

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT,
IN THE COUNTY OF LINN, STATE OF IOWA
VIA ZOOM MEETING & LIVESTREAMED ON YouTube
<https://www.youtube.com/EngageCRschools/>

Monday, January 11, 2021 @ 5:30 p.m.

ATTENDANCE

Nancy Humbles, President; Directors Gary Anhalt, Jennifer Borcharding, Cindy Garlock, Dexter Merschbrock, Jennifer Neumann, and David Tominsky. Absent: None.

Also, present: Noreen Bush, Laurel Day, Jon Galbraith, Nicole Kooiker, Suzy Ketelsen, Jeff Lucas, Dave Nicholson, Linda Noggle, John Rice, Ryan Rydstrom, Colleen Scholer, and Scott Wing.

Technical assistance provided by Justin Schaefer.

President Humbles called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA

It was recommended that the agenda of Monday, January 11, 2021 Board of Education Meeting be approved as set forth, and that each item is considered ready for discussion.

Upon motion by Director David Tominsky and second by Director Cindy Garlock, the Board approved the agenda of Monday, January 11, 2021 Board of Education Meeting and that each item is considered ready for discussion and/or action.

Record of the roll call vote was: Ayes: Directors Borcharding, Garlock, Humbles, Merschbrock, Neumann and Tominsky. Nays: None. Absent: Director Anhalt.

PUBLIC HEARING

BA-21-185 Public Hearing – Hoover Elementary School - Sale of Piece of Property (Jon Galbraith)

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on January 11, 2021 for the purpose of receiving any objections to granting the sale of the identified portion of property.

If no objections are presented and sustained, the recommended Board action is to give final approval to the acquisition.

No written or oral objections were presented and sustained. Information Item.

BA-21-186 Public Hearing – Metro High School - Sale of Piece of Property (Jon Galbraith)

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on January 11, 2021 for the purpose of receiving any objections to granting the sale of the identified portion of property.

If no objections are presented and sustained, the recommended Board action is to give final approval to the acquisition.

No written or oral objections were presented and sustained. Information Item.



BA-21-187 Public Hearing – Harding Middle School - Roof Improvement Project – Bid Package 1 (Chris Gates)

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on January 11, 2021, for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for Harding Middle School - Roof Improvement Project - Bid Package 1.

If no objections are presented and sustained, the recommended Board action is to give final approval to the drawings, specifications, form of contract, and total estimated cost for this project.

No written or oral objections were presented and sustained. Information Item.

BA-21-188 Public Hearing – 2021-2022 & 2022-2023 School Year Calendars (Nicole Kooiker/Noreen Bush)

A Public Hearing is being held for the purpose of receiving any comments regarding the proposed 2021-2022 and 2022-2023 School Calendars for the Cedar Rapids Community School District.

After the Board’s consideration of any written or oral objections presented, the recommended Board action is to give final approval to the administration’s recommendation regarding the 2021-2022 and 2022-2023 School Year Calendars.

No oral or written objections were presented and sustained regarding the Public Hearing for the 2021-2022 & 2022-2023 School Calendar. Information Item.

Director Anhalt joined the meeting at 5:31 p.m.

SUPERINTENDENT’S REPORT

Superintendent Bush congratulated the teachers who have recently been recognized as successfully completing their National Board Certification. She also invited our families and community members to register their children for the 2021-2022 School Year. On January 18, 2021 our students and families will be welcomed back to Kennedy High School which has completed the final building repairs from the August Derecho.

BOARD REPORTS

Director Borcharding encouraged fellow Board Members to attend the annual NSBA Convention which is virtual this year. Director Merschbrock provided a brief update on the Safe, Equitable, & Thriving (S.E.T.) Task Force programming.

COMMUNICATIONS, DELEGATIONS, AND PETITIONS

None

CONSENT AGENDA

BA-21-000/09 Minutes –Regular Meeting on Monday, December 14, 2020 (Laurel Day)

It was recommended that the Board of Education approve the Minutes from the Regular Meeting held on Monday, December 14, 2020.

BA-21-001/07 Approval of Claims Report – November 2020 (David Nicholson)

It was recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending November 30, 2020.

BA-21-003/04 Budget Summary Report – October 2020 (David Nicholson)

It was recommended that the Board of Education approve the Budget Summary Report for the month ended November 30, 2020.

BA-21-004/07 Statement of Receipts, Disbursements, and Cash Balances Report – November 2020 (David Nicholson)

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of November 2020.

BA-21-005/07 Investments Report – November 2020 (David Nicholson)

The Investments Report summarizes investment transactions for the month of November 2020. Investments purchased during the month totaled \$10,000,559.83, and investments redeemed during the month totaled \$692,500.00. The current interest rate for US Bank is 0.03%, in comparison to 1.51% at US Bank in November 2019. The interest rate for Iowa Schools Joint Investment Trust (ISJIT) for November 2020 was 0.05%, in comparison to 1.5% in November 2019. Information Item.

BA-21-006/04 Food and Nutrition Fund Participation Report (Suzy Ketelsen)

It was recommended that the Board of Education approve the Food and Nutrition Fund – Participation report for the month ending November 30, 2020.

BA-21-007/05 Unspent Balance Report – November 2020 (David Nicholson)

The Unspent Balance Report is designed to inform the Board of Education on the status of CRCSD’s General Fund authorized reserves- the Unspent Balance. An analysis of staffing and all other budgetary changes that impact the Unspent Balance as of month ended November 2020 is summarized for the Board’s review. Information Item.

BA-21-008/08 Open Enrollment – Denial 2020-2021 School Year (John Rice)

It was recommended that the Board of Education approve the Open Enrollment-Denial of the student(s) commencing with the 2020-2021 School Year.

BA-21-009/08 Personnel Report (Linda Noggle)**APPOINTMENTS - SALARIED STAFF**

| <u>Name</u> | <u>Salary Placement</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-----------------|-------------------------|--------------------------------|-----------------------|
| Ball, Amy | \$55,800.00 | DHH Teacher Washington | 1/11/2021 |
| Vis, Ashley | \$4,195.50 | MN Basketball Asst. Kennedy | 12/11/2020 |
| Williams, Larry | \$5,980.00 | MN Basketball Asst. Kennedy | 12/14/2020 |

RESIGNATIONS - SALARIED STAFF

| <u>Name</u> | <u>Reason</u> | <u>Assignment</u> | <u>Effective Date</u> |
|--------------------|---------------|---------------------------------|-----------------------|
| Gates, Chris | Personal | Construction Specialist ELSC | 1/15/2021 |
| Schlotfeldt, Bryan | Personal | Drama Asst. Jefferson | 12/18/2020 |
| Shanahan, Nicholas | Personal | Life Skills Coach ELSC | 1/21/2021 |

APPOINTMENTS - HOURLY STAFF

| <u>Name</u> | <u>Salary Placement</u> | <u>Assignment</u> | <u>Effective Date</u> |
|----------------------|-------------------------|------------------------------|-----------------------|
| Harper, Lynette | \$16.75 | Custodian II Floater ELSC | 1/11/2021 |
| Johnson, Marcus | \$16.75 | Custodian II Floater ELSC | 12/16/2020 |
| Kimball, Christopher | \$16.75 | Custodian II Floater ELSC | 1/4/2021 |
| Park, Mallory | \$14.14 | Paraprofessional Taylor | 12/16/2020 |
| Rosenfeld, Paul | \$18.71 | Bus Driver ELSC | 1/4/2021 |
| Standefer, Nicholas | \$14.18 | Bus Attendant ELSC | 1/4/2021 |
| Wright, John | \$16.75 | Custodian II Floater ELSC | 1/11/2021 |
| Yanecek, Katilyn | \$12.20 | Paraprofessional Taft | 12/16/2020 |

CHANGE OF GRADE / POSITION - HOURLY STAFF

| <u>Name</u> | <u>Salary Placement</u> | <u>Assignment</u> | <u>Effective Date</u> |
|--------------------|-------------------------|---|-----------------------|
| Honomichl, Timothy | \$19.01 | Ground Maintenance II Kingston Stadium | 12/14/2020 |
| Kenney, Jackson | \$16.75 | Custodian II Kennedy | 12/21/2020 |

| | | | |
|-----------------|---------|---------------------------------|-----------|
| Paintin, Jessie | \$15.03 | Elem. Asst. Manager Harrison | 12/7/2020 |
|-----------------|---------|---------------------------------|-----------|

RESIGNATIONS - HOURLY STAFF

| <u>Name</u> | <u>Reason</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-----------------------|---------------|--------------------------------|-----------------------|
| Beckett, Andre | Personal | Paraprofessional Washington | 12/10/2020 |
| Chigorogo, Richard | Personal | Bus Driver ELSC | 12/9/2020 |
| Fitzgerald, Michael | Personal | Bus Attendant ELSC | 12/9/2020 |
| Goetz, Benjamin | Personal | Bus Driver ELSC | 12/7/2020 |
| Grier, Elizabeth | Personal | Bus Attendant ELSC | 12/17/2020 |
| Estrada, Macaylah | Personal | Paraprofessional Taft | 1/1/2021 |
| Johnson, Twana | Personal | Secondary Cook Harding | 12/16/2020 |
| Madden, Stephanie | Personal | Paraprofessional McKinley | 12/11/2020 |
| McDermott, Lindsay | Personal | Paraprofessional Cleveland | 1/4/2021 |
| Nkuriyumwami, Naftari | Personal | Bus Attendant ELSC | 12/15/2020 |
| Phares, Terrance | Personal | Bus Driver ELSC | 1/5/2021 |
| Postley, Tiana | Personal | Paraprofessional Roosevelt | 1/4/2021 |
| Pridegon, Dainese | Personal | Paraprofessional Kenwood | 1/29/2021 |

| | | | |
|-----------------------|----------|------------------------------|------------|
| Reeves, Brian | Personal | Bus Attendant ELSC | 1/5/2021 |
| Sero, Robert | Personal | Paraprofessional Franklin | 1/1/2021 |
| Tuomala, Teri | Personal | Cashier Kenwood | 12/18/2020 |
| Wesley-Shanks, Shayla | Personal | Paraprofessional Taft | 12/22/2020 |

DEATH - HOURLY STAFF

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------------|-----------------------|-----------------------|
| Primasing, Dennis | Bus Attendant ELSC | 12/21/2020 |

SHORT TERM CONTRACTS

| <u>Name</u> | <u>Salary Placement</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------|-------------------------|-------------------------|-----------------------|
| Booth, Joe | \$12,000.00 | Van Driver Jefferson | 12/22/2020 |

2020-2021 Level Changes – January 11 Board Agenda

| LAST NAME | FIRST NAME | FTE | OLD LEVEL | OLD BASE | OLD FTE BASE | NEW LEVEL | NEW FULL BASE | CODE | NEW FTE BASE | FTE COST |
|---|------------|-----|--------------|------------------|------------------|--------------|------------------|------|------------------|----------------|
| Brockmeyer | Tara | 1.0 | MA | \$57,537 | \$57,537 | MA | \$60,414 | 3 | \$60,414 | \$2,877 |
| Castelluccio | Bridget | 1.0 | MA | \$65,815 | \$65,815 | MA | \$69,106 | 3 | \$69,106 | \$3,291 |
| Thomas | Linsey | 1.0 | MA | \$64,382 | \$64,382 | MA | \$67,601 | 3 | \$67,601 | \$3,219 |
| | | | TOTAL | \$187,734 | \$187,734 | | \$197,121 | | \$197,121 | \$9,387 |
| 1. Additional graduate or in-service credit | | | | | | | | | | |
| 2. Completion of advanced degree | | | | | | | | | | |
| 3. National Board Certification 5% increase | | | | | | | | | | |
| 4. Certification Exam for School Nurses 1% increase | | | | | | | | | | |
| | | | | | | | | | | |

It was recommended that the Board of Education approve the Personnel Report

BA-21-011/04 Policy Manual –Review & Revision – Proposed Regulation 604.6 “Use of Physical Restraint and Seclusion with Students” and Regulation 604.7 “Student Restraint and Confinement/Detention” (Noreen Bush/Laurel Day)

The Board of Education reviews policies, regulations, and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval. The agenda item included two regulations that have been reviewed and proposed by the Iowa Association of School Boards based on revised federal law. Guidance from District Legal Counsel was sought. Information Item.

- BA-21-189 Resolution - Sale of Piece of Property - Hoover Elementary School - Interstate Power and Light Company (Jon Galbraith)**
- It was recommended that the Board of Education approve the Resolution for the Sale of Piece of Property at Hoover Elementary School to Interstate Power and Light Company.
- BA-21-190 Resolution - Sale of Piece of Property - Metro High School - City of Cedar Rapids, Iowa (Jon Galbraith)**
- It was recommended that the Board of Education approve the Resolution for the Sale of Piece of Property at Metro High School to The City of Cedar Rapids, Iowa.
- BA-21-191 Award of Contract - Harding Middle School - Roofing Improvement Project - Bid Package 1 (Chris Gates)**
- It was recommended that the Board of Education Award a Contract to the low bidder, Advance Builders Corporation, for the Harding Middle School Roofing Project – Bid Package 1.
- BA-21-192 Final Approval - Garfield Elementary School and Metro High School - Asphalt Repair Projects - Certificate of Substantial Completion (Rich Reysack)**
- It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Garfield Elementary School and Metro High School - Asphalt Repair Projects.
- BA-21-194 Preliminary Approval - Roof Improvements - Bid Package 2 - Hiawatha Elementary School (Chris Gates)**
- It was recommended that the Board of Education approve the Preliminary Documents and Schedule for the Roof Improvements - Bid Package 2 - Hiawatha Elementary School.
- BA-21-195 Preliminary Approval - Taylor Elementary School - Roof Top Unit Replacement Project (Tammy Carter)**
- It was recommended that the Board of Education approve the Preliminary Documents and Schedule for the Taylor Elementary School - Roof Top Unit Replacement Project.
- BA-21-196 Preliminary Approval - Polk AEC - Fire Alarm Replacement Project (Chris Gates)**
- It was recommended that the Board of Education approve the Preliminary Documents and Schedule for the Polk AEC - Fire Alarm Replacement Project.
- BA-21-197 Preliminary Approval - Washington High School - Masonry Repairs Project (Chris Gates)**
- It was recommended that the Board of Education approve the Preliminary Documents and Schedule for the Washington High School - Masonry Repairs Project.
- BA-21-198 Agreement - Cedar Rapids Community School District and i-Sight HR Case Management System (Linda Noggle)**
- It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and i-Sight HR Case Management System.

BA-21-199 Final Approval – Garfield Elementary School – Concrete Replacement Project - Certificate of Substantial Completion (Rich Reysack)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Garfield Elementary School – Concrete Replacement Project.

BA-21-200 Approval – New Elementary School at Coolidge Elementary School Site Project - Change Order Number Five (Jon Galbraith)

It was recommended that the Board of Education approve Change Order Number Five to Garling Construction for the New Elementary School at Coolidge Elementary School Site Project.

BA-21-201 Final Approval - Kennedy High School - HVAC Upgrade Project - Certificate of Substantial Completion (Tammy Carter)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Kennedy High School - HVAC Upgrade Project.

BA-21-202 Approval - 2021-2022 and 2022-2023 School Year Calendars (Nicole Kooiker/Noreen Bush)

It was recommended that the Board of Education approve the School Year Calendars for 2021-2022 and 2022-2023.

BA-21-203 Purchasing Register – Food and Nutrition Kitchen Equipment (Suzy Ketelsen/Tom Day)

It was recommended that the Board of Education approve the Purchasing Register for Kitchen Equipment.

Upon motion by Director Jennifer Neumann and second by Director David Tominsky, the Board approved the Consent Agenda.

Record of the roll call vote for Consent Agenda items **BA-21-000/09, BA-21-001/07, BA-21-003/04, BA-21-004/07, BA-21-006/04, BA-21-008/08, BA-21-009/08, BA-21-189, BA-21-190, BA-21-191, BA-21-192, BA-21-194, BA-21-195, BA-21-196, BA-21-197, BA-21-198, BA-21-199, BA-21-200, BA-21-201, BA-21-202, and BA-21-203**, was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, Neumann and Tominsky. Nays: None.

CONSENT AGENDA

BA-21-193 Amended Agreement– Cedar Rapids Community School District and ImOn Communications, LLC (Jeff Lucas)

Director Neumann pulled BA-21-193 from the Consent Agenda for a separate vote due to a conflict of interest.

It was recommended that the Board of Education approve the Amended Agreement between the Cedar Rapids Community School District and ImOn Communications, LLC for Distributed Denial of Service Protection.

Record of the vote was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, and Tominsky. Nays: None. Abstain: Director Neumann.

BOARD GOVERNANCE

BA-21-204 Legislative Advocacy (Nancy Humbles /Cindy Garlock)

The Board of Education and Administration discussed legislative advocacy activities and provide an overview of the recent District-hosted legislative forum. Information Item.

LEARNING AND LEADERSHIP

BA-21-205 Remote Learning At-a-Glance (Nicole Kooiker/Ryan Rydstrom)

The Administration shared some data on current remote learning numbers and invited teachers, from all levels who are instructing remotely, to highlight some of their experiences. Guest teachers were Bridget Castelluccio (Elementary), Kris Fry (Middle School), Nicole Schultz (CR Virtual Academy), and Nora Taylor (High School). Information Item.

ADMINISTRATION

BA-21-206 Resolution - At Risk/Dropout Prevention Funding - 2020-2021 School Year (Nicole Kooiker/ David Nicholson)

It was recommended that the Board of Education approve the Resolution - Modified Supplemental Aid Application for Drop-Out/ At-Risk Prevention for the 2021-2022 School Year.

Record of the vote was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, Neumann, and Tominsky. Nays: None.

BA-21-157/03 Pandemic and Return to Learn Plans (Nancy Humbles /Noreen Bush)

Superintendent Bush provided a brief update on current school-related decisions to the pandemic and Return to Learn Plans. Information Item.

MOMENT OF SILENCE

Scott Wing, Transportation Manager, provided a tribute in honor of CRCSD staff member, Dennis Primasing - Bus Attendant in the Transportation Department, who recently passed away. A Moment of Silence was held in recognition of Dennis' service to the District and his family.

There being no further business, President Humbles adjourned the meeting at 6:46 PM.

By: Laurel A. Day, Board Secretary

Board of Education approved Record of
Proceedings on January 25, 2021
and I hereby declare these minutes as
part of the permanent record of the District.

By _____
Nancy J. Humbles, Board President

ATTEST _____
Laurel A. Day, Board Secretary