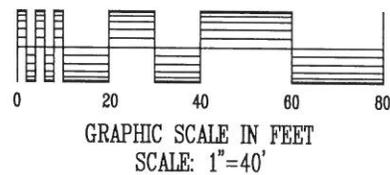
CAD File: i:\projects\9900\9969 Cedar Rapids\9969-15-07 TEMP CONST EASE & PID 2020 UPDATED.dwg Date Plotted: Jul 09, 2020 - 4:54pm Plotted By: MJOHNSON



CAD File: I:\projects\9900\9969 Cedar Rapids\9969-15-07 TEMP CONST EASE & PID 2020 UPDATED.dwg Date Plotted: Jul 08, 2020 - 4:54pm Plotted By: MJOHNSON

**SURVEY LEGEND**

- FD. SURVEY MONUMENT AS NOTED
- EASEMENT LINE
- EXISTING LOT LINE



**LEGAL DESCRIPTION – TEMPORARY ACCESS EASEMENT:**

PART OF LOT 33, LEACH AND HARMAN'S ADDITION TO CEDAR RAPIDS AS RECORDED IN VOLUME 16, PAGE 609 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER AND PART OF VACATED 8TH STREET S.E. DESCRIBED AS FOLLOWS DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 33; THENCE S89°19'59"E 46.91 FEET ALONG THE SOUTH LINE OF SAID LOT 33 TO THE POINT OF BEGINNING; THENCE N38°20'25"W 54.19 FEET; THENCE N52°37'19"E 20.97 FEET; THENCE S38°32'44"E 71.03 FEET TO THE SOUTH LINE OF SAID LOT 33; THENCE N89°19'59"W 27.31 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 1320 SQ.FT., 0.03 ACRE, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

**ENGINEER:**

MATT JOHNSON, P.E.  
HALL & HALL ENGINEERS INC.  
1860 BOYSON ROAD  
HIAWATHA, IOWA 52233  
319-362-9548

**SURVEY PREPARED FOR:**

CITY OF CEDAR RAPIDS

**OWNER:**

CEDAR RAPIDS COMMUNITY  
SCHOOL DISTRICT  
346 2ND AVE SW  
CEDAR RAPIDS, IA 52404

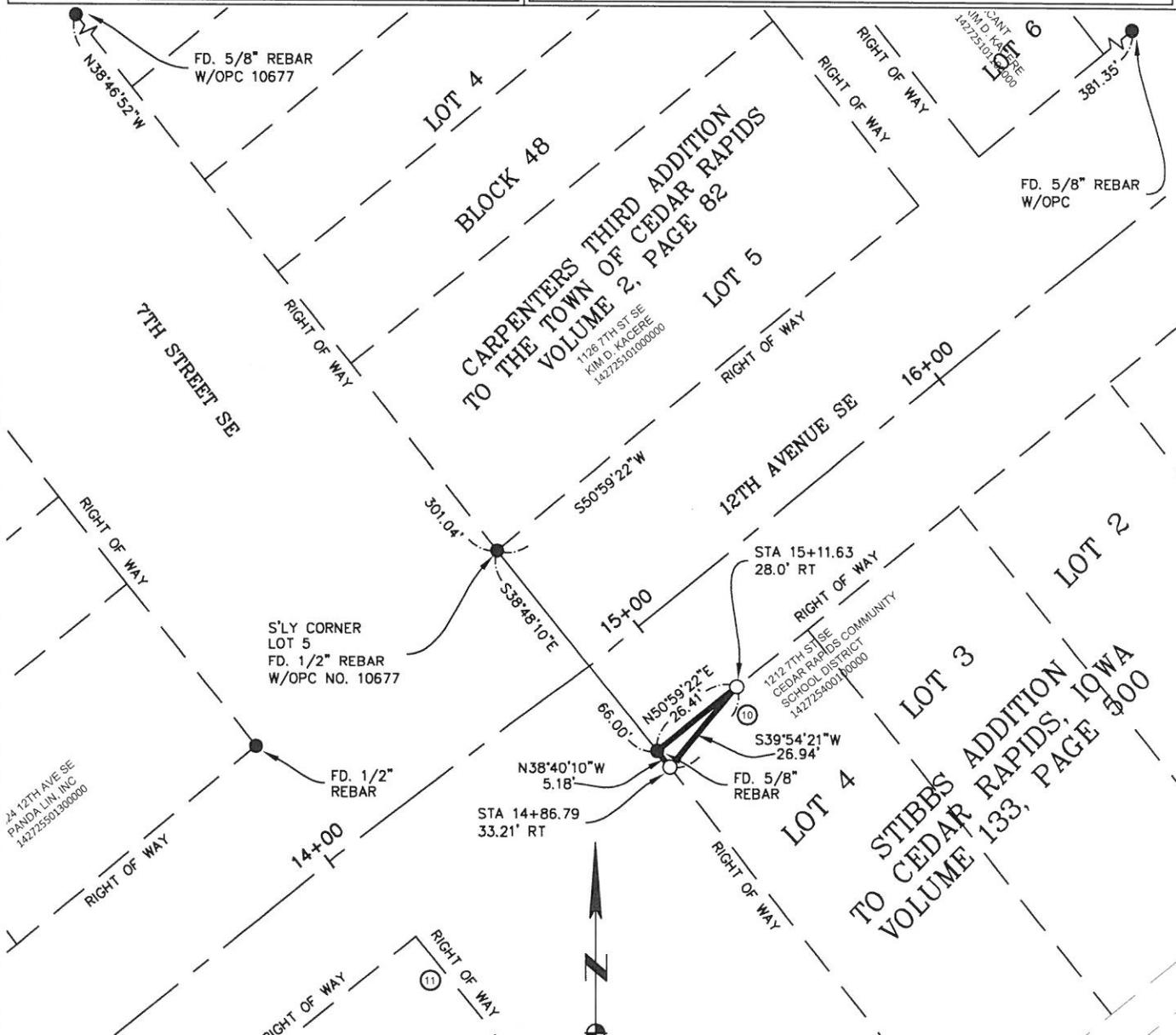
Project Number: <b>9969-15-7</b>	Sheet: 1 of 1	Scale: 1"=40'	Field Book No: FBK	Date: 1/23/2020	Sheet Title:
					EXHIBIT <b>TEMPORARY CONSTRUCTION EASEMENT</b> PART OF LOT 33, LEACH AND HARMAN'S ADDITION AND PART OF VACATED 8TH STREET S.E. CEDAR RAPIDS, LINN COUNTY, IOWA

<b>HALL &amp; HALL ENGINEERS, INC.</b> <i>Leaders in Land Development Since 1933</i>		
1860 BOYSON ROAD, HIAWATHA, IOWA 52233 PHONE: (319) 362-9548 FAX: (319) 362-7595		
CIVIL ENGINEERING • LANDSCAPE ARCHITECTURE LAND SURVEYING • LAND DEVELOPMENT PLANNING		
Designed by: DLK	Drawn by: DLK	Checked by: MGJ

**INDEX LEGEND**

LOCATION: LOT 4, STIBBS ADDITION  
 REQUESTOR: CITY OF CEDAR RAPIDS, IOWA  
 PROPRIETOR: CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
 SURVEYOR: RYAN R. REMLING, P.L.S.  
 COMPANY: HALL & HALL ENGINEERS, INC.  
 1860 BOYSON ROAD  
 HIAWATHA, IOWA 52233  
 1-319-362-9548  
 RETURN TO: RYAN@HALLENG.COM

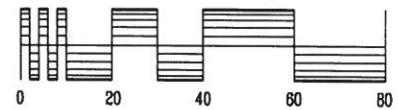
**SPACE RESERVED FOR RECORDING PURPOSES**



**SURVEY LEGEND**

- SET 1/2" REBAR W/ YELLOW PLASTIC CAP NO. 18769 OR AS NOTED
- FD. SURVEY MONUMENT AS NOTED
- ( ) RECORDED AS
- OPC ORANGE PLASTIC CAP
- PLAT OR SURVEY BOUNDARY
- - - EXISTING LOT LINE
- - - PROPOSED STREET ALIGNMENT

SURVEY WORK PERFORMED: 9/2/15



**SURVEY PREPARED FOR:**  
CITY OF CEDAR RAPIDS IOWA

**OWNER/PROPRIETOR:**  
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
346 2ND AVE SW  
CEDAR RAPIDS, IA 52404

**SURVEYOR:**  
RYAN R. REMLING L.S.  
HALL & HALL ENGINEERS, INC.  
1860 BOYSON ROAD  
HIAWATHA, IOWA 52233  
(319)-362-9548

**LEGAL DESCRIPTION:**

PART OF LOT 4, STIBBS ADDITION TO CEDAR RAPIDS, IOWA AS RECORDED IN VOLUME 133, PAGE 500 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER DESCRIBED AS FOLLOWS:

BEGINNING AT THE WESTERLY MOST CORNER OF SAID LOT 4; THENCE N50°59'22"E 26.41 FEET ALONG THE NORTHWESTERLY LINE OF SAID LOT 4 AND THE SOUTHEASTERLY RIGHT OF WAY OF 12TH AVENUE S.E.; THENCE S39°54'21"W 26.94 FEET TO THE SOUTHEASTERLY LINE OF SAID LOT 4 AND THE NORTHEASTERLY RIGHT OF WAY OF 7TH STREET S.E.; THENCE N38°40'10"W 5.18 FEET ALONG SAID SOUTHEASTERLY LINE AND SAID NORTHEASTERLY RIGHT OF WAY TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 68 SQ.FT., SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Signed: RYAN R. REMLING, L.S. 18769 Date: \_\_\_\_\_  
 My license renewal date is December 31, \_\_\_\_\_

Pages or sheets covered by this seal: \_\_\_\_\_

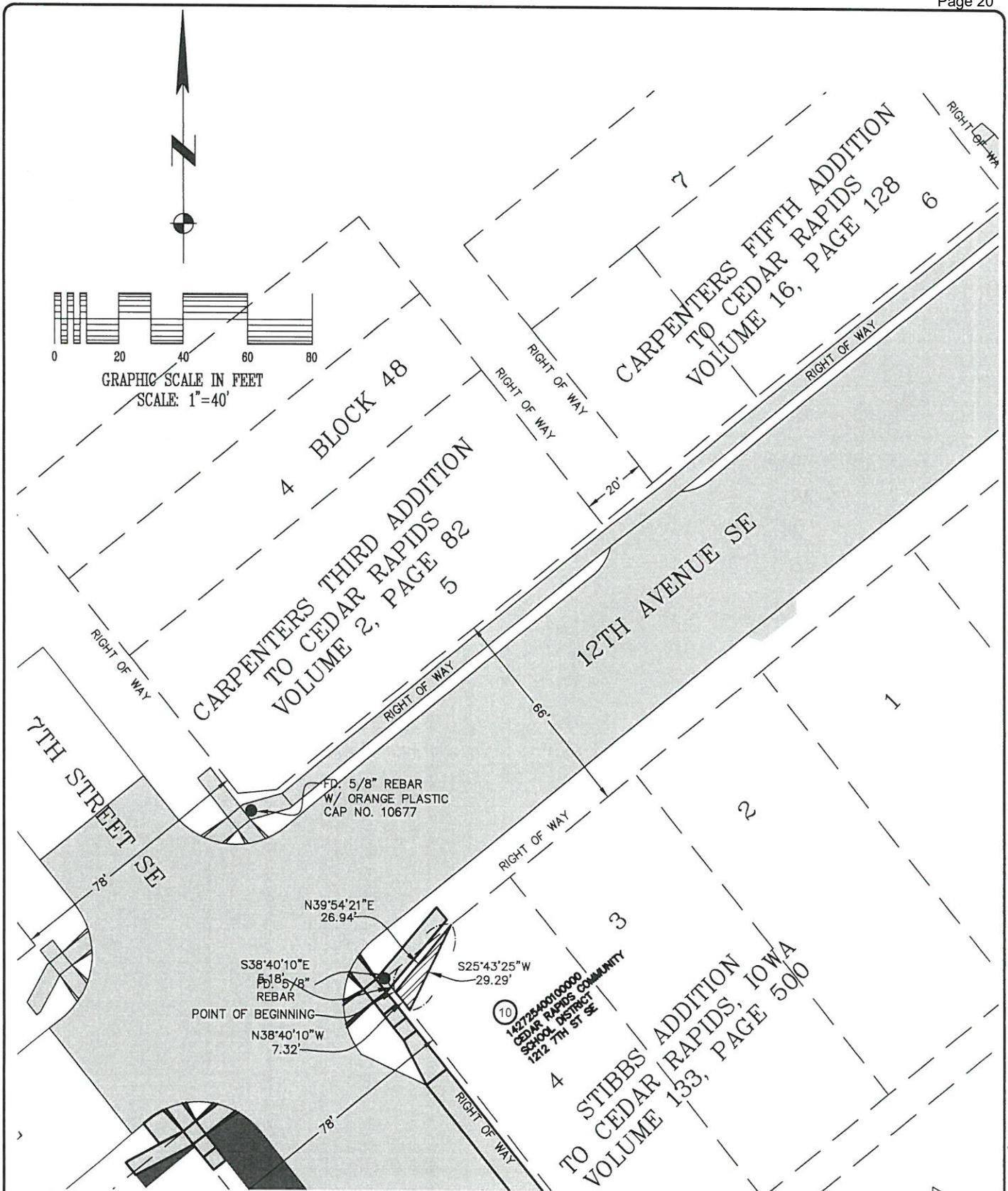
Project Number: 9969-15-7  
 Sheet: 1 of 1  
 Scale: 1" = 40'  
 Field Book No: 213  
 Date: 7/7/2020

Sheet Title:  
 EXHIBIT  
**ACQUISITION PLAT**  
 PART OF LOT 4, STIBBS ADDITION  
 TO CEDAR RAPIDS, IOWA

**HALL & HALL ENGINEERS, INC.**  
*Leaders in Land Development Since 1953*  
 1860 BOYSON ROAD, HIAWATHA, IOWA 52233  
 PHONE: (319) 362-9548 FAX: (319) 362-7595  
 CIVIL ENGINEERING • LANDSCAPE ARCHITECTURE  
 LAND SURVEYING • LAND DEVELOPMENT PLANNING www.halleng.com

Designed by: DLK Drawn by: DLK Checked by:

CAD File: I:\Projects\9900\9969 Cedar Rapids\9969-15-07 12th Ave SE Full Design\DWG\Plots\9969-15-7 Q01 CRCSD PARCEL.dwg Date Plotted: Jul 21, 2020 - 1:31pm Plotted By: MJOHNSON



**LEGAL DESCRIPTION – TEMPORARY CONSTRUCTION EASEMENT:**

PART OF LOT 4, STIBBS' ADDITION TO CEDAR RAPIDS, IOWA AS RECORDED IN VOLUME 133, PAGE 500 IN THE OFFICE OF THE LINN COUNTY, RECORDER.

COMMENCING AT THE WESTERLY MOST CORNER OF SAID LOT 4; THENCE S38°40'10"E FEET ALONG THE SOUTHWESTERLY LINE OF SAID LOT 4 AND THE NORTHEASTERLY RIGHT OF WAY OF 7TH STREET S.E. TO THE POINT OF BEGINNING; THENCE N39°54'21"E 26.94 FEET TO THE NORTHWESTERLY LINE OF SAID LOT 4 AND THE SOUTHEASTERLY RIGHT OF WAY OF 12TH AVENUE S.E.; THENCE S25°43'25"W 29.29 FEET TO SAID SOUTHWESTERLY LINE AND SAID NORTHEASTERLY RIGHT OF WAY; THENCE N38°40'10"W 7.32 FEET ALONG SAID SOUTHWESTERLY LINE AND SAID NORTHEASTERLY RIGHT OF WAY TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 97 SQ.FT., 0.002 ACRE, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD

**SURVEY LEGEND**

- FD. SURVEY MONUMENT AS NOTED
- EASEMENT LINE
- EXISTING LOT LINE

**ENGINEER:**

MATT JOHNSON, P.E.  
HALL & HALL ENGINEERS INC.  
1860 BOYSON ROAD  
HIAWATHA, IOWA 52233  
319-362-9548

**SURVEY PREPARED FOR:**

CITY OF CEDAR RAPIDS

**OWNER:**

CEDAR RAPIDS COMMUNITY  
SCHOOL DISTRICT  
346 2ND AVE SW  
CEDAR RAPIDS, IA 52404

Project Number: 9969-15-7	Sheet: 1 of 1	Scale: 1"=40'	Field Book No: FBK	Date: 1/23/2020	Sheet Title:
					EXHIBIT <b>TEMPORARY CONSTRUCTION EASEMENT</b> PART OF LOT 4, STIBBS' ADDITION CEDAR RAPIDS, LINN COUNTY, IOWA

**HALL & HALL ENGINEERS, INC.**  
*Leaders in Land Development Since 1953*

1860 BOYSON ROAD, HIAWATHA, IOWA 52233  
PHONE: (319) 362-9548 FAX: (319) 362-7595

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LAND SURVEYING • LAND DEVELOPMENT PLANNING [www.halleng.com](http://www.halleng.com)

Designed by: DLK	Drawn by: DLK	Checked by: MGJ
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CAD File: I:\projects\9900\9969 Cedar Rapids\9969-15-07 TEMP CONST EASE & PID 2020 UPDATED.dwg Date Plotted: Jul 09, 2020 - 4:54pm Plotted By: MJOHNSON

## CONSENT AGENDA

**BA-21-191      Award of Contract – Harding Middle School - Roofing Improvement Project – Bid Package 1 (Chris Gates)**

Exhibit: BA-21-191.1-3

### **Action Item**

#### **Pertinent Fact(s):**

1. The project consists of installation of new roofing over the existing dome roof at Harding Middle School and the source of funding is the Physical Plant and Equipment Levy (PPEL).
2. The low bid for the Harding Middle School Roofing Improvements Project is \$744,000. The low bidder is Advance Builders Corporation.

#### **Recommendation:**

It is recommended that the Board of Education Award a Contract to the low bidder, Advance Builders Corporation, for the Harding Middle School Roofing Project – Bid Package 1.



November 3, 2020

Mr. Jon Galbraith  
Construction Projects Supervisor, Building and Grounds  
Cedar Rapids Community School District  
2500 Edgewood Road NW  
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2021-22 Roof Improvements – Bid Package 1 –  
Harding Middle School

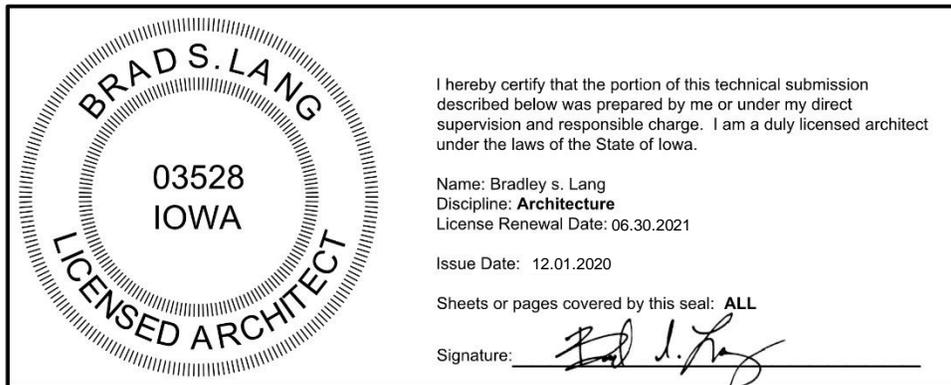
Dear Jon:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

**Total Estimated Cost of Construction: \$750,000.00**

Respectfully,

Bradley s. Lang, AIA  
Solum Lang Architects



Copy: Chris Gates, CRCSD  
Jeff Portman, SLA

\*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.





December 18, 2020

Mr. Jon Galbraith, Buildings and Grounds Manager, Cedar Rapids Community School District, Educational Leadership and Support Center, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405

RE: CRCSD 2021-22 Roof Improvements Bid Package 1 – Harding Middle School  
Cedar Rapids Community School District

JON:

One (1) bids were received on December 17, 2020, for the above referenced project.

We have reviewed the bids which were provided to us. The apparent low bidder is Advance Builders Corporation located in Cedar Rapids, Iowa. Our initial review did not discover any irregularities with this bid. We recommend that the Cedar Rapids Community School District proceed with your award process on the basis of the lowest bona fide bid as listed below. This award may be subject to submittal of acceptable bonds, insurance and other requirements of the Cedar Rapids Community School District. We are enclosing a copy of the bid tabulation for your use.

**Advance Builders Corporation**

<b>Base Bid:</b>	<b>New Roof Insulation and Fluid-Applied Membrane</b>	<b>\$744,000.00</b>
	<b>TOTAL</b>	<b>\$744,000.00</b>

Please contact our office of the award decision and we will proceed with obtaining the agreement, bonds and insurance.

Thank you for the opportunity to work with you on this project, and we look forward to continuing to do so throughout the construction process. If you have any questions, do not hesitate to contact us.

Respectfully,

Brad s. Lang, AIA  
*Partner*  
SOLUM LANG ARCHITECTS, LLC

Enclosure: Bid Tabulation Form

CC: Traci Rozek, CRCSD  
Chris Gates, CRCSD  
Rich Reysack, CRCSD

## CONSENT AGENDA

**BA-21-192**      **Final Approval – Garfield Elementary School and Metro High School - Asphalt Repair Projects – Certificate of Substantial Completion (Rich Reysack)**

Exhibit: BA-21-192.1-2

### **Action Item**

### **Pertinent Fact(s):**

The project was completed for the contract price of \$47,168.00, plus net Change Orders in the amount of \$4,635.15, for a final contract price of \$51,803.15 and the funding was provided by the Physical Plant and Equipment Levy Fund (PPEL). The project was substantially completed on December 16, 2020.

### **Recommendation:**

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District – Garfield Elementary School and Metro High School - Asphalt Repair Projects.



CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: Garfield Elementary School and Metro High School Asphalt Repairs 2020

CONTRACTOR: Pate Asphalt Systems

TO (OWNER):

Cedar Rapids Community Schools  
District, In the County of Linn,  
State of Iowa  
Educational Leadership & Support Center  
2500 Edgewood Rd NW  
Cedar Rapids, Iowa 52405-1015

CONTRACT FOR: \$47,168.00  
CHANGE ORDERS: \$ 4,635.15  
CONTRACT TOTAL \$51,803.15

CONTRACT DATE: February 13<sup>th</sup>, 2020

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

2-inch milling and 2-inch HMA overlay at school parking lots

The work performed under this contract has been reviewed and found to be substantially complete except as stated below.

No Exceptions

The date of substantial completion shall be the date that the Cedar Rapids Community School Board of Education accepts the project by formal Board action.

Contractor

[Signature]  
Name

12-17-20  
Date

Project Supervisor

[Signature]  
Name

12-16-2020  
Date

Formal board action taken on \_\_\_\_\_ accepted the project.

Board of Education Secretary [Signature] Date \_\_\_\_\_

Pate Asphalt Systems Co.  
3285 3rd Avenue  
Marion, IA 52302-3928  
319-393-4812

# Invoice

DATE	INVOICE #
12/16/2020	18631

BILL TO
Cedar Rapids Community Schools ATTN: Accounting Department PO Box 879 Cedar Rapids, IA 52406-0879

P.O. NO.
0026014

TERMS
Due on receipt

DESCRIPTION	AMOUNT
Asphalt repair at Garfield Elementary 5%	819.25
Asphalt repair at Metro High School 5%	1,539.15
Asphalt repair at Metro High School (change order) 5%	231.75
<p><i>ok to Pay</i> <i>Gregory E. Pate</i> <i>12-17-2020</i></p>	

Thank you for your business. 1.5% per month finance charge to accounts over 30 days past due.	<b>Total</b> \$2,590.15
---	-------------------------

## CONSENT AGENDA

**BA-21-193**      **Amended Agreement- Cedar Rapids Community School District and ImOn Communications, LLC (Jeff Lucas)**

Exhibit: BA-21-193.1-2

### **Action Item**

#### **Pertinent Fact(s):**

CRCSD's day to day operations depend greatly on our internet services; disruptions can affect both classroom activities and business operations. CRCSD's primary internet services provider now offers a service to protect against Distributed Denial of Service attacks. These types of attacks are designed to significantly disrupt or even disable an organization's internet services. The new service provides monitoring and mitigation services in the event of such an attack, which provides faster resolution.

#### **Recommendation:**

It is recommended that the Board of Education approve the Amended Agreement between the Cedar Rapids Community School District and ImOn Communications, LLC for Distributed Denial of Service Protection.



## WORK STATEMENT 1.12

This sets forth Amendment One to the Master Services Agreement entered into on \_\_\_\_\_ by and between ImOn Communications, LLC ("ImOn") and Cedar Rapids Community Schools.

WHEREAS, the existing ImOn business Customer desires to purchase Silver Distributed Denial of Service (DDoS) services to help minimize the risk of third-party attacks on its network.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, ImOn and Customer agree as follows for this DDoS service:

1. Service Tier: **Silver**
2. Costs: **\$500.00 Monthly Recurring Charge**

Scheduled Turn-Up date: 11/13/2020

Customer name: Cedar Rapids Community Schools

Account number: 2007747

Customer DDoS contact: Jeff Lucas and Blake Wedel

Customer contact email: [jelucas@crschools.us](mailto:jelucas@crschools.us) and [bwedel@crschools.us](mailto:bwedel@crschools.us)

Customer contact phone number: 319-558-1585 and 319-558-3721

All monitored public IP addresses:

---

3. This Work Statement 1.12 incorporates additional terms of DDoS services posted at [www.ImOn.net](http://www.ImOn.net).



4. Except as modified by this Work Statement 1.12, the terms and conditions set forth in the MSA remain unchanged.

**Miscellaneous-** Upgraded Gold DDoS Protection Packages are available.  
**Charges to be added to existing account #2007747.**

IN WITNESS WHEREOF, ImOn and Customer have caused this Agreement to be signed by their duly authorized representatives.

**Cedar Rapids Community Schools**

**ImOn Communications, LLC**

Name: \_\_\_\_\_

Name: Creed Heilskov

Title: \_\_\_\_\_

Title: Business Sales Executive

Signature: \_\_\_\_\_

Signature: 

Date: \_\_\_\_\_

Date: 11/11/20

**CONSENT AGENDA**

**BA-21-194      Preliminary Approval – Roof Improvements - Bid Package 2 –  
Hiawatha Elementary School (Chris Gates)**

Exhibit: BA-21-194.1

**Action Item**

**Pertinent Fact(s):**

1. The Administration herewith submit specification, and form of contract for Cedar Rapids Community School District - Roof Improvements - Bid Package 2 - Hiawatha Elementary School.
2. Schedule leading to award of contract:

Notice to Bidders	Publish	January 12, 2021
Receive Bids	2:30pm	January 28, 2021
Notice of Public Hearing	Publish	February 3, 2021
Hold Public Hearing	5:30pm	February 8, 2021
Award Contract	5:30pm	February 8, 2021
3. The project consists of complete removal of existing roof and insulation in area indicated, and replacement with new insulation and roof membrane system. The Architect’s estimate for construction is \$170,000, and the funding source for this project is PPEL.

**Recommendation:**

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Roof Improvements - Bid Package 2 - Hiawatha Elementary School.



January 4, 2021

Mr. Jon Galbraith  
Construction Projects Supervisor, Building and Grounds  
Cedar Rapids Community School District  
2500 Edgewood Road NW  
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2021-22 Roof Improvements – Bid Package 2 –  
Hiawatha Elementary School

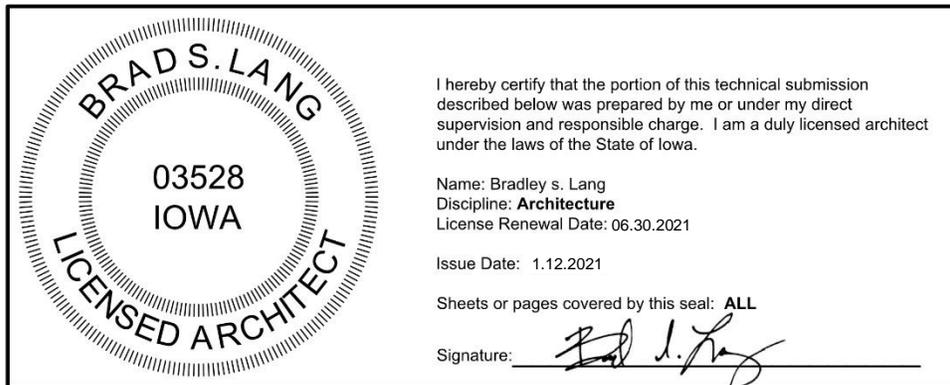
Dear Jon:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

**Total Estimated Cost of Construction: \$170,000.00**

Respectfully,

Bradley s. Lang, AIA  
Solum Lang Architects



Copy: Chris Gates, CRCSD  
Jeff Portman, SLA

\*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

**CONSENT AGENDA**

**BA-21-195      Preliminary Approval - Taylor Elementary School – Roof Top Unit Replacement Project (Tammy Carter)**

Exhibit: BA-21-195.1

**Action Item**

**Pertinent Fact(s):**

1. The Administration herewith submit specification, and form of contract for Cedar Rapids Community School District - Taylor Elementary School – Roof Top Unit (RTU) Replacement Project.
2. Schedule leading to award of contract:

Notice to Bidders	Publish	January 12, 2021
Receive Bids	2:30pm	January 28, 2021
Notice of Public Hearing	Publish	February 3, 2021
Hold Public Hearing	5:30pm	February 8, 2021
Award Contract	5:30pm	February 8, 2021
3. The project consists of roof top unit replacement at Taylor Elementary School. The Architect’s estimate for construction is \$800,000 and the funding source for this project is PPEL.

**Recommendation:**

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Taylor Elementary School – Roof Top Unit Replacement Project.



January 4, 2021

Mr. Jon Galbraith  
Construction Projects Supervisor, Building and Grounds  
Cedar Rapids Community School District  
2500 Edgewood Road NW  
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2021-22 RTU Replacement – Taylor Elementary School

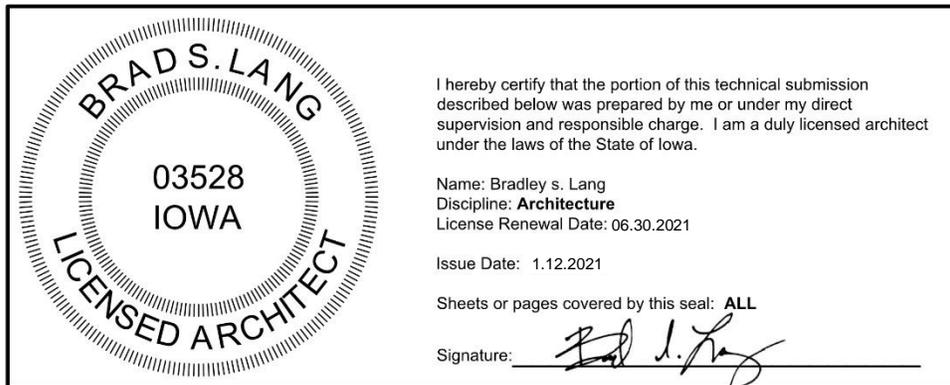
Dear Jon:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

**Total Estimated Cost of Construction: \$800,000.00**

Respectfully,

Bradley s. Lang, AIA  
Solum Lang Architects



Copy: Chris Gates, CRCSD  
Jeff Portman, SLA

\*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

**CONSENT AGENDA**

**BA-21-196      Preliminary Approval - Polk AEC - Fire Alarm Replacement Project (Chris Gates)**

Exhibit: BA-21-196.1

**Action Item**

**Pertinent Fact(s):**

1. The Administration herewith submit specification, and form of contract for Cedar Rapids Community School District - Polk AEC - Fire Alarm Replacement Project.
2. Schedule leading to award of contract:

Notice to Bidders	Publish	January 12, 2021
Receive Bids	2:30pm	January 28, 2021
Notice of Public Hearing	Publish	February 3, 2021
Hold Public Hearing	5:30pm	February 8, 2021
Award Contract	5:30pm	February 8, 2021
3. The project consists of fire alarm replacement at Polk AEC. The Architect's estimate for construction is \$90,000 and the funding source for this project is PPEL.

**Recommendation:**

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Polk AEC - Fire Alarm Replacement Project.



January 4, 2021

Mr. Jon Galbraith  
Construction Projects Supervisor, Building and Grounds  
Cedar Rapids Community School District  
2500 Edgewood Road NW  
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2021-22 Fire Alarm Upgrades – Polk Alternative  
Education Center

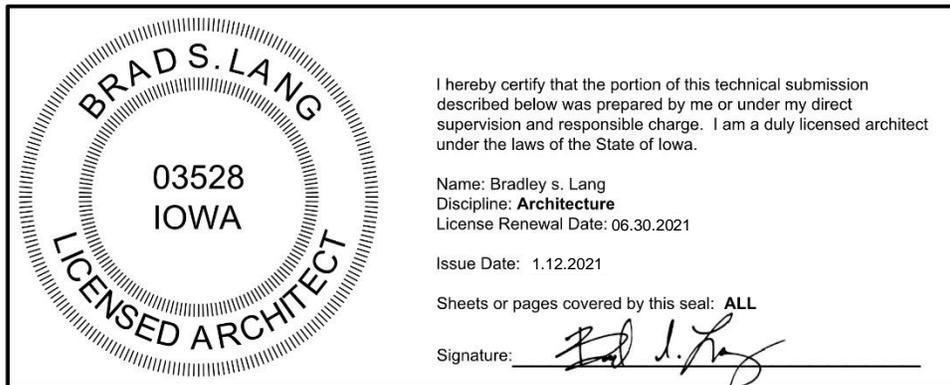
Dear Jon:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

**Total Estimated Cost of Construction: \$90,000.00**

Respectfully,

Bradley s. Lang, AIA  
Solum Lang Architects



Copy: Chris Gates, CRCSD  
Jeff Portman, SLA

\*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

**CONSENT AGENDA**

**BA-21-197      Preliminary Approval - Washington High School - Masonry Repairs Project  
(Chris Gates)**

Exhibit: BA-21-197.1

**Action Item**

**Pertinent Fact(s):**

1. The Administration herewith submit specification, and form of contract for Cedar Rapids Community School District - Washington High School - Masonry Repairs Project
2. Schedule leading to award of contract:

Notice to Bidders	Publish	January 12, 2021
Receive Bids	2:30pm	January 28, 2021
Notice of Public Hearing	Publish	February 3, 2021
Hold Public Hearing	5:30pm	February 8, 2021
Award Contract	5:30pm	February 8, 2021
3. The project consists of masonry repairs Washington High School. The Architect's estimate for construction is \$320,000, and the funding source for this project is PPEL.

**Recommendation:**

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Washington High School - Masonry Repairs Project.



January 4, 2021

Mr. Jon Galbraith  
Construction Projects Supervisor, Building and Grounds  
Cedar Rapids Community School District  
2500 Edgewood Road NW  
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2021-22 Masonry Repairs – Washington High School

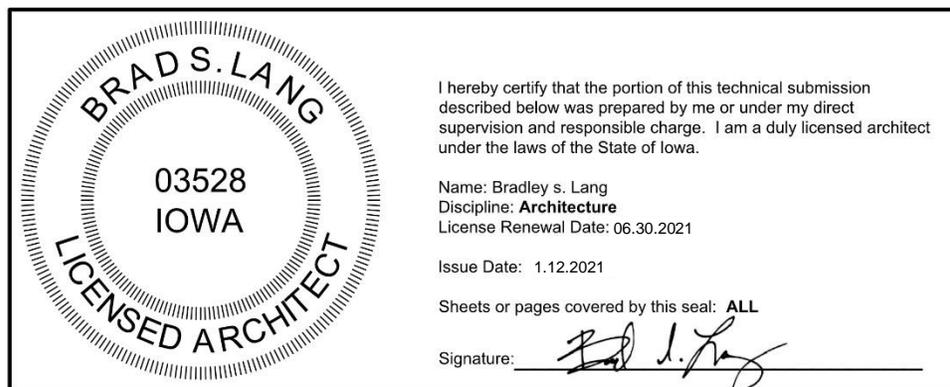
Dear Jon:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

**Total Estimated Cost of Construction: \$320,000.00**

Respectfully,

Bradley s. Lang, AIA  
Solum Lang Architects



Copy: Chris Gates, CRCSD  
Jeff Portman, SLA

\*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

## CONSENT AGENDA

**BA-21-198**      **Agreement – Cedar Rapids Community School District and i-Sight HR Case Management System (Linda Noggle)**

Exhibit: BA-21-198.1

### **Action Item**

### **Pertinent Fact(s):**

The Agreement with i-Sight provides a software system for improved Human Resources operational efficiencies, a consistent approach of managing incidents, and better tracking, training, and reporting of investigations. This is a three-year renewal Agreement.

### **Recommendation:**

It is recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and i-Sight HR Case Management System.



**Renewal Addendum i-Sight Hosted Services and Access Agreement  
Between**

**Cedar Rapids Community School District  
(Hereinafter called the "Customer")**

**and**

**Customer Expressions Corporation**

2255 Carling Ave, Suite 500, Ottawa, Ontario, Canada, K2B 7Z5

Fax: (613) 244-3303

**(Hereinafter called the "Service Provider")**

<b>Cedar Rapids Community School District</b> 2500 Edgewood Road W Cedar Rapids, IA 52405	<b>Customer Expressions Corp.</b> 2255 Carling Ave, Suite 500 Ottawa, Ontario, K2B 7Z5
Attention: Contract Administrator	Attention: Contracts Administrator Telephone #: (613) 244-5111 Facsimile #: (613) 244-3303

**1. Recitals**

1.1. This a renewal addendum (Renewal) to the i-Sight Hosted Service and Access Agreement (the Master Agreement) between the Customer and the Service Provider for hosted software application services executed on January 8, 2018

**2. Scope of Renewal**

2.1. If there is any inconsistency between the Renewal and the Master Agreements, the Master Agreement shall prevail and supersede in all respects except for sections relating to the Effective date, Duration & Renewal, Termination and Notices of the Master Agreement.

**3. Terms of Renewal**

The Master Agreement is incorporated by reference, amended and renewed as follows:

**3.1. Effective Date**

This Renewal shall be effective as of the last day of the Master Agreement. Continued use of the Hosted Application Services (as defined in the Master Agreement) or execution of this Renewal by the Customer shall constitute the deemed acceptance of the Renewal.

**3.2. Duration**

This Renewal shall be for a period of three (3) years starting February 1, 2021 and ending January 31, 2024.

**3.3. Renewal fees**

The Renewal shall cover the following fixed fees:

- Application Hosting Fees (includes 5 Users) .....\$8,560/year

The Renewal shall also cover the following variable fees:

- Volume fees for database sizes exceeding 10 GB.....\$ 25/GB/month
- Additional users.....\$ 40/user/month

Hosting fees are billed in advance of each period, Variable Volume & User fees are billed monthly after any threshold is exceeded.

**3.4. Notice**

Notices shall be by personal delivery, by facsimile (with transmission confirmation) or by first class mail (postage prepaid) and be addressed to the parties at the following addresses:

**4. Authorization**

4.1. Signing this form confirms that (i) each person signing is authorized on behalf of their respective parties, to enter into and bind their respective parties to this Agreement and (ii) each person on behalf of their respective parties accepts the terms of this Agreement.

On behalf of \_\_\_\_\_

X

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**On behalf of Customer Expressions Corporation**

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## CONSENT AGENDA

**BA-21-199**      **Final Approval - Garfield Elementary School - Concrete Replacement Project - Certificate of Substantial Completion (Rich Reysack)**

Exhibit: BA-21-199.1-3

### **Action Item**

### **Pertinent Fact(s):**

The project was completed for the contract price of \$19,900 and the funding was provided by the Physical Plant and Equipment Levy Fund (PPEL). The project was substantially completed on October 6, 2020.

### **Recommendation:**

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Garfield Elementary School - Concrete Replacement Project.



CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: Garfield Elementary School Concrete Replacement Project 2020

CONTRACTOR: Eggleston Concrete Contractors, Inc

TO (OWNER):

Cedar Rapids Community Schools  
District, In the County of Linn,  
State of Iowa  
Educational Leadership & Support Center  
2500 Edgewood Rd NW  
Cedar Rapids, Iowa 52405-1015

CONTRACT FOR: \$19,900.00  
CHANGE ORDERS: \$ 0.00  
CONTRACT TOTAL \$19,900.00

CONTRACT DATE: February 13th, 2019

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

Concrete repairs and concrete replacement

The work performed under this contract has been reviewed and found to be substantially complete except as stated below.

No Exceptions

The date of substantial completion shall be the date that the Cedar Rapids Community School Board of Education accepts the project by formal Board action.

Contractor

*[Signature]*  
Name

1-6-2021  
Date

Project Supervisor

*[Signature]*  
Name

1-5-2021  
Date

Formal board action taken on \_\_\_\_\_ accepted the project.

Board of Education Secretary \_\_\_\_\_ Date \_\_\_\_\_

**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF 1

TO OWNER: Cedar Rapids Community School District  
Accounting Department  
PO Box 0879  
Cedar Rapids, IA 52406

PROJECT: Garfield Elementary Concrete Replacement

APPLICATION NO: 2 - Retainage  
PERIOD TO: 06/30/2020  
PROJECT NOS: PO 0026028

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR:  
Eggelston Concrete Contractors, Inc.  
500 Tower Terrace Rd  
Cedar Rapids, Iowa 52411

VIA ARCHITECT:

CONTRACT DATE:

CONTRACT FOR Concrete Flatwork

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTACT SUM	\$19,900.00
2. Net change by Change Orders	\$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$19,900.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$19,900.00
5. RETAINAGE:	
a. 5 % of Completed Work (Column D + E on G703)	_____
b. 00 % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$19,900.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$18,905.00
8. CURRENT PAYMENT DUE	\$995.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$0.00

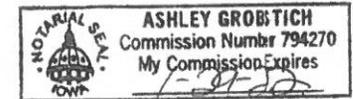
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	
Total approved this Month	\$0.00	
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: *Ashley Grobstich* Date: 7/8/2020

State of: Iowa  
County of: Linn  
Subscribed and sworn to before  
me this 1st day of July 2020



Notary Public: Ashley Grobstich  
My Commission expires: 01/29/2022

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED**

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703

(Instructions on reverse side)

PAGE 2

BA-21-199.1-3  
Page 3  
OF 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1  
APPLICATION DATE: 07/11/2020  
PERIOD TO: 06/30/2020  
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT D OR E)	G TOTAL COMPLETED AND STORED (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE 5%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G/C)			
1	Concrete Repairs and Concrete Replacement	\$19,900.00	\$19,900.00	\$0.00		\$19,900.00	100%	\$0.00	\$0.00
	Change Order								
		\$19,900.00	\$19,900.00	\$0.00	\$0.00	\$19,900.00	100%	\$0.00	\$0.00

AIA DOCUMENT G703

CONTINUATION SHEET FOR G702 : 1992 EDITION : AIA : ©1992 : THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292.

G703-1992

## CONSENT AGENDA

**BA-21-200      Approval – New Elementary School at Coolidge Elementary School Site Project - Change Order Number Five (Jon Galbraith)**

Exhibit: BA-21-200.1

### **Action Item**

### **Pertinent Fact(s):**

1.    Garling Construction is the contractor for the project with a contract amount of \$21,219,552.64 and the source of funding is the Secure an Advanced Vision for Education Fund (SAVE).
2.    Garling Construction is requesting a Change Order in the amount of \$1,022.73, for a new contract amount of \$21,220,575.37.
  - CO 14.1 results from an error or omission in the plans or specs resulting in adding power for the second oven.

### **Recommendation:**

It is recommended that the Board of Education approve Change Order Number Five to Garling Construction for the New Elementary School at Coolidge Elementary School Site Project.

# AIA<sup>®</sup> Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
19213000

6225 1<sup>st</sup> Ave NW  
Cedar Rapids, IA 52405

**OWNER:** *(Name and address)*  
Cedar Rapids Community School District  
2500 Edgewood Road NW  
Cedar Rapids, IA 52405

**CONTRACT INFORMATION:**  
Contract For: New Elementary at the  
Coolidge Site  
Date: April 13, 2020

**ARCHITECT:** *(Name and address)*  
OPN Architects  
200 5<sup>th</sup> Ave. SE, Suite 201  
Cedar Rapids, Iowa 52401

**CHANGE ORDER INFORMATION:**  
Change Order Number: 005  
Date: January 4, 2021

**CONTRACTOR:** *(Name and address)*  
Garling Construction  
5607 4<sup>th</sup> Street Ct SW  
Cedar Rapids, IA 52404

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

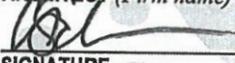
CO 14.1 Power for Second Oven \$1,022.73  
Total: \$1,022.73

The original Contract Sum was	\$ 21,135,000.00
The net change by previously authorized Change Orders	\$ 84,552.64
The Contract Sum prior to this Change Order was	\$ 21,219,552.64
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,022.73
The new Contract Sum including this Change Order will be	\$ 21,220,575.37
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be	

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

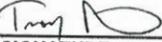
OPN Architects  
\_\_\_\_\_  
**ARCHITECT** *(Firm name)*

  
\_\_\_\_\_  
**SIGNATURE**

Chad Schumacher  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

1.4.21  
\_\_\_\_\_  
**DATE**

Garling Construction  
\_\_\_\_\_  
**CONTRACTOR** *(Firm name)*

  
\_\_\_\_\_  
**SIGNATURE**

Troy Pins - President  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

1-5-21  
\_\_\_\_\_  
**DATE**

Cedar Rapids Community School District  
\_\_\_\_\_  
**OWNER** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**

Laurel Day - Board Secretary  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE**

## CONSENT AGENDA

**BA-21-201      Final Approval - Kennedy High School - HVAC Upgrade Project -  
Certificate of Substantial Completion (Tammy Carter)**

Exhibit: BA-21-201.1-6

**Action Item**

**Pertinent Fact(s):**

The project was completed for the contract price of \$167,600, plus net Change Orders in the amount of \$924.15, for a final contract price of \$168,524.15 and the funding was provided by the Physical Plant and Equipment Levy Fund (PEEL). The project was substantially completed on October 6, 2020.

**Recommendation:**

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Kennedy High School - HVAC Upgrade Project.

# AIA<sup>®</sup> Document G704™ – 2017

## Certificate of Substantial Completion

**PROJECT:** *(name and address)*  
CRCSD 2020-21 HVAC Upgrades -  
Kennedy High School Gym HVAC

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: January 28, 2020

**CERTIFICATE INFORMATION:**  
Certificate Number: 01  
  
Date: 10.06.2020

**OWNER:** *(name and address)*  
Cedar Rapids Community School District  
Educational Leadership Support  
Center  
  
2500 Edgewood Road NW  
Cedar Rapids, Iowa 52405

**ARCHITECT:** *(name and address)*  
Solum Lang Architects, LLC  
1101 Old Marion Road NE  
Cedar Rapids, Iowa 52402

**CONTRACTOR:** *(name and address)*  
Bowker Mechanical Contractors, LLC  
1000 32nd Ave SW  
Cedar Rapids, IA 52404

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

*(Identify the Work, or portion thereof, that is substantially complete.)*

Entire Project

Solum Lang Architects,  
LLC  
\_\_\_\_\_  
**ARCHITECT** *(Firm Name)*

  
\_\_\_\_\_  
**SIGNATURE**

Jeff Portman  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

07.21.2020  
\_\_\_\_\_  
**DATE OF SUBSTANTIAL COMPLETION**

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

*(Identify the list of Work to be completed or corrected.)*

See Attached Punchlist

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$2,000

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Bowker Mechanical  
Contractors, LLC  
\_\_\_\_\_  
**CONTRACTOR** (*Firm  
Name*)

  
\_\_\_\_\_  
**SIGNATURE**

JOFF WESTER PRESIDENT 10/6/20  
\_\_\_\_\_  
**PRINTED NAME AND TITLE** **DATE**

Cedar Rapids Community  
School District  
\_\_\_\_\_  
**OWNER** (*Firm Name*)

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINTED NAME AND TITLE** **DATE**



**OBSERVATION REPORT**

DATE: 07/21/2020

PROJECT: **CRCS D KENNEDY HS GYM HVAC**

---

An on-site observation was conducted by Blake Anderson and Tiffany Koch. The following items shall be considered a final punch list for all MEP items and general compliance to documents.

**GENERAL**

Clean misc left over materials from this project (threaded rod, hanger strut etc) *Coyler*  
—

**HVAC**

- Review and address control issues with Heat Pump operation. *Coyler*
- Insulate/cover strainers at heat pump piping connections
- Repair insulation at flow control valve for heat pump HP-38
- Label piping *Coyler*
- Investigate heat pump vibrations and make corrections to minimize *Coyler*
- Provide flex connection at return duct to heat pump HP-36 *Coyler*
- Insulate condensate drain lines from ERV-8 *Coyler*
- Review ERV-8 access door installation and re-install if confirmed to be easily removed for *Coyler* servicing. Otherwise, provide improved sealing of replacement panel. *Coyler*

**ELECTRICAL**

Duct detector in common return is not connected to the duct. Verify sampling tube for device has been installed. It is assumed the duct detector was disconnected as a part of the concurrent fire alarm project. *Coyler*

These are our field visit observations. If any questions arise or differences of opinion develop, please advise us accordingly.

DESIGN ENGINEERS

By: Blake Anderson  
Tiffany Koch

M:\CR Schools\CRCS D Kennedy Gym HVAC - 19109\Construction Administration\Punchlists\Final Punchlist Check List Docx

# PAYMENT APPLICATION

<b>TO:</b> Cedar Rapids CSD Accounting Department PO Box 879 Cedar Rapids IA 52406-0879	<b>PROJECT NAME AND LOCATION:</b> CRCSD 2020-21 HVAC UPGRADES-KENNEDY HS	<b>APPLICATION #</b> 6  <b>PERIOD THRU:</b> 10/31/2020  <b>Owner Project #:</b> 25981  <b>DATE OF CONTRACT:</b> 1/28/2020  <b>Bowker Project #:</b> 20M0343	<b>Distribution to:</b>  ___ OWNER  ___ ARCHITECT  ___ CONTRACTOR
<b>FROM:</b> Bowker Mechanical Contractors LLC 1000 32nd Ave SW Cedar Rapids IA 52404	<b>ARCHITECT:</b> Solum Lang Architects LLC 1101 Old Marion Rd NE Cedar Rapids IA 52402		

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
Continuation Page is attached

<b>1. CONTRACT AMOUNT</b>	167,600.00
<b>2. SUM OF ALL CHANGE ORDERS</b>	924.15
<b>3. CURRENT CONTRACT AMOUNT</b> (Line 1 + 2)	168,524.15
<b>4. TOTAL COMPLETED AND STORED</b> (Column G on Continuation Page)	168,524.15
<b>5. RETAINAGE:</b>	
A. 5% Of Completed Work (Columns D+ E on Continuation Page)	0.00
B. 5% of Material Stored (Colum F on Continuation Page)	0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	0.00
<b>6. TOTAL COMPLETED AND STORED LESS RETAINAGE:</b> (Line 4 minus Line 5 Total)	168,524.15
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT:</b>	160,097.94
<b>8. CURRENT PAYMENT DUE:</b>	8,426.21
<b>9. BALANCE TO FINISH:</b> Line 3 - Line 6	0.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	924.15	0.00
Total approved this month	0.00	0.00
<b>TOTALS</b>	924.15	0.00
<b>NET CHANGES</b>	924.15	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Bowker Mechanical Contractors

By: Jacy Barr Date: 10/15/20

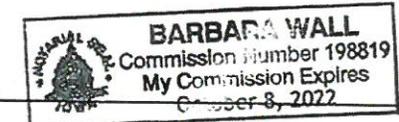
State of: Iowa

County of: Linn

Subscribed and sworn to before me this 15<sup>th</sup> day of October, 2020

Notary Public: John Waele

My Commission Expires:



## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: .....8,426.21

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that changed to match the certified amount.)

ARCHITECT: Solum Lang Architects LLC

By: [Signature] Date: 12.09.2020

**PAYMENT APPLICATION DETAILS**

**Customer:** Cedar Rapids CSD

**Application Number:** 6

**Project:** CRCSD 2020-21 HVAC UPGRADES-KENNEDY HS

**For Period Ending:** 10/31/2020

A	B	C	D	E	F	G		H	I
Item Number - Description		Scheduled Value	Work Completed		Materials Presently Stored	Completed and Stored To Date	Total %	Balance To Finish	Retainage Value
			From Previous Application	This Period Value					
01	Mobilization/General Conditions	7,150.00	7150.00	0.00	0.00	7150.00	100.00	0.00	0.00
02	HVAC Pipe & Equipment	88,300.00	88300.00	0.00	0.00	88300.00	100.00	0.00	0.00
03	HVAC Ductwork	34,000.00	34000.00	0.00	0.00	34000.00	100.00	0.00	0.00
04	Temperature Controls	19,950.00	19950.00	0.00	0.00	19950.00	100.00	0.00	0.00
05	Insulation	6,560.00	6560.00	0.00	0.00	6560.00	100.00	0.00	0.00
06	TAB	2,640.00	2640.00	0.00	0.00	2640.00	100.00	0.00	0.00
07	Electrical	5,800.00	5800.00	0.00	0.00	5800.00	100.00	0.00	0.00
08	Roofing	3,200.00	3200.00	0.00	0.00	3200.00	100.00	0.00	0.00
09	CO 01	924.15	924.15	0.00	0.00	924.15	100.00	0.00	0.00
<b>TOTAL:</b>		168,524.15	168,524.15	0.00	0.00	168524.15	100.00	0.00	0.00

## CONDITIONAL WAIVER AND RELEASE UPON PAYMENT

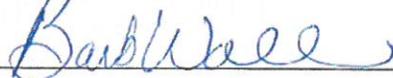
Job: 20M0343 – CRCSD 2020-21 HVAC UPGRADES – KENNEDY HS GYM HVAC

WHEREAS the undersigned has been contracted by Bowker Mechanical Contractors, LLC. to furnish labor, material, equipment and/or services for the premises and project known as: Project: 20M0343 – CRCSD 2020-21 HVAC UPGRADES – KENNEDY HS GYM HVAC Located at: Cedar Rapids, IA

The undersigned does hereby acknowledge that upon receipt of a check from the owner in the sum of \$8,426.21 payable to the Bowker Mechanical, and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any and all liens and/or claims including but not limited to, any lien, stop notice, or bond right with respect to any labor, services, material, and/or equipment provided on or for the above referenced Project through and including the Release Date. Notwithstanding the foregoing, the undersigned does not waive its claim to any retainage withhold by the Owner through and including the Release Date of extras furnished before or on the release date for which payment has not been received.

NOW, THEREFORE, the undersigned further represents and warrants that he has paid all the labor, material, equipment and services that he has used or supplied or incorporated into the above premises were either taken from fully paid or open stock or were fully paid.

Company: **BOWKER MECHANICAL CONTRACTORS**

By: 

Name, Title: Barb Wall, Accounting

Dated: 11-18-2020

## CONSENT AGENDA

**BA-21-202      Approval - 2021-2022 and 2022-2023 School Year Calendars  
(Nicole Kooiker/Noreen Bush)**

Exhibit: BA-21-202.1-2

### **Action Item**

### **Pertinent Fact(s):**

The Administration recommends the approval of the 2021-2022 and 2022-2023 School Year Calendars. The calendar reflects input from stakeholder groups collected in December through a google form as well as feedback from the Superintendent Cabinet.

### **Recommendation:**

It is recommended that the Board of Education approve the School Year Calendars for 2021-2022 and 2022-2023.

# 2021-2022 Calendar

August 23, 2021 (Early Dismissal)  
May 27, 2022 (Early Dismissal)

## Calendar Legend

	New Teacher Pre-Service
	Teacher Pre-Service
	First Day of Classes/Early Dis. Last Day of Classes/Early Dis.
	Regularly Scheduled Early Release for Professional Learning – All Students
<b>S</b>	End of Semester
<b>F</b>	Finals – High School Only
	Holiday Break (No School – All District Offices Closed)
	Break (No School)
	Staff Learning (No School for Students)
	Staff Progress Reporting (No School for Students)
	Inclement Weather Make-Up

## School Hours:

Elementary School: 8:50am - 3:50pm  
Middle School: 7:50am - 2:50pm  
High School: 7:50am – 3:00pm

## Early Dismissal Hours:

Elementary School: 8:50am – 2:20pm  
Middle School: 7:50am – 1:20pm  
High School: 7:50am – 1:30pm

## Late Start Hours:

Elementary School: 10:50am – 3:50pm  
Middle School: 9:50am – 2:50pm  
High School: 9:50am – 3:00pm

## Conference Dates:

October 11 – 21, 2021 (ES/MS/HS)  
February 14 – 24, 2022 (ES/MS Only)

*Additional time may be added to the school day beginning March 21, 2022 and/or at the end of the year.*

August 2021					
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	4
23	24	25	26	27	9
30	31				11
September 2021					
	1	2	3	14	
6	7	8	9	10	18
13	14	15	16	17	23
20	21	22	23	24	28
27	28	29	30		32
October 2021					
				1	33
4	5	6	7	8	38
11	12	13	14	15	43
18	19	20	21	22	48
25	26	27	28	29	53
November 2021					
1	2	3	4	5	58
8	9	10	11	12	63
15	16	17	18	19	68
22	23	24	25	26	71
29	30				73
December 2021					
	1	2	3	76	
6	7	8	9	10	81
13	14	15	16	17	86
20	21	22	23	24	90
27	28	29	30	31	90
January 2022					
3	4	5	6 F	7 F/S	95
10	11	12	13	14	100
17	18	19	20	21	105
24	25	26	27	28	110
31					111
February 2022					
	1	2	3	4	115
7	8	9	10	11	120
14	15	16	17	18	125
21	22	23	24	25	130
28					131
March 2022					
	1	2	3	4	135
7	8	9	10	11	140
14	15	16	17	18	140
21	22	23	24	25	145
28	29	30	31		149
April 2022					
				1	150
4	5	6	7	8	155
11	12	13	14	15	160
18	19	20	21	22	165
25	26	27	28	29	170
May 2022					
2	3	4	5	6	175
9	10	11	12	13	180
16	17	18	19	20	185
23	24	25	26 F	27 F/S	190
30	31				191
June 2022					
		1	2	3	
6	7	8	9	10	

July 2021	
4	Holiday – All Offices Closed
August 2021	
9-12	New Teacher Pre-Service
17-20	Teacher Pre-Service
23	First Day of Classes / Early Dismissal
September 2021	
6	Holiday – All Offices Closed
October 2021	
4	Staff Learning – No Students
November 2021	
24	Staff Progress Reporting – No Students
25-26	Holiday – All Offices Closed
December 2021	
23	Staff Progress Reporting – No Students
24&27	Holiday – All Offices Closed
28-29	Break – No Students
30-31	Holiday – All Offices Closed
January 2022	
3	Classes Resume
6-7	HS Finals
7	End of Semester
10-11	Staff Learning – No Students
17	Staff Progress Reporting – No Students OR Inclement Weather Make-Up
February 2022	
28	Staff Progress Reporting – No Students OR Inclement Weather Make-Up
March 2022	
14-17	Break – No School
18	Holiday – All Offices Closed
May 2022	
26-27	HS Finals
27	Last Day of School / Early Release OR Inclement Weather Make-Up
26-28	HS Graduations – 7:00pm (26-WHS; 27-JHS; 28-KHS)
28	Metro Graduation – 2:00pm
30	Holiday – All Offices Closed
31	Staff Learning – No Students OR Inclement Weather Make-Up
June 2022	
1-6	Potential Inclement Weather Make-Up

# 2022-2023 Calendar

August 23, 2022 (Early Dismissal)  
May 30, 2023 (Early Dismissal)

## Calendar Legend

	New Teacher Pre-Service
	Teacher Pre-Service
	First Day of Classes/Early Dis. Last Day of Classes/Early Dis.
	Regularly Scheduled Early Release for Professional Learning – All Students
<b>S</b>	End of Semester
<b>F</b>	Finals – High School Only
	Holiday Break (No School – All District Offices Closed)
	Break (No School)
	Staff Learning (No School for Students)
	Staff Progress Reporting (No School for Students)
	Inclement Weather Make-Up

## School Hours:

Elementary School: 8:50am - 3:50pm  
Middle School: 7:50am - 2:50pm  
High School: 7:50am – 3:00pm

## Early Dismissal Hours:

Elementary School: 8:50am – 2:20pm  
Middle School: 7:50am – 1:20pm  
High School: 7:50am – 1:30pm

## Late Start Hours:

Elementary School: 10:50am – 3:50pm  
Middle School: 9:50am – 2:50pm  
High School: 9:50am – 3:00pm

## Conference Dates:

October 10 – 20, 2022 (ES/MS/HS)  
February 13 – 23, 2023 (ES/MS Only)

*Additional time may be added to the school day beginning March 20, 2023 and/or at the end of the year.*

August 2022				
1	2	3	3	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
September 2022				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
October 2022				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
November 2022				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
December 2022				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
January 2023				
2	3	4	5	6
			F	F/S
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
February 2023				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			
March 2023				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
April 2023				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
May 2023				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
	F	F/S		
June 2023				
			1	2
5	6	7	8	9

July 2022	
4	Holiday – All Offices Closed
August 2022	
9-12	New Teacher Pre-Service
17-22	Teacher Pre-Service
23	First Day of Classes / Early Dismissal
September 2022	
5	Holiday – All Offices Closed
October 2022	
3	Staff Learning – No Students
November 2022	
23	Staff Progress Reporting – No Students
24-25	Holiday – All Offices Closed
December 2022	
22	Staff Progress Reporting – No Students
23&26	Holiday – All Offices Closed
27-29	Break – No Students
30	Holiday – All Offices Closed
January 2023	
2	Holiday – All Offices Closed
3	Classes Resume
5-6	HS Finals
6	End of Semester
9-10	Staff Learning – No Students
16	Staff Progress Reporting – No Students
February 2023	
27	Staff Progress Reporting – No Students OR Inclement Weather Make-Up
March 2023	
13-16	Break – No School
17	Holiday – All Offices Closed
May 2023	
25-27	HS Graduations – 7:00pm (26-JHS; 27-KHS; 28-WHS)
27	Metro Graduation – 2:00pm
29	Holiday – All Offices Closed
30&31	HS Finals
31	Last Day of School / Early Release OR Inclement Weather Make-Up
June 2023	
1	Staff Learning – No Students OR Inclement Weather Make-Up
2-6	Potential Inclement Weather Make-Up

**CONSENT AGENDA**

**BA-21-203      Purchasing Register – Food and Nutrition Kitchen Equipment  
(Suzy Ketelsen/Tom Day)**

**Action Item**

**Pertinent Fact(s):**

1. The Food & Nutrition Department was awarded grant funds from Toyota USA Foundation to purchase kitchen equipment valued at \$50,000.
2. Grant funds will allow the Food and Nutrition Department to purchase eleven mobile heated cabinets that will be used at virtual feeding sites to keep food hot at pickup points in the schools. Below is a list of schools that offer virtual meals throughout the year:

Arthur Elementary	Coolidge Elementary Steamer
Grant Wood Elementary	Hoover Elementary
Johnson STEAM Elementary	Harding Middle
Cedar River Academy Elementary	Roosevelt RCCBA Middle
Viola Gibson Elementary	Wilson Middle
Wright Elementary	
3. During the pandemic, USDA waivers allowed school nutrition programs to prepare and serve meals for virtual learners that were distributed curbside. The opportunity to provide this type of modified service via the grant funds would be improved with the addition of heated cabinets that will hold more food and maintain safe food temperatures.
4. When school returns to full in-person learning, the new heated cabinets will replace existing older units that are over 20-years old. All equipment is Energy Star Rated.

**Recommendation:**

It is recommended that the Board of Education approve the Purchasing Register for Kitchen Equipment.

## BOARD GOVERNANCE

**BA-21-204**      **Legislative Advocacy (Nancy Humbles /Cindy Garlock)**

### **Information Item**

#### **Pertinent Fact(s):**

The Board of Education and Administration will discuss legislative advocacy activities and provide an overview of the recent District-hosted legislative forum.

## LEARNING AND LEADERSHIP

**BA-21-205**      **Remote Learning At-a-Glance (Nicole Kooiker/Ryan Rydstrom)**

Exhibit: BA-21-205.1-9

### **Information Item**

#### Strategic Plan/Focus Areas

- Culture
- Student Learning
- Workforce
- Systems and Resources

#### **Pertinent Fact(s):**

The Administration will share some data on current remote learning numbers and have invited remote teachers from all levels to highlight some of their experiences.



# Cedar Rapids Community School District

*Every Learner: Future Ready*

# CRCSD REMOTE LEARNING

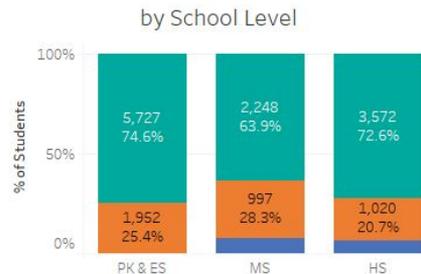
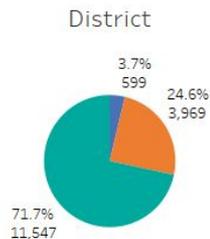
## MID-YEAR UPDATE

1-11-2021



## RTL Choice

RTL Choice  
■ CRVA  
■ Remote  
■ In Person



RTL Choice byGrade

		In Person		Remote		CRVA		Grand Total	
		#	%	#	%	#	%	#	%
PK & ES	PK3	89	88.1%	12	11.9%			101	100.0%
	PK4	601	79.5%	155	20.5%			756	100.0%
	K	873	79.9%	219	20.1%			1,092	100.0%
	AK	66	90.4%	7	9.6%			73	100.0%
	01	868	76.0%	274	24.0%			1,142	100.0%
	02	829	74.1%	290	25.9%			1,119	100.0%
	03	827	73.5%	298	26.5%			1,125	100.0%
	04	791	70.7%	328	29.3%			1,119	100.0%
	05	783	68.0%	369	32.0%			1,152	100.0%
	06	751	66.4%	292	25.8%	88	7.8%	1,131	100.0%
MS	07	782	65.0%	343	28.5%	78	6.5%	1,203	100.0%
	08	715	60.3%	362	30.5%	108	9.1%	1,185	100.0%
HS	09	956	74.9%	252	19.7%	69	5.4%	1,277	100.0%
	10	928	72.1%	273	21.2%	86	6.7%	1,287	100.0%
	11	840	69.7%	271	22.5%	95	7.9%	1,206	100.0%
	12	848	73.9%	224	19.5%	75	6.5%	1,147	100.0%
<b>Grand Total</b>		<b>11,547</b>	<b>71.7%</b>	<b>3,969</b>	<b>24.6%</b>	<b>599</b>	<b>3.7%</b>	<b>16,115</b>	<b>100.0%</b>

School Level  
All

School Type  
Attending School

School  
All

GradeLevel  
All

EL  
All

Gender  
All

Gifted  
All

IEP  
All

IEP Level  
All

Race Ethnicity  
All

Section504  
All

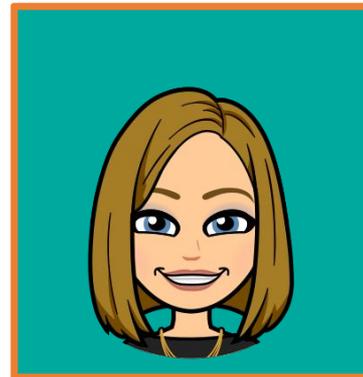
School  
All



Bridget  
Castelluccio  
4th Grade



Kris Fry  
6th Grade  
Social Studies



Nora Taylor  
JHS  
Science



Nicole Schultz  
CRVA  
Language Arts

# HOW DO YOU INCREASE ENGAGEMENT AND RESPONSE RATES WITH STUDENTS?

“Students love breakout room opportunities for small group learning. We do no tech movement games, scavenger hunts, and whiteboard activities. Most importantly, through their feedback they guide my decisions on activities and technology which inspire and empower them to be more actively engaged.”

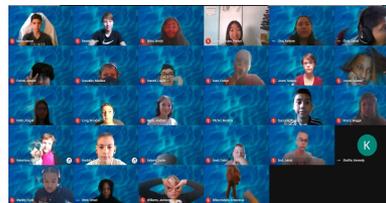
-Bridget Castelluccio



# WHAT ARE YOU LEARNING ABOUT YOUR TEACHING AND HOW WILL YOU CARRY THAT INTO NEXT YEAR?

“I guess what this year has really taught me is that the things we always do to make connections still work albeit differently, and those connections with kids make all the difference in the world.”

-Kris Fry



**#WeAreCRCSD**

# NORA TAYLOR

# Jefferson High School

“I actually really like it despite thinking it was stupid at first. It's kind of a fun challenge not only to think of a good question, but also one that will satisfy the AI's wishes. I really like how it is applied in this class. . . but I'd like to see it used for other subjects :).”

-JHS AP Physics Student

**How do the forces acting on a car that is travelling in a uniform circular motion change as the car accelerates or decreases the circumference of its circular motion?**

**Introduction:**

As we know, when an object is moving in a uniform circular motion, it has a centripetal force acting on it. An example given in our textbook is a car driving in a circle. In this case, the centripetal force is the force of friction from the road acting on the tires. Using this example, how would this frictional force change if the car accelerates? How would it change if the car tightens (decreases the circumference of) its circle?

**Possible Answer:**

The way I understand things now, I believe the frictional force would increase as the car tightens its circle, and I think the frictional force would also increase as the car accelerates. This would answer why a car doesn't immediately lose its traction and start drifting when it speeds up while turning, or when a driver increases or decreases the sharpness of their turn.

**Problems With This Answer:**

While this explains why the motion of a turning car is possible, even when it's turn isn't a uniform circular motion or when it gains speed, it leaves one big question unanswered. How can the frictional force be changed instantly like this? We know that to calculate the value of kinetic friction (FK), one must use the equation  $FK = \mu_k(FN)$  where  $\mu_k$  is the coefficient of kinetic friction and FN is the normal force acting on the object. With this equation in mind, I fail to see how the value for FK can change while neither FN nor  $\mu_k$  change values. This leads me to believe that my current theory is wrong. Can someone confirm or deny my thought-process?

**#WeAreCRCSD**

# HOW DO YOU CONNECT SOCIALLY AND EMOTIONALLY WITH STUDENTS?

“These meetings have been instrumental in helping us get to know one another. I continually look for ways to make connections to support my students socially and emotionally because they need it more than ever this year.”

-Nicole Schultz



*“We have the ability to work at our own pace, unlike in-person school where we had to be done at a certain time.”*

*-Idelyz V. (7th Grade)*

# Questions.



## ADMINISTRATION

**BA-21-206**      **Resolution – At Risk/Dropout Prevention Funding – 2020-2021 School Year  
(Nicole Kooiker/ David Nicholson)**

Exhibit: BA-21-206.1

### **Action Item**

#### **Pertinent Fact(s):**

1. Per Iowa Code, the School Board is required to approve the Resolution regarding At Risk and Drop-Out modified supplemental funding associated with At Risk and Dropout Prevention programs.
2. The Cedar Rapids Community School District utilizes Modified Supplemental Aid (Drop-Out/ At-Risk funds) to provide programming and support for the following programs and areas:
  - Metro Staffing
  - Credit Recovery Teachers and Paras
  - I-Jag Contracted Services
  - Learning Supports Liaisons
  - School Counselors
  - School Resource Officers
  - Engagement Specialist/Facilitators/Behavior Technicians/Health Services Interventionists
  - Supplemental Contracted Services
3. The Drop-Out/ At-Risk prevention programs serve drop-out, potential drop-out, and at-risk students in all buildings in grades K-12. The requested modified supplemental aid funding for 2021-2022 is \$5,721,848.00.
4. The application has been completed and is now pending the Board's approval prior to being submitted to the Iowa Department of Education.

#### **Recommendation:**

It is recommended that the Board of Education approve the Resolution - Modified Supplemental Aid Application for Drop-Out/ At-Risk Prevention for the 2021-2022 School Year.

## Modified Supplemental Amount

### MODIFIED SUPPLEMENTAL AMOUNT

#	Description	Amount
1	District cost per pupil	\$7,048
2	Certified enrollment (October 1, current school year) Certified enrollment was found and certified on 10/15/2020 3:04:47 PM.	16,236.8
3	Maximum modified supplemental amount possible <b>(0.05 x line 1 x line 2)</b>	<b>\$5,721,848</b>
4	Previous FY Carry-forward from CAR Project 1116 Carry-forward: <b>\$0</b> Project 1119 Carry-forward: <b>\$0</b>	\$0
5	Requested modified supplemental amount Enter an amount equal to, or less than (Ln3 - Ln4): <b>\$5,721,848</b>	5721848
<i>"Requested MSA and required match (and the associated spending authority) is solely for the purpose of implementing the district's board-adopted At-Risk/Dropout program."</i>		
6	Required local match (Total Project Cost(Line 5 / 0.75) X 0.25)	\$1,907,283
7	Enter the number of enrolled students in the budget year identified as returning dropouts and potential dropouts.	1092

**ADMINISTRATION**

**BA-21-157/03 Pandemic and Return to Learn Plans (Nancy Humbles /Noreen Bush)**

**Information Item**

**Pertinent Fact(s):**

The Administration and Board of Education will discuss the current school-related decisions to the pandemic and Return to Learn Plans.



## SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

### 2021- JANUARY

Monday	Jan 11	5:30 pm	Board Regular Meeting	Via YouTube <a href="https://www.youtube.com/EngageCRschools/">https://www.youtube.com/EngageCRschools/</a>
Monday	Jan 25	5:30 pm	Board Work Session & Regular Meeting	Via YouTube <a href="https://www.youtube.com/EngageCRschools/">https://www.youtube.com/EngageCRschools/</a>

### 2021- FEBRUARY

Monday	Feb 08	5:30 pm	Board Regular Meeting	Via YouTube <a href="https://www.youtube.com/EngageCRschools/">https://www.youtube.com/EngageCRschools/</a>
Monday	Feb 22	5:30 pm	Board Work Session & Regular Meeting	Via YouTube <a href="https://www.youtube.com/EngageCRschools/">https://www.youtube.com/EngageCRschools/</a>

### 2021- MARCH

Monday	Mar 08	5:30 pm	Board Regular Meeting	Via YouTube <a href="https://www.youtube.com/EngageCRschools/">https://www.youtube.com/EngageCRschools/</a>
Mon - Fri	Mar 15-19		CRCS D Spring Break	

### 2020 – APRIL

Sat - Mon	Apr 10-12		National Schools Board Association Convention	New Orleans, LA
Monday	Apr 12	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Apr 26	5:30 pm	Board Regular Meeting/ Work Session	ELSC, Board Room 2500 Edgewood Rd NW

**MOMENT OF SILENCE** – (Transportation Manager Scott Wing)

**ADJOURNMENT** – President Nancy Humbles

**Board Meeting: Monday, January 11, 2021**