

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING/WORK SESSION
Educational Leadership & Support Center, Board Room
Monday, October 25, 2021 @ 5:30 p.m.**

A G E N D A

CALL TO ORDER (President Nancy Humbles)

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SUPERINTENDENT’S REPORT/BOARD REPORTS (Superintendent Bush/Board of Directors)

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(President Nancy Humbles)

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AGENDA

CALL TO ORDER – President Nancy Humbles

APPROVAL OF AGENDA – President Nancy Humbles

“I move that the agenda of Monday, October 25, 2021 Board of Education Meeting/Work Session be approved as set forth, and that each item is considered ready for discussion and/or action.”

MOTION/2ND/ROLL CALL

SUPERINTENDENT’S REPORT / BOARD REPORTS (Superintendent Bush/Board of Directors)

ADDRESS THE BOARD - COMMUNICATIONS, DELEGATIONS, AND PETITIONS
(President Nancy Humbles)

CONSENT AGENDA

**BA-22-000/07 Minutes – Regular Meeting on Monday, October 11, 2021
(Laurel Day)**

Exhibit: <http://www.cr.k12.ia.us/our-district/board-of-education/>

Action Item

Pertinent Fact(s):

It is the responsibility of the Board Secretary to keep the minutes of Board of Directors meetings as required by Iowa Code §§ 21.3 and Board Regulation 202.10. The minutes will be available for public inspection within two weeks of the Board meeting and forwarded to the appropriate newspaper for publication.

Recommendation:

It is recommended that the Board of Education approve the Minutes from the Regular Meeting held on Monday, October 11, 2021.

Board Meeting/Work Session: Monday, October 25, 2021

CONSENT AGENDA

BA-22-001/05 Approval of Claims Report - September 2021 (David Nicholson)

Exhibit: BA-22-001/05.1-6

Action Item

Pertinent Fact(s):

The Approval of Claims Report is required by Iowa Code Sections 279.29 and 279.30 and Board Regulation 704.1. Claims for the period of September 1 - 30, 2021 totaled \$21,935,843.64.

Recommendation:

It is recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending September 30, 2021.

**Cedar Rapids Community School District
Summary of Expenditures and Payroll for Month Ending September 30, 2021**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
Period Ending 9/03	\$ 11,317.70	\$ 1,495.00	\$ -	\$ -	\$ -	\$ -	\$ 12,812.70
Period Ending 9/10	37,367.52	199.00	-	684.25	56.56	-	38,307.33
Period Ending 9/17	57,185.14	791.44	-	6,768.00	-	-	64,744.58
Period Ending 9/24	39,259.31	609.46	-	881,721.61	-	-	921,590.38
Period Ending 9/30	6,120,015.15	22,780.44	91,216.84	460,999.92	647,337.75	47,561.12	7,389,911.22
Approved Warrants and Voids							
Period Ending 9/03	\$ 227,541.60	\$ 47,973.96	\$ -	\$ 1,975,073.62	\$ 22,574.58	\$ 1,364.44	\$ 2,274,528.20
Period Ending 9/10	349,767.67	17,028.86	4,354.00	2,184,637.79	621.95	287.87	2,556,698.14
Period Ending 9/17	604,561.33	34,101.85	52,068.00	108,464.44	10,671.67	142.00	810,009.29
Period Ending 9/24	411,114.57	19,351.42	-	405,890.95	252.51	236.87	836,846.32
Period Ending 9/30	53,386.14	-	90.00	-	364.23	240.00	54,080.37
	\$ 7,911,516.13	\$ 144,331.43	\$ 147,728.84	\$ 6,024,240.58	\$ 681,879.25	\$ 49,832.30	\$ 14,959,528.53
Payrolls - Net	<u>6,749,306.03</u>	<u>518.66</u>	<u>1,186.02</u>	<u>-</u>	<u>169,168.17</u>	<u>56,136.23</u>	<u>6,976,315.11</u>
Total Expenditures	<u>\$ 14,660,822.16</u>	<u>\$ 144,850.09</u>	<u>\$ 148,914.86</u>	<u>\$ 6,024,240.58</u>	<u>\$ 851,047.42</u>	<u>\$ 105,968.53</u>	<u>\$ 21,935,843.64</u>

Note: Individual transactions can be viewed on the Cedar Rapids Community School District website under Departments - Accounting and Budgeting.

Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 3, 2021

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 11,317.70	\$ 1,495.00	\$ -	\$ -	\$ -	\$ -	\$ 12,812.70
Approved Warrants and Voids (Entered By Batch)							
	\$ 227,541.60	\$ 47,973.96	\$ -	\$ 1,975,073.62	\$ 22,574.58	\$ 1,364.44	\$ 2,274,528.20
Total	<u><u>\$ 238,859.30</u></u>	<u><u>\$ 49,468.96</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,975,073.62</u></u>	<u><u>\$ 22,574.58</u></u>	<u><u>\$ 1,364.44</u></u>	<u><u>\$ 2,287,340.90</u></u>

Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 10, 2021

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 37,367.52	\$ 199.00	\$ -	\$ 684.25	\$ 56.56	\$ -	\$ 38,307.33
Approved Warrants and Voids (Entered By Batch)							
	\$ 349,767.67	\$ 17,028.86	\$ 4,354.00	\$ 2,184,637.79	\$ 621.95	\$ 287.87	2,556,698.14
Total	<u><u>\$ 387,135.19</u></u>	<u><u>\$ 17,227.86</u></u>	<u><u>\$ 4,354.00</u></u>	<u><u>\$ 2,185,322.04</u></u>	<u><u>\$ 678.51</u></u>	<u><u>\$ 287.87</u></u>	<u><u>\$ 2,595,005.47</u></u>

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 17, 2021**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 57,185.14	\$ 791.44	\$ -	\$ 6,768.00	\$ -	\$ -	\$ 64,744.58
Approved Warrants and Voids (Entered By Batch)							
	\$ 604,561.33	\$ 34,101.85	\$ 52,068.00	\$ 108,464.44	\$ 10,671.67	\$ 142.00	810,009.29
Total	<u><u>\$ 661,746.47</u></u>	<u><u>\$ 34,893.29</u></u>	<u><u>\$ 52,068.00</u></u>	<u><u>\$ 115,232.44</u></u>	<u><u>\$ 10,671.67</u></u>	<u><u>\$ 142.00</u></u>	<u><u>\$ 874,753.87</u></u>

Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 24, 2021

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 39,259.31	\$ 609.46	\$ -	\$ 881,721.61	\$ -	\$ -	\$ 921,590.38
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ 411,114.57	\$ 19,351.42	\$ -	\$ 405,890.95	\$ 252.51	\$ 236.87	\$ 836,846.32
Total	<u><u>\$ 450,373.88</u></u>	<u><u>\$ 19,960.88</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,287,612.56</u></u>	<u><u>\$ 252.51</u></u>	<u><u>\$ 236.87</u></u>	<u><u>\$ 1,758,436.70</u></u>

Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 30, 2021

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACH Payments	6,120,015.15	22,780.44	91,216.84	460,999.92	647,337.75	47,561.12	7,389,911.22
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll Deduction	\$ 64,725.99	\$ -	\$ 90.00	\$ -	\$ 364.23	\$ 240.00	\$ 65,420.22
Voids	\$ (11,339.85)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11,339.85)
Total	<u>\$ 6,173,401.29</u>	<u>\$ 22,780.44</u>	<u>\$ 91,306.84</u>	<u>\$ 460,999.92</u>	<u>\$ 647,701.98</u>	<u>\$ 47,801.12</u>	<u>\$ 7,443,991.59</u>

CONSENT AGENDA

**BA-22-004/05 Statement of Receipts, Disbursements, and Cash Balances Report – September 2021
(David Nicholson)**

Exhibit: BA-22-004/05.1

Action Item

Pertinent Fact(s):

The Statement of Receipts, Disbursements, and Cash Balances Report is required by Chapter 291 of the Code of Iowa and by Board Regulation 703.2. Cash receipts for the month ended September 30, 2021 were \$35,703,672.48 and cash disbursements were \$23,852,246.60. The investment balance on September 30, 2021 was \$58,579,360.46.

Recommendation:

It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of September 2021.

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES
MONTH ENDED SEPTEMBER 30, 2021**

<u>CASH</u>	<u>BALANCE</u> <u>8/31/2021</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u> <u>9/30/2021</u>
General and Management Funds				
10-General Fund	\$ 1,489,945.95	\$ 22,938,650.87	\$ 14,661,168.13	\$ 9,767,428.69
22-Management Fund	488,956.73	2,255,678.82	173,632.52	2,571,003.03
Total - General and Management Funds	1,978,902.68	25,194,329.69	14,834,800.65	12,338,431.72
Student Activity Fund				
21-Student Activity Fund	1,249,659.69	342,642.73	144,942.61	1,447,359.81
21-Cash on Hand	3,900.00	-	-	3,900.00
Total-Student Activity Fund	1,253,559.69	342,642.73	144,942.61	1,451,259.81
Food & Nutrition Fund				
61-Food & Nutrition Fund	1,635,327.48	527,703.94	853,143.68	1,309,887.74
61-Petty Cash	2,305.50	-	-	2,305.50
Total - Food & Nutrition Fund	1,637,632.98	527,703.94	853,143.68	1,312,193.24
Daycare Fund				
62-Five Seasons Daycare Fund	1,399,398.28	156,539.54	109,100.46	1,446,837.36
Schoolhouse Funds				
33-Secure Adv. Vision for Educ. (SAVE) Fund	1,193,347.38	6,821,500.11	5,807,699.58	2,207,147.91
36-Physical Plant & Equip (PPEL) Fund	900,695.97	1,718,117.65	1,159,737.81	1,459,075.81
40-Debt Service Fund	150,047.75	942,838.82	942,821.81	150,064.76
Total - Schoolhouse Funds	2,244,091.10	9,482,456.58	7,910,259.20	3,816,288.48
TOTAL CASH - ALL FUNDS	\$ 8,513,584.73	\$ 35,703,672.48	\$ 23,852,246.60	\$ 20,365,010.61

INVESTMENTS

RESTRICTED INVESTMENT FUNDS

Schoolhouse Fund-Held for Bond Payments

33-SAVE Fund - Sinking Funds/UMB	\$ 1,348,972.93	\$ 34.41	\$ -	\$ 1,349,007.34
40-Debt Service Fund - Sinking Funds/UMB	13,922,214.80	942,932.14	-	14,865,146.94
TOTAL RESTRICTED INVESTMENTS	\$ 15,271,187.73	\$ 942,966.55	\$ -	\$ 16,214,154.28

UNRESTRICTED INVESTMENT FUNDS

	<u>BALANCE</u> <u>8/31/2021</u>	<u>PURCHASES</u>	<u>MATURITIES</u>	<u>BALANCE</u> <u>9/30/2021</u>
General and Management Funds				
10-General Fund	\$ 10,000,000.00	\$ -	\$ 9,000,000.00	\$ 1,000,000.00
10-General Fund CD's ISJIT	13,483,202.62	55.50	-	13,483,258.12
22-Management Fund	6,000,000.00	-	2,000,000.00	4,000,000.00
Total - General and Management Funds	29,483,202.62	55.50	11,000,000.00	18,483,258.12
Student Activity Fund				
21-Student Activity Fund	420,688.91	6.18	-	420,695.09
Food & Nutrition				
61-Food & Nutrition Fund	1,500,000.00	-	-	1,500,000.00
Schoolhouse Funds				
33-Secure Adv. Vision for Educ. (SAVE) Fund	32,140,155.48	366.31	5,000,000.00	27,140,521.79
36-Physical Plant & Equip (PPEL) Fund	11,500,000.00	-	1,500,000.00	10,000,000.00
40-Debt Service Fund	1,034,885.46	-	-	1,034,885.46
Total - Schoolhouse Funds	44,675,040.94	366.31	6,500,000.00	38,175,407.25
TOTAL UNRESTRICTED INVESTMENTS	\$ 76,078,932.47	\$ 427.99	\$ 17,500,000.00	\$ 58,579,360.46

<u>BALANCES</u>	<u>GENERAL</u> <u>FUND</u>	<u>STUDENT</u> <u>ACTIVITY FUND</u>	<u>FOOD &</u> <u>NUTRITION FUND</u>	<u>DAYCARE</u> <u>FUND</u>	<u>SCHOOLHOUSE</u> <u>FUND</u>	<u>ALL</u> <u>FUNDS</u>
Cash	\$ 12,338,431.72	\$ 1,451,259.81	\$ 1,312,193.24	\$ 1,446,837.36	\$ 3,816,288.48	\$ 20,365,010.61
Restricted Funds	-	-	-	-	16,214,154.28	16,214,154.28
Investments	18,483,258.12	420,695.09	1,500,000.00	-	38,175,407.25	58,579,360.46
Total	\$ 30,821,689.84	\$ 1,871,954.90	\$ 2,812,193.24	\$ 1,446,837.36	\$ 58,205,850.01	\$ 95,158,525.35

CONSENT AGENDA

BA-22-008/06 Open Enrollment - Denial 2021-2022 (John Rice)

Exhibit: BA-22-008/06.1

Action Item

Pertinent Fact(s):

1. Section 256.7(5), Chapter 17, of the Iowa Code "Open Enrollment," allows parents/guardian to enroll their children/child in a school district other than the resident district of the custodial parent/guardian. In order for parents/guardians to exercise this option, their request must be submitted by March 1 of the year preceding open enrollment. For kindergarten children the deadline for submitting an application for open enrollment is September 1 of the current school year.
2. Applications filed after the deadline will not be approved unless the reason for late filing qualifies for "good cause"; "good cause" means a change in the status of a child's resident district for any of the following reasons:
 - A. Family moved to a new district of residence
 - B. Change in the marital status of the student's parents resulting in new resident district
 - C. Placement of the student into foster care resulting in new resident district
 - D. Adoption resulting in new resident district
 - E. Participation in a foreign exchange program
 - F. Participation in a substance abuse or mental health treatment program resulting in new resident district
 - G. Failure of negotiations for reorganization or rejection of proposed reorganization plan*
 - H. Failure of negotiations for whole grade sharing or rejection of whole grade sharing agreement*
 - I. Loss of accreditation or revocation of a charter school contract*

*If "good cause" is related to change in status of child's resident district, the open enrollment request must be filed within **45** days of last board action or within **30** days of certification of an election, whichever is applicable.

3. Request may be denied if:
 - A. The student has been suspended or expelled by a district and has not been reinstated as a student in that district
 - B. Insufficient classroom space exists
 - C. Minority/non-minority pupil ratios would be adversely affected
 - D. An appropriate instructional program is not available
 - E. The applicant missed the prescribed deadline and the request does not qualify for "good cause"
4. If the denial is based on a desegregation plan and/or any other reasons, it may be appealed to the Linn County District Court and cannot be appealed to the State Board of Education. An appeal must be postmarked within 30 days of the Board decision.

Recommendation:

It is recommended that the Board of Education approve the Open Enrollment-Denial of the student(s) commencing with the 2021-2022 School Year.

Board Meeting/Work Session: Monday, October 25, 2021

**OPEN ENROLLMENT DENIALS
2021-2022 SCHOOL YEAR**

EXIT Denial

<u>Parent</u>	<u>Student</u>	<u>Grade</u>	<u>Resident District</u>	<u>Requested District</u>
C. Usher	Z. Usher	9	Cedar Rapids Community School District	Linn Mar Community School District

Reason: Application filed late

TOTALS: 1 Linn Mar CSD

CONSENT AGENDA

BA-22-009/07 Personnel Report (Linda Noggle)

Exhibit: BA-22-009/07.1-4

Action Item Roll Call

Recommendation:

It is recommended that the Board of Education approve the Personnel Report.

BA-22-009/07 Personnel Report (Linda Noggle)

APPOINTMENTS - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Andeway, Emma	\$45,000 (prorated)	Homeless Service Specialist ELSC	10/18/2021
Atty, Liliane	\$46,000 (prorated)	ELL (0.5 FTE) Harding	10/18/2021
Benedict, Joe	\$2,193.00	MN Basketball MS Asst (Temp Contract) Harding	2021-2022 School Year
Dierks, Mark	\$2,193.00	MN Basketball MS Asst (Temp Contract) Harding	2021-2022 School Year
Hackbarth, Samuel	\$3,168.00	MN Basketball MS Roosevelt	2021-2022 School Year
Nelson, Leslie	\$2,193.00	WM Swim MS Asst (Temp Contract) Harding	2021-2022 School Year
Vis, Ashley	\$3,168.00	MN Basketball MS Harding	2021-2022 School Year
Windenburg, Tara	\$55,950 (prorated)	Reading/Math Harding	10/18/2021

RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Shultz, Patricia	Personal	School Nurse ELSC	10/20/2021

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Boyd, Marcy	\$19.30	Community Engagement Advocate Washington	10/18/2021
Burrows, Patricia	\$12.32	Food Service Asst Kenwood	10/11/2021
Emerson, Maxwell	\$16.91	Custodian II ELSC	10/18/2021

Fernandez, Desiree	\$12.28	Paraprofessional West Willow	10/11/2021
Fondren, Andrienne	\$12.28	Paraprofessional Harding	10/18/2021
Graves, Jeremy	\$12.32	Food Service Asst Kennedy	10/18/2021
Havlik, Jamie	\$14.22	Paraprofessional Arthur	10/25/2021
Hermesen, Andrew	\$16.91	Custodian II ELSC	11/1/2021
Hewitt, Barbara	\$12.32	Food Service Asst Harding	10/18/2021
Hynek, Hailee	\$12.28	Paraprofessional Harrison	11/1/2021
Kelley, Colby	\$16.91	Custodian II ELSC	11/1/2021
Kent, Jaegon	\$12.28	Paraprofessional Franklin	10/25/2021
Marsh, June	\$14.14	Cashier Kennedy	10/18/2021
Minani, Damcine	\$18.88	Transportation Driver ELSC	10/18/2021
Pledge, Cinque	\$17.14	Van Driver ELSC	10/25/2021
Vitale, Stephen	\$16.91	Custodian II ELSC	11/8/2021
Williams, Nancy	\$15.11	Elem Asst Mgr Grant	10/25/2021
Wooff, Barbara	\$15.11	Sec Baker Washington	10/18/2021

GRANTING LEAVES OF ABSENCE - HOURLY STAFF

<u>Name</u>	<u>Type of Leave</u>	<u>Assignment</u>	<u>Effective Date</u>
Davis, Rachel	Personal	Child Care Professional 5 Seasons	10/18/21- 12/10/22

CHANGE OF GRADE / POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Cox, Robyn	\$20.53	Confidential Secretary ELSC	10/16/2021
Feye, Sarah	\$16.91	Custodian II Floater ELSC	11/1/2021
Johnson Jr. Macus	\$20.94	Auto Mechanic ELSC	10/18/2021
Kemp, Erin	\$16.04	Principal Secretary Harding	10/18/2021
Laufer, Alicia	\$12.87	Food Service Asst Nixon	10/16/2021

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Aguilar, Tanya	Personal	Food Service Asst Hiawatha	9/30/2021
Bann, Ian	Personal	Transportation Driver ELSC	10/15/2021
Canfield, Shelly	Personal	Paraprofessional Kenwood	10/29/2021
Drumbarger, Patricia	Personal	Cashier Johnson	10/29/2021
Kapila, Tantine	Personal	Food Service Asst Johnson	10/8/2021
McDermott, JoAnna	Personal	Behavior Technician ELSC	10/22/2021
McKeown, Haley	Personal	Paraprofessional McKinley	10/12/2021

McKibben, Kelcy	Personal	Paraprofessional Arthur	10/15/2021
Morris, Lisa	Personal	Child Care Prof III Five Seasons	10/29/2021
Rizzio, Destinee	Personal	Paraprofessional Taylor	10/14/2021
Shadle, Sarah	Personal	Special Ed Interventionist St Lukes	10/18/2021
Whiting, Jeanice	Personal	Food Service Asst Taylor	10/13/2021

RETIREMENTS - HOURLY STAFF

<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
McMillen, Glenda		Paraprofessional Jefferson	9/30/2021

SHORT TERM CONTRACTS

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Gaster, Kevin	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021
Hynek, Dennis	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021
Lewis, Timothy	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021
Orton, Matthew	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021
Tolly, Steven	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021

CONSENT AGENDA

BA-22-011/03 Policy Manual – Review & Revisions – Regulations 400.3 “*Graduation Requirements*”, 502.1 “*Certified Employees*”, 502.2 “*Support Personnel*”, 502.3 “*Non-Certified Administrative Employees*”, 502.6 “*Nepotism*”, 505.1 “*Employee Suspension*”, “*Employee Resignation*”, Policy 512 “*Cell Phone Use*”, Regulations 512.1 “*Staff Use of Cell Phones*”, 512.2 “*Cell Phones for District Use*”, 802.8 “*Unmanned Aircraft or Aerial Systems*”, Policy 1002 “*Volunteer Participation*”, Procedure 1002a “*Volunteers – Screening Statement*” and Policy 1005 “*Public Education & Democratic Process*” (**Noreen Bush/Laurel Day**)

Exhibit: BA-22-011/03.1-10

Information Item

Pertinent Fact(s):

1. The Board of Education reviews policies, regulations, and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval.
2. The agenda item includes policies, regulations, and a procedure that have been reviewed by the Policy Review Committee (PRC). Most proposed revisions are based on changes to state and federal law, current District practice, and to maintain the District’s Policy Manual up to date as required by Iowa Code. The PRC utilizes legal & policy services provided by the Iowa Association of School Boards, National Association of School Boards, including policy primer & on-line sample policy documents. Guidance from District Legal Counsel was sought.

Policy Manual #	Title	Action
400.3	Graduation Requirements	Revised
502.1	Certified Employees	Revised
502.2	Support Personnel	Revised
502.3	Non-Certified Administrative Employees	Revised
502.6	Nepotism	Revised
505.1	Employee Suspension	Revised
512	Cell Phone Use	Revised
512.1	Staff Use of Cell Phones	Revised
512.2	Cell Phones for District Use	Revised
802.8	Unmanned Aircraft or Aerial Systems	Revised
1002	Volunteer Participation	Revised
1002a	Volunteers – Screening Statement	Revised
1005	Public Education & the Democratic Process	Reviewed

Graduation Requirements

~~Beginning with the class of 2019,~~ Students must earn a minimum of 40 credit hours in grades 9-12 to qualify for a diploma. One credit hour is earned for each semester course that meets for one class period daily. Two credit hours are the equivalent of a yearlong course. The credit hours required for graduation will include the following minimum subject area requirements:

English Language Arts 8 credit hours
Students must complete 2 credit hours of English language arts coursework each year during grades 9-12 as prescribed in the Program of Studies.

Mathematics 6 credit hours
Students must complete 6 credit hours of mathematics coursework during the grades 9-12 as prescribed in the Program of Studies.

Science..... 6 credit hours
Students must complete 6 credit hours of science coursework during grades 9-12 as prescribed in the Program of Studies.

Social Studies 6 credit hours
Students must complete 6 credit hours of social studies coursework during grades 10-12 as prescribed in the Program of Studies.

Physical Education 4 credit hours
Iowa Code requires all physically able students in grades 9-12 to participate in physical education. Exceptions to this requirement follow Iowa Code and District Regulation.

Financial Literacy
Students must complete at least one-half unit of instruction in personal financial literacy as a condition of graduation.

Elective 10 credit hours
Students must complete 10 credit hours of electives during grades 9-12.

Graduation requirements for students receiving special education will be in accordance with the prescribed course of study in the student’s Individualized Education Program (IEP). Prior to the student’s graduation, the IEP team will determine whether the graduation requirements have been met.

The high school principals will validate whether students have met the graduation requirements.

Early Graduation

Generally, students will be required to complete the necessary course work and graduate from high school at the end of grade twelve. Students may graduate prior to this time if they meet the minimum graduation requirements stated in board regulation.

A student who graduates early will no longer be considered a student and will become an alumnus of the school district. However, the student who graduates early may participate in commencement exercises.

Regulation 502.1

Certified Employees

A certified employee requires certification from the Iowa Department of Education/Board of Educational Examiners.

Files containing completed applications for certified employee positions will be maintained in the Office of Human Resources. Administrators will select candidates for interviewing from screened applications.

~~Appointment of~~ Candidates selected for employment will be recommended to the Board of Directors by the Superintendent/designee. To be eligible ~~for appointment~~, a candidate will possess at least a Bachelor's degree from an accredited college or university and an Iowa license with appropriate endorsements for the position for which the candidate is being recommended.

Approved: 12-12-77
Revised: 04-25-88
Reviewed: 10-23-89
Revised: 11-13-89
02-08-93
Reviewed: 06-24-96
11-23-98
04-28-08
Revised: 05-13-13
01-23-17

Regulation 502.2

Support Personnel

Support Personnel refers to employees who do not require certification from the Iowa Department of Education/Board of Educational Examiners.

The District will maintain files containing applications for support personnel positions. Administrators will select candidates for interviewing from screened applications. Candidates selected for employment will be recommended to the **Board of Directors** by the Superintendent/designee.

Approved: 10-09-78
Revised: 04-25-88
Reviewed: 10-23-89
Revised: 11-13-89
02-08-93
Reviewed: 06-24-96
11-23-98
04-28-08
Revised: 05-13-13
01-23-17

Regulation 502.3

Non-Certified Administrative Employees

Non-certified Administrative Employees refers to administrators who do not require certification from the Iowa Department of Education/Board of Educational Examiners.

The District will maintain files containing applications for non-certified administrative positions. Administrators will select candidates for interviewing from screened applications. Candidates selected for employment will be recommended to the *Board of Directors by the* Superintendent/designee.

Approved: 05-13-13
Revised: 01-23-17

Regulation 502.6

Nepotism

The District's standards for employment decisions such as hiring, promoting, reappointing, evaluating, awarding salary, disciplining, and terminating employees are based upon an individual's qualifications for the position, ability, and performance. The District attempts to avoid favoritism, the appearance of favoritism, and conflicts of interest in employment, and reserves the right to take action when relationships or associations of employees negatively affect the District's mission and goals.

Employees and applicants for employment will not be denied employment or advancement opportunities because of their status as a family or household member of another employee. However, no person will be employed, promoted, or transferred to a permanent position in a school or department where they would be the immediate supervisor of or receive direct supervision from a:

- spouse;
- child, including adopted, in-laws and step- or half-parent;
- grandchild, including adopted, in-laws and step- or half-grandparent;
- sibling, including in-laws and step- or half-; or
- any other member of the employee's household whether or not related by blood or marriage.

In addition, a person serving in a supervisory position may not participate in decisions regarding hiring, reappointment, placement, evaluation, rate of pay, salary increases, promotion, monetary awards, or other personal interest for a relative or household member employed by the District, even when the supervisor is not in the direct line of authority.

In exceptional circumstances, a direct supervisory relationship may exist between employees who are family or household members. Such circumstances may be necessitated by factors such as the unique qualifications or responsibilities of the individuals involved or the lack of other available appropriate supervisory personnel. Any exception must be approved by the Superintendent/designee. Exceptions involving the Superintendent and the Superintendent's family or household members must be approved by the Board of *Directors* Education.

Approved: 03-14-11
Revised: 12-11-17

Regulation 505.1

Employee Suspension

Employees will perform their assigned job, respect and follow Board policy, *regulations, and procedures*, and obey the law. The Superintendent is authorized to suspend an employee pending Board action on a discharge, for investigation of charges against the employee, and for disciplinary purposes. It is within the discretion of the Superintendent to suspend an employee with or without pay. In the event of a suspension, appropriate due process will be followed.

Approved: 12-12-77
Reviewed: 10-23-89
 02-12-90
Revised: 03-12-90
 02-22-93
Reviewed: 06-24-96
 11-23-98
 05-12-08
 05-13-13
Revised: 01-23-17

Employee Resignation

Certified Employees

A. Resignation Prior to Executing an Individual Contract

A certified employee who wishes to resign from his/her continuing contract prior to executing an individual contract for the following year shall submit a written resignation to the Superintendent/*designee*. The resignation shall be in writing and shall state the employee's intent to resign and final date of employment. ~~The certified employee shall ensure the resignation is filed with the Board Secretary.~~ The resignation must be filed not later than the last day of the current school year or the date specified by the Board for return of the contract, whichever date occurs first.

B. Resignation after Executing an Individual Contract

The Board expects that all signed, fully executed contracts with certified employees will be performed as stated. Release from a fully executed contract following a resignation request from a certified employee is at the sole discretion of the ~~Board~~ *Superintendent/designee*.

~~A certified employee who wishes to resign from his/her continuing contract after executing an individual contract shall give thirty (30) days written days' notice to the Board Secretary. Certified employees may be released at the discretion of the Board. Only in unusual and extreme circumstances will the Board release a certified employee from a contract. The Board shall have sole discretion to determine what constitutes unusual and extreme circumstances.~~

~~Release from a contract shall be contingent upon finding a suitable replacement.~~ Certified employees requesting release from a contract after it has been signed will be required to pay the *District* the cost of advertising for a suitable replacement. ~~Upon written mutual agreement between the employee and the Superintendent,~~ The costs may be deducted from the employee's salary. Payment of these costs shall be a condition for release from the contract at the discretion of the Board. Failure of the certified employee to pay these expenses will result in the employee not being released from the employee's contract.

The Superintendent is authorized to file a complaint with the Iowa Board of Educational Examiners against any certified employee who leaves their employment with the District without proper release from their contract from the Board. Should such an instance arise, the resignation of the certified employee may be accepted under protest so that replacement staff may be hired without jeopardizing the legal rights of the District.

The Board may require a certified employee who has resigned from an extracurricular contract to accept the resigned position for only the subsequent school year when the ~~Board~~ *Superintendent/designee* has made a good faith, but unsuccessful, effort to find a replacement and the certified employee is continuing to be employed by the District.

Non-Certified Employees

A non-certified employee who wishes to resign shall submit a written resignation to the Superintendent/ *designee* at least fourteen (14) calendar days prior to the anticipated departure date. The resignation shall be in writing and shall state the employee's intent to resign and the final date of employment. ~~The resignation must be submitted not later than thirty (30) days prior to the final date of employment.~~ The superintendent/ *designee* will refer the resignation to the Board.

Approved: 12-12-77
Reviewed: 10-23-89
Revised: 11-13-89
Reviewed: 02-08-93
06-24-96
11-23-98
05-12-08
Revised: 06-10-13

DISTRICT CELL PHONE USE

The use of ***District*** cell phones and other communication devices may be appropriate for the effective and efficient operation of the District and to help ensure the safety and security of people or property while engaged in District activities.

The Board authorizes the purchase of cell phones for employee use as deemed appropriate by the Superintendent/designee. District-owned cell phones shall be used for authorized District business purposes, consistent with the District's missions and goals.

The Superintendent/designee is directed to develop a regulation for the implementation of this policy, including a uniform and controlled system for identifying employee cell phone needs, monitoring use and reimbursement for personal use, in addition to general guidelines regarding cell phone usage.

Employees violating the policy may be subject to discipline, up to and including discharge.

Approved: 08-22-11
Revised: 02-08-16

Regulation 512.1

Staff Use of Cell Phones

District Business

- Cell phones shall be used in a manner that does not disrupt instruction or the workplace except in the case of an emergency or safety concern.
- Cell phone use may constitute a public record and be subject to an Open Records request.
- ***Employees should use their cell phone to complete Multifactor Authentication (MFA) requests for district supported applications and programs.***
- Caution should be used when deciding to share confidential information via cell phone.
- Employees should not use a cell phone while driving.
- School bus drivers are prohibited from using any communication device while operating the bus except in the case of an emergency or to call for assistance after the vehicle has been stopped.

Personal Use

- Limited to prep/break/lunch times except in the case of an emergency and should not disrupt the workplace or learning environment.

Code Reference: Iowa Code Chapter 22

Approved: 08-08-11
Revised: 01-25-16

Cell Phones for District Use

Assignment of Cell Phone or Other Communication Devices:

Cell phones may be assigned or made available on a permanent or temporary basis when it is determined that the assignment of a cell phone device or reimbursement for the District use of a personal cell phone device to the employee is a prudent use of District resources and:

- The employee's job responsibilities require the ability to communicate frequently.
- The employee's job involves situations where immediate communication is necessary to ensure the safety of individuals and/or security of District property.

Cell phones are provided specifically to carry out official District business when other means of communications are not readily available. These devices may not be used for routine personal communications except in emergencies.

- Personal use of District-provided cell phones is limited to making or receiving calls for family emergency purposes.
- District-provided cell phone devices are not to be loaned to others.
- Employees issued a cell phone are responsible for its safekeeping at all times. Defective, lost or stolen cell phones are to be reported immediately to the Technology Department who will in turn notify the service provider.
- Reckless or irresponsible use of District equipment resulting in loss or damage may result in the employee having to reimburse the District for any associated costs of replacement or repair.
- Cell phones and any other District communication equipment issued for employees are to be returned to the employee's supervisor at the conclusion of employment, school year, activity, or as otherwise specified or immediately upon request.

Personal Use of District-Issued Cell Phones:

It is expected that there will be minimal use of District-issued phones for personal business. Excessive personal use may result in charges being assessed to the employee.

District Reimbursement for Use of Personal Phones:

Employees may be reimbursed for use of privately-owned cell phones to conduct District business in accordance with Board policy and with prior approval of the Superintendent/designee.

1. Administrators are expected to be available via phone. They may elect a District cell phone or receive a communication allowance (per negotiated work agreement) for use of a personal cell phone in lieu of being issued a District-provided cell phone.
2. Other staff members may request reimbursement for authorized use of an employee-owned cell phone to conduct District business when other communication options are not available.
 - a. Requests for reimbursement are to be submitted on District provided forms accompanied by a copy of the billing statement with the District business related calls highlighted. A notation for each highlighted entry, indicating the nature of the call is required.
 - b. The employee's immediate supervisor must sign-off on the billing statement verifying the calls were District business related.
 - c. District reimbursement for authorized use of employee-owned cell phones will be made in accordance with District payment procedures. The reimbursement amount will be based on current District costs for such services.
 - d. ***Employees shall not be reimbursed for text messages or calls to personal cell phones related to Multifactor Authentication (MFA).***
 - e. Requests for reimbursement, including the highlighted billing statement, must be submitted within thirty (30) days of the end of the time period for which reimbursement is requested. Requests submitted after the reimbursement deadline has passed will be denied.

Unmanned Aircraft or Aerial Systems

The use or possession of unmanned aircraft or aerial systems (*UAS*), including communication links that control the ~~unmanned aircraft, (UAS)~~ which includes drones, unmanned airborne devices or aircraft, model aircraft, and/or an aircraft being developed as a model aircraft, is prohibited for any purpose by any person or entity anywhere on or directly above property or premises owned, maintained or used by the District for any purpose.

An exception to this regulation may be granted in writing by the Superintendent /designee, in his or her sole discretion, to law enforcement, public safety agencies, media, District personnel or other entities or individuals subject to any reasonable conditions and/or restrictions the Superintendent/designee may require.

This prohibition applies to the area above and upon all property or premises owned, maintained or used by the District for any purpose, including, but not limited to, building entrances and exits, spectator areas, fields of play, courts, arenas, stadiums, mats, gym floors, pools, practice facilities, parking areas, and facilities or properties being used by the District.

The District reserves the right to refuse entrance to property or premises owned, maintained or used by the District to anyone possessing, operating, or attempting to operate a UAS; to request the immediate removal of any person using or attempting to use a UAS in violation of this regulation; and to take any appropriate action under the District's policies, *regulations, procedures*, and/or law against any person using or attempting to use a UAS in violation of this regulation.

Approved: 10-09-17

Policy 1002

VOLUNTEER PARTICIPATION PROGRAM

~~In addition to a viable public communications and engagement effort, an active volunteer program develops constructive partnerships with other area agencies, businesses, and organizations on behalf of students.~~

The Board recognizes the need to maintain a District volunteer ~~services~~ program to support classroom instruction and co-curricular activities. The Board encourages ongoing and active volunteer involvement by individuals and groups within the schools, as well as at the central administration office and in supervised off-site activities before, during, and after school hours. The District will make every reasonable effort to provide a safe learning environment for students working with volunteers.

The use of ~~the~~ volunteers ~~services~~ in each school is encouraged as a means of involving the community in the instructional program. The Building Volunteer Coordinator will assist in the recruitment and training of persons willing to contribute their time to work in the schools. Activities of volunteers may include general assistance in the schools and classrooms, special help in the reinforcement of skills, and involvement with enrichment activities that align with curriculum.

Approved: 04-30-79
Revised: 11-09-87
Reviewed: 06-12-89
Revised: 01-11-93
06-24-96
Reviewed: 06-09-97
Revised: 12-14-98
Reviewed: 05-12-03
Revised: 02-27-06
05-09-11
04-10-18

No recommended revisions Policy 1005

PUBLIC EDUCATION AND THE DEMOCRATIC PROCESS

Since the active participation of an informed electorate is fundamental to the democratic process, the Board of Directors acknowledges the responsibility of public education to encourage an active interest in and understanding of our political system.

Code of Iowa: 43.2

Approved: 04-30-79
Reviewed: 09-11-89
Revised: 09-25-89
Reviewed: 11-09-92
06-09-97
06-14-99
01-27-03
Revised: 05-09-11
Reviewed: 03-26-18

CONSENT AGENDA

BA-22-012/02 Policy Manual - Approval - Policies 404 “Curricular & Co-Curricular Field Trips” and 1007 “Conduct on School District Premises” (Noreen Bush/Laurel Day)

Exhibit: BA-22-012/02.1-2

Action Item

Pertinent Fact(s):

1. The Board of Education reviews all policies, regulations, and procedures at least once every five years.
2. Board approval is required for all policies. The agenda item includes policies that were presented to the Board at a prior meeting. Administrative regulations and procedures do not require Board approval.

Recommendation:

It is recommended that the Board of Education approve Policies 404 “Curricular & Co-Curricular Field Trips” and 1007 “Conduct on School District Premises” of the District Policy Manual as recommended by the Superintendent.

Reviewed with no recommended revisions Policy 404

CURRICULAR AND CO-CURRICULAR FIELD TRIPS

Curricular and co-curricular field trips serve the educational program by providing opportunities beyond those available in the school setting. Trips should be carefully planned to operate in conjunction with and help to enrich the curricular/co-curricular program. Procedures for approving all educational field trips are expected to provide for appropriate consideration of purpose, educational value, planning details, staff qualifications, student selection, student health and safety, insurance coverage, parent communication, financial arrangements, supervision, and evaluation.

Approved: 01-09-78
Reviewed: 11-13-89
Revised: 02-08-93
Reviewed: 06-24-96
09-28-98
12-09-02
01-13-03
12-08-03
Revised: 02-28-11
Reviewed: 09-11-17

CONDUCT ON SCHOOL DISTRICT PREMISES

The Board expects that students, employees and visitors will treat each other with respect, engage in responsible behavior, exercise self-discipline and model fairness, and equity. Individuals, (including students, employees, and visitors) who violate this policy will be subject to discipline. Students who violate this policy will be disciplined consistent with the District's student conduct policies. Employees who violate this policy will be disciplined consistent with the District's employee discipline policies and laws. Visitors who violate this policy will be subject to the consequences set out in this policy.

Individuals are permitted to be present on school district premises only as guests of the District, and, as a condition of such permission, they must comply with the District's policies, regulations, and procedures. Individuals will not be allowed to interfere with or disrupt the educational environment, the education program or District activities. Individuals are expected to display mature, responsible behavior. The failure of individuals to do so is disruptive and embarrassing to the District, its students, and the community.

To protect the rights of students to participate in the educational program or activities without fear of interference or disruption and to permit the school officials, employees and activity sponsors and officials to perform their duties without interference or disruption, the following provisions are in effect:

- Abusive, ***threatening, or inappropriate***, verbal or physical conduct of individuals directed at students, school officials, employees, officials, activity sponsors or other individuals will not be tolerated.
- Verbal or physical conduct of individuals that interferes with the performance of students, school officials, employees, officials or activity sponsors will not be tolerated.
- The use of vulgar, obscene or demeaning expression directed at students, school officials, employees, officials, activity sponsors or other individuals will not be tolerated.
- The use of alcohol, non-prescription controlled substances or products containing nicotine on school district grounds is strictly prohibited.

If an individual becomes physically or verbally abusive, ***or threatening or otherwise engages in inappropriate conduct***; uses vulgar or obscene language; uses non-prescription controlled substances, alcohol or products containing nicotine; or in any way interrupts an activity or disrupts the educational program or the orderly environment of the District, the individual may be removed from school district premises by the school official, employee or individual in charge. Law enforcement may be contacted for assistance. The superintendent may exclude an individual who violates this policy from being present on school district premises in the future and/or attending future school district sponsored or approved activities.

If an individual who has been notified of being excluded from school district premises attempts to enter school district premises and/or school district activities, the individual will be advised that his/her presence on school district premises will result in referral to law enforcement for prosecution. The District may obtain a court order for permanent exclusion of the individual from school district premises and/or school district activities.

Approved: 10-25-99
Revised: 12-14-09
02-28-11
10-23-17

CONSENT AGENDA

BA-22-116/02 Amended 28E Agreement – Cedar Rapids Community School District and the City of Cedar Rapids – School Resource Officer Program – 2021 2022 School Year (Noreen Bush)

Exhibit: BA-22-116/02.1-24

Action Item

Pertinent Fact(s):

The Amended Agreement, which includes minor edits, was recently approval by the Cedar Rapids City Council on October 12, 2021. The overall recommendations for the School Resource Officer (SRO) Program between the Cedar Rapids Police Department and Cedar Rapids Community School District for the 2021-2022 School Year remain unchanged.

Recommendation:

It is recommended that the Board of Education approve the Amended 28E Agreement between the Cedar Rapids Community School District and the City of Cedar Rapids – School Resource Officer Program for the 2021-2022 School Year.

**28E Agreement for School Resource Officer Program
By and Between
City of Cedar Rapids, Iowa
And
Cedar Rapids Community School District**

THIS AGREEMENT, made and entered into this _____ day of _____, 2021, by and between THE CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, (hereinafter referred to as the "School District"), and THE CITY OF CEDAR RAPIDS, IOWA (hereinafter referred to as the "City").

WHEREAS: The School District and the City share a mutual desire to provide law enforcement and related services at the School District's public schools located within Cedar Rapids to help maintain a healthy and safe school environment which will promote public health, safety and welfare; and

WHEREAS: The School District and the City have discerned the need for a School Resource Officer Program (hereafter "the SRO Program") for the public school system within Cedar Rapids as hereinafter described, in order to provide a cooperative approach toward addressing the desires of both parties; and

WHEREAS: The School District and the City recognize the potential benefits of the SRO Program to the citizens of Cedar Rapids, Iowa and particularly to the students and staff of the public schools within Cedar Rapids, Iowa; and

WHEREAS: It is understood that this Agreement is between two public agencies and is entered into pursuant to the provisions of Iowa Code Chapter 28E and shall be electronically filed with the Iowa Secretary of State's Office upon execution as required by law.

NOW, THEREFORE, the School District and City agree to the following terms and conditions:

Article I

Purpose

The purpose of this 28E Agreement is to establish the terms and conditions by which the City, through the Cedar Rapids Police Department ("Police Department") shall assign police officers to serve at various School District locations as School Resource Officer ("SRO"). Except as otherwise provided in the Agreement, this 28E Agreement shall not in anyway, or by anyone, be deemed to be a contract by which the City provides services, professional or otherwise, to the School District. No special duty, or duty to act shall be deemed to be created by this Agreement.

Goals

The goals of the SRO Program are as follows:

1. Create an environment where all students feel safe and supported.
2. Instill in all students and staff a sense of belonging.
3. Educate and teach students about appropriate behaviors and responses through a restorative and trauma informed lens.

Summary of Comments on Amended SRO Agreement approved by district 09.27.2021 (004) with edj edits, notes of 10-6-21.pdf

Page: 1

 Number: 1 Author: edj11293 Subject: Sticky Note Date: 10/5/2021 11:12:17 AM
stray comma after "City"

 Number: 2 Author: edj11293 Subject: Cross-Out Date: 10/5/2021 11:11:41 AM

 Number: 3 Author: edj11293 Subject: Cross-Out Date: 10/5/2021 11:12:32 AM

 Number: 4 Author: edj11293 Subject: Comment on Text Date: 10/5/2021 11:14:24 AM
You might want to make this plural so it read "shall assign police officers to serve"

 Number: 5 Author: edj11293 Subject: Inserted Text Date: 10/5/2021 11:13:36 AM
s

Article II

Duration

This Agreement will become effective upon the last date it is executed by one of the parties hereto as shown below. The term of this Agreement is agreed to have commenced on July 1, 2021, and will terminate on June 30, 2022.

Article III

Duties of the Police Department

The City shall provide through the Police Department an SRO as follows:

A. Assignment of School Resource Officer

The Police Department shall assign one regularly employed police officer to each of the following schools: Jefferson High School, Kennedy High School, Washington High School, Polk Alternative Education Center, and Metro High School (hereinafter referred to individually as "School" and collectively as the "Schools"), with the understanding that they may need to support other schools to address specific needs occasionally. Two additional CRPD officers will be non-school specific SRO's for the 2021-22 school year. These two positions shall coordinate with school principals and district administration to serve CRCSD elementary and middle schools.

B. Supervision

1. The Police Department shall assign at least one employee to supervise the officers assigned to the SRO Program.
2. In addition to providing training and direction for the SROs, the SRO supervisor will serve as a liaison between the Police Department and the School District administrators in order to resolve matters of mutual concern.
3. The SRO supervisor, in consultation with the superintendent or its designee and the Schools' principals, will complete performance evaluations for each SRO during November of each year. The SRO supervisor, however, shall be the final arbiter of all decisions with respect to said evaluations.

C. Regular Duty Hours of School Resource Officer

The SRO shall be assigned to the School(s) on a full-time basis of eight (8) hours when the School(s) is (are) in regular session. The SRO shall be on campus from ½ hour prior to the start of class until ½ hour after classes are dismissed, but has discretion to adjust these starting and ending times to maintain a 40-hour workweek. The SRO may be temporarily re-assigned by the Police Department during such school holidays, vacations, training activities, and periods of police emergencies, or other occasions as are agreed upon by the superintendent or its designee of the School District and the Police Department, provided, however, that the Police Department shall be the final arbiter of all such decisions.

Regular working hours may be adjusted on a situational basis with the approval of the SRO supervisor, or its designee. These adjustments may be to attend School District-related events requiring the

Page: 2

Number: 1 Author: edj11293 Subject: Sticky Note Date: 10/5/2021 11:22:39 AM

Not sure you can make the effective date retroactive but I understand the significance for Article V regarding payments. Here's how I propose Article II to read

"This Agreement will become effective upon the last date it is executed by one of the parties hereto as shown below and shall terminate on June 30, 2022. For purposes of Article V of this Agreement, however, the financing of the program shall be based upon a commencement date of July 1, 2021 and a termination date of June 30, 2022."

Number: 2 Author: edj11293 Subject: Sticky Note Date: 10/5/2021 11:15:02 AM

I would prefer to see this be plural

Number: 3 Author: edj11293 Subject: Sticky Note Date: 10/5/2021 10:24:19 AM

"... regularly employed police officer TO SERVE AS AN SRO FOR each of ..."

presence of a law enforcement officer. Such adjustments shall be in accordance with the Fair Labor Standards Act and the Police Department's Bargaining Unit's contract with the City.

D. Equipment of School Resource Officer

All equipment purchased by the Police Department for the SRO to perform his/her duty shall be property of the Police Department.

E. Duties of the School Resource Officer

1. The SRO may conduct such other non-law enforcement activities as agreed to by the principal.
2. The SRO shall coordinate the SRO's activities directly with the principal and the SRO supervisor.
3. Except as excused by other terms of this Agreement, the SRO shall be present at the assigned School during times of high activity, such as lunch and the beginning and end of the school day.
4. The SRO, in collaboration with the School District, shall assist with organizing, facilitating, and leading "lock down" drills for the students, faculty and staff at all school buildings, which shall occur twice per school year.
5. The SRO shall provide training on various subjects to the faculty and staff of the School District as agreed upon by the superintendent or its designee. This shall include "run, hide, and fight" training provided annually to the faculty and staff at all school buildings and general professional development training on agreed-upon topics provided quarterly to the faculty and staff at the school buildings the SRO serves.
6. The SRO shall present instruction on various subjects to students as agreed upon by the principal, including a basic understanding of the laws, the role of the police officer, and the police mission. This shall include incorporating and supporting "Habitudes" instruction, a social emotional learning curriculum, for all high school students.
7. The SRO shall encourage individual and small group discussions with the students to further establish rapport with the students.
8. When requested by the principal, the SRO shall attend parent/faculty meetings to solicit support and understanding of the SRO Program.
9. The SRO shall be available for conference with students, parents and faculty members in order to assist them with problems of a law enforcement or crime prevention nature. Confidential information obtained pursuant to police investigations shall not be disclosed to anyone not a party to this 28E Agreement except as provided by law or court order.
10. The SRO shall become familiar with community agencies that offer assistance to youths and their families, such as mental health clinics, drug treatment centers, and the like. The SRO shall make referrals to such agencies when necessary, thereby acting as a resource person to the students, faculty and staff of the school(s).
11. The SRO shall assist the principal in developing plans and strategies to prevent and/or minimize dangerous situations that may result from student unrest.

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Number: 1 Author: edj11293 Subject: Cross-Out Date: 10/5/2021 11:39:52 AM
stray comma after "investigation"

12. The SRO may determine it is necessary to conduct formal police interviews with students for incidents that occur on School property or are directly related to the School. The SRO shall inform the principal or designee as soon as possible and prior to any such interviews. The SRO shall adhere to School Board policy, including the requirement to reasonably attempt to notify parents/guardians prior to interviewing any student and to allow parents/guardians to be present during the interview, unless emergency circumstances prevent such notification. For each such interview, the SRO should document in Infinite Campus either a minimum of three (3) attempts to contact a student's parents/guardians prior to proceeding with any interview or the emergency circumstances that exist requiring an interview without notification.
13. The SRO may take law enforcement action as is necessary as determined by the SRO in the exercise of the SRO's discretion as a law enforcement officer, except that the SRO will divert first offense violations whenever possible to the School District to focus on a restorative response. When responding to warrants or arrests of students or parents/guardians, the SRO will make reasonable attempts to arrest off school property. If the SRO does take law enforcement action, the SRO shall make the principal aware of such action as soon as practical. Whenever practical, the SRO shall advise the principal before requesting additional police assistance on campus. If the use of force or an arrest becomes necessary, the SRO shall follow all applicable federal and state law, rules, and regulations and policies, as well as the requirements of this Agreement and the rules and regulations of the Police Department.
14. The SRO shall give assistance to other law enforcement officers and government agencies in matters regarding his/her school assignment, whenever necessary, provided said assistance is consistent with the terms of this Agreement.
15. The SRO shall, whenever possible and when approved by both parties, participate in and/or attend school functions. The SRO supervisor may adjust the SRO's work hours as necessary to facilitate such attendance or participation. Overtime hours for additional school functions shall be subject to pre-approval by the SRO supervisor.
16. The SRO may conduct investigations related to the students attending the School only for incidents that occur on School property or are directly related to the School. As soon as practical, the SRO shall advise the principal or designee regarding an investigation.
17. The SRO shall maintain detailed and accurate records of his/her activities, and provide a written monthly report to the Police Department and the Superintendent or its designee. This activity report shall be for statistical purposes only and will not contain any confidential arrest, intelligence, or student information.
18. The SRO, in collaboration with the School District, will collect data on all referrals to law enforcement, including police calls, criminal charges, and arrests, in school-related incidents. This data will include whether the contact was a general law enforcement referral, a police call, a criminal charge, or an arrest; the referral source (i.e., administrator, staff member, student, etc.); whether the student was charged with a crime; the category of the crime charged, as applicable; and student demographic information for both suspect and victim data. This data will be compiled in a statistical report format and provided to the School District on a monthly basis. The SRO and the School District will review this information and assess whether the parties are meeting the quantitative outcomes of success identified by the parties.

19. The School District, in collaboration with the SRO, will collect data on time spent on select activities and perception data from parents, students, and staff.
20. The School District shall retain responsibility for disciplining students. The SRO shall not act as a school disciplinarian. However, if the principal believes an incident is a violation of the law, the principal may contact the SRO, and the SRO, in collaboration with the School District, shall determine whether law enforcement action is appropriate.
21. The SRO will work in "soft uniform" attire when on duty as prescribed by the SRO supervisor. Exceptions would be during special events or circumstances at which time the SRO may be expected to be in uniform or casual business attire. The SRO shall carry a regulation sidearm, one additional magazine, and one set of handcuffs in accordance with Police Department guidelines.
22. The SRO, as well as other members of the Police Department involved in the SRO program, shall work with the School District to receive ongoing training regarding the following topics: restorative disciplinary practices, intercultural development inventory and continuum, de-escalation strategies (Crisis Prevention Intervention), trauma-informed care, and other topics as mutually agreed upon.
23. The SRO shall perform other duties as mutually agreed upon by the superintendent or its designee, and the SRO supervisor, provided, however, the performance of such duties is reasonably related to the SRO Program as described in the Agreement and is consistent with the federal and state law, Police Department rules and regulations, and School District policies, rules, and regulations. The City, acting through the Police Department, shall meet with designated School personnel to resolve any and all questions arising under this paragraph.

Article IV

Duties of the School District

- A. The School District shall provide to the full time SRO the following materials and facilities, which are deemed necessary to the performance of the SRO's duties:
 1. Access to an air-conditioned and properly lighted office, equipped with a telephone that may be used for general business purposes.
 2. A location for files and records which can be properly locked and secured.
 3. A desk with drawers, a chair, a work table, a filing cabinet, and office supplies.
 4. Access to a computer and/or secretarial assistance.
- B. The School District shall provide the SRO with guidance regarding the delivery of classroom instruction by the SRO.
- C. The School District will not involve the SRO in enforcing school rules and/or issuing school-level discipline.
- D. The superintendent or its designee or the principal may request the SRO take appropriate law enforcement action against intruders and unwanted guests who may appear at the School and related school functions, or in response to any other situation that appears to be a violation of criminal law or

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T Number: 1 Author: edj11293 Subject: Comment on Text Date: 10/5/2021 11:29:49 AM

These provisions recite duties of the District as well as duties of the SRO.

Paragraph 19 could be corrected by revising it to read:

"The SRO will collaborate with the School District (or assist the School District) in collecting data on time spent on select activities." I understood you to say the perception data is something only the District will gather, but if SRO assists with that too, then you could add that back in.

Paragraph 20 could be corrected by removing the first sentence since that is actually covered in Article IV at paragraph C. This way, only the duty of the SRO is addressed in paragraph 20, as is proper.

T Number: 2 Author: edj11293 Subject: Inserted Text Date: 10/6/2021 8:44:49 AM

at a minimum

T Number: 3 Author: edj11293 Subject: Comment on Text Date: 10/6/2021 8:25:41 AM

This semi-colon needs to be a comma

T Number: 4 Author: edj11293 Subject: Cross-Out Date: 10/6/2021 8:26:22 AM

either strike "are" or change to "is"

threat to public safety. Whether to take such action, and what that action may be, if any, will be determined by the SRO, in collaboration with the School District.

- E. The School District will notify all students in buildings with SROs of a student's right when interacting with the SRO and law enforcement generally. The School District will prepare materials to provide to students, and will ask the Police Department to review and provide feedback on these materials.
- F. The School District shall work with the Police Department and SRO to receive ongoing training regarding the following topics: restorative disciplinary practices, intercultural development inventory and continuum, de-escalation strategies (Crisis Prevention Intervention), trauma-informed care, and other topics as mutually agreed upon.
- G. Upon termination of this Agreement, the School District shall retain all desks, chairs, tables, filing cabinets, phones and all other School District property.

Article V

Financing the School Resource Office Program

The cost of each SRO position is calculated at \$138,697.00 for FY 2022 annually. There are seven (7) positions to be funded over the term of the Agreement, for a total of \$970,879. The term of the Agreement is twelve (12) months beginning on July 1, 2021, and ending on June 30, 2022. The School District shall be responsible for and shall reimburse the City fifty percent (50%) of the total cost for all SRO positions, which calculates to \$485,439.50. The School District shall reimburse the City in the form of monthly payments at a rate of \$40,453.29 per month for July 1, 2021 thru June 30, 2022, for the terms of this Agreement.

The School District and the City shall each maintain, within their own budgets, the appropriate allocation(s) for their respective financial obligations under this Agreement.

Article VI

Employment Status of the School Resource Officer

The SRO shall be at all times an employee of the City. The SRO shall not be an employee or agent of the School District. The School District and City acknowledge that the SRO is a police officer who shall endeavor to uphold the law under the direct supervision and control of the Police Department. The SRO shall remain responsive to the chain of command of the Police Department.

The City shall provide all required employee benefits, withhold income tax and social security tax and shall provide for the benefits required by Iowa Code Chapter 411 for each SRO.

Nothing herein shall be construed as giving the School District the right to control the professional judgment or actions of the SRO.

Article VII

Assignment of School Resource Officer

The Police Department and the School District administration shall select an individual(s) to recommend to the School Board from a list of interested and appropriately trained and qualified officers. The School District shall have the right to not accept the recommendation of an assignment of an officer; however, the School District

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Number: 1 Author: edj11293 Subject: Sticky Note Date: 10/5/2021 11:34:40 AM

I suggest making the reference to SRO plural (i.e., "SROs")

add language so this clause reads:

" . . . and SROs to ENSURE ALL SROs receive ongoing . . . "

Number: 2 Author: edj11293 Subject: Sticky Note Date: 10/6/2021 10:16:18 AM

This is where I would insert the following language:

"The School District, and not the SRO, will be responsible for any collection of perception data from parents, students, and staff."

shall not unreasonably exercise this right and will only do so after meeting with the officer's supervisor to discuss the School District's concerns regarding that officer. The Police Department will make the final assignment to the position(s) of SRO subject to the approval of the School Board.

Article VIII

Replacement of School Resource Officer

- A. In the event that the principal of the School where the SRO is assigned has reason to believe the SRO assigned to the School is not effectively performing his/her duties and responsibilities, the principal shall contact the SRO's supervisor. If the problem is not resolved in a reasonable amount of time, the principal shall recommend to the superintendent of the School District or its designee that the SRO be removed from the program at his/her school, and shall state the reasons therefor in writing. Within a reasonable amount time after receiving the recommendation from the principal, the superintendent, or its designee, shall advise the SRO supervisor and the Chief of Police of the principal's request. If the Chief of Police so desires, he or a designee, along with a representative of the School District, shall meet with the SRO to try to mediate and/or resolve any problems, which may exist. If, within a reasonable amount of time, the problem cannot be resolved, the SRO shall be reassigned and a replacement shall be obtained.
- B. The Chief of Police may reassign a SRO based upon department rules, regulation and/or operations orders and when it is in the best interest of the citizens of the City of Cedar Rapids.
- C. In the event of the resignation or reassignment of the SRO, or in the case of long term absences by a SRO, the Chief of Police, in consultation with the superintendent or its designee, shall provide a temporary replacement for the SRO within one (1) school day of receiving notice of such absence, resignation or reassignment. As soon as practical a permanent replacement will be recommended.

Article IX

Each Party Responsible for Their Own Acts

Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party will insure the actions of the other.

Article X

Termination of Agreement

This Agreement may be terminated by either party upon thirty (30) days written notice. In the event this Agreement is terminated, compensation shall be made to the City for all services performed to the date of termination, to the extent specified in Article IV.

Article XI

Good Faith

The School District, the City, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the School District and the City, or their designees.

Article XII

Modification

This Agreement may only be modified by joint written agreement, signed by both parties.

Article XIII

Notices

Any written notices as required in this Agreement shall be sent to the addresses of the respective parties as set out in this Agreement.

If intended for School District, notices shall be delivered to:

Cedar Rapids Community School District
Superintendent
2500 Edgewood Road NW
Cedar Rapids, IA 52405

If intended for the City, notices shall be delivered to:

Police Chief
City of Cedar Rapids
505 1st Street SW
Cedar Rapids, IA 52404

Article XIV

Agreement Constitutes Full Understanding and Final Written Expression

This Agreement constitutes the full understanding of the parties, and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this Agreement shall be binding unless hereafter made in writing and signed by both parties.

Further, this Agreement constitutes a final written expression of all of these terms of this Agreement and is a complete and exclusive statement of those terms.

Article XV

Additional Provisions (Iowa Code §28E.6)

In accordance with Iowa Code Chapter 28E, the School District and the City further state:

- A. There shall be no separate legal entity to conduct the joint or cooperative undertaking contemplated by this Agreement. The City, acting through the Police Department, shall act as administrator for purposes of Iowa Code Chapter 28E.

- B. No real or personal property shall be acquired or held jointly in the execution of this Agreement or the conduct of the SRO Program contemplated hereby. Rather, the School District and the City shall each acquire, hold, and dispose of all real and personal property as elsewhere provided in this Agreement.
- C. Pursuant to Iowa Code Section 28E.8, the City shall file this Agreement with the Iowa Secretary of State, in an electronic format and in a manner specified by the secretary of state.

Article XVI

No Third-party Beneficiaries

This Agreement is by and between the parties only. There are no third-party beneficiaries to this Agreement.

IN WITNESS THEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

**THE SCHOOL BOARD OF
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT**

By: 
President,
Cedar Rapids Community
School District, School Board

By: 
Superintendent,
Cedar Rapids Community
School District

Date: September 27, 2021

Date: September 27, 2021

CITY OF CEDAR RAPIDS

By: _____
City Manager,
Jeff Pomeranz

Attest: _____¹
 Amy Stevenson
City Clerk

Date: _____

Date: _____

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 Number: 1 Author: edj11293 Subject: Sticky Note Date: 10/5/2021 11:38:52 AM
Needs to be changed to Alissa Van Sloten

 Number: 2 Author: edj11293 Subject: Highlight Date: 10/5/2021 11:38:02 AM

**28E Agreement for School Resource Officer Program
By and Between
City of Cedar Rapids, Iowa
And
Cedar Rapids Community School District**

THIS AGREEMENT, made and entered into this _____ day of _____, 2021, by and between THE CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, (hereinafter referred to as the “School District”), and THE CITY OF CEDAR RAPIDS, IOWA (hereinafter referred to as the “City”).

WHEREAS: The School District and the City share a mutual desire to provide law enforcement and related services at the School District’s public schools located within Cedar Rapids to help maintain a healthy and safe school environment which will promote public health, safety and welfare; and

WHEREAS: The School District and the City have discerned the need for a School Resource Officer Program (hereafter “the SRO Program”) for the public school system within Cedar Rapids as hereinafter described, in order to provide a cooperative approach toward addressing the desires of both parties; and

WHEREAS: The School District and the City recognize the potential benefits of the SRO Program to the citizens of Cedar Rapids, Iowa and particularly to the students and staff of the public schools within Cedar Rapids, Iowa; and

WHEREAS: It is understood that this Agreement is between two public agencies and is entered into pursuant to the provisions of Iowa Code Chapter 28E and shall be electronically filed with the Iowa Secretary of State’s Office upon execution as required by law.

NOW, THEREFORE, the School District and City agree to the following terms and conditions:

Article I

Purpose

The purpose of this 28E Agreement is to establish the terms and conditions by which the City, through the Cedar Rapids Police Department (“Police Department”) shall assign police officers to serve at various School District locations as School Resource Officer (“SRO”). Except as otherwise provided in the Agreement, this 28E Agreement shall not in anyway, or by anyone, be deemed to be a contract by which the City provides services, professional or otherwise, to the School District. No special duty, or duty to act shall be deemed to be created by this Agreement.

Goals

The goals of the SRO Program are as follows:

1. Create an environment where all students feel safe and supported.
2. Instill in all students and staff a sense of belonging.
3. Educate and teach students about appropriate behaviors and responses through a restorative and trauma informed lens.

Article II

Duration

This Agreement will become effective upon the last date it is executed by one of the parties hereto as shown below and shall terminate on June 30, 2022. For purposes of Article V of this Agreement, however, the financing of the program shall be based upon a commencement date of July 1, 2021 and a termination date of June 30, 2022.

Article III

Duties of the Police Department

The City shall provide through the Police Department SROs as follows:

A. Assignment of School Resource Officer

The Police Department shall assign one regularly employed police officer to serve as an SRO for each of the following schools: Jefferson High School, Kennedy High School, Washington High School, Polk Alternative Education Center, and Metro High School (hereinafter referred to individually as “School” and collectively as the “Schools”), with the understanding that they may need to support other schools to address specific needs occasionally. Two additional CRPD officers will be non-school specific SRO’s for the 2021-22 school year. These two positions shall coordinate with school principals and district administration to serve CRCSD elementary and middle schools.

B. Supervision

1. The Police Department shall assign at least one employee to supervise the officers assigned to the SRO Program.
2. In addition to providing training and direction for the SROs, the SRO supervisor will serve as a liaison between the Police Department and the School District administrators in order to resolve matters of mutual concern.
3. The SRO supervisor, in consultation with the superintendent or its designee and the Schools’ principals, will complete performance evaluations for each SRO during November of each year. The SRO supervisor, however, shall be the final arbiter of all decisions with respect to said evaluations.

C. Regular Duty Hours of School Resource Officer

The SRO shall be assigned to the School(s) on a full-time basis of eight (8) hours when the School(s) is (are) in regular session. The SRO shall be on campus from ½ hour prior to the start of class until ½ hour after classes are dismissed, but has discretion to adjust these starting and ending times to maintain a 40-hour workweek. The SRO may be temporarily re-assigned by the Police Department during such school holidays, vacations, training activities, and periods of police emergencies, or other occasions as are agreed upon by the superintendent or its designee of the School District and the Police Department, provided, however, that the Police Department shall be the final arbiter of all such decisions.

Regular working hours may be adjusted on a situational basis with the approval of the SRO supervisor, or its designee. These adjustments may be to attend School District-related events requiring the presence of a law enforcement officer. Such adjustments shall be in accordance with the Fair Labor Standards Act and the Police Department's Bargaining Unit's contract with the City.

D. Equipment of School Resource Officer

All equipment purchased by the Police Department for the SRO to perform his/her duty shall be property of the Police Department.

E. Duties of the School Resource Officer

1. The SRO may conduct such other non-law enforcement activities as agreed to by the principal.
2. The SRO shall coordinate the SRO's activities directly with the principal and the SRO supervisor.
3. Except as excused by other terms of this Agreement, the SRO shall be present at the assigned School during times of high activity, such as lunch and the beginning and end of the school day.
4. The SRO, in collaboration with the School District, shall assist with organizing, facilitating, and leading "lock down" drills for the students, faculty and staff at all school buildings, which shall occur twice per school year.
5. The SRO shall provide training on various subjects to the faculty and staff of the School District as agreed upon by the superintendent or its designee. This shall include "run, hide, and fight" training provided annually to the faculty and staff at all school buildings and general professional development training on agreed-upon topics provided quarterly to the faculty and staff at the school buildings the SRO serves.
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10. The SRO shall become familiar with community agencies that offer assistance to youths and their families, such as mental health clinics, drug treatment centers, and the like. The SRO shall make referrals to such agencies when necessary, thereby acting as a resource person to the students, faculty and staff of the school(s).
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dangerous situations that may result from student unrest.

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18. The SRO, in collaboration with the School District, will collect data on all referrals to law enforcement, including police calls, criminal charges, and arrests, in school-related incidents. This data will include whether the contact was a general law enforcement referral, a police call, a criminal charge, or an arrest; the referral source (i.e., administrator, staff member, student, etc.); whether the student was charged with a crime; the category of the crime charged, as applicable; and student demographic information for both suspect and victim data. This data will be compiled in a statistical report format and provided to the School District on a monthly basis. The SRO and the School District will review this information and assess whether the parties are meeting the quantitative outcomes of success identified by the parties.

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- C. The School District will not involve the SRO in enforcing school rules and/or issuing school-level discipline.
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determined by the SRO, in collaboration with the School District.

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- G. The School District, and not the SRO, will be responsible for any collection of perception data from parents, students, and staff.
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Employment Status of the School Resource Officer

The SRO shall be at all times an employee of the City. The SRO shall not be an employee or agent of the School District. The School District and City acknowledge that the SRO is a police officer who shall endeavor to uphold the law under the direct supervision and control of the Police Department. The SRO shall remain responsive to the chain of command of the Police Department.

The City shall provide all required employee benefits, withhold income tax and social security tax and shall provide for the benefits required by Iowa Code Chapter 411 for each SRO.

Nothing herein shall be construed as giving the School District the right to control the professional judgment or actions of the SRO.

Article VII

Assignment of School Resource Officer

The Police Department and the School District administration shall select an individual(s) to recommend to the School Board from a list of interested and appropriately trained and qualified officers. The School District shall have the right to not accept the recommendation of an assignment of an officer; however, the School District shall not unreasonably exercise this right and will only do so after meeting with the officer's supervisor to discuss the School District's concerns regarding that officer. The Police Department will make the final assignment to the position(s) of SRO subject to the approval of the School Board.

Article VIII

Replacement of School Resource Officer

- A. In the event that the principal of the School where the SRO is assigned has reason to believe the SRO assigned to the School is not effectively performing his/her duties and responsibilities, the principal shall contact the SRO's supervisor. If the problem is not resolved in a reasonable amount of time, the principal shall recommend to the superintendent of the School District or its designee that the SRO be removed from the program at his/her school, and shall state the reasons therefor in writing. Within a reasonable amount time after receiving the recommendation from the principal, the superintendent, or its designee, shall advise the SRO supervisor and the Chief of Police of the principal's request. If the Chief of Police so desires, he or a designee, along with a representative of the School District, shall meet with the SRO to try to mediate and/or resolve any problems, which may exist. If, within a reasonable amount of time, the problem cannot be resolved, the SRO shall be reassigned and a replacement shall be obtained.
- B. The Chief of Police may reassign a SRO based upon department rules, regulation and/or operations orders and when it is in the best interest of the citizens of the City of Cedar Rapids.
- C. In the event of the resignation or reassignment of the SRO, or in the case of long term absences by a SRO, the Chief of Police, in consultation with the superintendent or its designee, shall provide a temporary replacement for the SRO within one (1) school day of receiving notice of such absence, resignation or reassignment. As soon as practical a permanent replacement will be recommended.

Article IX

Each Party Responsible for Their Own Acts

Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party will insure the actions of the other.

Article X

Termination of Agreement

This Agreement may be terminated by either party upon thirty (30) days written notice. In the event this Agreement is terminated, compensation shall be made to the City for all services performed to the date of termination, to the extent specified in Article IV.

Article XI

Good Faith

The School District, the City, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the School District and the City, or their designees.

Article XII

Modification

This Agreement may only be modified by joint written agreement, signed by both parties.

Article XIII

Notices

Any written notices as required in this Agreement shall be sent to the addresses of the respective parties as set out in this Agreement.

If intended for School District, notices shall be delivered to:

Cedar Rapids Community School District
Superintendent
2500 Edgewood Road NW
Cedar Rapids, IA 52405

If intended for the City, notices shall be delivered to:

Police Chief
City of Cedar Rapids
505 1st Street SW
Cedar Rapids, IA 52404

Article XIV

Agreement Constitutes Full Understanding and Final Written Expression

This Agreement constitutes the full understanding of the parties, and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this Agreement shall be binding unless hereafter made in writing and signed by both parties.

Further, this Agreement constitutes a final written expression of all of these terms of this Agreement and is a complete and exclusive statement of those terms.

Article XV

Additional Provisions (Iowa Code §28E.6)

In accordance with Iowa Code Chapter 28E, the School District and the City further state:

- A. There shall be no separate legal entity to conduct the joint or cooperative undertaking contemplated by this Agreement. The City, acting through the Police Department, shall act as administrator for purposes of Iowa Code Chapter 28E.
- B. No real or personal property shall be acquired or held jointly in the execution of this Agreement or the conduct of the SRO Program contemplated hereby. Rather, the School District and the City shall each acquire, hold, and dispose of all real and personal property as elsewhere provided in this Agreement.
- C. Pursuant to Iowa Code Section 28E.8, the City shall file this Agreement with the Iowa Secretary of State, in an electronic format and in a manner specified by the secretary of state.

Article XVI

No Third-party Beneficiaries

This Agreement is by and between the parties only. There are no third-party beneficiaries to this Agreement.

IN WITNESS THEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

**THE SCHOOL BOARD OF
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT**

By: _____
President,
Cedar Rapids Community
School District, School Board

By: _____
Superintendent,
Cedar Rapids Community
School District

Date: _____

Date: _____

CITY OF CEDAR RAPIDS

By: _____
City Manager,
Jeff Pomeranz

Attest: _____
Alissa J. Van Sloten
City Clerk

Date: _____

Date: _____

CONSENT AGENDA

**BA-22-130 Approval – Renewal of National School Boards Association Membership
(Nancy Humbles)**

Exhibit: BA-22-130.1

Action Item

Pertinent Fact(s):

1. The National School Board Association (NSBA) is a not-for-profit federation of state associations of school boards across the United States. Their mission is to foster excellence and equity in public education through school board leadership. They achieve that mission by representing the school board perspective before federal government agencies and with national organizations that affect education, and by providing vital information and services to state associations of school boards and local school boards throughout the nation.
2. NSBA advocates local school boards as the ultimate expression of grassroots democracy. NSBA supports the capacity of each school board – acting on behalf of and in close concert with the people of its community – to envision the future of education in its community, to establish a structure and environment that allow all students to reach their maximum potential, to provide accountability for the community on performance in the schools, and to serve as the key community advocate for children and youth and their public schools.

Recommendation:

It is recommended that the Board of Education approve the NSBA Membership Renewal for the period of January 1, 2022 – December 31, 2022.



National School Boards Association
1680 Duke Street FL2, Alexandria, VA 22314-3493
Phone: 703-838-6722 FAX: 703-683-7590
Federal ID #: 36-2210015

Bill To:

Cedar Rapids Community School District
2500 Edgewood Rd NW
Cedar Rapids, IA 52405-1015
United States

Invoice

Invoice #:	ORD-28597-W3V4J0
Invoice Date:	9/25/2021
Customer ID #:	8399
Purchase Order:	
Bill To ID #:	8399

Student Enrollment: 17,000

Description	Amount
Cedar Rapids Community School District - NatCon	\$8,620.00
Enrollment Category: 2022 January - National Connection - 15,000+	
For The Period: 1/1/2022 To 12/31/2022	
TOTAL DUE IN US FUNDS	\$8,620.00

Your district's National Affiliate fees include subscriptions to American School Board Journal at the non-deductible discounted rate of \$30 per subscription, for your full school board and superintendent.

Please send payment to: NSBA, PO Box 1807, Merrifield, VA, 22116-8007

PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

Invoice #: ORD-28597-W3V4J0	Bill To ID #: 8399
Invoice Date: 9/25/2021 4:00 AM	Customer ID #: 8399

Cedar Rapids Community School District
2500 Edgewood Rd NW
Cedar Rapids, IA 52405-1015
United States

RECEIVED OCT 08 2021

PLEASE SEND PAYMENTS TO:
National School Boards Association
NSBA, PO Box 1807, Merrifield, VA, 22116-8007

RECVD 10.8.21 HSO
PO NEEDED

Laurel A. Day

Date

CONSENT AGENDA

BA-22-131 Authorization to Erase Digital/Tape Recordings from Closed Sessions (Laurel Day)

Action Item

Pertinent Fact(s):

1. The Code of Iowa Chapter 21.5(4) states that a governmental body shall keep detailed minutes and tape recordings of any closed session for a period of a least one-year from the date of that meeting.
2. Board Regulation 202.10 states that the administration shall request permission from the Board to erase digital/tape recordings older than one calendar year.

Recommendation:

It is recommended that the Board of Education authorize the Board Secretary to erase digital/tape recordings from Closed Sessions that are older than one calendar year.

CONSENT AGENDA

BA-22-132 **Approval – New Elementary School at Coolidge (West Willow) Elementary School Site Project - Change Order #13 (Jon Galbraith)**

Exhibit: BA-22-132.1

Action Item

Pertinent Fact(s):

1. Garling Construction is the contractor for the project with a contract amount of \$21,384,953.68, and the source of funding is the Secure an Advanced Vision for Education Fund (SAVE).
2. Garling Construction is requesting a Change Order increasing the amount \$21,601.04, for a new contract amount of \$21,406,554.72.
 - COR 46 results from an error or omission on the plans and specs resulting in repair of 36-inch pipe and the modification of pole base.
 - COR 47 results from an unforeseen condition requiring speaker modifications.
 - COR 48 results from an owner's request for pavement and guardrails at the loading dock.
 - COR 49 results from an owner's request for a credit for the gym receptacle.
 - COR 50 results from an owner's request for the addition of ceiling tiles outside of the kitchen.

Recommendation:

It is recommended that the Board of Education approve Change Order #13 to Garling Construction for the New Elementary School at Coolidge (West Willow) Elementary School Site Project.



Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
19213000

6225 1st Ave NW
Cedar Rapids, IA 52405

OWNER: *(Name and address)*
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

CONTRACT INFORMATION:
Contract For: New Elementary at the
Coolidge Site
Date: April 13, 2020

ARCHITECT: *(Name and address)*
OPN Architects
200 5th Ave. SE, Suite 201
Cedar Rapids, Iowa 52401

CHANGE ORDER INFORMATION:
Change Order Number: 013
Date: October 15, 2021

CONTRACTOR: *(Name and address)*
Garling Construction
5607 4th Street Ct SW
Cedar Rapids, IA 52404

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COR 46 Repair 36 Inch Pipe and Modify Pole Base	\$3,437.24
COR 47 Speaker Modifications	\$175.93
COR 48 Pavement and Guardrails at Loading Dock	\$18,725.65
COR 49 Gym Receptacle Credit	-\$1,031.16
COR 50 Ceiling Outside of Kitchen	\$293.38
Total:	\$21,601.04

The original Contract Sum was	\$ 21,135,000.00
The net change by previously authorized Change Orders	\$ 249,953.68
The Contract Sum prior to this Change Order was	\$ 21,384,953.68
The Contract Sum will be increased by this Change Order in the amount of	\$ 21,601.04
The new Contract Sum including this Change Order will be	\$ 21,406,554.72

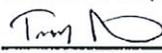
The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

OPN Architects
ARCHITECT (Firm name)

SIGNATURE
 Chad Schumacher
PRINTED NAME AND TITLE
 10-15-2021
DATE

Garling Construction
CONTRACTOR (Firm name)

SIGNATURE
 Troy Pins - President
PRINTED NAME AND TITLE
 10-15-21
DATE

Cedar Rapids Community School District
OWNER (Firm name)
SIGNATURE
 Laurel Day - Board Secretary
PRINTED NAME AND TITLE
DATE

CONSENT AGENDA

BA-22-133 Approval – Restroom Upgrade Projects – Grant Elementary & Wilson Middle Schools - Change Order #1 (Jon Galbraith)

Exhibit: BA-22-133.1

Action Item

Pertinent Fact(s):

1. Unzeitig Construction is the contractor for the project with a contract amount of \$301,000, and the source of funding is Physical Plant and Equipment Levy Fund (PPEL).
2. Unzeitig Construction is requesting a Change Order increasing the amount \$4,474.84, for a new contract amount of \$305,474.84.
 - COR 1 results from an unforeseen condition requiring an additional steel plate and modifications at Wilson MS.
 - COR 2 results from an owner's request for a channel wall, conduit, and fire alarm device at Wilson MS.
 - COR 3 results from an unforeseen condition requiring a cold-water feed for existing sink/sprayer in the kitchen.
 - COR 5 results from an unforeseen condition requiring demo, sand & concrete for the floor slab thickness.
 - COR 6 results from an unforeseen condition requiring added wall sawing to avoid existing conduit.

Recommendation:

It is recommended that the Board of Education approve Change Order #1 to Unzeitig Construction for the Restroom Upgrade Projects - Grant Elementary & Wilson Middle Schools.



AIA Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> CRCSO 2021-22 Restroom Upgrades, Grant Elementary and Wilson Middle Schools Cedar Rapids, Iowa	CONTRACT INFORMATION: Contract For: General Construction Date: March 10, 2021	CHANGE ORDER INFORMATION: Change Order Number: 01 Date: September 17, 2021
OWNER: <i>(Name and address)</i> Cedar Rapids Community School District Educational Leadership Support Center 2500 Edgewood Road NW Cedar Rapids, Iowa 52405	ARCHITECT: <i>(Name and address)</i> Solum Lang Architects, LLC 1101 Old Marion Road NE Cedar Rapids, Iowa 52402	CONTRACTOR: <i>(Name and address)</i> Unzeitig Construction Co 1619 F Avenue NE Cedar Rapids, IA 52402

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

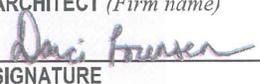
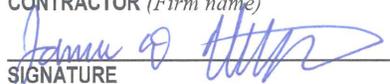
- Per COR 1 (attached)
- Additional steel plate and modifications at Wilson - ADD \$1,008.00
- Per COR 2 (Attached)
- Channel wall at Wilson, conduit & wire for Fire Alarm device - ADD \$737.81
- Per COR 3 (Attached)
- Cold Water feed for existing sink/sprayer in Kitchen per ITC 02 - ADD \$461.10
- Per COR 5 (Attached)
- Added demo, sand & concrete for unforeseen floor slab thickness - ADD \$1,150.73
- Per COR 6 (Attached)
- Added wall sawing to avoid existing conduit - ADD \$1,117.20

The original Contract Sum was	\$ 301,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 301,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,474.84
The new Contract Sum including this Change Order will be	\$ 305,474.84

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be N/A

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Solum Lang Architects, LLC ARCHITECT <i>(Firm name)</i>	Unzeitig Construction Co CONTRACTOR <i>(Firm name)</i>	Cedar Rapids Community School District OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Darci Lorenson, Architect PRINTED NAME AND TITLE	James Unzeitig, Vice President PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
9/17/2021 DATE	9-29-21 DATE	 DATE

CONSENT AGENDA

**BA-22-134 Final Approval - Coolidge Elementary School - Demolition Package -
Certificate of Substantial Completion (Jon Galbraith)**

Exhibit: BA-22-134.1-3

Action Item

Pertinent Fact(s):

The project was completed for the original contract price of \$199,200, plus net change orders in the amount of \$6,567.96, for a total project cost of \$205,767.96 and the funding was provided by the Secure an Advanced Vision for Education Fund (SAVE). The project was substantially completed on August 5, 2021.

Recommendation:

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Coolidge Elementary School - Demolition Package.

AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> Coolidge Elementary Demolition Package 6225 1 st Ave NW Cedar Rapids, IA 52405	CONTRACT INFORMATION: Contract For: 19213001 - Coolidge Elementary Demolition Package Date: March 9, 2021	CERTIFICATE INFORMATION: Certificate Number: 001 Date: August 13, 2021
OWNER: <i>(name and address)</i> CRCS 2500 Edgewood Road NW Cedar Rapids, IA 52405	ARCHITECT: <i>(name and address)</i> OPN Architects 200 5 th Ave SE, STE 201 Cedar Rapids, IA 52401	CONTRACTOR: <i>(name and address)</i> DW Zinser Company, Inc 1775 Commercial Drive Walford, IA 52351-0398

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)
Coolidge Elementary Demolition

<u>OPN Architects</u> ARCHITECT <i>(Firm Name)</i>	 SIGNATURE	<u>Chad Schumacher</u> PRINTED NAME AND TITLE	<u>August 13, 2021</u> DATE OF SUBSTANTIAL COMPLETION
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WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)

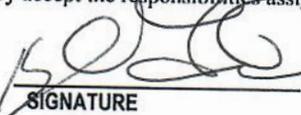
The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$0.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

<u>DW Zinser Company, Inc.</u> CONTRACTOR <i>(Firm Name)</i>	 SIGNATURE	<u>Kyle Fisher - General Manager</u> PRINTED NAME AND TITLE	<u>8-5-2021</u> DATE
<u>Cedar Rapids CSD</u> OWNER <i>(Firm Name)</i>	_____ SIGNATURE	<u>Laurel Day - Board Secretary</u> PRINTED NAME AND TITLE	_____ DATE

Application and Certificate for Payment

TO OWNER: Cedar Rapids Community Schools 2500 Edgewood Road NW Cedar Rapids, Iowa 52405	PROJECT: Coolidge Elementary Demolition 6225 1st Avenue NW Cedar Rapids, IA 52402	APPLICATION NO: 004 Final PERIOD TO: October 06, 2021	Distribution to: OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input type="checkbox"/>
FROM CONTRACTOR: DW Zinser Company, Incorporated 1775 Commercial Drive Walford, Iowa 52351-0398	VIA ARCHITECT: OPN Architects, Inc 200 5th Avenue SE, Suite 201 Cedar Rapids, Iowa 52401	CONTRACT FOR: General Construction CONTRACT DATE: March 09, 2021 PROJECT NOS: / /	CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$199,200.00
2. NET CHANGE BY CHANGE ORDERS	\$6,567.96
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$205,767.96
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$205,767.96
5. RETAINAGE:	
a. 0.00 % of Completed Work (Column D + E on G703)	\$0.00
b. 0 % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$0.00
6. TOTAL EARNED LESS RETAINAGE	\$205,767.96
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$195,479.56
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$10,288.40
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$6,567.96	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$6,567.96	\$0.00
NET CHANGES by Change Order		\$6,567.96

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
 By: _____ Date: 10-6-2021
 State of: IA
 County of: Linn
 Subscribed and sworn to before me this 6 day of Oct., 2021
 Notary Public: Christine M. Zinser
 My Commission expires: 5/21/24



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$10,288.40
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
 By: _____ Date: 10.6.2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONSENT AGENDA

BA-22-135 **Final Approval - Harding Middle School - Concrete Replacement Project - Certificate of Substantial Completion (Jason Lietz)**

Exhibit: BA-22-135.1-2

Action Item

Pertinent Fact(s):

The project was completed for the original contract price of \$67,652.00 and the funding was provided by the Physical Plant and Equipment Levy Fund (PPEL). The project was substantially completed on October 19, 2021.

Recommendation:

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Harding Middle School - Concrete Replacement Project.



CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: Harding Middle School - Concrete Replacement 2021

Project CONTRACTOR: Olmstead Construction

TO (OWNER):

Cedar Rapids Community Schools
District, In the County of Linn,
State of Iowa
Educational Leadership & Support Center
2500 Edgewood Rd NW
Cedar Rapids, Iowa 52405-1015

CONTRACT FOR: \$67,652.00
CHANGE ORDERS: \$ 0.00
CONTRACT TOTAL \$67,652.00

CONTRACT DATE: February 3rd, 2021

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

Concrete repairs and replacement per drawings at Harding Middle School.

The work performed under this contract has been reviewed and found to be substantially complete except as stated below.

No Exceptions

The date of substantial completion shall be the date that the Cedar Rapids Community School Board of Education accepts the project by formal Board action.

Contractor

Matt Olmstead
Olmstead Construction

10-19-21
Date

Project Supervisor

Jason Lietz
Jason Lietz

10-19-21
Date

Formal board action taken on _____ accepted the project.

Board of Education Secretary _____ Date _____

Olmstead Construction Inc.
651 58th Ave Ct SW
Cedar Rapids, IA 52404

Invoice Date
10-19-2021

Customer ID
CRS001

Invoice ID
211123

Draw ID
2111200003

Contract ID
21-112

To:

Cedar Rapids Community Schools
ESC Annex
Accounting Department
PO Box 879
Cedar Rapids, IA 52406-0879

Job Location:

Harding Middle School

1 Contract Amount - Retainage Billed

3,382.60

OKed to pay

10-19-21



10-19-2021

3,382.60

CONSENT AGENDA

BA-22-136 **Final Approval - Arthur Elementary School – Concrete Replacement Project - Certificate of Substantial Completion (Jason Lietz)**

Exhibit: BA-22-136.1-2

Action Item

Pertinent Fact(s):

The project was completed for the original contract price of \$29,853.00 and the funding was provided by the Physical Plant and Equipment Levy Fund (PPEL). The project was substantially completed on October 19, 2021.

Recommendation:

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Arthur Elementary School - Concrete Replacement Project.



CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: Arthur Elementary School Concrete Replacement Project

CONTRACTOR: Olmstead Construction, Inc.

TO (OWNER):

Cedar Rapids Community Schools
District, In the County of Linn,
State of Iowa
Educational Leadership & Support Center
2500 Edgewood Rd NW
Cedar Rapids, Iowa 52405-1015

CONTRACT FOR: \$29,853.00
CHANGE ORDERS: \$ 0.00
CONTRACT TOTAL \$29,853.00

CONTRACT DATE: February 3, 2021

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

Concrete repairs and replacement at Arthur Elementary School.

The work performed under this contract has been reviewed and found to be substantially complete except as stated below.

No Exceptions

The date of substantial completion shall be the date that the Cedar Rapids Community School Board of Education accepts the project by formal Board action.

Contractor

Matt Olmstead
Olmstead Construction, Inc.

10-19-21
Date

Project Supervisor

Jason Lietz
Jason Lietz

10-19-21
Date

Formal board action taken on _____ accepted the project.

Board of Education Secretary _____ Date _____

Olmstead Construction Inc.
651 58th Ave Ct SW
Cedar Rapids, IA 52404

Invoice Date	Customer ID	Invoice ID
10-19-2021	CRS001	211132
Draw ID	Contract ID	
2111300002	21-113	

To:
Cedar Rapids Community Schools
ESC Annex
Accounting Department
PO Box 879
Cedar Rapids, IA 52406-0879

Job Location:
Arthur Middle School

1	Contract Amount - Retainage Billed	1,492.65
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*OKay to pay
10-19-21*

10-19-2021

1,492.65

CONSENT AGENDA

**BA-22-137 Purchasing Register – CRCSD School Library Book Collection Development Project
(Craig Barnum/Carissa Jenkins)**

Action Item

Pertinent Fact(s):

1. The Cedar Rapids Community School District has \$1.5M in ESSER funding available to allocate to updating its school library book collections. The office of Digital Literacy intends to leverage cooperative purchasing contracts to identify potential source(s) of supply and request quotes for materials and services. The project will begin with the current school and year and span implementation over the next 18-24 months.
2. Teacher Librarians will work collaboratively to review their book collections to purchase updated titles that provide representation of their students. The collection development project aligns with the CRCSD's focus on Diversity, Equity, and Inclusion.

Recommendation:

It is recommended that the Board of Education approve the Purchasing Register – CRCSD School Library Book Collection Development Project.

CONSENT AGENDA

BA-22-138 **Purchasing Register – Musical Instruments - 2021-2022 School Year
(Carissa Jenkins/Beth Davies)**

Exhibit: BA-22-138.1

Action Item

Pertinent Fact(s):

Musical Instrument expenditures are funded by the Instructional Support Levy allocated on an annual basis. Non-repairable equipment will be replaced at CRCSD middle and high schools.

Recommendation:

It is recommended that the Board of Education approve the Purchasing Register for Musical Instruments - 2021-2022 School Year.

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, IA 52405

PURCHASING REGISTER

Purchases for approval or ratification

Description: Musical Instruments

School: District Middle and High Schools

Budget Year: Current Year – 2021-2022

First Notice Date: Tuesday, October 12, 2021

Second Notice Date: Tuesday, October 19, 2021

Bid Due Date: November 9, 2021

Estimated Cost: \$60,000.00

CONSENT AGENDA

BA-22-139 **Agreement - Cedar Rapids Community School District and Area Substance Abuse Council (ASAC) - Title 1 Services - 2021-2022 School Year (Eric Christenson)**

Exhibit: BA-22-139.1-2

Action Item

Pertinent Fact(s):

The Agreement provides Title 1 instructional services with a CRCSD teacher in order to operate the Title 1, Part D, Subpart 2 instructional program at ASAC.

Recommendation:

It is recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and the Area Substance Abuse Council, Title 1, Part D, Subpart 2 Purchase of Service Agreement for the 2021-2022 School Year.

PURCHASE OF SERVICE AGREEMENT
Cedar Rapids Community School District
Area Substance Abuse Council
2021-2022

Whereas, the CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, hereinafter referred to as DISTRICT, and Area Substance Abuse Council, hereinafter referred to as ASAC, a neglected youth facility, agree to coordinate and support a PL 107-110 Title I, Part D, Subpart 2 program within the neglected facility.

PURSUANT to Chapter 28E, CODE OF IOWA, permitting a local school district to enter into cooperative agreements with other public agencies,

NOW THEREFORE IT IS UNDERSTOOD AS FOLLOWS:

1. The purpose of the Agreement shall be to coordinate educational services provided at ASAC in order to operate the Title I, Part D, Subpart 2 instructional programming described in #6 and #7 below at ASAC.
2. The term of this Agreement shall be for the 2021-2022 school year (Fiscal Year July 1, 2021 – June 30, 2022).
3. The DISTRICT will act as the fiscal agent and program monitor of the Title I program identified below.
4. The DISTRICT shall evaluate the program, and where the number of students is sufficient, disaggregate data on participation by gender, race, ethnicity, and age, to determine the program's impact on the ability of participants –
 - To maintain and improve educational achievement;
 - To accrue school credits that meet State requirements for grade promotion and secondary school graduation;
 - To make the transition to a regular program or other education program operated by a local educational agency;
 - To complete secondary school (or secondary school equivalency requirements) and obtain employment after leaving the correctional facility or institution for neglected children and youth; and
 - As appropriate, to participate in post-secondary education and job training programs.The result of this evaluation shall be used to plan and improve subsequent programs for participating children and youth.
5. The DISTRICT agrees to:
 - Collect from the Iowa Department of Public Instruction funds allocated for the operation of this project;
 - Employ staff members necessary for this agreement as CRCSO employees.
 - Use the Title I allocation from the Iowa Department of Education to offset the District's costs for certified teacher(s) providing Title I services. The Title I allocation is NINE THOUSAND TWO HUNDRED TWENTY-NINE DOLLARS (\$9,229.00).
6. ASAC agrees to provide assurances and documentation, upon request, that the Title I, Part D, Subpart 2 funds are being used in one or more the following ways:
 - For programs that serve children and youth returning to local schools from correctional facilities, to assist in the transition of such children and youth to the school environment and help them remain in school in order to complete their education;
 - For dropout prevention programs which serve at-risk children and youth, including pregnant and parenting teens, children and youth you have come in contact with the juvenile justice system, children and youth at least one year behind in expected grade level, migrant youth, immigrant youth, students with limited English proficiency, and gang members;
 - For the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health service, will improve the likelihood such individuals will complete their education;
 - For special programs to meet the unique academic needs of participating children and youth, including vocational and technical education, special education, career counseling, curriculum-based youth entrepreneurship education, and assistance in securing student loans or grants for postsecondary education; and

7. ASAC agrees to provides assurances and documentation, upon request, that the following areas are being made available, when and where applicable, to neglected residents at the facility:
- Transition planning
 - Coordination of social, health, and other services
 - Business partnerships
 - Coordination with federal, state and local programs
 - Coordination with juvenile justice programs
 - Work with probation officers
 - Alternative placements
8. ASAC agrees to:
- a. Conduct the supervisory and administrative tasks needed to accomplish the goals of the agreement
 - b. Ensure completion of project activities
 - c. Complete the project evaluation activities
 - d. Maintain and submit records and reports as required by the Title I staff of the Iowa Department of Education
9. A separate legal or administrative entity is not intended to be created by this Agreement.
10. The Contact Persons shall serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of this Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement. The Contact Persons are as follows:

<p>Eric Christenson Executive Director, PK-5 Cedar Rapids Community School District 2500 Edgewood Road NW Cedar Rapids IA 52405</p>	<p>Jeannette Archer-Simons Executive Director Area Substance Abuse Council 3601 16th Avenue SW Cedar Rapids, IA 52404</p>
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CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Area Substance Abuse Council

By: _____
Board Secretary

By: *Jeannette Archer-Simons*
Executive Director

Date: _____

Date: 10/5/2021

CONSENT AGENDA

BA-22-140 Agreement - Cedar Rapids Community School District and Four Oaks - Family & Children's Services - Bertram Program - Title 1 Services - 2021-2022 School Year (Eric Christenson)

Exhibit: BA-22-140.1-2

Action Item

Pertinent Fact(s):

The Agreement provides Title 1 instructional support with a CRCSD teacher in order to operate the Title 1, Part D, Subpart 2 instructional program at Four Oaks - Bertram Program.

Recommendation:

It is recommended that the Board of Education approve the on-going Agreement between Cedar Rapids Community School District and Four Oaks - Family & Children's Services - Bertram Program - Title 1, Part D, Subpart 2 Purchase of Service Agreement for 2021-2022 School Year.

PURCHASE OF SERVICE AGREEMENT
Cedar Rapids Community School District
Four Oaks Family and Children's Services - Bertram
2021-2022

Whereas, the CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, hereinafter referred to as DISTRICT, and Four Oaks Family and Children's Services, hereinafter referred to as FOUR OAKS-Bertram, a delinquent youth facility, agree to coordinate and support a PL 107-110 Title I, Part D, Subpart 2 program within the delinquent facility.

PURSUANT to Chapter 28E, CODE OF IOWA, permitting a local school district to enter into cooperative agreements with other public agencies,

NOW THEREFORE IT IS UNDERSTOOD AS FOLLOWS:

1. The purpose of the Agreement shall be to define instructional services from FOUR OAKS-Bertram in order to operate the Title I, Part D, Subpart 2 instructional programming described in #6 and #7 below at FOUR OAKS-Bertram.
2. The term of this Agreement shall be for the 2021-2022 school year (Fiscal Year July 1, 2021 – June 30, 2022).
3. The DISTRICT will act as the fiscal agent and program monitor of the Title I program identified below.
4. The DISTRICT shall evaluate the program, and where the number of students is sufficient, disaggregating data on participation by gender, race, ethnicity, and age, to determine the program's impact on the ability of participants –
 - To maintain and improve educational achievement;
 - To accrue school credits that meet State requirements for grade promotion and secondary school graduation;
 - To make the transition to a regular program or other education program operated by a local educational agency;
 - To complete secondary school (or secondary school equivalency requirements) and obtain employment after leaving the correctional facility or institution for neglected children and youth; and
 - As appropriate, to participate in post-secondary education and job training programs.

The result of this evaluation shall be used to plan and improve subsequent programs for participating children and youth.

5. The DISTRICT agrees to:
 - Provide a certified teacher (1.0FTE) for the general education classroom whose primary duties will be to provide Title I services as well as general education classroom support;
 - Use the Title I allocation from the Iowa Department of Education to off-set the costs of the certified teacher providing Title I services. The Title I allocation is SEVENTY-SIX THOUSAND SEVEN HUNDRED THIRTY DOLLARS (\$76,730.00);
 - The District shall subsidize, with general district funding, the remaining payroll costs for the general education teacher.
6. FOUR OAKS-Bertram agrees to provide assurances and documentation, upon request, that the Title I, Part D, Subpart 2 funds are being used in one or more the following ways:
 - For programs that serve children and youth returning to local schools from correctional facilities, to assist in the transition of such children and youth to the school environment and help them remain in school in order to complete their education;
 - For dropout prevention programs which serve at-risk children and youth, including pregnant and parenting teens, children and youth you have come in contact with the juvenile justice system, children and youth at least one year behind in expected grade level, migrant youth, immigrant youth, students with limited English proficiency, and gang members;
 - For the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health service, will improve the likelihood such individuals will complete their education;

- For special programs to meet the unique academic needs of participating children and youth, including vocational and technical education, special education, career counseling, curriculum-based youth entrepreneurship education, and assistance in securing student loans or grants for postsecondary education; and
 - For programs providing mentoring and peer mediation.
7. FOUR OAKS-Bertram agrees to provide assurances and documentation, upon request, that the following areas are being made available, when and where applicable, to neglected residents at the facility:
- Transition planning
 - Coordination of social, health, and other services
 - Business partnerships
 - Parental involvement
 - Coordination with federal, state and local programs
 - Coordination with juvenile justice programs
 - Work with probation officers
 - Individualized education programs
 - Alternative placements
8. FOUR OAKS-Bertram agrees to:
- a. Conduct the supervisory and administrative tasks outlined in items 6 and 7 (above) needed to accomplish the goals of the agreement
 - b. Ensure completion of project activities
 - c. Complete the project evaluation activities
 - d. Maintain and submit records and reports as required by the Title I staff of the Iowa Department of Education
9. A separate legal or administrative entity is not intended to be created by this Agreement.
10. The Contact Persons shall serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of this Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement. The Contact Persons are as follows:

Eric Christenson Executive Director, Elementary Education Cedar Rapids Community School District 2500 Edgewood Road NW Cedar Rapids IA 52405	Megan Isenberg Prevention Services Director Four Oaks Family and Children's Services 5400 Kirkwood Blvd SW Cedar Rapids, IA 52404
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CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

FOUR OAKS FAMILY AND CHILDREN'S SERVICES

By: _____
Board Secretary

By: 
Anne Gruenewald, President and CEO

Date: _____

Date: 9-23-21

CONSENT AGENDA

BA-22-141 **Agreement – Cedar Rapids Community School District and Tanager Place - Title 1 Services – 2021-2022 (Eric Christenson)**

Exhibit: BA-22-141.1-2

Action Item

Pertinent Fact(s):

The Agreement provides for the purchase of instructional services for Tanager Place to operate the Title 1, Part D, Subpart 2 instructional program at Tanager Place.

Recommendation:

It is recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Tanager Place, Title 1, Part D, Subpart 2 Purchase of Service Agreement for 2021-2022 School Year.

PURCHASE OF SERVICE AGREEMENT
Cedar Rapids Community School District
Tanager Place
2021-2022

Whereas, the CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, hereinafter referred to as DISTRICT, and Tanager Place, hereinafter referred to as TANAGER PLACE, a neglected youth facility, agree to coordinate and support a PL 107-110 Title I, Part D, Subpart 2 program within the neglected facility.

PURSUANT to Chapter 28E, CODE OF IOWA, permitting a local school district to enter into cooperative agreements with other public agencies,

NOW THEREFORE IT IS UNDERSTOOD AS FOLLOWS:

1. The purpose of the Agreement shall be to coordinate supplemental educational services identified as the Title I, Part D, Subpart 2 program at TANAGER PLACE.
2. The term of this Agreement shall be for the 2021-2022 school year (Fiscal Year July 1, 2021 – June 30, 2022).
3. The DISTRICT will act as the fiscal agent and program monitor of the Title I program identified below.
4. The DISTRICT shall evaluate the program, and where the number of students is sufficient, disaggregate data on participation by gender, race, ethnicity, and age, to determine the program's impact on the ability of participants
 - To maintain and improve educational achievement in core academic areas.
 - To make the transition to a regular program or other education program operated by a local educational agency
 - To complete secondary school (or secondary school equivalency requirements) and obtain employment after leaving the correctional facility or institution for neglected children and youthThe result of this evaluation shall be used to plan and improve subsequent programs for participating children and youth.
5. The DISTRICT agrees to:
 - Collect funds from the Iowa Department of Education allocated for the operation of this project.
 - Allocate ELEVEN THOUSAND FIVE HUNDRED THIRTY-EVEN DOLLARS (\$11,537.00) towards the project.
6. TANAGER PLACE agrees to provide assurances and documentation, upon request, that the Title I, Part D, Subpart 2 funds are being used in one or more of the following ways:
 - For programs that serve children and youth with emphasis on assisting that they remain in school in order to complete their education;
 - For dropout prevention programs which serve at-risk children and youth, children and youth that have come in contact with the juvenile justice system or DHS system, children and youth at least one year behind in expected grade level;
 - For the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health service, will improve the likelihood such individuals will complete their education;
 - For special programs to meet the unique needs of participating children and youth, including vocational and technical education, special education, career counseling;
 - For programs providing mentoring and peer mediation.
7. TANAGER Place agrees to provide assurances and documentation upon request, that the following areas are being made available, when and where applicable to neglected residents at the facility:
 - Transition Planning
 - Coordination of social, health, and other services
 - Parental involvement

- Coordination with federal, state, and local programs
- Coordination with juvenile justice programs
- Work with probation officer
- Individualized Education Programs
- Alternative placements

8. TANAGER PLACE agrees to:
- Conduct the supervisory and administrative tasks needed to accomplish the goals of the agreement
 - Ensure completion of project activities
 - Ensure the completion of the project evaluation activities including pre and post assessments as requested by the district.
 - Maintain and submit records and reports as required by the Title I staff of the Iowa Department of Education
 - Submit on a **monthly basis** an itemized invoice of expenditures for the costs associated with the instructional activities for reimbursement purposes.
 - Final quarterly invoice to be submitted no later than June 10, 2022.**
9. A separate legal or administrative entity is not intended to be created by this Agreement.
10. The Contact Persons shall serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of this Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement. The Contact Persons are as follows:

Eric Christenson Executive Director, Elementary Education Cedar Rapids Community School District 2500 Edgewood Road NW Cedar Rapids IA 52405	Bradley Thatcher Chief Financial Officer Tanager Place 2309 C Street SW Cedar Rapids, IA 52404
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CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Tanager Place

By: _____
Board Secretary

By:  _____

Date: _____

Date: 10/14/2021

CONSENT AGENDA

BA-22-142 Grant Wood AEA Director District #4 (Laurel Day)

Exhibit: BA-22-142.1-4

Action Item

Pertinent Fact(s):

1. Grant Wood Area Education Agency is governed by a nine-member Board of Directors. Board members represent designated segments of the agency's service area called "director district."
2. Pursuant to Section 273 of the *Code of Iowa*, the AEA Board of Directors shall be elected by a weighted vote of the members of the Boards of Directors of the local school Districts located with the Director District.
3. The Cedar Rapids Community School District has 0.026% of the vote for AEA Director District #4. The identified candidate filed the Statement of Candidacy by the October 15th deadline for election to the office and is running unopposed.
4. The Board of Education is asked to complete the ballot by casting a vote and returning the ballot to the Grant Wood AEA Board Secretary by November 30, 2021.

Recommendation:

It is recommended that the Board of Education cast its vote for the following candidate and return the ballot to the GWAEA Board Secretary by the November 30, 2021 deadline:

Grant Wood Area Education Agency Director District #4 Candidate Sue Gates.



October 19, 2021

«District_Name»
«Sal_BD_PRES» «First_Name» «Last_Name», «Title»
«Address»
«City_State_Zip»

Dear President «Last_Name»,

Pursuant to Section 273 of the *Code of Iowa*, enclosed is the official Ballot for the election of a Grant Wood AEA 10 board member. The candidate(s) listed on the Ballot filed the *Statement(s) of Candidacy* by the October 15th deadline for election to the office.

Please complete the Ballot by ***checking the box for the candidate for whom your Board casts its vote***, filling in your name, school district, candidate’s name, weighted vote (*percentage vote for your district listed on the enclosed insert*), and dating it.

The Ballot must be completed and returned to me, Melissa Sadilek, Board Secretary, **by the end of the normal business day on November 30**, or be clearly postmarked by an officially authorized postal service not later than November 29, 2021 and received not later than noon on the first Monday following November 30. A school district’s weighted vote must be cast for one candidate and may not be divided among several candidates. The weighted votes, as determined by the Department of Education, are listed on the enclosed insert. A self-addressed stamped envelope is also enclosed for your convenience.

Board members will be sworn in on December 8, 2021, at the regularly scheduled Grant Wood AEA 10 Board of Directors meeting.

If you have questions, please call me at 319-399-6710.

Sincerely,

Melissa Sadilek
Grant Wood AEA 10 Board Secretary

cc: (via email) Superintendents Office
Board Secretary

encl: Ballot
Population and voting data
Return envelope



Population and Voting Data

District 1:

All of Solon CSD, Coralville 2, 3, 7, Iowa City 1, 6, 16, 21, 22, 23, 24, North Liberty 1, 2, 4, 5, 6 and the portions of Newport, Penn and Scott Precincts within Iowa City CSD.

Director District 1

Voting Data	School District	Percentage Vote
44,064	Iowa City CSD	0.878
6,117	Solon CSD	0.122
50,181	Total	100%

District 2:

All of Alburnett CSD, Anamosa CSD, Central City CSD, Lisbon CSD, Monticello CSD, Midland CSD, North Cedar CSD, North-Linn CSD, Olin Co., Tipton CSD, and West Branch CSD.

Director District 2

Voting Data	School District	Percentage Vote
9,410	Anamosa CSD	0.192
6,512	Monticello CSD	0.133
5,260	North Cedar CSD	0.107
5,070	Tipton CSD	0.103
4,574	West Branch CSD	0.093
3,736	North-Linn CSD	0.076
3,645	Midland CSD	0.074
3,306	Lisbon CSD	0.067
3,267	Alburnett CSD	0.067
2,813	Central City CSD	0.057
1,516	Olin Consolidated SD	0.031
49,109	Total	100%



District 4:

All of HLV CSD, Iowa Valley CSD, Belle Plaine CSD, Benton CSD, Vinton-Shellsburg CSD, Clear Creek Amana CSD and Center Point-Urbana CSD and Fayette Precinct within Cedar Rapids CSD.

Director District 4

Voting Data	School District	Percentage Vote
12,010	Clear Creek Amana CSD	0.249
10,406	Vinton-Shellsburg CSD	0.216
9,129	Benton CSD	0.189
6,053	Center Point-Urbana CSD	0.125
3,679	Iowa Valley CSD	0.076
3,528	Belle Plaine CSD	0.073
2,172	HLV CSD	0.045
1,267	Cedar Rapids CSD	0.026
48,244	Total	100%

District 8:

Cedar Rapids 20, 29, 30, 31, 32, 38, 39 40, 41, 42, 43, and 44, and Big Grove, Clinton, Benton/Norway, Jefferson East, Jefferson West, and Walford Precincts within Cedar Rapids CSD and all of College Community CSD.

Director District 8

Voting Data	School District	Percentage Vote
26,978	Cedar Rapids CSD	0.532
23,725	College CSD	0.468
50,703	Total	100%



— BALLOT —

Area Education Agency 10
Board of Directors Election

Director District Number 4

CANDIDATE FOR ELECTION

Sue A. Gates

I, _____, being a member of the board of directors and
(Name)

being duly authorized by the _____ Community School Board of
(Local School District)

Directors, hereby cast the weighted vote of that Board for _____
(Candidate's Name)

as director of District Number 3 for the Grant Wood Area Education Agency Board of
Directors.

Date: _____, 20 _____ Weighted Vote _____

A school district's weighted vote must be cast for one (1) candidate, and may not be divided among several candidates. The weighted votes, as determined by the Department of Education, are listed on the enclosed *Population and Voting Data* document.

To be counted, this Ballot must be received by the end of the normal business day on November 30 or be clearly postmarked by an officially authorized postal service not later than November 29 and received not later than noon on the first Monday following November 30, by: Melissa Sadilek, Board Secretary, Grant Wood AEA 10, 4401 6th St SW, Cedar Rapids, IA 52404.

CONSENT AGENDA

BA-22-143 Grant Wood AEA Director District #8 (Laurel Day)

Exhibit: BA-22-143.1-4

Action Item

Pertinent Fact(s):

1. Grant Wood Area Education Agency is governed by a nine-member Board of Directors. Board members represent designated segments of the agency's service area called "director district."
2. Pursuant to Section 273 of the *Code of Iowa*, the AEA Board of Directors shall be elected by a weighted vote of the members of the Boards of Directors of the local school Districts located with the Director District.
3. The Cedar Rapids Community School District has 0.532% of the vote for AEA Director District #8. The identified candidate filed the Statement of Candidacy by the October 15th deadline for election to the office and is running unopposed.
4. The Board of Education is asked to complete the ballot by casting a vote and returning the ballot to the Grant Wood AEA Board Secretary by November 30, 2021.

Recommendation:

It is recommended that the Board of Education cast its vote for the following candidate and return the ballot to the GWAEA Board Secretary by the November 30, 2021 deadline:

Grant Wood Area Education Agency Director District #8 Candidate Randy Bauer.



October 19, 2021

«District_Name»
«Sal_BD_PRES» «First_Name» «Last_Name», «Title»
«Address»
«City_State_Zip»

Dear President «Last_Name»,

Pursuant to Section 273 of the *Code of Iowa*, enclosed is the official Ballot for the election of a Grant Wood AEA 10 board member. The candidate(s) listed on the Ballot filed the *Statement(s) of Candidacy* by the October 15th deadline for election to the office.

Please complete the Ballot by ***checking the box for the candidate for whom your Board casts its vote***, filling in your name, school district, candidate's name, weighted vote (*percentage vote for your district listed on the enclosed insert*), and dating it.

The Ballot must be completed and returned to me, Melissa Sadilek, Board Secretary, **by the end of the normal business day on November 30**, or be clearly postmarked by an officially authorized postal service not later than November 29, 2021 and received not later than noon on the first Monday following November 30. A school district's weighted vote must be cast for one candidate and may not be divided among several candidates. The weighted votes, as determined by the Department of Education, are listed on the enclosed insert. A self-addressed stamped envelope is also enclosed for your convenience.

Board members will be sworn in on December 8, 2021, at the regularly scheduled Grant Wood AEA 10 Board of Directors meeting.

If you have questions, please call me at 319-399-6710.

Sincerely,

Melissa Sadilek
Grant Wood AEA 10 Board Secretary

cc: (via email) Superintendents Office
Board Secretary

encl: Ballot
Population and voting data
Return envelope



Population and Voting Data

District 1:

All of Solon CSD, Coralville 2, 3, 7, Iowa City 1, 6, 16, 21, 22, 23, 24, North Liberty 1, 2, 4, 5, 6 and the portions of Newport, Penn and Scott Precincts within Iowa City CSD.

Director District 1

Voting Data	School District	Percentage Vote
44,064	Iowa City CSD	0.878
6,117	Solon CSD	0.122
50,181	Total	100%

District 2:

All of Alburnett CSD, Anamosa CSD, Central City CSD, Lisbon CSD, Monticello CSD, Midland CSD, North Cedar CSD, North-Linn CSD, Olin Co., Tipton CSD, and West Branch CSD.

Director District 2

Voting Data	School District	Percentage Vote
9,410	Anamosa CSD	0.192
6,512	Monticello CSD	0.133
5,260	North Cedar CSD	0.107
5,070	Tipton CSD	0.103
4,574	West Branch CSD	0.093
3,736	North-Linn CSD	0.076
3,645	Midland CSD	0.074
3,306	Lisbon CSD	0.067
3,267	Alburnett CSD	0.067
2,813	Central City CSD	0.057
1,516	Olin Consolidated SD	0.031
49,109	Total	100%



GRANT WOOD
AREA EDUCATION AGENCY

District 4:

All of HLV CSD, Iowa Valley CSD, Belle Plaine CSD, Benton CSD, Vinton-Shellsburg CSD, Clear Creek Amana CSD and Center Point-Urbana CSD and Fayette Precinct within Cedar Rapids CSD.

Director District 4

Voting Data	School District	Percentage Vote
12,010	Clear Creek Amana CSD	0.249
10,406	Vinton-Shellsburg CSD	0.216
9,129	Benton CSD	0.189
6,053	Center Point-Urbana CSD	0.125
3,679	Iowa Valley CSD	0.076
3,528	Belle Plaine CSD	0.073
2,172	HLV CSD	0.045
1,267	Cedar Rapids CSD	0.026
48,244	Total	100%

District 8:

Cedar Rapids 20, 29, 30, 31, 32, 38, 39 40, 41, 42, 43, and 44, and Big Grove, Clinton, Benton/Norway, Jefferson East, Jefferson West, and Walford Precincts within Cedar Rapids CSD and all of College Community CSD.

Director District 8

Voting Data	School District	Percentage Vote
26,978	Cedar Rapids CSD	0.532
23,725	College CSD	0.468
50,703	Total	100%



— BALLOT —

Area Education Agency 10
Board of Directors Election

Director District Number 8

CANDIDATE FOR ELECTION

Randy Bauer

I, _____, being a member of the board of directors and
(Name)

being duly authorized by the _____ Community School Board of
(Local School District)

Directors, hereby cast the weighted vote of that Board for _____
(Candidate's Name)

as director of District Number 3 for the Grant Wood Area Education Agency Board of
Directors.

Date: _____, 20 _____ Weighted Vote _____

A school district's weighted vote must be cast for one (1) candidate, and may not be divided among several candidates. The weighted votes, as determined by the Department of Education, are listed on the enclosed *Population and Voting Data* document.

To be counted, this Ballot must be received by the end of the normal business day on November 30 or be clearly postmarked by an officially authorized postal service not later than November 29 and received not later than noon on the first Monday following November 30, by: Melissa Sadilek, Board Secretary, Grant Wood AEA 10, 4401 6th St SW, Cedar Rapids, IA 52404.

CONSENT AGENDA

BA-22-144 **Agreement – Cedar Rapids Community School District and Panorama Education – 2021-2022 School Year (Nicole Kooiker/Justin Blietz)**

Exhibit: BA-22-144.1

Action Item

Pertinent Fact(s):

1. CRCSD currently utilizes Panorama Education for data collection related to social and emotional learning, diversity and inclusion, and family engagement. Panorama’s survey platform and support allows CRCSD to collect input from students and families, compare data to schools and districts with similar demographics, and to take action through professional learning and resources.
2. The Agreement will expand our survey to include staff allowing us to monitor the social, emotional and health of our staff and take targeted action based on the data. It will also improve our diversity and inclusion efforts by monitoring topic areas of cultural awareness and action, sense of belonging, and diversity and inclusion.

Recommendation:

It is recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Panorama Education for the 2021-2022 School Year.

Cedar Rapids & Panorama Proposed Scope of Work: Teacher/Staff Surveys

Teacher/Staff Surveys	Annual Price
Panorama Teacher/Staff Surveys	\$12,750

Details	
Panorama Teacher/Staff	<ul style="list-style-type: none"> Research-backed Measures customized for Cedar Rapids Unlimited survey administration (online) Project support team

Laurel A. Day

Date

ADMINISTRATION

BA-22-145 Cedar Rapids Community Schools Foundation – Update (Laurel Day)

Information Item

Pertinent Fact(s):

Dr. Chris Tyler, President of the Board of Trustees, Cedar Rapids Community Schools Foundation, will present an annual progress report on behalf of the Foundation’s Board.

WORK SESSION

BA-22-146 Master Facility Plan Update (Noreen Bush/David Nicholson/Jon Galbraith)

Exhibit: Pocket Item

Information Item

Pertinent Fact(s):

Administration will review the original Board-approved Facility Master Plan, Tier 1, Phase 1, articulate the pause on the Plan, and review the process that will be used for data collection to analyze with the re-convened Facilities Master Plan Task Force. Ongoing updates and further recommendations will be brought to the Board for consideration.



SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

2021- OCTOBER

Monday	Oct 25	5:30 pm	Board Regular Meeting & Work Session	ELSC, Board Room 2500 Edgewood Rd NW
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2021- NOVEMBER

Tuesday	Nov 2		Election Day	
Wednesday	Nov 17	6:00 pm	IASB Pre-Convention UEN Annual Meeting	Iowa Events Center Des Moines, IA
Thursday	Nov 18		IASB Annual Convention	Iowa Events Center Des Moines, IA
Monday	Nov 15	5:30 pm	Board Annual & Organizational Meetings	ELSC, Board Room 2500 Edgewood Rd NW
Thurs/Fri	Nov 25/26		Holiday	Offices Closed

2021- DECEMBER

Monday	Dec 13	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Thurs/Fri	Dec 24/27		Holiday Observance	Offices Closed
Thursday	Dec 30/31		Holiday Observance	Offices Closed

2022- JANUARY

Monday	Jan 11	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Jan 25	5:30 pm	Board Regular Meeting & Work Session	ELSC, Board Room 2500 Edgewood Rd NW

ADJOURNMENT – President Nancy Humbles

Board Meeting/Work Session: Monday, October 25, 2021