

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

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by 12:00 PM on April 12, 2021.

Monday, April 12, 2021 @ 5:30 p.m.

A G E N D A

CALL TO ORDER (President Nancy Humbles)

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AGENDA

CALL TO ORDER – President Nancy Humbles

APPROVAL OF AGENDA – President Nancy Humbles

“I move that the agenda of Monday, April 12, 2021 Board of Education Meeting be approved as set forth, and that each item is considered ready for discussion and/or action.”

MOTION/2ND/ROLL CALL

PUBLIC HEARING

BA-21-276 Public Hearing – McKinley Middle School - Secure Entrance Project (Rich Reysack)

Information Item

Pertinent Fact(s):

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on April 12, 2021, for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for McKinley Middle School Secure Entrance Project.

If no objections are presented and sustained, the recommended Board action is to give final approval to the drawings, specifications, form of contract, and total estimated cost for this project.

Board Meeting: Monday, April 12, 2021

PUBLIC HEARING

BA-21-277 Public Hearing – Jefferson High School - ADA Locker Room Project (Jason Lietz)

Information Item

Pertinent Fact(s):

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on April 7, 2021, for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for Jefferson High School ADA Locker Room Project.

If no objections are presented and sustained, the recommended Board action is to give final approval to the drawings, specifications, form of contract, and total estimated cost for this project.

PUBLIC HEARING

BA-21-278 Public Hearing – Washington High School - Pavement Improvement Project (Rich Reysack)

Information Item

Pertinent Fact(s):

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on April 7, 2021, for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for Washington High School Pavement Improvement Project.

If no objections are presented and sustained, the recommended Board action is to give final approval to the drawings, specifications, form of contract, and total estimated cost for this project.

PUBLIC HEARING

BA-21-279 Public Hearing – Fiscal Year 2021-2022 Certified Budget (David Nicholson)

Information Item

Pertinent Fact(s):

1. The Board of Education is required by State Code to publish a Fiscal Year 2022 Proposed Budget, hold a Public Hearing, and certify the budget and tax levy rates by April 15, 2021.
2. The Fiscal Year 2022 Proposed Budget is premised on the District being on the Budget Guarantee due to the certified enrollment loss of 614.6 students. The Budget Guarantee provides the District 1% in new money before any adjustments due to open enrollment changes.
3. Total District revenues are estimated at \$300,324,998 and total District expenditures are estimated at \$327,906,846. The construction of West Willow Elementary is the main reason why expenditures exceed revenues. We received the SAVE bonds proceeds in FY 18-19. Please note these are preliminary numbers and will change when the District's detailed line item budget is completed in June.
4. CRCSD is proposing a published tax levy rate of 15.36066 per \$1,000 of taxable valuation, which is virtually unchanged from the current rate of 15.36229 FY 2020-2021.
5. On March 08, 2021, the Board of Education approved publication of the proposed Fiscal Year 2022 District budget and scheduled a public hear on Monday April 12,2021 to allow public comment regarding the Fiscal Year 2022 District budget with a proposed total levy rate of 15.36066. The publication occurred on March 30, 2021 in the Cedar Rapids Gazette.
6. If no objections are presented and sustained, the appropriate Board action is to give final approval to the Fiscal Year 2021-2022 Certified Budget.

SUPERINTENDENT'S REPORT / BOARD REPORTS (Superintendent Bush/Board of Directors)

COMMUNICATIONS, DELEGATIONS, AND PETITIONS (President Nancy Humbles)

CONSENT AGENDA

BA-21-000/14 Minutes - Regular Meeting on Monday, March 8, 2021 (Laurel Day)

Exhibit: <http://www.cr.k12.ia.us/our-district/board-of-education/>

Action Item

Pertinent Fact(s):

It is the responsibility of the Board Secretary to keep the minutes of Board of Directors meetings as required by Iowa Code §§ 21.3 and Board Regulation 202.10. The minutes will be available for public inspection within two weeks of the Board meeting and forwarded to the appropriate newspaper for publication.

Recommendation:

It is recommended that the Board of Education approve the Minutes from the Regular Meeting held on Monday, March 8, 2021.

Board Meeting: Monday, April 12, 2021

CONSENT AGENDA

BA-21-001/10 Approval of Claims Report - February 2021 (David Nicholson)

Exhibit: BA-21-001/10.1-6

Action Item

Pertinent Fact(s):

The Approval of Claims Report is required by Iowa Code Sections 279.29 and 279.30 and Board Regulation 704.1. Claims for the period of February 1 - 28, 2021 totaled \$25,984,132.34.

Recommendation:

It is recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending February 28, 2021.

**Cedar Rapids Community School District
Summary of Expenditures and Payroll for Month Ending February 28, 2021**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Funds (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
Period Ending 2/05	\$ 17,246.02	\$ 34.20	\$ -	\$ -	\$ -	\$ 3.49	\$ 17,283.71
Period Ending 2/12	5,591.24	-	-	5,284.96	9.58	100.06	10,985.84
Period Ending 2/19	12,520.04	613.15	-	3,740.00	96.00	228.08	17,197.27
Period Ending 2/26	36,181.26	137.18	-	4,129.50	-	28.00	40,475.94
Period Ending 2/28	6,508,706.23	9,296.16	27,688.29	304,608.13	329,622.51	112,013.27	7,291,934.59
Approved Warrants and Voids							
Period Ending 2/05	\$ 187,710.56	\$ 28,638.39	\$ 17,601.29	\$ 1,897,652.86	\$ 171,039.98	\$ 6,872.01	\$ 2,309,515.09
Period Ending 2/12	2,719,149.66	19,314.63	-	1,297,004.10	71,622.95	1,271.25	4,108,362.59
Period Ending 2/19	3,001,653.65	12,284.88	59,070.18	260,286.30	59,993.31	633.05	3,393,921.37
Period Ending 2/26	941,783.78	14,787.97	-	29,510.32	81,743.03	436.40	1,068,261.50
Period Ending 2/28	(369.50)	(1,532.88)	-	-	-	-	(1,902.38)
	\$ 13,430,172.94	\$ 83,573.68	\$ 104,359.76	\$ 3,802,216.17	\$ 714,127.36	\$ 121,585.61	\$ 18,256,035.52
Payrolls - Net	<u>7,728,096.82</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,728,096.82</u>
Total Expenditures	<u>\$ 21,158,269.76</u>	<u>\$ 83,573.68</u>	<u>\$ 104,359.76</u>	<u>\$ 3,802,216.17</u>	<u>\$ 714,127.36</u>	<u>\$ 121,585.61</u>	<u>\$ 25,984,132.34</u>

Note: Individual transactions can be viewed on the Cedar Rapids Community School District website under Board of Education.

Cedar Rapids Community School District
List of Paid Bills for Period Ending
February 5, 2021

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Funds (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 17,246.02	\$ 34.20	\$ -	\$ -	\$ -	\$ 3.49	\$ 17,283.71
Approved Warrants and Voids (Entered By Batch)							
	\$ 187,710.56	\$ 28,638.39	\$ 17,601.29	\$ 1,897,652.86	\$ 171,039.98	\$ 6,872.01	\$ 2,309,515.09
Total	<u>\$ 204,956.58</u>	<u>\$ 28,672.59</u>	<u>\$ 17,601.29</u>	<u>\$ 1,897,652.86</u>	<u>\$ 171,039.98</u>	<u>\$ 6,875.50</u>	<u>\$ 2,326,798.80</u>

Cedar Rapids Community School District
List of Paid Bills for Period Ending
February 12, 2021

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Funds (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 5,591.24	\$ -	\$ -	\$ 5,284.96	\$ 9.58	\$ 100.06	\$ 10,985.84
Approved Warrants and Voids (Entered By Batch)							
	\$ 2,719,149.66	\$ 19,314.63	\$ -	\$ 1,297,004.10	\$ 71,622.95	\$ 1,271.25	4,108,362.59
Total	<u><u>\$ 2,724,740.90</u></u>	<u><u>\$ 19,314.63</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,302,289.06</u></u>	<u><u>\$ 71,632.53</u></u>	<u><u>\$ 1,371.31</u></u>	<u><u>\$ 4,119,348.43</u></u>

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
February 19, 2021**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Funds (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 12,520.04	\$ 613.15	\$ -	\$ 3,740.00	\$ 96.00	\$ 228.08	\$ 17,197.27
Approved Warrants and Voids (Entered By Batch)							
	\$ 3,001,653.65	\$ 12,284.88	\$ 59,070.18	\$ 260,286.30	\$ 59,993.31	\$ 633.05	3,393,921.37
Total	<u><u>\$ 3,014,173.69</u></u>	<u><u>\$ 12,898.03</u></u>	<u><u>\$ 59,070.18</u></u>	<u><u>\$ 264,026.30</u></u>	<u><u>\$ 60,089.31</u></u>	<u><u>\$ 861.13</u></u>	<u><u>\$ 3,411,118.64</u></u>

Cedar Rapids Community School District
List of Paid Bills for Period Ending
February 26, 2021

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Funds (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 36,181.26	\$ 137.18	\$ -	\$ 4,129.50	\$ -	\$ 28.00	\$ 40,475.94
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ 941,783.78	\$ 14,787.97	\$ -	\$ 29,510.32	\$ 81,743.03	\$ 436.40	\$ 1,068,261.50
Total	<u><u>\$ 977,965.04</u></u>	<u><u>\$ 14,925.15</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 33,639.82</u></u>	<u><u>\$ 81,743.03</u></u>	<u><u>\$ 464.40</u></u>	<u><u>\$ 1,108,737.44</u></u>

Cedar Rapids Community School District
List of Paid Bills for Period Ending
February 28, 2021

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Funds (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACH Payments	6,508,706.23	9,296.16	27,688.29	304,608.13	329,622.51	112,013.27	7,291,934.59
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Voids	\$ (369.50)	\$ (1,532.88)	\$ -	\$ -	\$ -	\$ -	\$ (1,902.38)
Total	<u>\$ 6,508,336.73</u>	<u>\$ 7,763.28</u>	<u>\$ 27,688.29</u>	<u>\$ 304,608.13</u>	<u>\$ 329,622.51</u>	<u>\$ 112,013.27</u>	<u>\$ 7,290,032.21</u>

CONSENT AGENDA

BA-21-004/10 Statement of Receipts, Disbursements, and Cash Balances Report - February 2021 (David Nicholson)

Exhibit: BA-21-004/10.1-2

Action Item

Pertinent Fact(s):

The Statement of Receipts, Disbursements, and Cash Balances Report is required by Iowa Code Section 291 and by Board Regulation 703.2. Cash receipts for the month ended February 28, 2021 were \$30,186,326.58 and cash disbursements were \$29,953,423.48. The investment balance on February 28, 2021 was \$84,464,113.82. Interfund transfers for the month ended February 28, 2021 were \$1,253,039.33. Year to date interfund transfers were \$11,134,901.73.

Recommendation:

It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for February 2021.

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES
MONTH ENDED FEBRUARY 28, 2021**

<u>CASH</u>	<u>BALANCE</u> <u>1/31/2021</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u> <u>2/28/2021</u>
<u>General and Management Funds</u>				
10-General Fund	\$ 4,477,274.70	\$ 24,427,374.72	\$ 22,690,440.67	\$ 6,214,208.75
22-Management Fund	2,236,127.44	52,803.43	152,090.24	2,136,840.63
Total - General and Management Funds	6,713,402.14	24,480,178.15	22,842,530.91	8,351,049.38
<u>Student Activity Fund</u>				
21-Student Activity Fund	\$ 1,141,263.73	\$ 94,963.76	\$ 88,197.95	\$ 1,148,029.54
21-Cash on Hand	3,900.00	-	-	3,900.00
Total-Student Activity Fund	1,145,163.73	94,963.76	88,197.95	1,151,929.54
<u>Food & Nutrition Fund</u>				
61-Food & Nutrition Fund	973,371.93	721,416.98	714,332.12	980,456.79
61-Petty Cash	3,092.50	-	-	3,092.50
Total - Food & Nutrition Fund	976,464.43	721,416.98	714,332.12	983,549.29
<u>Daycare Funds</u>				
62-Five Seasons Daycare Fund	1,077,783.76	116,323.72	112,817.31	1,081,290.17
65-Rockwell Daycare Fund	320,738.49	62,399.98	9,775.32	373,363.15
65-Rockwell Daycare Petty Cash	200.00	-	-	200.00
Total - Daycare Fund	1,398,722.25	178,723.70	122,592.63	1,454,853.32
<u>Schoolhouse Funds</u>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	2,800,981.69	3,626,593.17	4,368,293.83	2,059,281.03
36-Physical Plant & Equip (PPEL) Fund	1,312,349.94	123,491.45	336,220.57	1,099,620.82
40-Debt Service Fund	949,839.53	960,959.37	1,481,255.47	429,543.43
Total - Schoolhouse Funds	5,063,171.16	4,711,043.99	6,185,769.87	3,588,445.28
TOTAL CASH - ALL FUNDS	\$ 15,296,923.71	\$ 30,186,326.58	\$ 29,953,423.48	\$ 15,529,826.81

INVESTMENTS

RESTRICTED INVESTMENT FUNDS

Schoolhouse Fund-Held for Bond Payments

33-SAVE Fund - Sinking Funds/UMB	\$ 802,492.17	\$ 34.10	\$ -	\$ 802,526.27
40-Debt Service Fund - Sinking Funds/UMB	12,368,508.68	941,884.09	212.85	13,310,179.92
40-Debt Service Fund - Sinking Funds/USB	1,292,500.00	192,500.00	-	1,485,000.00
TOTAL RESTRICTED INVESTMENTS	\$ 14,463,500.85	\$ 1,134,418.19	\$ 212.85	\$ 15,597,706.19

UNRESTRICTED INVESTMENT FUNDS

	<u>BALANCE</u> <u>1/31/2021</u>	<u>PURCHASES</u>	<u>MATURITIES</u>	<u>BALANCE</u> <u>2/28/2021</u>
<u>General and Management Funds</u>				
10-General Fund	\$ 26,000,000.00	\$ -	\$ 7,000,000.00	\$ 19,000,000.00
10-General Fund CD's ISJIT	13,482,035.23	206.92	-	13,482,242.15
22-Management Fund	5,000,000.00	-	-	5,000,000.00
Total - General and Management Funds	44,482,035.23	206.92	7,000,000.00	37,482,242.15
<u>Student Activity Fund</u>				
21-Student Activity Fund	424,567.88	7.87	-	424,575.75
<u>Food & Nutrition</u>				
61-Food & Nutrition Fund	1,500,000.00	-	-	1,500,000.00
<u>Schoolhouse Funds</u>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	35,137,410.46	-	2,000,000.00	33,137,410.46
36-Physical Plant & Equip (PPEL) Fund	11,500,000.00	-	-	11,500,000.00
40-Debt Service Fund	112,385.46	500,000.00	192,500.00	419,885.46
Total - Schoolhouse Funds	46,749,795.92	500,000.00	2,192,500.00	45,057,295.92
TOTAL UNRESTRICTED INVESTMENTS	\$ 93,156,399.03	\$ 500,214.79	\$ 9,192,500.00	\$ 84,464,113.82

<u>BALANCES</u>	<u>GENERAL</u> <u>FUND</u>	<u>STUDENT</u> <u>ACTIVITY FUND</u>	<u>FOOD &</u> <u>NUTRITION FUND</u>	<u>DAYCARE</u> <u>FUND</u>	<u>SCHOOLHOUSE</u> <u>FUND</u>	<u>ALL</u> <u>FUNDS</u>
Cash	\$ 8,351,049.38	\$ 1,151,929.54	\$ 983,549.29	\$ 1,454,853.32	\$ 3,588,445.28	\$ 15,529,826.81
Restricted Funds	-	-	-	-	15,597,706.19	15,597,706.19
Investments	37,482,242.15	424,575.75	1,500,000.00	-	45,057,295.92	84,464,113.82
Total	\$ 45,833,291.53	\$ 1,576,505.29	\$ 2,483,549.29	\$ 1,454,853.32	\$ 64,243,447.39	\$ 115,591,646.82

**Interfund Transfers
For the Month Ended February 28, 2021
and Year to Date**

		Summary			
		Month of February		Year to Date	
		Transfers	Transfers	Transfers	Transfers
		In	Out	In	Out
Fund 10	General Fund	\$ 160,304.69	\$ 11,134.26	\$ 1,478,734.81	\$ 55,671.30
Fund 21	Student Activity Fund	-	-	-	315.00
Fund 22	Management Fund	-	10,592.45	-	49,990.32
Fund 33	SAVE Fund	139,856.09	1,081,725.38	1,541,980.78	9,433,477.79
Fund 36	PPEL Fund	-	149,587.24	-	1,415,668.71
Fund 40	Debt Fund	941,744.29	-	8,058,514.84	177,760.62
Fund 61	Food & Nutrition Fund	-	-	-	218.99
Fund 62	Day Care - 5 Seasons	11,134.26	-	55,671.30	-
Fund 65	Day Care - Rockwell Collins	-	-	-	1,799.00
	Total	<u>\$ 1,253,039.33</u>	<u>\$ 1,253,039.33</u>	<u>\$ 11,134,901.73</u>	<u>\$ 11,134,901.73</u>

CONSENT AGENDA

BA-21-005/10 Investments Report - February 2021 (David Nicholson)

Exhibit: BA-21-005/10.1

Information Item

Pertinent Fact(s):

The Investments Report summarizes investment transactions for the month of February 2021. Investments purchased during the month totaled \$500,214.79, and investments redeemed during the month totaled \$9,192,500.00. The current interest rate for US Bank is 0.03%, in comparison to 1.48% at US Bank in February 2020. The current interest rate for Iowa Schools Joint Investment Trust (ISJIT) for February 2021 is 0.02%, in comparison to 1.35% in February 2020.

INVESTMENTS - FEBRUARY 2021

				<u>TOTAL INVEST</u> (Purchases)	<u>TOTAL REDEEM</u> (Maturities)	
<u>General fund</u>						
Redeem	February 11, 2021		\$5,000,000.00	US Bank	-	5,000,000.00
Redeem	February 18, 2021		\$2,000,000.00	US Bank	-	2,000,000.00
Interest	February 28, 2021	\$	206.92	US Bank~ISJIT Feb'20 Int	206.92	-
Fund Total				<u>206.92</u>	<u>7,000,000.00</u>	
<u>Management Fund</u>						
N/A				-	-	
Fund Total				<u>-</u>	<u>-</u>	
<u>Student Activity Fund</u>						
Interest	February 28, 2021	\$	7.87	US Bank	7.87	-
Fund Total				<u>7.87</u>	<u>-</u>	
<u>Food & Nutrition Fund</u>						
N/A				-	-	
Fund Total				<u>-</u>	<u>-</u>	
<u>Secure an Advanced Vision for Education Fund (SAVE)</u>						
Redeem	February 26, 2021		\$2,000,000.00		-	2,000,000.00
Fund Total				<u>-</u>	<u>2,000,000.00</u>	
<u>Physical Plant & Equipment Fund (PPEL)</u>						
N/A				-	-	
Fund Total				<u>-</u>	<u>-</u>	
<u>Debt Services Fund</u>						
Redeem	February 1, 2021	\$	192,500.00	US Bank	-	192,500.00
Invest	February 18, 2021	\$	500,000.00		500,000.00	-
Fund Total				<u>500,000.00</u>	<u>192,500.00</u>	
<u>GRAND TOTAL</u>				<u>\$ 500,214.79</u>	<u>\$ 9,192,500.00</u>	

CONSENT AGENDA

BA-21-008/11 Open Enrollment - Denial 2021-2022 (John Rice)

Exhibit: BA-21-008/11.1

Action Item

Pertinent Fact(s):

1. Section 256.7(5), Chapter 17, of the Iowa Code "Open Enrollment," allows parents/guardian to enroll their children/child in a school district other than the resident district of the custodial parent/guardian. In order for parents/guardians to exercise this option, their request must be submitted by March 1 of the year preceding open enrollment. For kindergarten children the deadline for submitting an application for open enrollment is September 1 of the current school year.
2. Applications filed after the deadline will not be approved unless the reason for late filing qualifies for "good cause"; "good cause" means a change in the status of a child's resident district for any of the following reasons:
 - A. Family moved to a new district of residence
 - B. Change in the marital status of the student's parents resulting in new resident district
 - C. Placement of the student into foster care resulting in new resident district
 - D. Adoption resulting in new resident district
 - E. Participation in a foreign exchange program
 - F. Participation in a substance abuse or mental health treatment program resulting in new resident district
 - G. Failure of negotiations for reorganization or rejection of proposed reorganization plan*
 - H. Failure of negotiations for whole grade sharing or rejection of whole grade sharing agreement*
 - I. Loss of accreditation or revocation of a charter school contract*

*If "good cause" is related to change in status of child's resident district, the open enrollment request must be filed within **45** days of last board action or within **30** days of certification of an election, whichever is applicable.

3. Request may be denied if:
 - A. The student has been suspended or expelled by a district and has not been reinstated as a student in that district
 - B. Insufficient classroom space exists
 - C. Minority/non-minority pupil ratios would be adversely affected
 - D. An appropriate instructional program is not available
 - E. The applicant missed the prescribed deadline and the request does not qualify for "good cause"
4. If the denial is based on a desegregation plan and/or any other reasons, it may be appealed to the Linn County District Court and cannot be appealed to the State Board of Education. An appeal must be postmarked within 30 days of the Board decision.

Recommendation:

It is recommended that the Board of Education approve the Open Enrollment-Denial of the student(s) commencing with the 2021-2022 School Year.

**OPEN ENROLLMENT DENIALS
2021-2022 SCHOOL YEAR**

EXITING Denial

<u>Parent</u>	<u>Student</u>	<u>Grade</u>	<u>Resident District</u>	<u>Requested District</u>
D. Brown	K. Brown	6	Cedar Rapids Community School District	Marion Independent School District
Reason: Does not meet criteria for pervasive harassment				
B. & J. Carsner	K. Carsner	4	Cedar Rapids Community School District	Marion Independent School District
Reason: Application filed late				
S. Sarsour	E. Igram	1	Cedar Rapids Community School District	Clayton Ridge School District
Reason: Application filed late				
T. Johnson	M. Johnson	10	Cedar Rapids Community School District	College Community School District
Reason: Application filed late				
M. Lothi	O. Walton	6	Cedar Rapids Community School District	College Community School District
Reason: Application filed late				
T. & Z. Wilford	L. Wilford	4	Cedar Rapids Community School District	College Community School District
Reason: Application filed late				

**TOTALS: 2 Marion
1 Clayton Ridge
3 College Community**

CONSENT AGENDA

BA-21-009/13 Personnel Report (Linda Noggle)

Exhibit: BA-21-009/13.1-7

Action Item Roll Call

Recommendation:

It is recommended that the Board of Education approve the Personnel Report.

BA-21-009/13 Personnel Report (Linda Noggle)

APPOINTMENTS - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Ajram, William	\$8,359.00	WM Soccer HD Washington	3/25/2021
Ha, Austin	\$5,015.00	WM Soccer Asst. Kennedy	3/8/2021
Hanson, Steven	\$2,025.38	Baseball Asst. Kennedy	4/6/2021
Lewis, Jermelle	\$8,680.00	WM Track HD Jefferson	3/10/2021
Neff, Thomas	\$6,108.00	MN Tennis HD Washington	3/2/2021
Hanson, Barbara	\$45,000.00	Homeless Specialist ELSC	4/21/2021

GRANTING LEAVE OF ABSENCE - SALARIED STAFF

<u>Name</u>	<u>Type of Leave</u>	<u>Assignment</u>	<u>Effective Date</u>
Brimmer, Teresa	Personal	Facilitator Harrison Connections	8/17/2021- 10/29/2021

CHANGE OF GRADE/POSITION - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Hook, Jenny	\$106,292.00	Manager, Food & Nutrition ELSC	5/3/2021
Lange, Kelly	\$53,305.00	Multicategorical Johnson	7/1/2020
Marshall, Michael	\$60,000.00	Accounting Specialist ELSC	4/12/2021

RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Bryant, Judy	Personal	Language Arts McKinley	4/9/2021

Castelluccio, Bridget	Personal	4th Grade Kenwood	6/30/2021
Coffin, Amy	Personal	Language Arts - LOA Roosevelt	3/8/2021
Cross, Courtney	Personal	Multicategorical Arthur	6/4/2021
Crowe, Amanda	Personal	World Language Kennedy	6/4/2021
Czipar-Clemen, Jennifer	Personal	Facilitator Wilson	6/30/2021
Finn, Kaitlin	Personal	Lead Teacher ELSC	6/4/2021
Hall, John	Personal	Language Arts McKinley	6/4/2021
Hamby, Kayla	Personal	4th Grade Grant Wood	6/4/2021
Hampton, Jennykaye	Personal	AIM Coach ELSC	6/30/2021
Harrington, LaToya	Personal	Diversity Recruiter ELSC	3/5/2021
Hemesath, Cortnee	Personal	Accounting Specialist ELSC	3/26/2021
Hoffmann, Carrie	Personal	Behavior Analyst Polk	End 2020-2021 School Year
Hruby, Robert	Personal	2nd Grade Pierce	6/4/2021
Jeffords, Camryn	Personal	Softball Asst. Kennedy	3/25/2021
Johnson, Brandon	Personal	HR Specialist ELSC	4/2/2021
Jones, Jacquelyn	Personal	Math Washington	6/4/2021

Keller, Clancy	Personal	Autism Taylor	6/4/2021
Kitt, Jessica	Personal	Behavior Disorder Madison	6/4/2021
Male, Erica	Personal	ECSE Gibson	6/4/2021
Mason-Marshall, Jacob	Personal	Language Arts Washington	6/4/2021
Norton, Danielle	Personal	Kindergarten Hoover	6/4/2021
Parlet, Jazz-Lyn	Personal	Kindergarten - LOA Grant	6/30/2021
Porter, Scott	Personal	Language Arts Franklin	6/4/2021
Powell, Marcia	Personal	Computer Science McKinley	6/4/2021
Robins, Brenton	Personal	Behavior Disorder Franklin	6/4/2021
Stahl, Madison	Personal	ELL Washington	6/4/2021
Zuber, Hannah	Personal	1st Grade Kenwood	6/4/2021

RETIREMENT - SALARIED STAFF

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Brimmer, Teresa	Facilitator Harrison Connections	10/29/2021

NONRENEWAL OF CONTRACT - SALARIED STAFF

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Decker, Justin	Baseball Asst. Washington	3/22/2021

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Al-hisnawi, Dowha	\$12.20	Paraprofessional Taylor	3/8/2021
Knoll, Andrew	\$16.75	Custodian II Floater ELSC	3/22/2021
Knox, Rachel	\$16.75	Custodian II Floater ELSC	3/29/2021
Knudson, Sophie	\$11.41	Child Care Professional 5 Season's/Coolidge	3/8/2021
Lorenz, Lana	\$12.20	Paraprofessional Franklin	3/8/2021

CHANGE OF GRADE / POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Ackerman, Matthew	\$18.47	Custodian I Grant Wood	4/5/2021
Benedict-Barbian, Michael	\$19.77	Engineer MS-2nd Shift McKinley	4/5/2021
Jungjohann, Whitney	\$19.77	Engineer Elementary Nixon	3/15/2021
McDowell, Skyler	\$20.74	Engineer HS-2nd Shift Jefferson	3/22/2021
Murray, Teresa	\$16.50	Elementary Manager Taylor	4/13/2021
Rule, Kimberly	\$14.06	Cashier Kenwood	3/22/2021

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Alsafi, Hesham	Personal	Paraprofessional McKinley	3/28/2021
Angell, Brenda	Personal	Food Service Asst. Roosevelt	3/25/2021

Arrington-Tucker, Maurice	Personal	Bus Attendant ELSC	3/23/2021
Buck, Teresa	Personal	Principal's Secretary Erskine	5/28/2021
Bussell, Bernice	Personal	Bus Attendant ELSC	4/6/2021
Carroll, Michele	Personal	Paraprofessional Nixon	3/5/2021
Cutter, Jennifer	Personal	Paraprofessional Jackson	3/1/2021
Glover, Trinity	Personal	Bus Attendant ELSC	3/29/2021
Good, Lester	Personal	Auto Mechanic Senior ELSC	3/12/2021
Graves, Jeremy	Personal	Custodian I Hiawatha	3/24/2021
Harper, Qiana	Personal	Paraprofessional Kennedy	3/19/2021
Hensley, Michele	Personal	Paraprofessional Washington	4/16/2021
Johnson, Olivia	Personal	Confidential Secretary ELSC	4/14/2021
Leftwich, Amanda	Personal	Bus Attendant ELSC	3/9/2021
Lehew, Candice	Personal	Crossing Guard Garfield	3/22/2021
MacKenzie, Linda	Personal	Food Service Asst. Arthur	4/2/2021
McCright, Kathleen	Personal	Paraprofessional Truman	6/4/2021

Murphy, Dakota	Personal	Mechanic ELSC	3/26/2021
Ortgies, Robin	Personal	Elementary Manager Coolidge	4/1/2021
Priest, Ashlee	Personal	Health Secretary Franklin	4/7/2021
Quinones, Raquel	Personal	Paraprofessional Grant	3/29/2021
Schultz, Kelly	Personal	Bus Attendant ELSC	3/12/2021
Seidenkranz, Brian	Personal	Secondary Cook Taft	3/29/2021
Skaggs, Kaitlyn	Personal	Health Secretary Hoover	6/4/2021
Smith, Erica	Personal	Bus Attendant ELSC	3/26/2021
Voss, Katelyn	Personal	Payroll, Benefits & Project Assistant ELSC	4/15/2021
Wickham, Sheila	Personal	Child Care Professional 5 Season's/Gibson	5/28/2021
Wirfs, Mitchell	Personal	Custodian II Jefferson	3/2/2021
Worthen, Augustus	Personal	Crossing Guard Van Buren	3/23/2021
Yeast, Kerry	Personal	Food Service Asst. Franklin	4/5/2021

TERMINATION - HOURLY STAFF

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Warren, Aisha	Custodian I Kenwood	4/12/2021

RETIREMENTS - HOURLY STAFF

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Hammes, Doug	Transportation Driver ELSC	6/4/2021
Kadlec, Michael	Transportation Driver ELSC	6/30/2021
Stockman, James	Transportation Driver ELSC	3/31/2021
Swartz, Julie	Paraprofessional Van Buren	6/4/2021
Terry, Michael	Engineer Wilson	6/30/2021

DEATH - HOURLY STAFF

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Quigley, Barbara	Transportation Driver ELSC	3/25/2021

CONSENT AGENDA

BA-21-011/06 Policy Manual – Review and Revision – Policy 602 “Student Attendance”, Procedures 602a “Student Absences”, 602b “Responding to Excessive Absenteeism”, 602c “Truancy”, Regulations 602.2 “Compulsory Education”, 602.7 “Religious Obligations”, 605.5 “Homeless Children and Youth”, Policy 606 “Student Records”, Regulations 606.1 “Student Records”, 607.1 “Reserved Time for Non-School Student Activities”, Policy 801 “Energy/Utility Conservation”, Proposed Procedure 801a “Energy/Utility Usage”
(Noreen Bush/Laurel Day)

Exhibit: BA-21-011/06.1-17

Information Item

Pertinent Fact(s):

1. The Board of Education reviews policies, regulations, and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval.
2. The agenda item includes policies, regulations, and procedures that have been reviewed and proposed by the Iowa Association of School Boards based on revised federal law. Guidance from District Legal Counsel was sought.

Policy Manual #	Title	Action
602	Student Attendance	Revised
602a	Student Absences	Revised
602b	Responding to Excessive Absenteeism	Revised
602c	Truancy	Revised
602.2	Compulsory Education	Revised
602.7	Religious Obligations	Revised
605.5	Homeless Children and Youth	Revised
606	Student Records	Reviewed
606.1	Student Records	Revised
607.1	Reserved Time for Non-School Student Activities	Revised
801	Energy/Utility Conservation	Reviewed
801a	Energy/Utility Usage	Proposed

STUDENT ATTENDANCE

Punctuality and regular attendance are necessary for students to derive optimum benefit from school. Students *and parents/guardians* are required to follow District and school rules and procedures regarding attendance. The ~~rules and procedures~~ *district policy* should be as applied as consistently as possible among and within grade levels throughout the District, and should be administered to serve the best interests of children and to align to the Iowa Code.

Code of Iowa: 279.11, 299

Approved: 02-27-78
Reviewed: 01-22-90
03-22-93
07-15-96
11-23-98
Revised: 03-24-08
Reviewed: 06-27-11
Revised: 12-12-16

Student Absences

It is the responsibility of the parent/*guardian* to notify the student's attendance center as soon as they ~~parent~~ knows their student will not be attending school. ***If the school is not notified of the reason for the absence, it will be counted as unexcused. The parent may rectify this by giving verbal notice within two days of the reason for the absence, or provide necessary documentation. The administrator reserves the right to verify an absence as excused or unexcused and may*** ~~The administrator may~~ request evidence or written verification of the student's reason for absence. Student absences approved by the administrator are excused absences. ***Excuses absences may include, but are not limited to:***

- ***Illness – as long as an attendance contract is not in place***
- ***Medically documented chronic or extended illness, hospitalization, or doctor's care, or school nurse's approval***
- ***Medical or dental care***
- ***Religious observances requiring absences from school***
- ***Court appearance or other legal proceedings beyond the control of the family***
- ***Class time missed because of attendance at a school-sponsored trip or activity***
- ***Other verified emergency as approved by the building administrator***
- ***Other reasons which can be justified from an educational standpoint and which are approved in advance by the building administrator***

~~Excused absences will count as full days or half days in attendance for purposes of the truancy law. Excused absences include, but are not limited to, illness, family emergencies, recognized religious observances, appointments that cannot be scheduled outside the school day, and school sponsored or approved activities. Unexcused absences will count as full days or half days not in attendance for purposes of the truancy law. If a student arrives after 10:45 they are considered absent for ½ day. If they leave before 2:00 they are considered absent for ½ day. If a student is consistently arriving late or leaving early and it is documented, the information will be considered at the District and County Attorney levels. This time will be included in the cumulative hours a student is absent.~~

~~Students who are absent from school for any reason will be expected to make arrangements with appropriate school staff to ***for lost instruction and submitting missed assignments.*** recover the missed learning and earn full credit for the missed school work.~~

Students who wish to participate in school-sponsored activities must attend school at least one-half day on the day of the activity unless permission has been given by the administrator for the student to be absent.

Legal Reference: Iowa Code §§ 294.4; 299 (2014)
281 I.A.C. 12.2(4)

Approved: 06-13-11
Revised: 02-22-16

Responding to Excessive Absenteeism

School staff will follow District procedures to address attendance concerns:

- Maintain written documentation of absences
- Establish contact with parents/guardians
- Engage staff to create and implement ~~an intervention plan(s)~~ **intervention and communication plan(s)**
- Consult the appropriate Learning Supports staff when illness is reported as a reason for excessive absenteeism
- Access other agencies **and partners**, as appropriate

~~After a student has accrued fifteen (15) days of absences, for reasons other than a health condition verified by a school nurse, and the building level administration has exhausted every means available (phone calls, letters, home visits, etc.) to the school to assure that the student is in regular attendance, the following should occur:~~

- ~~• The school administrator will inform the parent/guardian in writing that due to the lack of improvement in the attendance of their child, the school will be referring the student and the parent/guardian to the District Truancy Officer for further action. A copy of the letter will then be forwarded to the appropriate District Truancy Officer.~~
- ~~• The District Truancy Officer will request a meeting with the parent to mediate a plan of action to correct the attendance problem.~~
- ~~• If the parent/guardian does not respond, and/or the above plan of action fails to produce an improvement in attendance, a letter may be forwarded to the County Attorney and the parent/guardian for further action. A copy of the letter will be placed in the student's file.~~
- ~~• The County Attorney's Office will make the final decision in regard to prosecution or course of action to get and keep the student in school.~~
- ~~• A District level administrator will make the final decision regarding removal of a student from the student information system.~~

If a student has been absent for 70 hours of instructional time, for reasons other than a health condition verified by a school nurse, and the building level administration has exhausted every means available (phone calls, letters, home visits, etc.) to the school to assure that the student is in regular attendance, the following should occur:

- 1. The school administrator will inform the parents/guardians in writing that due to the lack of improvement in the attendance of their child, the school will be referring the student and the parent/guardian to the District Truancy Officer for further action.*
- 2. A Request for Action will be made to the District Truancy Officer.*
- 3. The District Truancy Officer will request a meeting with the parent/guardian to mediate a plan of action to correct the attendance problem.*
- 4. If the parent/guardian does not respond, and/or the above plan of action fails to produce an improvement in attendance, and/or the student accumulates 108 hours of unexcused absences, the Request for Action packet may be forwarded to the County Attorney's Office.*
- 5. The County Attorney's Office will make the final decision in regard to prosecution or course of action to get and keep the student in school.*
- 6. A district-level administrator will make the final decision regarding removal of a student from the student information system.*

Approved: 04-05-93
Reviewed: 07-15-96
Revised: 11-23-98
03-24-08

Procedure 602.3a Rescinded: 06-13-11
Procedure Approved: 06-13-11
Revised: 02-22-16

Truancy

Regular attendance by the students at school is essential for students to obtain the maximum opportunities from the education program. Parents/*Guardians* and students alike are encouraged to ensure an absence from school is a necessary absence. ~~Students will attend school unless excused by the principal of their attendance center.~~

Truancy is the act of being absent without ~~an~~ ~~reasonable~~ excuse which occurs through the failure to regularly attend school ~~days~~/hours as established by the Board in the school calendar.

If a student turns sixteen prior to September 15, he or she is no longer of compulsory attendance age and may seek alternative forms of education without risk to ~~his or her~~ *the student's* parent/*guardian*. If a student turns sixteen on or after September 15, he or she is of compulsory age and is compelled to attend during that school year.

Code of Iowa: 299.1, 299.2, 299.8

Regulation 602.9 Approved: 06-27-83
Rescinded: 03-12-90
Approved as Procedure by
Superintendent's Cabinet: 01-22-90
Procedure Rescinded: 04-15-93
Regulation Approved: 04-15-93
Reviewed: 07-15-96
11-23-98
Revised: 03-24-08
Regulation Rescinded: 06-13-11
Procedure Approved: 06-13-11
Revised: 03-26-18

Compulsory Education

Attendance Requirements:

~~All children who have reached the age of six and are under sixteen years of age by September 15 are of compulsory attendance age. A child who is age five by September 15 and is enrolled in a school district is also of compulsory age. The only exception to this is if the parent notifies the district, in writing, of their intent to withdraw the child from the school district. A child enrolled in the District who reaches the age of 16 on or after September 15 remains of compulsory age until the end of the regular school calendar. The parent, guardian, or legal/actual custodian of a child who is of compulsory attendance age shall cause the child to attend the public school, an accredited nonpublic school, or receive competent private instruction in accordance with provisions of Iowa Code Chapter 299A during the school year.~~

~~A child who has reached the age of five by September 15 and who is enrolled in a school district shall be considered to be of compulsory attendance age unless the parent or guardian of the child notifies the school district in writing of the parent's or guardian's intent to remove the child from enrollment in the school district.~~

~~A child who has reached the age of four by September 15 and who is enrolled in the statewide preschool program under chapter 256C shall be considered to be of compulsory attendance age unless the parent or guardian of the child submits written notice to the school district implementing the program of the parent's or guardian's intent to remove the child from enrollment in the preschool program.~~

~~Exceptions to this regulation must meet the requirements set forth in the current Code of Iowa Chapter 299.2.~~

The Cedar Rapids Community School District follows the Compulsory Attendance Age as described in Iowa Code:

- 1. Except as provided in subsections 2 and 3, a child who has reached the age of six and is under sixteen years of age by September 15 is of compulsory attendance age. However, if a child enrolled in a school district or accredited nonpublic school reaches the age of sixteen on or after September 15, the child remains of compulsory age until the end of the regular school calendar.*
- 2. A child who has reached the age of five by September 15 and who is enrolled in a school district shall be considered to be of compulsory attendance age unless the parent/guardian of the child notifies the school district in writing of the parent's/guardian's intent to remove the child from enrollment in the school district.*
- 3. A child who has reached the age of four by September 15 and who is enrolled in the statewide preschool program under chapter 256C shall be considered to be of compulsory attendance age unless the parent/guardian of the child submits written notice to the school district implementing the program of the parent's/guardian's intent to remove the child from enrollment in the preschool program.*

Code of Iowa: Chapter 299A, 299.2, 299.1 and 299.1A

Approved: 02-14-78
Revised: 10-13-86
Reviewed: 01-22-90
Revised: 04-05-93
12-16-96
11-23-98
06-14-99
03-24-08
12-08-14
12-11-17

Religious Observances Obligations

Reasonable efforts will be made to avoid the scheduling of school events, e.g., athletic events, concerts, and standardized testing on dates that conflict with religious observances. Parents/*Guardians* may request that their child be excused from school to participate in religious observances. The student will be marked as absent from school but excused because of a religious observance. ***The student will be allowed to make up any missed work without academic penalty due to a religious observance(s) as long as missed assignments have met the agreed upon assignments and timeline.*** ~~The student will be allowed to make up any missed work without academic penalty.~~

Approved: 02-14-78
Reviewed: 01-22-90
Revised: 03-22-93
Reviewed: 07-15-96
11-09-98
Revised: 10-23-00
Reviewed: 04-12-04
Revised: 10-14-13
05-14-18

Homeless Children and Youth

The District believes all students should have access to a free, appropriate public education. The District will ensure that homeless children and youth have equal access to the same free, appropriate public education as other children and youth.

Responsibility. The District shall make reasonable efforts to identify homeless children and youth within the District, will encourage their enrollment in school, will work to eliminate existing barriers in District policies and procedures which may serve as barriers to their enrollment, and will ensure that homeless children and youth have equal access to the same free public education, including public preschool education, as is provided to other children and youth.

Definitions. “Homeless children and youth” means individuals from age three through age 21 who lack a fixed, regular, and adequate nighttime residence. The term includes:

- Children and youth who are:
 - Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as “doubled up”);
 - Living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations;
 - Living in emergency or transitional shelters; or
 - Abandoned in hospitals.
- Children and youth who have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings;
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- Migratory children who qualify as homeless because they are living in circumstances described above.
- ***Includes youth who have run away or youth forced to leave home.***

Incarcerated children and youth and children and youth in foster care are not considered homeless.

“School of origin” means the school that the homeless child or youth attended when permanently housed or the school in which the homeless child or youth was last enrolled.

“Unaccompanied youth” means a youth not in the physical custody of a parent or guardian, including youth living in runaway shelters, abandoned buildings, cars, on the streets, or in other inadequate housing, youth denied housing by their families, and school-age unwed mothers, living in homes for unwed mothers, who have no other housing available.

To help ensure that homeless children and youth have a full opportunity to enroll, attend, and succeed at school, the Board will designate a local homeless children and youth liaison. The liaison will work to:

- ***Ensures homeless children are identified by school staff through outreach and coordination with other agencies and entities.***
- Provide training opportunities for staff so staff may help identify and meet the needs of homeless children and youth;
- Remove barriers, including those associated with fees, fines, and absences, to the identification, enrollment, retention, attendance and/or success in school for homeless children and youth;
- Provide supports for equitable access to educational resources;
- Ensure collaboration and coordination with other service providers;
- Ensure transportation is provided in accordance with legal requirements;
- Provide school stability in school assignment according to the child’s best interests;
- Ensure the privacy of student records, as provided by applicable law, including information about a homeless child or youth’s living situation;
- Engage in the dispute resolution process for decisions relating to the educational placement of homeless children and youth as provided by applicable law; and
- Prohibit the segregation of a homeless child or youth from other students enrolled in the District.

Legal References: McKinney-Vento Homeless Assistance Act, 42
U.S.C. §11431 et seq.; 67 Fed. Reg. 46

Iowa Administrative Code: Chapter 33

Approved: 07-25-05
Reviewed: 01-14-13
Revised: 11-14-16

No Recommended Revisions Policy 606

STUDENT RECORDS

It is essential that certain information on individual students be maintained, both for educational purposes and for the overall welfare of the student. Student records are defined as all official records, files and data directly related to students, including all material that is incorporated into a student's cumulative record folder. Student records containing personally identifiable information, except for directory information, are kept confidential at collection, storage, disclosure, and destruction stages. However, records should be constituted in such a way that persons legitimately interested in the student's educational progress have a ready source of information. Student information should also be available for student accounting, curriculum matters, research, and state reporting purposes.

Approved: 02-25-80
Revised: 05-26-87
Reviewed: 02-12-90
Reviewed: 06-10-93
07-15-96
11-09-98
Revised: 11-13-00
04-25-05
11-12-12
12-12-16

Student Records

The Board recognizes the importance of maintaining student records and preserving their confidentiality. Student records containing personally identifiable information are kept confidential at collection, storage, disclosure and destruction stages. The Board Secretary is the custodian of student records. Student records may be maintained in the central administration office or administrative office of the student's attendance center. "Student" is defined as an enrolled individual, PK-12 including children in District-sponsored child-care programs.

Parents/guardians and eligible students will have access to the student's records during the regular business hours of the District. An eligible student is a student who has reached eighteen years of age or is attending an institution of postsecondary education at the post high school level. Parents/guardians of an eligible student are provided access to the student records only with the written permission of the eligible student unless the eligible student is defined as a dependent by the Internal Revenue Code. In that case, the parents/guardians may be provided access without the written permission of the student. A representative of the parents/guardians or eligible student, who has received written permission from the parents/guardians or eligible student, may inspect and review a special education student's records. Parents/guardians, other than parents/guardians of an eligible student, may be denied access to a student's records if the District has a court order stating such or when the District has been advised under the appropriate laws that the parents/guardians may not access the student records. Parents/guardians may inspect an instrument used for the purpose of collection of student personal information prior to the instrument's use.

A student record may contain information on more than one student. Parents/guardians will have the right to access the information relating to their student or to be informed of the information. Eligible students will also have the right to access the information relating to them, or be informed of the information.

Parents/guardians and eligible students will have a right to access the student's records upon request without unnecessary delay and in no instance more than forty-five calendar days after the request is made. Parents/guardians, an eligible student or an authorized representative of the parents/guardians will have the right to access the student's records prior to an Individualized Education Program (IEP) meeting or hearing.

Copies of student records will be provided if failure to do so would effectively prevent the parents/guardians or student from exercising the right to access the student records. Fees for copies of the records are waived if it would prevent the parents/guardians or student from accessing the records. A fee may not be charged to search or retrieve information from student records.

Upon the request of parents/guardians or an eligible student, the District will provide an explanation and interpretation of the student records and a list of the types and locations of education records collected, maintained or used by the District.

If the parents/guardians or an eligible student believes the information in the student records is inaccurate, misleading or violates the privacy or other rights of the student, the parents/guardians or an eligible student may request that the District amend the student records. The District will decide whether to amend the student records within a reasonable time after receipt of the request. If the District determines an amendment is made to the student record, the District will make the amendment and inform the parents/guardians or the eligible student of the decision in writing.

If the District determines that amendment of the student's record is not appropriate, it will inform the parents/guardians or the eligible student of their right to a hearing before a hearing officer provided by the District.

If the parents/guardians' and the eligible student's request to amend the student record is further denied following the hearing, the parents/guardians or the eligible student are informed that they have a right to place an explanatory letter in the student record commenting on the District's decision or setting forth the reasoning for disagreeing with the District. Additions to the student's records will become a part of the student record and be maintained like other student records. If the District discloses the student records, the explanation by the parents/guardians will also be disclosed.

Student records may be disclosed in limited circumstances without parental or eligible student's written permission. This disclosure is made on the condition that the student record will not be disclosed to a third party without the written permission of the parents/guardians or the eligible student. This disclosure may be made to the following individuals or under the following circumstances:

- to school officials within the District and AEA personnel whom the Superintendent/designee has determined to have a legitimate educational interest, including, but not limited to, Board members, employees, school attorney, auditor, health professionals, and individuals serving on official school committees;
- to officials of another district in which the student wishes to enroll, provided the other district notifies the parents/guardians the student records are being sent and the parents/guardians have an opportunity to receive a copy of the records and challenge the contents of the records unless the annual notification includes a provision that records will automatically be transferred to new Districts;
- to the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education or state and local educational authorities;
- in connection with financial aid for which the student has applied or which the student has received, if the information is necessary to receive the financial aid;
- to organizations conducting educational studies and the study does not release personally identifiable information;
- to accrediting organizations in order to carry out their accrediting functions;
- to parents/guardians of a dependent student as defined in the Internal Revenue Code;
- to comply with a court order or judicially issued subpoena;
- consistent with an interagency agreement between the District and juvenile justice agencies;
- in connection with a health or safety emergency; or,
- to authorized representatives of the Secretary of Agriculture or authorized representative from the Food and Nutrition Service for the purposes of conducting program monitoring, evaluations, and performance measurements of state and local educational and other agencies and institutions receiving funding for or providing a school lunch program for which the results will be reported in an aggregate form that does not identify any individual, provided that the data collected shall be protected in a manner that will not permit the personal identification of students and their parents/guardians to anyone other than those authorized under this paragraph and any personally identifiable data shall be destroyed when the data are no longer needed for program monitoring, evaluations, and performance measurements;
- to an agency caseworker or other representative of a state or local child welfare agency or tribal organization authorized to access a student's case plan when such agency or organization is legally responsible for the care and protection of the student, provided that the education records or the personally identifiable information contained in such records of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization to receive such disclosure and such disclosure is consistent with the state or tribal laws applicable to protecting the confidentiality of a student's education records; or
- as directory information.

The Superintendent/designee will keep a list of the individuals and their positions that are authorized to view a special education student's records without the permission of the parents/guardians or the eligible student. Individuals not listed are not allowed access without parental or an eligible student's written permission. The Superintendent/designee will also keep a list of individuals, agencies and organizations which have requested or obtained access to a student's records, the date access was given and their legitimate educational interest or purpose for which they were authorized to view the records. The Superintendent/designee, however, does not need to keep a list of the parents/guardians, authorized educational employees, officers and agencies of the District who have accessed the student's records. This list for a student record may be accessed by the parents/guardians, the eligible student and the custodian of student records.

Permanent student records, including a student's name, address, phone number, grades, attendance record, classes attended, grade level completed and year completed may be maintained without time limitation. Permanent student records will be kept in a fire-safe vault, *or in a secured electronic format.*

When personally identifiable information, other than permanent student records, no longer needs to be maintained by the District to provide educational services to a special education student, the parents/guardians or eligible student are notified. This notice is normally given after a student graduates or otherwise leaves the District. If the parents/guardians or eligible student request that the personally identifiable information be destroyed, the District will destroy the records. Prior to the destruction of the records, the District must inform the parents/guardians or eligible student the records may be needed by the parents/guardians or eligible student for social security benefits or other purposes. In the absence of parents/guardians or an eligible student's request to destroy the records, the District must maintain the records for at least three years after an individual is determined to be no longer eligible for special education.

The purpose of the agreement is to allow for the sharing of information prior to a student's adjudication in order to promote and collaborate between the District and the agencies to improve school safety, reduce alcohol and illegal drug use, reduce truancy, reduce in-school and out-of-school suspensions, and to support alternatives to in-school and out-of-school suspensions and expulsions which provide structured and well supervised educational programs supplemented by coordinated and appropriate services designed to correct behaviors that lead to truancy, suspension, and expulsions and to support students in successfully completing their education.

The District may share any information with the agencies contained in a student's permanent record which is directly related to the juvenile justice system's ability to effectively serve the student. Prior to adjudication, information contained in the permanent record may be disclosed by the District to the parties without parental consent or court order. Information contained in a student's permanent record may be disclosed by the District to the agencies after adjudication only with parental consent or a court order. Information shared pursuant to the agreement is used solely for determining the programs and services appropriate to the needs of the student or student's family or coordinating the delivery of programs and services to the student or student's family. Information shared under the agreement is not admissible in any court proceedings, which take place prior to a disposition hearing, unless written consent is obtained from a student's parent, guardian or legal or actual custodian.

Confidential information shared between the District and the agencies will remain confidential and will not be shared with any other person, unless otherwise provided by law. Information shared under the agreement is not admissible in any court proceedings, which take place prior to a disposition hearing, unless written consent is obtained from a student's parent, guardian or legal or actual custodian. The District may discontinue information sharing with an agency if the District determines that the agency has violated the intent or letter of the agreement.

Agencies will contact the principal of the attendance center where the student is currently or was enrolled. The principal will then forward copies of the records within 10 business days of the request.

The District will provide information to employees about parents/guardians' and eligible students' rights under this regulation. Employees will also be informed about the procedures for carrying out this regulation.

It is the responsibility of the Superintendent/designee to annually notify parents/guardians and eligible students of their right to inspect and review the student's records. The notice is given in a parents/guardians' or eligible student's native language. Should the District collect personal information from students for the purposes of marketing or selling that information, the District will annually notify parents/guardians of such activity.

The notice will include a statement that the parents/guardians have a right to file a complaint alleging the District failed to comply with this policy. Complaints are forwarded to Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, Washington, DC. 20202-5920.

Legal Reference: No Child Left Behind, Title IX, Sec. 9528, P.L.107-110
USA Patriot Act, Sec. 507, P.L. 107-56
20 U.S.C. § 1232g, 1415
34 C.F.R. Pt. 99, 300, .610 et seq.
Iowa Code §§ 22; 279.9B, 280.24, .25, 622.10
281 I.A.C. 12.3(4); 41; .610 et seq.
1980 Op. Att'y Gen. 720, 825.
Interrupted Scholar Act – S-3472

Approved: 02-11-80
Revised: 05-18-87
Reviewed: 02-12-90
Revised: 03-12-90
Revised: 02-28-94
Reviewed: 07-15-96
Revised: 06-14-99
12-10-12
05-13-13
11-14-16

Reserved Time for Non-School *Sponsored* Student Activities

Generally, Wednesday evenings and Sundays will be reserved for non-school sponsored student activities. On Wednesday, no public school-sponsored activity will detain elementary students after 4:30 p.m., middle school students after 5:45 p.m., and high school students after 7:00 p.m. Exceptions will be made only for compelling reasons, and will be approved by the building principal and the Superintendent/designee at least forty-eight (48) hours in advance.

At least annually, building principals will notify students and parents regarding the provisions of this regulation, and confirm that students may be excused without penalty from the Wednesday activities scheduled in accord with this regulation.

Approved: 03-13-78
Revised: 05-26-87
Reviewed: 02-12-90
Reviewed: 05-10-93
07-15-96
Revised: 11-09-98
08-26-13
Reviewed: 11-14-16

No recommended revisions Policy 801

ENERGY/UTILITY CONSERVATION

The District assumes a leadership role in environmental awareness, energy conservation and sustainable practices. A culture of responsible stewardship of our natural and taxpayer resources will be encouraged among all stakeholders, including staff, students, and community members. The District is committed to making student-driven, District-wide sustainability initiatives a priority.

Legal Reference: Iowa Code §§ 279.44; 473.19-.20

Approved: 05-08-78
Reviewed: 08-28-89
Revised: 10-12-92
Reviewed: 01-13-97
Reviewed: 12-14-98
08-25-03
03-24-08
Revised: 06-27-16

Proposed Procedure 801a

Energy/Utility Usage

The District has an interest in promoting environmental awareness, energy conservation, and sustainable practices. Administration at each District facility is responsible for the utility usage at that site to ensure the District meets its goals in sustainability and energy/utility conservation. In addition, individual employees are encouraged to monitor energy/utility usage at their specific work area.

The following strategies support the District's CRCS D Sustainability Plan. Further information on conservation strategies, practices, and programs are outlined in the plan found on the District's website: www.CRCS DSustainability.us

The following strategies support the District-wide energy and utility usage efforts.

ELECTRICAL REDUCTION STRATEGIES

Whenever possible the District will use LED to replace light fixtures.

Interior Lighting

- *Classroom/office lights should be turned off when the space is unoccupied. Individuals should not rely on occupancy sensors to turn lights off.*
- *Natural lighting is recommended. Classroom/office lighting should otherwise be at the lowest level necessary.*
- *LED lamps/bulbs should be used for all task lighting. For energy conservation, best practice is the use of one task lamp per work station.*
- *Large District spaces (gymnasiums, cafeterias, auditoriums, meeting rooms, etc.) with dual switching shall use lower light levels for day-to-day operations. When the space is not in use, lighting should be turned off.*
- *Decorative LED lighting (string lights, rope lights, holiday lights, etc.) are permitted only for special events. Installation of such lighting must adhere to building/fire codes. Lights must be removed upon completion of the event.*
- *Display cases will be lit using LED fixtures only. Lighting in existing display cases will be upgraded to LED technology as fixtures are replaced.*

Exterior Lighting

- *Activity field lighting should be switched off as soon as possible following an activity/event.*
- *Activity field lighting should not be used for routine grounds maintenance activities such as mowing.*
- *Tennis court lighting will be provided according to District procedures.*
- *Parking lot/security lighting will be provided according to code.*

District-Owned/Program-Related Appliances

- *The District will provide refrigerators, microwave ovens, and coffee makers for staff use in designated areas of each facility as determined by the Buildings & Grounds Manager in cooperation with building administration.*
- *All appliances purchased and installed on District property will be "Energy Star" rated.*
- *When possible, kilns, self-cleaning ovens, and other high-energy use items should be scheduled to run between 2:00 p.m. and 5:00 a.m. to reduce demand power charges.*
- *Concession stands will be equipped with minimal appliances, as approved by the building/department administrator. Appliances should be operated only during the school activity season and should be unplugged and contents removed at the end of the season.*
- *Vending machine lamps that are not LED will be removed and the ballasts disconnected. Occupancy sensors will be installed on all beverage machines, excluding dairy. Vending machines will be operated per Board regulation and procedure.*
- *Non-essential appliances will be unplugged during summer and winter breaks.*

Personal Appliances

- *Building/department administrators may approve personal appliances for curriculum or required medical needs as prescribed by a medical professional.*
- *When a school/department event requires the use of personal appliances (crock pots, warming plates, etc.), a temporary exemption may be granted by the building/department administrator. Use of such appliances must adhere to building/fire codes. All appliances must be removed at the conclusion of the event.*
- *Other personal appliances/electrical devices are not allowed. The following are examples:*
 - *Aroma generating devices*
 - *Box fans*
 - *Coffee Makers*
 - *Cup Warmers*
 - *Fish Tanks*
 - *Hot plates*
 - *Popcorn poppers*
 - *Microwaves*
 - *Refrigerators of any size*
 - *Space heaters*
 - *Toasters & Toaster Ovens*

Computer and Office Equipment

- *When possible, all new computers, computer peripherals, and office equipment purchased must be “Energy Star” rated.*
- *Computers and projectors will be turned off at the end of each school/work day unless employee has received approval from building/department administrator.*
- *Copiers will be set to an energy-saving mode.*
- *Other equipment must be turned off when not in use and at the end of the work day.*

HEATING AND COOLING REDUCTION STRATEGIES

Temperature Settings

- *District temperature settings can be found on the District’s website: www.cr.k12.ia.us*

Conservation Measures

- *Computers, other technology equipment, and items that may artificially impact temperature settings should not be placed near thermostats.*
- *Ventilation ducts, return grilles, and floor-mounted heating/cooling units should not be obstructed.*
- *Exterior-facing window blinds and drapes should be closed at the end of the school/work day.*
- *Window air conditioners should be turned off at the end of the school/work day and should remain off during the summer unless the space is occupied.*
- *When possible, concession buildings, outdoor restroom facilities, and other similar small structures will not be heated during winter months. Buildings will be winterized at the end of the fall activity season.*
- *Outside of the school day, gymnasiums will only be air conditioned for events as approved by the Facility Use Scheduler.*
- *Doors leading to classrooms or other occupied areas shall remain closed while the building is being heated or cooled. It is also the case that interior classroom/office doors must remain closed per Fire Code.*

SCHOOL KITCHENS

- *Ventilation and exhaust fans run only during hours of operation or when the kitchen temperature exceeds 80 degrees Fahrenheit.*
- *Walk-in freezers and coolers and stand-alone freezers and coolers will remain off during summer months unless summer programming is in session and/or additional storage space is needed.*
- *For optimal efficiency, preventative maintenance schedule will include regular cleaning of vent hoods and refrigerator/freezer condensing coils.*

WATER REDUCTION STRATEGIES

Grounds Watering and Irrigation

- *Irrigation of District property is permitted in select areas to establish new grass turf and/or promote new seed growth. The amount of water used should be sufficient to establish grass according to water conservation practices. Control measures will be part of all irrigation systems.*
- *Activity fields will be irrigated between the hours of 7 p.m. and 8 a.m. to support water reduction efforts.*
- *Irrigation systems will be manually turned off when rainfall reaches 1/2 inch per week.*
- *Mulch should be used to reduce evaporation. The District encourages storm-water collection methods for gardens not producing food.*
- *Domestic water systems may be used for District gardens with the approval of the building/department administrator and according to water conservation practices.*

GARBAGE & RECYCLING

- *Recycling is required for all schools. District administration as well as Building administration will support the recycling program to ensure the success of program.*
- *Custodians will partner with students and staff for removal of recycling from the building.*
- *Recycling containers will be available in each classroom and in common areas for use.*

CONSENT AGENDA

BA-21-012/04 Policy Manual – Approval - Policies 302 “*Administrative Professional Learning*”, 303 “*Evaluation*”, and 304 “*Superintendent of Schools*” (**Noreen Bush/Laurel Day**)

Exhibit: BA-21-012/04.1-2

Action Item

Pertinent Fact(s):

1. The Board of Education reviews all policies, regulations, and procedures at least once every five years.
2. Board approval is required for all policies. The agenda item includes policies that were presented to the Board at a prior meeting. Administrative regulations and procedures do not require Board approval.

Recommendation:

It is recommended that the Board of Education approve Policies 302 “*Administrative Professional Growth*”, 303 “*Evaluation*”, and 304 “*Superintendent of Schools*” of the District Policy Manual as recommended by the Superintendent.

ADMINISTRATIVE PROFESSIONAL ~~GROWTH~~ LEARNING

The Board encourages administrators to continue their professional learning by becoming involved in professional organizations, attending conferences, continuing their education, belonging to community organizations, attending and participating in District activities, and participating in other professional learning activities.

Professional learning should be designed to meet the professional growth needs of administrators and should include local job-related growth opportunities as well as opportunities to attend workshops, institutes, and conventions outside the District. ~~Therefore, it is imperative that~~ School administrators are ~~committed~~ *encouraged* to continue ~~their~~ professional and personal growth, and ~~that adequate~~ *to access* opportunities and resources ~~which~~ *which* are provided to ~~assist them in meeting that commitment.~~

Requests to attend professional meetings outside the District shall be submitted to the appropriate District-level administrator ~~for action~~ *prior to attendance*. Eligibility to attend a professional meeting and the reimbursement of expenses incurred by attending any such meeting shall be determined in accordance with ~~District policy established practice.~~ *District policy established practice.*

Code of Iowa: §§ 279.8
Iowa Administrative Code: 281, 12.7

Approved: 11-27-78
Reviewed: 03-13-89
Revised: 08-24-92
Reviewed: 01-22-96
10-26-98
06-09-03
Revised: 06-28-10
10-24-16

EVALUATION

Evaluation is a collaborative process designed to provide timely, substantive, and accurate feedback with the purpose of improving the quality of leadership performance. The intent of the process should be to identify and strengthen positive areas of performance, and also to identify and design strategies for ~~areas of growth deficiencies and to design strategies to correct the deficiencies.~~ *areas of growth* deficiencies. The process is ongoing with frequent observations and feedback on performance and multiple opportunities for recognition of, and implementation of, continuous improvement to carry out the goals of the employee, school/department, and the District.

Formal evaluations for all administrators will be conducted ~~carried out annually and Certified Administrator evaluations will be~~ in accordance with ~~the~~ established standards, criteria and legal requirements ~~as set forth in the Code of Iowa.~~

Code of Iowa: §§ 279.8, ~~.21-.23A.~~
Iowa Administrative Code: ~~281 I.A.C. 12.3(3); ch 83.~~

Approved: 11-27-78
Reviewed: 04-24-89
Revised: 08-24-92
Reviewed: 01-22-96
10-26-98
06-09-03
Revised: 06-28-10
06-27-16

SUPERINTENDENT OF SCHOOLS

The overall responsibility for the administration of the school system shall be delegated to the Superintendent, who shall perform the various administrative functions in accord with the policies and actions of the Board of Directors. The Superintendent shall be vested with the necessary authority and be provided the appropriate personnel to carry out the broad responsibilities of the position.

The Superintendent shall be authorized to organize the administration in such a manner as to facilitate the most efficient and effective operation of the District. The Superintendent shall have the discretion to delegate to other school personnel the exercise of any authority and the discharge of any responsibilities imposed upon the Superintendent by law, agency regulations or Board action. The delegation of power or duty, however, shall not relieve the Superintendent of accountability for the results of such delegation.

In addition to serving as chief administrator, the Superintendent shall function as professional advisor to and chief executive officer of the Board of Directors. As such, the Superintendent shall be directly responsible to the Board for the execution of its policies and decisions, consistent with legal requirements and with ethical standards of the profession. The Superintendent shall have the power to make rules and render decisions, not in conflict with law or with Board policies or actions.

The Superintendent or designee is expected to attend all meetings of the Board, except those concerned with the Superintendent's contractual status. The Superintendent shall be granted the privilege of taking part in all the deliberations, but shall not vote.

The responsibilities of the Superintendent shall be enumerated more specifically in a position description, which, however, shall not act to limit the broad authority and responsibilities of the office.

Code of Iowa: §§ 279.20

Approved: 06-28-10
Reviewed: 10-24-16

CONSENT AGENDA

BA-21-013/03 Agreement – Cedar Rapids Community School District and Grant Wood Area Education Agency (GWAEA) – Mentoring and Induction Consortium – 2021-2022 School Year (Ryan Rydstrom)

Exhibit: BA-21-013/03.1-2

Action Item

Pertinent Fact(s):

CRCS D has participated in the Grant Wood Area Education Agency (GWAEA) Mentoring and Induction Program since the 2012-2013 School Year and plans to continue the participation in the same program for the upcoming School Year with participation to all first- and second-year teachers. Up to seven District employees may participate as mentors in the Mentoring and Induction Program for the 2021-2022 School Year.

Recommendation:

It is recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Grant Wood Area Education Agency – Mentor and Induction Consortium for the 2021-2022 School Year.



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 Cedar Rapids, IA 52404-4499
 (319) 399-6700
 Iowa WATS (800) 332-8488
 FAX (319) 399-6457
 TDD (319) 399-6766
 www.aea10.k12.ia.us

**Mentoring and Induction Consortium Agreement
 between
 Grant Wood Area Education Agency
 and
 Cedar Rapids Community School District
 2021-22**

This Agreement is entered into by and between the Grant Wood Area Education Agency, hereinafter referred to as "GWAEA," and the Cedar Rapids Community School District, hereinafter referred to as "School District."

The purpose of this agreement is to implement a comprehensive Mentoring and Induction Consortium Model utilizing full-release instructional mentors (Induction Coaches) and support efforts to improve student learning through the development and retention of highly effective teachers.

Services to be provided under this Agreement shall begin on August 1, 2021 and terminate on June 30, 2022. However, this Agreement may be amended at any time by mutual agreement of GWAEA and School District. Renewal of this agreement is to be determined on or before March 1, 2022, unless extended by mutual agreement. This Agreement may be terminated by either GWAEA or School District with sixty (60) days' notice.

Initial-licensed teachers are first or second year teachers new to the profession granted an initial license by the Iowa Board of Educational Examiners. Districts participating in the Mentoring and Induction Consortium Model receive support for first and second year initial-licensed teachers. Optionally, districts may also choose to have new to profession guidance counselors and/or teachers on a 3rd year initial license receive support.

GWAEA agrees to:

1. Coordinate recruitment, selection, and supervision of Induction Coaches to provide services under the Agreement.
2. Use NTC Induction Program Standards to design and formatively assess and support program implementation.
3. Utilize formative assessment tools and materials aligned with the Iowa Teaching Standards and district goals to promote teacher development.
4. Use NTC Mentor formative assessment system to collaboratively assess Induction coach growth and accountability.
5. Provide training and professional development for Induction Coaches and district administrators.
6. Coordinate collaborative network among participating teachers.
7. Complete program evaluation and collaborate with district program leadership to continuously improve program.
8. Invoice School District for services under this Agreement on or around January 15, 2022, and June 1, 2022.

School District agrees to:

1. Participate in consultation with GWAEA Program Leads in-district at least 1x/semester.
2. Commit and support consortium induction coach (full-release mentor) selection and assignment process involving a cross-representational interview committee.
3. Commit to instructional mentoring (lesson planning, pedagogy, formative classroom observations, analysis of student work, etc.) being solely provided by the assigned induction coach.
 - a. Develop clear delineation of roles and responsibilities of in-district supports (i.e. instructional coaches, building-based supports, department chairs, facilitators, etc.) for Initial-licensed teachers with GWAEA Program Leads.

4. Provide an Induction Program Lead to:
 - a. Conduct ongoing communication with GWAEA program leaders.
 - b. Participate in *School Leaders and Mentors: A Partnership for School Success* professional development workshop (registration fee is covered by Consortium funds).
 - c. Create and facilitate meetings with district induction team.
 - d. Attend Induction Program Lead meetings 2x/year (3 hours).
 - e. Collect data aligned with Induction Consortium program evaluation.
 - f. Coordinate communication and aid in registration for consortium professional development for beginning teachers and administrators.
 - g. Collaborate with other district administrators to align induction program with district initiatives.
5. Provide access to relevant data for program evaluation and research.
 - a. Teacher retention information – for all teachers in participating schools, annually identify teachers who return to their schools and districts the following year.
 - b. Student achievement data such as reading and math scores on the Iowa Statewide Assessment of Student Progress (ISASP) and demographic information for students in grades 3 through 8, linked to their teacher, for all students in participating districts.
 - c. Allow participating teachers to receive an annual survey. Endorse the survey and support efforts to ensure a high response rate.
 - d. Allow classroom observations of a sample of teachers. Observation will be approximately the length of one lesson or one class period.
 - e. Individual interviews and focus groups with a sample of teachers and induction coaches, as well as principals and district administrators. Interviews will be approximately 45 minutes in length.
 - i. Every effort will be made to schedule activities during non-school hours or during planning times; however, were conflicts to occur and teachers were needed during class time, substitutes may be required to cover the time they participate in interviews and focus groups.
6. Commit to supporting the beginning teacher inquiry cycle
7. Have adequate technology access for Initial-license teachers to participate in Learning Zone (online database of formative assessment tools)
8. Have initial license teachers attend the Beginning Teacher Network 4x/year at GWAEA or other region location (2 hours after school).
 - a. GWAEA is not responsible for the travel costs and/or and any compensation costs for the beginning teachers.
9. Commit to principal involvement through participation in *School Leaders and Mentors: A Partnership for School Success* professional development (registration fee covered by Consortium funds) and triad conversations between principal, beginning teacher and induction coach.
10. Provide funding to GWAEA for each participating teacher, based on the following fee schedule:
 - a) \$6,500 per participating teacher.
11. Provide payment under this agreement within thirty (30) days of receipt of invoices from GWAEA.

Grant Wood Area Education Agency

Cedar Rapids Community School District

Randy Bauer
Board President

Date

Board President

Date

CONSENT AGENDA

BA-21-280 **Amended Agreement – Cedar Rapids Community School District and Third Avenue Corporate, L.C. for the CRCSD Transition Center – 2021-2022 School Year (Wendy Parker)**

Exhibit: BA-21-280.1

Action Item

Pertinent Fact(s):

1. CRCSD has leased the current space for the past twelve years. The amendment to the Agreement is for an additional year.
2. The Iowa Rules of Special Education require districts to provide students with disabilities appropriate transition activities for community participation, assisted living, and employment.
3. Most students with moderate and severe disabilities remain in school until 21 years of age to complete their individualized education program (IEP). A special education student may not graduate until he or she has completed their IEP.
4. CRCSD's Transition Center provides age appropriate peers and authentic life-based experiences for these students and provides a community-based setting which is central to the mission of the program.

Recommendation:

It is recommended that the Board of Education approve the Amended Agreement between the Cedar Rapids Community School District and Third Avenue Corporate, L.C. for the CRCSD Transition Center – 2021-2022 School Year.

THIRD AVENUE CORPORATE
222 THIRD AVENUE SE, SUITE 299
Cedar Rapids, Iowa 52401


LEASE AMENDMENT AND EXTENSION AGREEMENT

It is hereby understood and agreed that the lease dated the May 14, 2009 and amendments thereto dated May 21, 2014 and May 13, 2019 by between **Third Avenue Corporate, Lessor**, and **Cedar Rapids Community Schools, Cedar Rapids, Iowa, Lessee** is hereby amended as follows:

- 1) **Lease Term:** The present lease, which expires July 31, 2021 is extended for a period of one (1) years from August 1, 2021 through July 31, 2022.
- 2) **Base Net Rate:** The Base Net Rent shall remain Two Thousand Two Hundred Fifty-Nine and No/100 Dollars (\$2,259.00) per month for the extended term of the Lease.
- 3) **Other:** All other terms and conditions of the original lease shall remain the same.

Third Avenue Corporate

by: _____


Jonathan Dusek

Dated: _____

3-19-2021

Cedar Rapids Community Schools

by: _____

Dated: _____

CONSENT AGENDA

BA-21-281 Proposal Acceptance - Graphics and Printing/Upgrade and Contract Conversion (Tom Day)

Exhibit: BA-21-281.1-6

Action Item

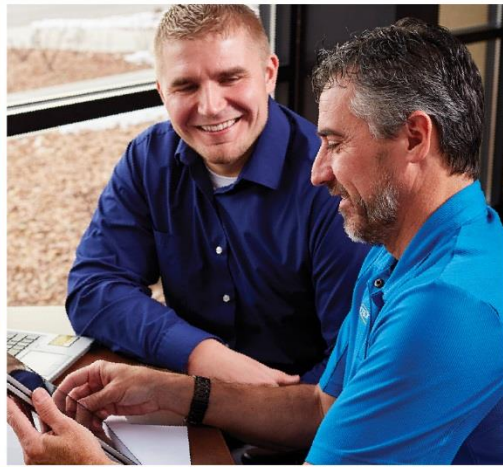
Pertinent Fact(s):

1. Following our annual review of the Graphics and Printing Department equipment configurations, the proposed contract recommends the following major benefits to upgrading equipment, along with increased savings, efficiencies, and overall productivity:
 - a. The ability to utilize the Iowa Regent's Contract via RFP. The publicly bid RFP is available to all public and parochial education in the state of Iowa, and is available to all local and state government in Iowa. The RFP was issued by the University of Iowa Regent's Contract (RFP 14996).
 - b. Upgrade equipment with new production printers to increase efficiencies through workflow software, along with extending the support of job submission software.
 - c. Allows the Purchasing Manager to coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks and utilize publicly-bid purchasing consortiums when appropriate.

2. Marco's proposal addresses the need to upgrade the equipment and enhance the experience through software tools while providing a monthly cost savings. Over the course of the Agreement, the District will save \$60,921.60. The contract conversion would take place by July 1, 2021.

Recommendation:

It is recommended that the Board of Education approve the Proposal Acceptance with Marco for the equipment upgrade and contract conversion effective July 1, 2021.



Mono Production/PrintNet Extension

A Proposal for:

Client Name: LuAnn Basemann/Tom Day
Company Name: Cedar Rapids Community School District
Address: 2500 Edgewood Rd NW
Cedar Rapids, IA 52405
Phone: 319.558.2200
Email: lbasemann@crschools.us
Date: March 9, 2021

Prepared By:

Technology Advisor: Zach McBride or Doug Neely
Phone: 319.296.8481
Email: zach.mcbride@marconet.com
Web: www.marconet.com
Document Number: TBD

taking technology further

MANAGED SERVICES
CLOUD SERVICES
BUSINESS IT SERVICES
CARRIER SERVICES
COPIERS & PRINTERS



marconet.com



Hardware Recommendation: Mono Production Print Hardware

ITEM	DESCRIPTION	QUANTITY
A9JT011	#1 JOE'S BY WALL: KONICA MINOLTA ACCURIOPRESS 6136 136 PAGES PER MINUTE PRODUCTION PRINTER	1



Specifications:

- Output Speed of 136 Pages Per Minute
- 3,240,000 Monthly Duty Cycle
- 1200 x 1200 DPI
- Dual Scanning of 240 Originals Per Minute
- Up to 350gsm
- 15" Color Touchscreen
- IC-4160m Fiery Controller (8GB RAM/500GB HDD)
- 45112181 Fiery JobMaster-Impose Bundle
- (2) 1500 Sheet Paper Tray
- (2) PF-710 Vacuum Feed Paper Trays (5,000 Sheets/ea.)
- (1) PI-PFU Post Inserter Paper Feed Unit
- PB-503 Perfect Binder
- GBC Punch G2
- (2) MK-737 Mount Kit Required for G2 Punch
- 44 Hole Oval Die HD
- (2) RU-518 Relay Unit
- (2) RU-510 Relay Unit
- FS-532 100 Sheet Staple Finisher
- PK-522 3-Hole Punch
- Power Filters (Surge Protectors)

ITEM	DESCRIPTION	QUANTITY
------	-------------	----------

A9JT011	#2 SCOTT'S: KONICA MINOLTA ACCURIOPRESS 6136 136 PAGES PER MINUTE PRODUCTION PRINTER	1
---------	---	---



WIDTH	DEPTH	HEIGHT
319.06 inches	35.83 inches	57.24 inches



GBC Punching is at Full Engine Speed

1 x NEMA L6 - 30R  7 x NEMA 5 - 15R 

Specifications:

- Output Speed of 136 Pages Per Minute
- 3,240,000 Monthly Duty Cycle
- 1200 x 1200 DPI
- Dual Scanning of 240 Originals Per Minute
- Up to 350gsm
- 15" Color Touchscreen
- IC-4160m Fiery Controller (8GB RAM/500GB HDD)
- 45112181 Fiery JobMaster-Impose Bundle
- (2) 1500 Sheet Paper Tray
- (2) PF-710 Vacuum Feed Paper Trays (5,000 Sheets/ea.)
- (1) PI-PFU Post Inserter Paper Feed Unit
- PB-503 Perfect Binder
- GBC Punch G2
- (2) MK-737 Mount Kit Required for G2 Punch
- 44 Hole Oval Die HD
- (2) RU-518 Relay Unit
- (2) RU-510 Relay Unit
- FS-532 100 Sheet Staple Finisher
- PK-522 3-Hole Punch
- Power Filters (Surge Protectors)

ITEM	DESCRIPTION	QUANTITY
A9JT011	KONICA MINOLTA ACCURIOPRESS 6136 136 PAGES PER MINUTE PRODUCTION PRINTER	1



WIDTH	DEPTH	HEIGHT
261.77 inches	35.83 inches	57.24 inches



1 x NEMA L6 - 30R  5 x NEMA 5 - 15R 

Specifications:

- Output Speed of 136 Pages Per Minute
- 3,240,000 Monthly Duty Cycle
- 1200 x 1200 DPI
- Dual Scanning of 240 Originals Per Minute
- Up to 350gsm
- 15" Color Touchscreen
- IC-4160m Fiery Controller (8GB RAM/500GB HDD)
- (2) 1500 Sheet Paper Tray
- (2) PF-710 Vacuum Feed Paper Trays (5,000 Sheets/ea.)
- (1) PI-PFU Post Inserter Paper Feed Unit
- SD-506 Saddle Stitcher
- RU-518 Relay Unit
- RU-510 Relay Unit
- FS-532 100 Sheet Staple Finisher
- PK-522 3-Hole Punch
- Power Filters (Surge Protectors)

Software Recommendation: Fiery JobMaster/PrintNet 36 Month

ITEM	DESCRIPTION
45112181	FIERY JOBMASTER-IMPOSE BUNDLE
100000006367	FIERY JOBMASTER-IMPOSE ANNUAL SUPPORT & MAINTENANCE
36137004-PS1	COPYNET EDU 36 MONTH SUBSCRIPTION

Fiery JobMaster Overview:

Save time on complex document preparation.

Intuitive makeready includes media assignment, chapter definition, advanced page numbering, fully visual tab insertion and design, finishing, scanning, and powerful late-stage editing features.

Easy to use

- Visual and interactive interface
- Merge and move pages with drag-and-drop simplicity
- Preview all jobs exactly as they will print
- Define and design tabs with intuitive tools

Efficient

- Save jobs and open them at a later time
- Navigate long documents quickly and locate pages instantly when selecting useful page properties
- Integrate and clean up hard-copy pages
- Mask unwanted content and apply page numbering to selected pages
- Export assembled PDF to customers to simplify proofing and approval process
- Make last-minute edits with Adobe® Acrobat® without leaving JobMaster™

Integrated

- Define media requirements with integrated Paper Catalog database
- Use the same working space as Fiery® Impose
- Define inline finishing settings

Flexible

- Run JobMaster right from Fiery Command WorkStation® without the need to install JobMaster on a separate server
- Add Fiery Impose to integrate all makeready tasks in a single application
- Full cross-platform Apple® Mac® and Microsoft® Windows® support

Financial Investment Recommendation:

Current Spend – All Graphics Contracts

Total Monthly Spend:

- Konica Minolta Mono Lease Payment **\$9,479.22/Month**
- Marco Monthly Mono Service Contract (1,500,000 x \$0.0029) **\$4,350.00/Month**
- Marco Monthly Color Lease Payment **\$3,248.15/Month**
- Marco Monthly Service Contract (57,100 x \$0.028) **\$1,598.80/Month**
- Total Monthly Spend (hardware and service) **\$18,676.16/Month**

Proposed Investment Option 2:

Proposed Investment – Put all Contracts on one Lease, PrintNet Extension

Proposed Monthly Investment:

- Konica Minolta AccurioPRESS 6136 Lease Payment..... **\$9,340.00/Month***
 - (3) Konica Minolta AccurioPRESS 6136
 - **Extension for PrintNet (brings support to 60 months total)**
- Marco Monthly Mono Service Contract (1,500,000 x \$0.0025) **\$3,750.00/Month**
- Konica Minolta Color Lease Payment (C3080/C3070) **\$2,972.00/Month**
- Marco Monthly Service Contract (57,100 x \$0.028) **\$1,598.80/Month**
- Total Proposed Investment (all on one contract) **\$17,660.80/Month**

*Includes buyout and return of current Print Shop Mono contracted equipment, with July 1, 2021 contract start date. **Puts all production print equipment on one contract.**

Proposed Monthly Savings:

- Current Monthly Payment (hardware and service) **\$18,676.16/Month**
- Proposed Monthly Investment (hardware and service) **\$17,660.80/Month**
- Proposed Monthly Savings (hardware and service) **\$1,015.36/Month**

Contractual Savings:

- Proposed Contract Savings (\$1,015.36 x 60 Months)..... **\$60,921.60**

Service agreement includes toner, parts, labor, rollers, drums and support desk. Basically, everything except paper and staples.

Accepted by: _____ Date: _____

By signing this proposal, you are authorizing Marco to order, install and invoice the above listed equipment.

CONSENT AGENDA

**BA-21-282 Award of Contract – McKinley Middle School – Secure Entrance Project
(Rich Reysack)**

Exhibit: BA-21-282.1-3

Action Item

Pertinent Fact(s):

The project consists of constructing a secure entrance at McKinley Middle School and the source of funding is the Physical Plant and Equipment Levy Fund (PPEL). The low bid for the McKinley Middle School Secure Entrance Project is \$368,000, plus alternate #1 in the amount of \$24,000, for a total bid of \$392,000. The low bidder is Tricon Construction Group.

Recommendation:

It is recommended that the Board of Education approve the Award of Contract to the low bidder, Tricon Construction Group, for the McKinley Middle School - Secure Entrance Project.



February 16, 2021

Mr. Jon Galbraith
Construction Projects Supervisor, Building and Grounds
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2021-22 Entry & Office – McKinley Middle School

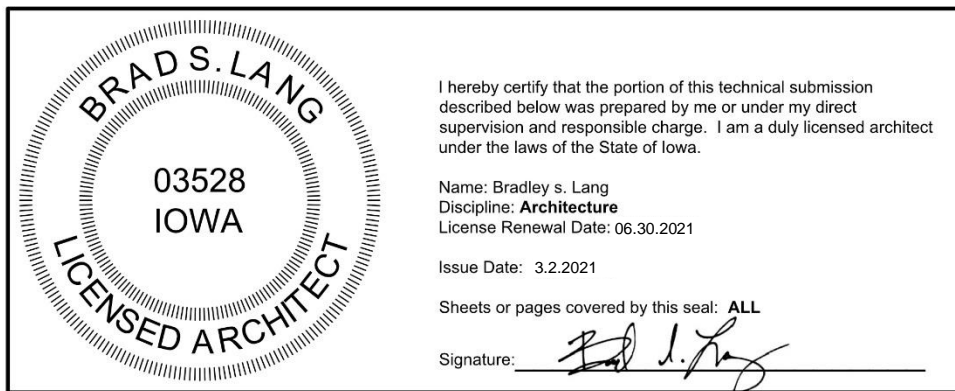
Dear Jon:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Estimated Cost of Construction: \$402,500.00

Respectfully,

Bradley s. Lang, AIA
Solum Lang Architects



Copy: Rich Reysack, CRCSD
Jeff Portman, SLA

*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

Owner:	Cedar Rapids Community School District	SLA Project No.: 20022-F
Project Name:	2021-2022 Entry & Office - McKinley Middle School	Bid Date: March 18, 2021
Location:	Cedar Rapids Community School District ELSC 2500 Edgewood Road NW	Bid Time: 2:30 PM (Local Time)

Bidders Name	Kleiman	Tricon			
Address					

Bid Security: Included / Separate Envelope	004313	5%	5%			
Addendum No. 1 Acknowledgment	004113	x	x			
Bidder Status Form	004113.1	x	x			
Authorization to Transact Business Wk Sheet	004113.2	x	x			
Non-Collusion Affidavit	004113.3	x	x			
Targeted Small Business (TSB) Form	004113.4	x	x			

Item	Description	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Total Price	Total Price
BASE BID	All Work to Renoate the Secure Entance and Office as Specified in Documents	Lump Sum	Lump Sum	\$403,804.00	Lump Sum	\$368,000.00	Lump Sum		Lump Sum			
ALTERNATE NO.1	All Work to Furnish and Install Reception Desk in Main Office 104 as Specified in Documents	Lump Sum	Lump Sum	\$33,810.00	Lump Sum	\$24,000.00	Lump Sum		Lump Sum			
				\$ 437,614.00		\$ 392,000.00						



March 23, 2021

Mr. Jon Galbraith, Buildings and Grounds Manager, Cedar Rapids Community School District, Educational Leadership and Support Center, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405

RE: CRCSD 2021-22 Entry & Office – McKinley Middle School
Cedar Rapids Community School District

JON:

Two (2) bids were received on March 18, 2021, for the above referenced project.

We have reviewed the bids which were provided to us. The apparent low bidder is Tricon Construction Group, of Cedar Rapids, Iowa. Our initial review did not discover any irregularities with this bid. We recommend that the Cedar Rapids Community School District proceed with your award process on the basis of the lowest bona fide bid as listed below. This award may be subject to submittal of acceptable bonds, insurance and other requirements of the Cedar Rapids Community School District. We are enclosing a copy of the bid tabulation for your use.

Tricon Construction Group.

Base Bid:	All work to Renovate the Secure Entrance and Office as Specified in Documents	\$368,000.00
Alternate No.1:	All Work to Furnish and Install Reception Desk in Main Office 104 as Specified in Documents	\$24,000.00
	TOTAL	\$392,000.00

Please contact our office of the award decision and we will proceed with obtaining the agreement, bonds and insurance.

Thank you for the opportunity to work with you on this project, and we look forward to continuing to do so throughout the construction process. If you have any questions, do not hesitate to contact us.

Respectfully,

Brad s. Lang, AIA
Partner
SOLUM LANG ARCHITECTS, LLC

Enclosure: Bid Tabulation Form

CC: Traci Rozek, CRCSD
Rich Reysack, CRCSD

CONSENT AGENDA

BA-21-283 **Award of Contract – Jefferson High School - ADA Locker Room Project (Jason Lietz)**

Exhibit: BA-21-283.1-4

Action Item

Pertinent Fact(s):

1. The project consists of ADA Locker Room improvements at Jefferson High School and the source of funding is the Physical Plant and Equipment Levy Fund (PPEL).
2. The low bid for the Jefferson High School Pavement Improvements Project is \$583,000, plus alternate #2 in the amount of \$35,200, alternate #3 in the amount of \$20,500, alternate #4 in the amount of \$34,000, for total bid amount of \$672,700. The low bidder is Garling Construction, Inc.
3. Note: Due to a mathematical error in their bid, Tricon Construction was not the low bidder on the project.

Recommendation:

It is recommended that the Board of Education approve the Award of Contract to the low bidder, Garling Construction, Inc., for the Jefferson High School - ADA Locker Room Project.



February 26, 2021

Mr. Jon Galbraith
Construction Projects Supervisor, Building and Grounds
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2021-22 Locker Room Upgrades – Jefferson High School

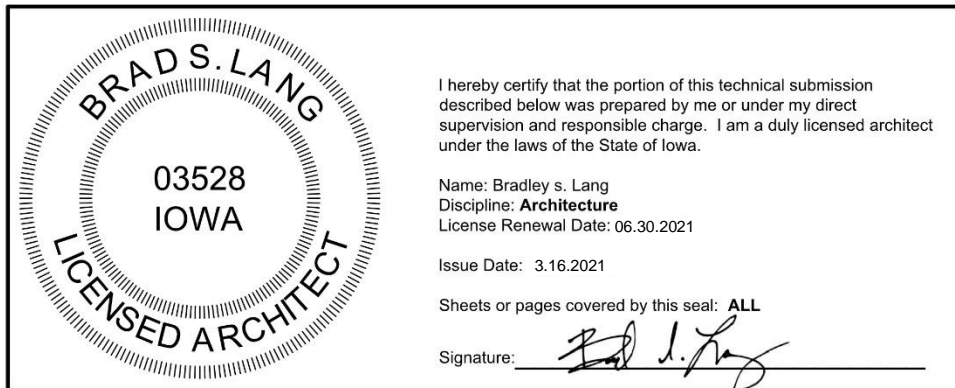
Dear Jon:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Base Bid Estimated Cost of Construction: \$698,292.00

Respectfully,

Bradley s. Lang, AIA
Solum Lang Architects



Copy: Jeff Portman, SLA

*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

Owner:	Cedar Rapids Community School District	SLA Project No.: 20022-D
Project Name:	2021-2022 Locker Room Upgrades - Jefferson High School	Bid Date: April 1, 2021
Location:	Cedar Rapids Community School District ELSC 2500 Edgewood Road NW	Bid Time: 2:30 PM (Local Time)

Bidders Name	Garling Construction, Inc	Kleiman Construction Inc.	Unzeitig Construction Co.	Tricon General Construction, Inc.	
Address	1120 11th Street Belle Plaine, IA 52208	6205 Locust Road SW Cedar Rapids, IA 52404	1619 F Avenue NE Cedar Rapids, IA 52402	746 58th Ave Ct. SW Cedar Rapids, IA 52404	

Bid Security: Included / Separate Envelope	004313	x	x	x	x	
Addendum No. 1 Acknowledgment	004113	x	x	x	x	
Bidder Status Form	004113.1	x	x	x	x	
Authorization to Transact Business Wk Sheet	004113.2	x	x	x	x	
Non-Collusion Affidavit	004113.3	x	x	x	x	
Targeted Small Business (TSB) Form	004113.4	x	x	x	x	

Item	Description	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
BASE BID	RENOVATE EXISTING LOCKER ROOMS PER PLANS AND SPECIFICATIONS.	Lump Sum	Lump Sum	\$583,000.00	Lump Sum	\$587,383.00	Lump Sum	\$555,000.00	Lump Sum	\$524,000.00	Lump Sum	
ALTERNATE NO.1	DEMOLISH AND REPLACE LOWER LEVEL LOCKERS AND BENCHES	Lump Sum	Lump Sum	\$71,400.00	Lump Sum	\$76,732.00	Lump Sum	\$74,000.00	Lump Sum	\$57,000.00	Lump Sum	
ALTERNATE NO.2	NEW WALL FINISHES IN SHOWER AREAS. NEW CEILING FINISHES IN SHOWERS, DRYING ROOMS AND RESTROOMS.	Lump Sum	Lump Sum	\$35,200.00	Lump Sum	\$35,987.00	Lump Sum	\$51,300.00	Lump Sum	\$27,000.00	Lump Sum	
ALTERNATE NO.3	REMOVE TILE FLOORING, PREP AND INSTALL NEW EPOXY FLOOR SYSTEM W/ COVE BASE	Lump Sum	Lump Sum	\$20,500.00	Lump Sum	\$25,399.00	Lump Sum	\$22,400.00	Lump Sum	\$12,000.00	Lump Sum	
ALTERNATE NO.4	NEW WALL AND CEILING FINISHES IN MENS AND WOMENS LOCKER ROOMS.	Lump Sum	Lump Sum	\$34,000.00	Lump Sum	\$27,390.00	Lump Sum	\$66,800.00	Lump Sum	\$28,000.00	Lump Sum	
ALTERNATE NO.5	NEW WALL AND CEILING FINISHES IN LOWER LEVEL LOCKER ROOMS.	Lump Sum	Lump Sum	\$15,700.00	Lump Sum	\$10,010.00	Lump Sum	\$17,900.00	Lump Sum	\$10,000.00	Lump Sum	
GRAND TOTAL				\$759,800.00		\$762,901.00		\$787,400.00		\$658,000.00		\$0.00



April 5, 2021

Mr. Jon Galbraith, Buildings and Grounds Manager, Cedar Rapids Community School District, Educational Leadership and Support Center, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405

RE: CRCSD 2021-22 Locker Room Upgrades - Jefferson High School
Cedar Rapids Community School District

JON:

Four (4) bids were received on April 1, 2021, for the above referenced project.

We have reviewed the bids which were provided to us. The apparent low bidder is Garling Construction, Inc., of Belle Plaine, Iowa. Our initial review did not discover any irregularities with this bid. We recommend that the Cedar Rapids Community School District proceed with your award process on the basis of the lowest bona fide bid as listed below. This award may be subject to submittal of acceptable bonds, insurance and other requirements of the Cedar Rapids Community School District. We are enclosing a copy of the bid tabulation for your use.

Garling Construction, Inc.

Base Bid:	Renovate Existing Locker Rooms per Plans & Specs	\$583,000.00
Alternate No. 2:	New Wall & Ceiling Finishes in Showers, Ceiling Finishes in Drying Rooms and Restrooms	\$35,200.00
Alternate No.3:	Remove Tile Flooring, Install New Epoxy Floor System w/ Cove Base	\$20,500.00
Alternate No.4:	New Wall & Ceiling Finishes in Men's and Women's Locker Rooms	\$34,000.00
	TOTAL	\$672,700.00

Please contact our office of the award decision and we will proceed with obtaining the agreement, bonds and insurance.

Thank you for the opportunity to work with you on this project, and we look forward to continuing to do so throughout the construction process. If you have any questions, do not hesitate to contact us.

Respectfully,

Brad s. Lang, AIA
Partner
SOLUM LANG ARCHITECTS, LLC

Recommendation Letter – Locker Room Upgrades – Jefferson High School
April 5, 2021
Page 2 of 2

Enclosure: Bid Tabulation Form

CC: Traci Rozek, CRCSD
Rich Reysack, CRCSD

CONSENT AGENDA

BA-21-284 **Award of Contract - Washington High School - Pavement Improvement Project
(Rich Reysack)**

Exhibit: BA-21-284.1-3

Action Item

Pertinent Fact(s):

The project consists of pavement improvement at Washington High School and the source of funding is the Physical Plant and Equipment Levy Fund (PPEL). The low bidder is Midwest Concrete, Inc. with a bid of \$316,442.80.

Recommendation:

It is recommended that the Board of Education approve the Award of Contract to the low bidder, Midwest Concrete, Inc., for the Washington High School - Pavement Improvement Project.



February 26, 2021

Mr. Jon Galbraith
Construction Projects Supervisor, Building and Grounds
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2021-22 Driveway Improvements – Washington High School

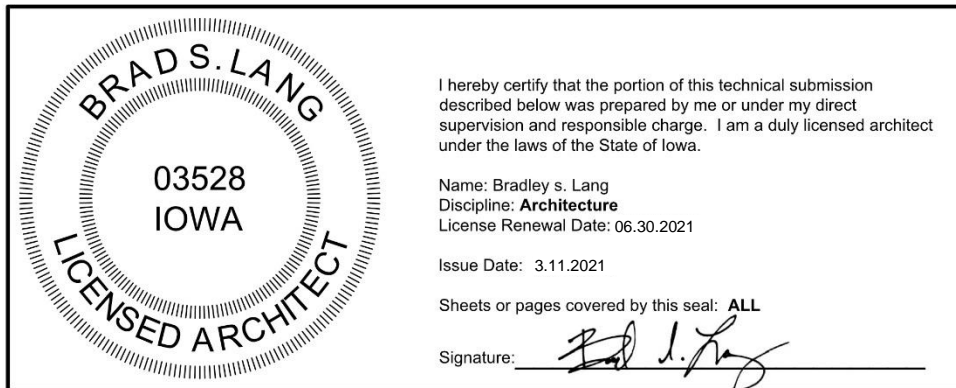
Dear Jon:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Estimated Cost of Construction: \$438,000.00

Respectfully,

Bradley s. Lang, AIA
Solum Lang Architects



Copy: Jeff Portman, SLA

*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

Owner: Cedar Rapids Community School District		SLA Project No.: 20022-N												
Project Name: 2021-2022 Driveway Improvements - Washington High School		Bid Date: April 1, 2021												
Location: Cedar Rapids Community School District ELSC 2500 Edgewood Road NW		Bid Time: 2:30 PM (Local Time)												
Bidders Name		Tschiggfrie Excavating Company		Boomerang Corp		Eastern Iowa Excavating & Concrete		Midwest Concrete, Inc.		Pirc-Tobin Construction, Inc.		Rathje Construction Co.,		
Address		425 Julien Dubuque Dr. Dubuque, IA 52003		13225 Circel Drive, Suite A Anamosa, IA 52205		121 Nixon St. SE Cascade, IA 52033		9835 Cottingham Road Peosta, IA 52068		2650 Old Quaas Road Alburnett, IA 52202		305 44th Street Marion, IA 52302		
Bid Security: Included / Separate Envelope		004313	X	X	X	X	X	X	X	X	X	X	X	
Addendum No. 1 Acknowledgment		004113	X	X	X	X	X	X	X	X	X	X	X	
Bidder Status Form		004113.1	X	X	X	X	X	X	X	X	X	X	X	
Authorization to Transact Business Wk Sheet		004113.2	X	X	X	X	X	X	X	X	X	X	X	
Non-Collusion Affidavit		004113.3	X	X	X	X	X	X	X	X	X	X	X	
Targeted Small Business (TSB) Form		004113.4	X	X	X	X	X	X	X	X	X	X	X	
Item	Description	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
BASE BID	ALL WORK TO REMOVE AND REPLACE EXISTING DRIVEWAY AND SIDEWALKS AS INDICATED IN DRAWINGS AND SPECS.	Lump Sum	Lump Sum	\$398,120.90	Lump Sum	\$337,777.77	Lump Sum	\$347,355.35	Lump Sum	\$316,442.80	Lump Sum	\$372,274.50	Lump Sum	\$339,250.00



April 1, 2021

Mr. Jon Galbraith, Buildings and Grounds Manager, Cedar Rapids Community School District, Educational Leadership and Support Center, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405

RE: CRCSD 2021-22 Driveway Improvements, Washington High School
Cedar Rapids Community School District

JON:

Six (6) bids were received on April 1, 2021, for the above referenced project.

We have reviewed the bids which were provided to us. The apparent low bidder is Midwest Concrete, Inc., of Peosta, IA. Our initial review did not discover any irregularities with this bid. We recommend that the Cedar Rapids Community School District proceed with your award process on the basis of the lowest bona fide bid as listed below. This award may be subject to submittal of acceptable bonds, insurance and other requirements of the Cedar Rapids Community School District. We are enclosing a copy of the bid tabulation for your use.

Midwest Concrete, Inc.

Base Bid:	Remove and Replace Existing Driveway and Sidewalks	\$316,442.80
	TOTAL	\$316,442.80

Please contact our office of the award decision and we will proceed with obtaining the agreement, bonds and insurance.

Thank you for the opportunity to work with you on this project, and we look forward to continuing to do so throughout the construction process. If you have any questions, do not hesitate to contact us.

Respectfully,

A handwritten signature in black ink, appearing to read "Brad S. Lang".

Brad s. Lang, AIA
Partner
SOLUM LANG ARCHITECTS, LLC

Enclosure: Bid Tabulation Form

CC: Traci Rozek, CRCSD
Rich Reysack, CRCSD

CONSENT AGENDA

BA-21-285 Approval – New Elementary School at Coolidge (West Willow) Elementary School Site Project -Change Order Number Eight (Jon Galbraith)

Exhibit: BA-21-285.1

Action Item

Pertinent Fact(s):

1. Garling Construction is the contractor for the project with a contract amount of \$21,258,764.83 and the source of funding is the Secure an Advanced Vision for Education Fund (SAVE).
2. Garling Construction is requesting a Change Order deducting the amount of \$26,134.75, for a new contract amount of \$21,232,630.08.
 - COR 25 results from an unforeseen condition resulting in deducting hat channel.
 - COR 26 results from an error or omission in the plans and specs requiring upsizing a unit heater.
 - CO 28 results from an unforeseen condition resulting in removing film-2 child height doors.

Recommendation:

It is recommended that the Board of Education approve Change Order Number Eight to Garling Construction for the New Elementary School at Coolidge (West Willow) Elementary School Site Project.



AIA Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
19213000

6225 1st Ave NW
Cedar Rapids, IA 52405

OWNER: *(Name and address)*
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

CONTRACT INFORMATION:
Contract For: New Elementary at the
Coolidge Site
Date: April 13, 2020

ARCHITECT: *(Name and address)*
OPN Architects
200 5th Ave. SE, Suite 201
Cedar Rapids, Iowa 52401

CHANGE ORDER INFORMATION:
Change Order Number: 008

Date: March 29, 2021

CONTRACTOR: *(Name and address)*
Garling Construction
5607 4th Street Ct SW
Cedar Rapids, IA 52404

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COR 25 Hat Channel Deduct	-\$26,000.00
COR 26 Upsize Unit Heater	\$625.25
COR 28 Remove Film-2 from Child Height Doors	-\$760.00
Total:	-\$26,134.75

The original Contract Sum was	\$ 21,135,000.00
The net change by previously authorized Change Orders	\$ 123,764.83
The Contract Sum prior to this Change Order was	\$ 21,258,764.83
The Contract Sum will be decreased by this Change Order in the amount of	\$ 26,134.75
The new Contract Sum including this Change Order will be	\$ 21,232,630.08

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

OPN Architects
ARCHITECT *(Firm name)*

SIGNATURE

Chad Schumacher
PRINTED NAME AND TITLE

3. 29. 2021
DATE

Garling Construction
CONTRACTOR *(Firm name)*

SIGNATURE

Troy Pins - President
PRINTED NAME AND TITLE

3-30-21
DATE

Cedar Rapids Community School District
OWNER *(Firm name)*

SIGNATURE

Laurel Day - Board Secretary
PRINTED NAME AND TITLE

DATE

CONSENT AGENDA

BA-21-286 **Iowa Association of School Boards Membership Renewal - 2021-2022 School Year (Laurel Day)**

Exhibit: BA-21-286.1

Action Item

Pertinent Fact(s):

1. Iowa Association of School Boards (IASB) is an association composed of school districts, area education agencies and community colleges that are diverse in location, size and composition. Individual school board members represent many different businesses, professions and vocations. IASB brings school boards together to work for quality education in Iowa.
2. IASB serves as a key resource for school boards, superintendents, and education leaders in a shared goal of improving student learning for all Iowa children. The organization provides leadership and financial training, data analysis, policy guidance, legislative advocacy, analytical tools, and business services.
3. IASB presents a strong, united voice at the legislature on behalf of the needs of public education and Iowa students in every school district.

Recommendation:

It is recommended that the Board of Education approve the on-going Membership Renewal with the Iowa Association of School Boards for the 2021-2022 School Year.



Iowa Association of School Boards
6000 Grand Ave.
Des Moines, IA 50312

Customer ID CEDAR RAP55
Invoice # IASBMBR007452
Invoice Date 7/1/2021
Customer PO#

Bill To: Cedar Rapids Community Schools
2500 Edgewood Rd NW
Po Box 879
Cedar Rapids IA 52406-0879

Remit To: Iowa Association of School Boards
PO Box 4716
Des Moines, IA 50305-4716

Item	Description	Qty	Unit Price	Ext. Price
01MBRDUES	IASB Membership Dues FY 2021-22	1	\$12,342.00	\$12,342.00

Amount Due \$12,342.00

IASB membership dues provide access for your board/district team to members-only benefits such as education news and information; board development events, resources and workshops; data tools and research; phone consulting from IASB staff experts; policy and other subscription services; and the benefits of IASB affiliated programs. Your membership also supports IASB as a statewide advocacy organization with the legislature, media and public.

Laurel A. Day Date

Retain Top Portion for your Records
Remittance Copy
Please return this portion with payment.



Iowa Association of School Boards
6000 Grand Ave.
Des Moines, IA 50312

Customer ID	CEDAR RAP55
Invoice #	IASBMBR007452
Invoice Date	7/1/2021
Customer PO#	
Amount Paid	

Bill To: Cedar Rapids Community Schools
2500 Edgewood Rd NW
Po Box 879
Cedar Rapids IA 52406-0879

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PO Box 4716
Des Moines, IA 50305-4716

CONSENT AGENDA

BA-21-287 **Approval - Engagement Letter for School Infrastructure Sales, Services & Use Tax Revenue Refunding Bonds Bond Counsel and Disclosure Counsel (David Nicholson)**

Exhibit: BA-21-287.1-2

Action Item

Pertinent Fact(s):

1. The Engagement Letter serves as the appointment of Dorsey & Whitney, LLP as our Bond Counsel and Disclosure Counsel for the proposed public sale of Sales Services & Use Tax Revenue Refunding Bonds and the issuance of Sales Services & Use Tax Revenue Bonds.
2. Dorsey & Whitney, LLP have served as our Bond Counsel for all of our recent bond sales and bond refinancing.

Recommendation:

It is recommended that the Board of Education approve the Engagement Letter with Dorsey & Whitney, LLP as the District Bond Counsel and Disclosure Counsel for School Infrastructure Sales, Services & Use Tax Revenue Refunding Bonds and the issuance of not to exceed \$6,400,000 series 2021 Sales Services & Use Tax Revenue Bonds for the construction of Maple Grove Elementary School.



CRISTINA KUHN
(515) 699-3273
kuhn.cristina@dorsey.com

March 4, 2021

David Nicholson
Executive Director - Business Services
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

Re: School Infrastructure Sales, Services & Use Tax Revenue Bonds, Series 2021
(the "Series 2021 Bonds")

Dear Dave:

The purpose of this letter is to confirm our engagement by Cedar Rapids Community School District ("School District") as Bond Counsel and Disclosure Counsel in connection with the issuance of the above-captioned Bonds. The approximate amount of the Series 2021 Bonds is \$6,400,000. The School District has engaged Piper Sandler & Co. as the financial advisor ("Piper") and Lynch, Dallas P.C. as counsel to the School District.

The School District will be our client and we will represent its interests in connection with this matter. It is mutually understood that these services are solely for the benefit of the School District.

As Bond Counsel we are engaged to prepare the bond documents relating to the financing and to render objective legal opinions with respect to the authorization and issuance of the Bonds. As Bond Counsel we will examine applicable law, prepare the authorizing and operative resolutions, escrow agreements, closing certificates and other documents required of the Board of the School District, consult with officials of the School District and other parties to the transaction prior to the issuance of the Bonds, review certified proceedings, and undertake such additional duties as we deem necessary to render our legal opinions. Our services as Bond Counsel will not include legal services regarding public bidding and construction contract review and advice or related opinions, and it is our understanding Lynch, Dallas P.C. will be providing those legal services to the School District.

In acting as Disclosure Counsel, we will assist the School District in preparing the Official Statement with the understanding that Piper is primarily responsible for compiling Appendix A for the Official Statement. We will draft/prepare the Continuing Disclosure Agreement, perform "due diligence" functions and perform certain other functions as may be necessary to fulfill our responsibilities as Disclosure Counsel. We will also provide a legal memorandum with respect to state securities (blue sky) matters relating to the Bonds, if required by the purchaser.

It is our understanding the Bonds will be publicly offered, in multiple series and under an Official Statement. In connection with the issuance of the Series 2021 Bonds, Dorsey &



Page 2

Whitney LLP will receive compensation of \$17,000 and \$7,500 for its services as Bond Counsel and Disclosure Counsel, respectively.

We will submit a statement for those services at the end of the matter/closing of the Bonds. If for any reason the financing does not close, our firm will be entitled to receive compensation at our standard hourly rates for the work performed in connection therewith, but not to exceed the foregoing amounts. If required by the purchaser, we will also provide a legal memorandum with respect to state securities (blue sky) matters relating to the Bonds, for which there will be a separate charge (estimated to be \$5,000) based on the number of states in which state securities filings are to be made by the Underwriter, but this request is uncommon in these types of transactions.

We will also bill for our expenses for such things as postage, overnight delivery services, faxes, transcripts and other expenses which are estimated to range from \$100-\$150.

If the financing plan differs from the proposed structure, including but not limited to a material increase in the par amount of the Bonds, we will modify our fee quote and inform you of such modification.

We look forward to working with you on these matters and please give me a call if you have any questions or if there is any additional information I can supply at this time.

Best Regards,

A handwritten signature in cursive script that reads 'Cristina Kuhn'.

Cristina Kuhn

CK/md

Accepted and approved the ____ day of _____, 2021.

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

By _____

Name: _____

Title: _____

ADMINISTRATION

BA-21-288 Approval – Fiscal Year 2021-2022 Certified Budget (David Nicholson)

Action Item

Pertinent Fact(s):

1. The Board of Education is required by State Code to publish a Fiscal Year 2022 Proposed Budget, hold a Public Hearing, and certify the budget and tax levy rates by April 15, 2021.
2. The Fiscal Year 2022 Proposed Budget is premised on the District being on the Budget Guarantee due to the certified enrollment loss of 614.6 students. The Budget Guarantee provides the District 1% in new money before any adjustments due to open enrollment changes.
3. Total District revenues are estimated at \$300,324,998 and total District expenditures are estimated at \$327,906,846. The construction of West Willow Elementary is the main reason why expenditures exceed revenues. We received the SAVE bonds proceeds in FY 18-19. Please note these are preliminary numbers and will change when the District's detailed line item budget is completed in July.
4. On March 8, 2021, the Board of Education approved a Resolution to publish the budget and give notice of a Public Hearing to be held on Monday April 12, 2021.
5. The District levy rate is proposed to remain virtually unchanged for FY2021 from the current rate of 15.36 per \$1,000 of taxable valuation.

Recommendation:

It is recommended that the Board of Education approve the proposed Fiscal Year 2021-2022 District Budget with a proposed total levy rate of 15.36066.

ADMINISTRATION

BA-21-289 Resolution – Fiscal Year 2022 State Budget Guarantee (David Nicholson)

Exhibit: BA-21-289.1

Action Item Motion/2nd/Roll Call

Pertinent Fact(s):

1. Budget enrollment declined a total 614.2 students or 3.6% compared to the previous budget year.
2. In the event of enrollment decline, the State provides a budget guarantee of 101% regular program growth over the previous year's levels.
3. The increase in regular program funding under the budget guarantee program is paid for with local property taxes. Additional property taxes levied to fully fund 1% regular program growth is \$2,613,712.
4. In order to participate in the State budget guarantee program, the Board of Education must adopt the proposed Resolution.

Recommendation:

It is recommended that the Board of Education approve the Resolution - State Budget Guarantee for Fiscal Year 2022.

Director _____ introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by _____ Director after due consideration by the Board, the President put the question upon the adoption of said Resolution and the results of the roll call vote were:

Ayes: _____

Nays: _____

Budget Guarantee Board Resolution

RESOLVED, that the Board of Directors of Cedar Rapids Community School District, will levy property tax for fiscal year 2021-2022 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

Passed and approved April 12, 2021

_____ Date: _____

Nancy Humbles – Board President

_____ Date: _____

Laurel Day – Board Secretary

ADMINISTRATION

BA-21-290 Resolution - Exchange of Real Estate - Cedar Rapids Community School District and City of Cedar Rapids, Iowa (David Nicholson)

Exhibit: BA-21-290.1-3

Action Item Motion/2nd/Roll Call

Pertinent Fact(s):

1. The Board of Education approved the Purchase Agreement on January 25, 2021 to purchase the residence on the corner of Wiley and Jackson Drive (4150 Jackson Drive Northwest). The Agreement calls for the closing to occur no later than September 1, 2021. The Resolution calls for the piece of property to be part of the property exchange with the City to construct the new Maple Grove Elementary school.
2. CRCSD and the City of Cedar Rapids have come to an Agreement around the terms of the property exchange. The City will exchange park property that is currently adjacent to Jackson Elementary to allow for a bigger footprint for the construction of the new Maple Grove Elementary School. The District will cover the cost of ball diamond reconstruction, reinstall the portion of the Jackson Park Trail impacted by the construction and exchange the property located at 4150 Jackson Drive NW.
3. CRCSD will hold a Public Hearing for the disposal of the property located at 4150 Jackson Drive NW after closing of the property.
4. The proposed Agreement has been drafted jointly by CRCSD and the City's Legal Counsels.

Recommendation:

It is recommended that the Board of Education approve the Resolution for the Exchange of Real Estate pursuant to the Agreement between the Cedar Rapids Community School District and the City of Cedar Rapids for property located at 4150 Jackson Drive NW, Cedar Rapids, IA.

REAL ESTATE EXCHANGE AGREEMENT BY AND BETWEEN THE CITY OF CEDAR RAPIDS, IOWA AND THE CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT REGARDING JACKSON ELEMENTARY SCHOOL CONSTRUCTION

This Agreement is made and entered into as of the _____ day of _____, 2021 (the "Effective Date") by and between the City of Cedar Rapids, Iowa ("City") and the Cedar Rapids Community School District ("District"), hereinafter collectively referred to as the "Parties".

WHEREAS, the District intends to build a new Jackson Elementary School on land owned by the District where the current Jackson Elementary School is located; and

WHEREAS, the plans for the new Jackson Elementary School expand the footprint of the current Jackson Elementary School requiring additional land; and

WHEREAS, the City owns land located adjacent to the current Jackson Elementary School which land includes a baseball/softball diamond and a portion of the current Jackson Park trail ("City's Parcel"); and

WHEREAS, the District owns land located adjacent to the current Jackson Park ("District's Parcel"); and

WHEREAS, the District is interested in acquiring the City's Parcel from the City; and

WHEREAS, the City is willing to transfer the City's Parcel to the District, in exchange for the District transferring the District's Parcel to the City.

NOW THEREFORE, the City and the District agree as follows:

I. CITY PARCEL CONVEYANCE

A. Subject to all applicable legal constraints, public hearings, and processes, the City shall convey the land legally described as:

Parcel A, Plat of Survey No. 2506 as recorded in Book 10912 Page 190 of the records of the Linn County, Iowa Recorder on February 5, 2021

to the District in exchange for and in consideration of the terms and condition contained herein, and the conveyance by the District to the City of the District Parcel, described herein below.

B. The District shall pay all costs associated with the transfer of the land, including but not limited to abstracting, title opinions, document preparation, recording fees, publication fees for any notices, and utility relocation.

C. At a date mutually agreed upon by the parties, the City shall provide the abstract of title to the land to the District to be continued and delivered to the District attorney for examination. Said abstract shall show marketable title in the City.

D. At a date mutually agreed upon by the parties, the City shall convey the land to the District by Special Warranty Deed, free and clear of all liens, restrictions, and encumbrances, except as may be acceptable to the District, at which time the District shall take possession of the land.

II. DISTRICT PARCEL CONVEYANCE/BASEBALL/SOFTBALL DIAMOND/PARK TRAIL

A. Subject to all applicable legal constraints, public hearings, processes, and the acquisition of the land by the District through a purchase agreement set to close no later than September 1, 2021, the District shall convey the land located at 4150 Jackson Drive N.W. and legally described as:

Lot 5, Irr. Sur. W 1/2 SW 1/4 NE 1/4 of Section 24-83-8, Linn County, Iowa, except that part of the following described tract lying therein:

Commencing at a point on the South line of the Irregular Survey of the SW 1/4 NE 1/4 of Section 24-83-8, 200 feet East of the East line of Wiley Boulevard N.W., as the point of beginning; thence North 125 feet; thence West 200 feet to the East line of Wiley Boulevard N.W.; thence North along the East line of Wiley Boulevard N.W., 205 feet; thence East to the East line of Lot 7, Irregular Survey SW 1/4 NE 1/4 of Section 24-83-8; thence South to a point of the South line of Irregular Survey of the SW 1/4 NE 1/4 of Section 24-83-8 (said point being the SE corner of Lot 5 of Irregular Survey of the SW 1/4 NE 1/4 of Section 24-83-8); thence West along the South line of the Irregular Survey of the SW 1/4 NE 1/4 of Section 24-83-8 to the point of beginning, and excepting therefrom the Public Highway.

Subject to Covenants, Conditions, Restrictions and Easements of record.

to the City in exchange for and in consideration of the terms and condition contained herein, and the conveyance by the City to the District of the City Parcel as described herein above.

B. The District shall be responsible for demolishing any structures currently located on the District's Parcel.

C. At a date mutually agreed upon by the parties, the District shall provide the abstract of title to the land to the City to be continued and delivered to the City attorney for examination. Said abstract shall show marketable title in the District.

D. At a date mutually agreed upon by the parties, the District shall convey the District Parcel to the City by Special Warranty Deed, free and clear of all liens, restrictions, and encumbrances, except as may be acceptable to the City, at which time the City shall take possession of the land.

E. The District shall pay the costs associated with the transfer of District Parcel as requested by the City including but not limited to abstracting, title opinions, document preparation, recording fees, and publication fees for any notices.

F. The District shall be responsible for the costs to relocate the baseball/softball diamond currently located in Jackson Park and the costs to relocate the portion of the Jackson Park Trail currently located on the City's Parcel. The new locations will be determined by the City. The relocation costs shall include the construction of the diamond and trail including, but not limited to, clearing, grading, seeding, fencing, construction, including materials and labor, signage, utility relocation, and items necessary to comply with all applicable codes. The City will, at its sole cost and expense, perform or cause to be performed, the relocation. The City will send an invoice to the District for the total costs of this relocation. Upon receipt of such invoice, the District shall send payment to the City in an amount equal to the amount shown on the invoice.

III. MISCELLANEOUS

A. Any transfer of land contemplated by this Agreement shall be contingent upon the procedural requirements for the transfer of land by an Iowa Municipality and an Iowa School District.

B. The City and the District agree that each will, at any time and from time to time after the closing date, upon the request of the other party hereto, execute, acknowledge and deliver, or will cause to be done, executed, acknowledged and delivered all further acts, deeds, assignments, transfers, conveyances, powers of attorney and assurances reasonably required for the effective assigning, transferring, granting, conveying, assuring and confirming to the other party in collecting and reducing to possession, any or all of the real estate that is subject to this Agreement.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy, and legal sufficiency of which are hereby acknowledged, the Parties have entered into this Agreement and have caused their duly authorized representative to execute the same.

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

By: _____
Nancy Humbles, President Date
Board of Directors

ATTEST:

By: _____
Laurel Day, Board Secretary Date

CITY OF CEDAR RAPIDS, IOWA

By: _____
Jeffrey Pomeranz, City Manager Date

ATTEST:

By: _____
Amy Stevenson, City Clerk Date

ADMINISTRATION

BA-21-157/07 Pandemic and Return to Learn Plans (Noreen Bush)

Information Item

Pertinent Fact(s):

The Administration and Board of Education will have an opportunity to discuss the current school-related decisions to the pandemic and Return to Learn Plans. Superintendent Bush will outline timeline for post-vaccination to end of 2020-2021 School Year, as well as provide a brief overview of the options for 2021-2022 School Year.

LEARNING AND LEADERSHIP

BA-21-291 Equity Update (Nicole Kooiker/Kent Ryan)

Exhibit: BA-21-291.1-17

Information Item:

Strategic Plan/Focus Areas

- Culture**
- Student Learning**
- Workforce**
- Systems and Resources**

Pertinent Fact(s):

Administration will share a high-level data presentation around equity work including current reality and intentional action steps for progress in the future that close disproportionate gaps for our students.



Cedar Rapids Community School District

Every Learner: Future Ready



#WeAreCRCS

Equity in CRCSD

Our purpose today

To share how as a district, we are taking intentional steps to ensure we have actions that close disproportionate gaps for our students.

Equity in CRCSD

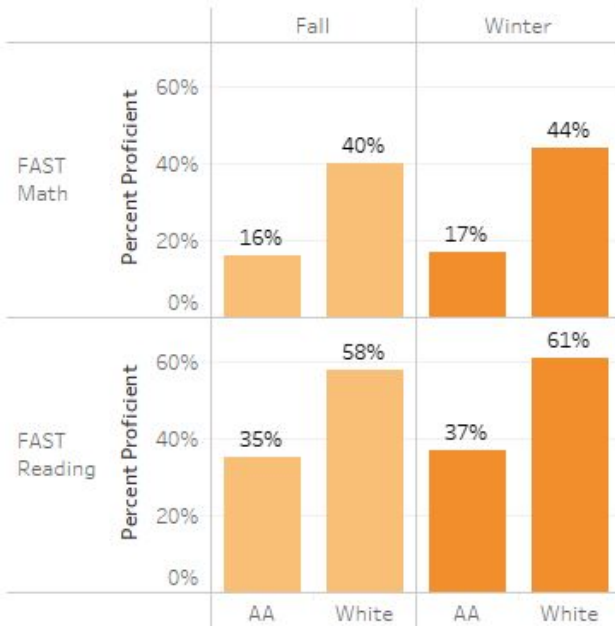
Our equity goal (in the Strategic Plan)

By June 2022, CRCSD will reduce gaps in reading and math across all student demographic groups (ELL, IEP, race, F/R) by 20%.

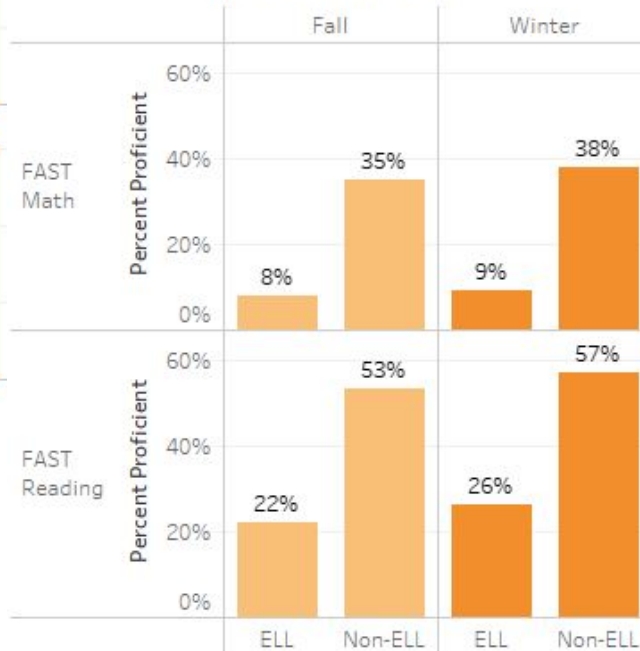
Equity in CRCSD

Our current reality

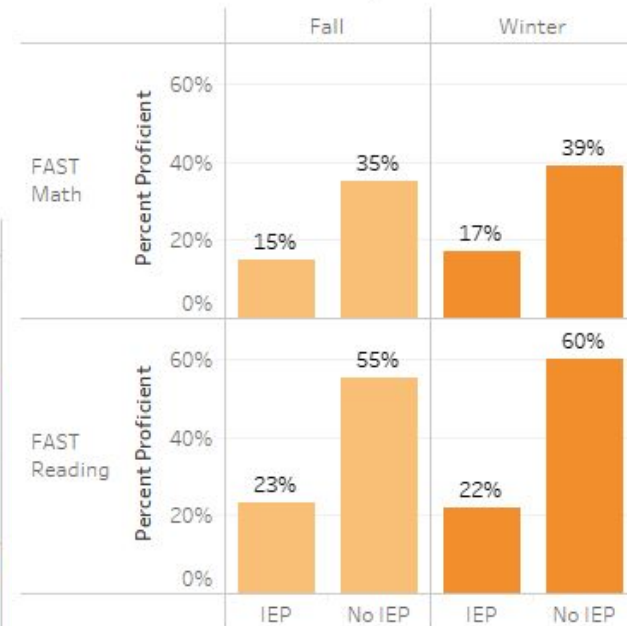
FAST Gap - Race/Ethnicity



FAST Gap - ELL/Non-ELL



FAST Gap - IEP/No IEP



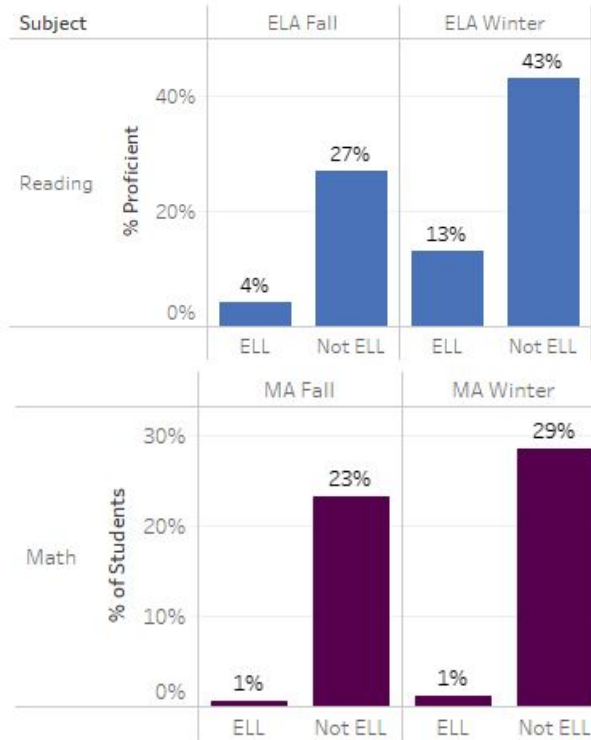
Equity in CRCSD

iReady Gap - Race/Ethnicity



Our current reality

iReady Gap - ELL/Not ELL



MS: iReady

SA-21-2014-17
Page 5

iReady Gap - IEP/No IEP

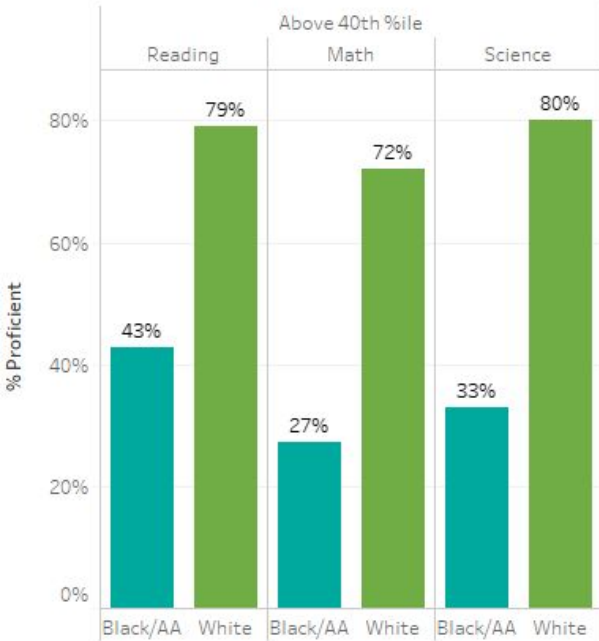


Equity in CRCSD

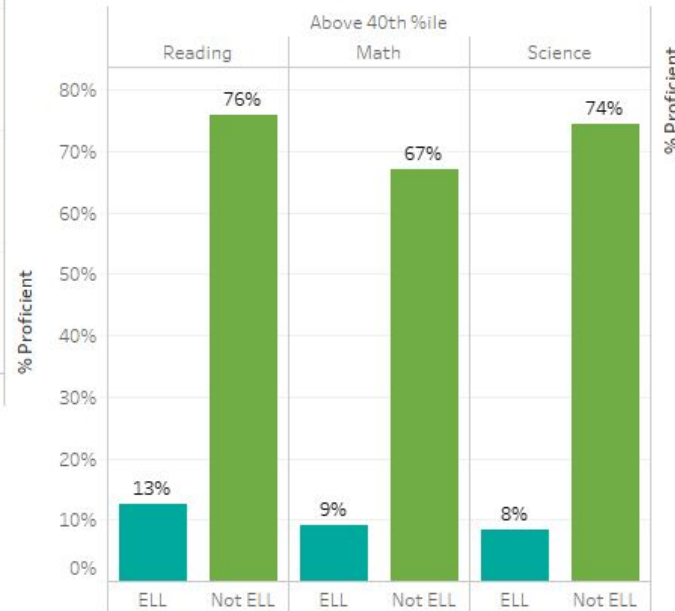
Our current reality

HS: MAP Winter Only
 BMAP 2011-17
 Page 6

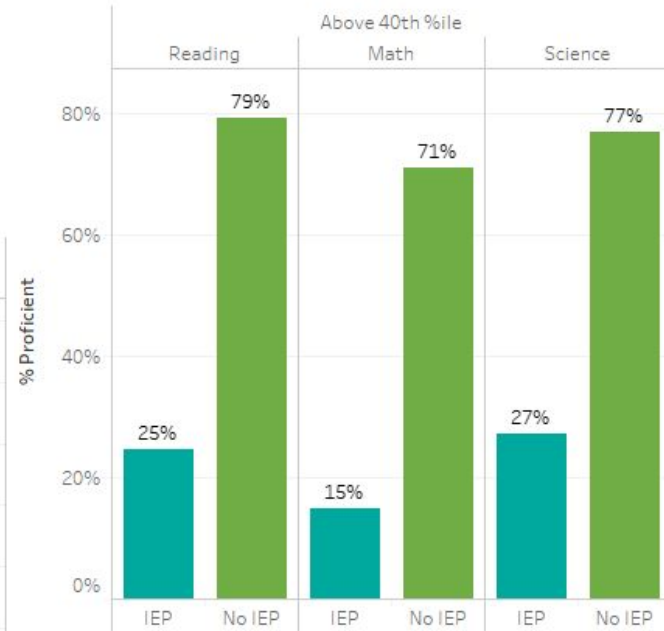
MAP Gap - Race/Ethnicity



MAP Gap - ELL Not ELL



MAP Gap - IEP/No IEP



Work this year by district planning team

- Review and compile history, data, programs, and actions
- Connect with school districts across the nation for support and learning through AASA equity cohort
- Organize current programs, resources, and professional development
- Outline core actions as a launching point and align to CRCSD strategic plan
- Review current monitoring systems to establish accountability
- Identify possible next actions

Work this year by district planning team

- Identified first next steps
 - Leadership - Create a district equity team (SIAC)
 - Support Staff - Employees of color resource group
 - Build Staff Capacity - Intercultural Development Inventory and professional learning
 - Focus at building level - Building equity goals in SIPs
 - Family Engagement

Convene a district equity team (SIAC)

Outcomes	3 year picture	6 month-1 year actions
<ul style="list-style-type: none">● Increased employee satisfaction● Increased employee retention● 90% of staff believe equity work is important● Increased workforce diversity● Reduction in subgroup academic gaps● Reduction in subgroup behavior gaps● Increased family engagement● Increased enrollment● As a system we move from minimization to acceptance on IDI● Leaders feel efficacious in leading equity work● Improved teaching	<ul style="list-style-type: none">● Including and using community voices● Aligned team overseeing our equity work to monitor its impact and make adjustments	<ul style="list-style-type: none">● Identify team membership● Team responds to first next steps● Establish long term goals● Team identifies additional actions needed

Employees of color resource group

Outcomes	3 year picture	6 month-1 year actions
<ul style="list-style-type: none">● Increased employee satisfaction● Increased employee retention● 90% of staff believe equity work is important● Increased workforce diversity	<ul style="list-style-type: none">● Multiple employee resource groups established● Grow your own program<ul style="list-style-type: none">○ Students→ Education career○ Paras→ T's○ T's→ Admin● Community involvement/projects● These groups lead PL across district	<ul style="list-style-type: none">● Start first group● Regular meeting times and structures● Need a sponsor / leader● Monitor lessons learned

Intercultural Development Inventory

Outcomes	3 year picture	6 month-1 year actions
<ul style="list-style-type: none">● 90% of staff believe equity work is important● Increased family engagement● As a system we move from minimization to acceptance in IDI● Leaders feel efficacious in leading equity work● Improved teaching	<ul style="list-style-type: none">● All CRCSD staff complete IDI and four sessions of PL● Train enough QAs so they can support buildings with IDI and culturally responsive instruction	<ul style="list-style-type: none">● Equity Institute for all admin and instructional coaches● Provide ongoing professional learning for existing QAs● All new staff take IDI and have explicit equity training● Expand IDI opportunities for ELSC departments

Building equity goals in SIPs

Outcomes	3 year picture	6 month-1 year actions
<ul style="list-style-type: none">● Reduction in subgroup academic gaps● Reduction in subgroup behavior gaps● Increased family engagement● Increased enrollment● Improved teaching	<ul style="list-style-type: none">● Actions in SIP support improved teaching● Intentional process to monitor goals and make adjustments (PLC and HRST)	<ul style="list-style-type: none">● Prepare admin/HRS teams to do this work for next year● All buildings have Equity actions in their building SIP plans that are aligned to each goal area identified

Family Engagement

Outcomes	3 year picture	6 month-1 year actions
<ul style="list-style-type: none">● Reduction in subgroup academic gaps● Reduction in subgroup behavior gaps● Increased family engagement● Increased attendance● Increased connectedness to school	<ul style="list-style-type: none">● Clear indicators of measuring and monitoring family engagement (identified team working on details at this time)	<ul style="list-style-type: none">● Continue structured family engagement conversations● Provide additional professional learning related to family engagement● Train all new certified staff in the basics of family engagement● District team assembled to create family engagement rubrics

Next steps

- Convene a district equity team (SIAC) with appropriate representation

Responsibilities

District Planning Team

- Vision
- Prepare/Facilitates SIAC
- Supports Human Resources, Business Office and Digital Literacy to lead work in their departments
- Exec Directors lead work with their levels
- Creates tools for monitoring impact

Responsibilities

District Equity Team (SIAC)

- Accountability Partner - monitors impact
- Diverse team of staff, administrators, students, parents, community partners
- Gives Insight and Feedback on current actions
- Establish long term goals
- Identifies additional actions to strengthen our equity work

A person with long brown hair, wearing a brown hoodie, is holding a white rectangular sign with both hands. The sign has the word "Questions?" written on it in a large, bold, black sans-serif font. The background is a soft, warm-toned gradient.

Questions?

BOARD GOVERNANCE

BA-21-275/02 Boundary Study Recommendation (Noreen Bush)

Exhibit: BA-21-275/02.1-6

Action Item

Strategic Plan/Focus Areas

- Culture
- Student Learning
- Workforce
- Systems and Resources

Pertinent Fact(s):

1. An overview of the process, feedback, and timeline used by the Boundary Study Task Force Team for the 2021 Boundary Study was shared at the March 8, 2021 Board Meeting.
2. Additional time for feedback and reflection have been collected since the March Board Meeting presentation.
3. The Superintendent is recommending that the work of the Boundary Study Task Force Team be considered and approved effective with the 2022-2023 School Year.

Recommendation:

It is recommended that the Board of Education approve the Boundaries established by the Superintendent and Boundary Study Task Force beginning with the 2022-2023 School Year.

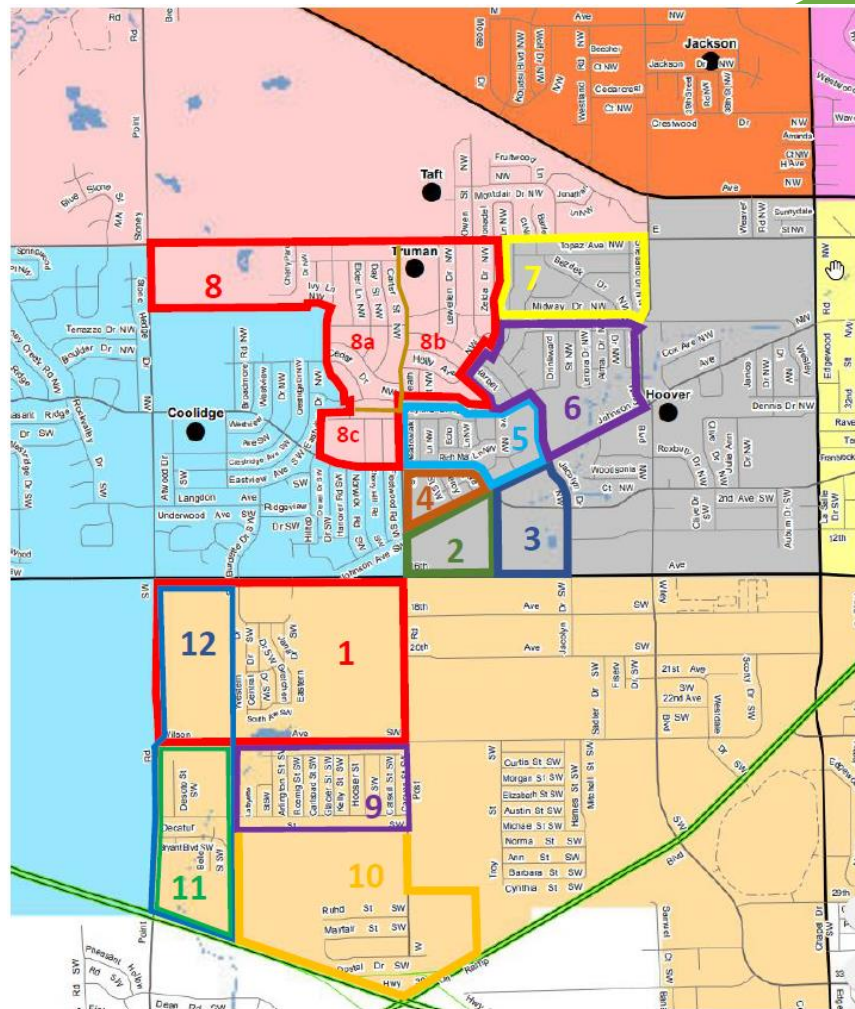


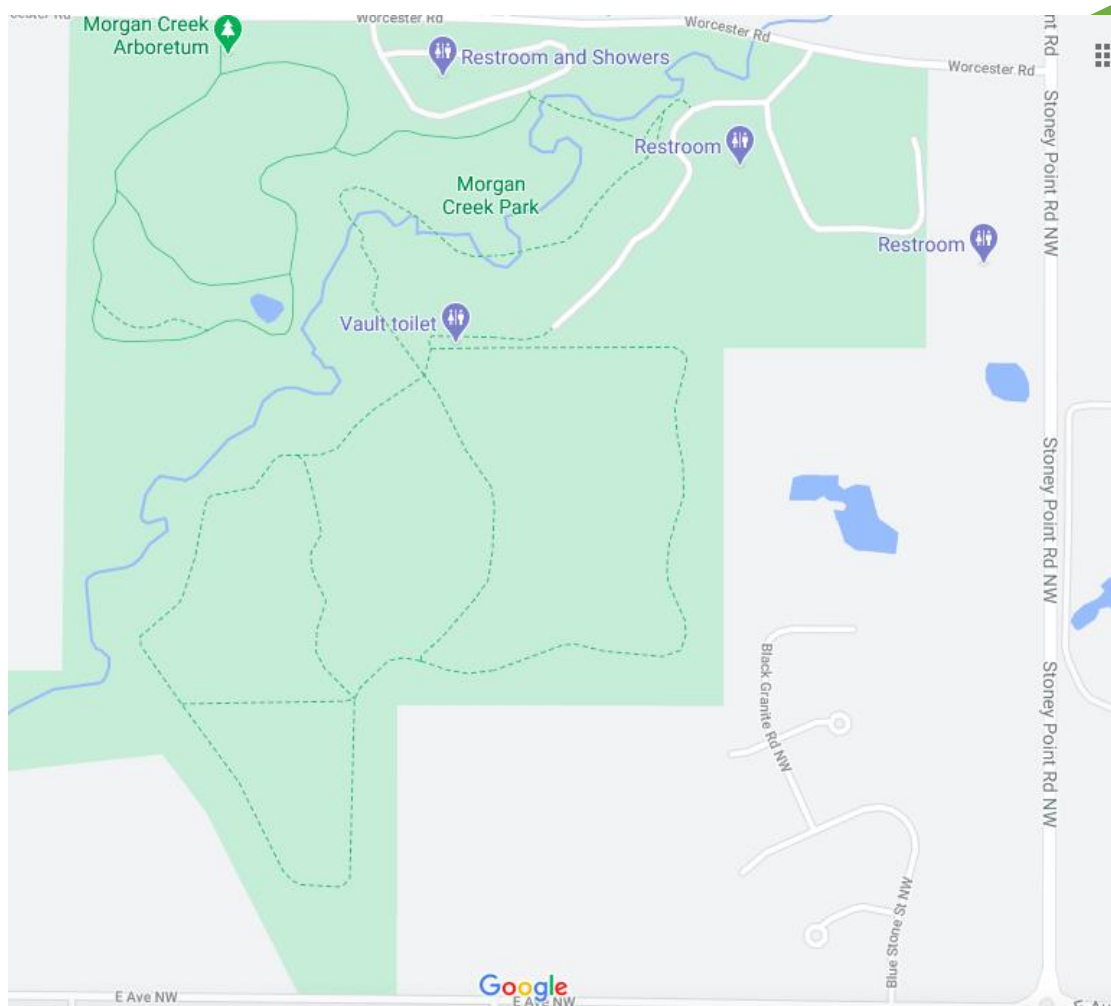
Boundary Recommendation West Willow and Maple Grove Board Presentation April 12, 2021



Micromaps

- Blue** - Coolidge
- Pink** - Truman
- Red** - Jackson
- Grey** - Hoover
- Gold** - VanBuren



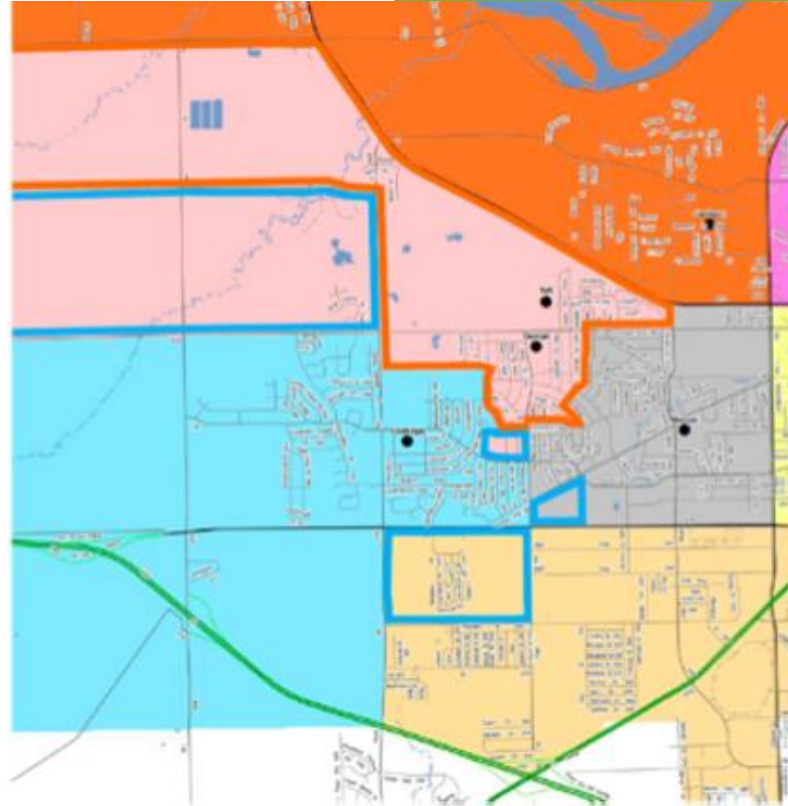


Final Recommendation

- Coolidge: 504
- Hoover: 406
- Jackson: 520
- Van Buren: 344
- Truman Permits: 109

Current State

- Coolidge: 450
- Hoover: 427
- Jackson: 340
- Truman: 265
- Van Buren: 380



Next Steps

- Communication to families with follow up
- City documentation for boundaries
- Transportation Plan
- Hold follow up communication sessions with Hoover, Truman, and VanBuren families in addition to the overall communication

Feedback

BOARD GOVERNANCE

BA-21-292 **Closed Session – Evaluation of Professional Competency Pursuant to Code of Iowa Section 21.5(1)(i) (Nancy Humbles)**

Exhibit: Confidential Item

Action Item **Motion/2nd/Roll Call**

Pertinent Fact(s):

1. The Board of Education is asked to meet in Closed Session on Monday, April 12, 2021, immediately following the Board Meeting.
2. The suggested motion is as follows:

“I move that the Board of Education hold a Closed Session on Monday, April 12, 2021 to evaluate the professional competency of an individual(s) whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to those individual’s reputation and that the individual(s) has requested a Closed Session as provided in Section 21.5(1)(i) of the Iowa Code.

Recommendation:

It is recommended that the Board of Education meet in Closed Session on Monday, April 12, 2021, for the purpose of the Evaluation of Professional Competency as provided by the Iowa Code Section 21.5(1)(i).



SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

2021- APRIL

Monday	Apr 12	5:30 pm	Board Regular Meeting	Via YouTube https://www.youtube.com/EngageCRschools/
Monday	Apr 26	5:30 pm	Board Work Session & Regular Meeting	Via YouTube https://www.youtube.com/EngageCRschools/

2021- MAY

Monday	May 10	5:30 pm	Board Regular Meeting	Via YouTube https://www.youtube.com/EngageCRschools/
Thursday	May 27	7:00 PM	Kennedy HS Graduation	Alliant Energy Powerhouse
Friday	May 28	7:00 PM	Washington HS Graduation	Alliant Energy Powerhouse
Saturday	May 29	2:00 PM	Metro HS Graduation	DoubleTree Hotel
		7:00 PM	Jefferson HS Graduation	Alliant Energy Powerhouse

2021- JUNE

Monday	Jun 14	5:30 pm	Board Regular Meeting	Via YouTube https://www.youtube.com/EngageCRschools/
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2021- JULY

Monday	Jul 12	5:30 pm	Board Regular Meeting	Via YouTube https://www.youtube.com/EngageCRschools/
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MOMENT OF SILENCE – Transportation Manager, Scott Wing

ADJOURNMENT – President Nancy Humbles

Board Meeting: Monday, April 12, 2021