#### CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Purchasing Department 2500 Edgewood Rd NW Cedar Rapids, Iowa 52405 December 2021

# **BID REQUEST – Computing Devices**

The Purchasing Office of the Cedar Rapids Community School District (CRCSD) requests bids on the items listed in this document. All prices are to be bid F.O.B. to the designated delivery locations in Cedar Rapids and Hiawatha, Iowa. Do not include Federal or State Tax in prices submitted.

The Purchasing Office and/or Board of Directors reserve the right to reject any and all bids or any part thereof, and to waive informalities and to enter into such contract or contracts as shall be deemed in the best interest of the Cedar Rapids Community School District, in the County of Linn, State of Iowa.

Bid Responses are due no later than Monday, January 10, 2022 at 10:00 am CST.

Email: Marked "Bid – Computers" in the subject line of the message and email to:

bids@crschools.us Use only this email address. 10MB maximum

OR

## **Hardcopy Submissions:**

Placed in an opaque envelope addressed to:

Attn: Bid - Computers Cedar Rapids Community School District Purchasing Department 2500 Edgewood Rd NW

Cedar Rapids, Iowa 52405

#### Questions related to bid due no later than Thursday, January 6, 2022 at 10:00 am CDT

Questions are to be directed via email to:

Carissa Jenkins, Manager of Purchasing Email: cajenkins@crschools.us

Questions will not be answered if submitted after the deadline.

No bids will be considered which have not been received by the deadline set forth in this request. CRCSD is not responsible for delays occasioned by the world wide web servers, U.S. Postal Service, the internal mail delivery system of CRCSD, or any other means of delivery employed by the Bidder.

Any company that desires not to bid at this time and wishes to remain on the CRCSD mailing list, should notify the Manager of Purchasing to that effect. Otherwise, any company not submitting a bid may be removed from the mailing list for types of items listed in this bid.

**BID REQUEST – Computing Devices** 

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## SCOPE OF CURRENT NEEDS

CRCSD intends to purchase approximately 4500 computing units over the next 12 months and approximately 4800 units each year after. The units acquired will include a mix of laptops and Chromebook devices.

The District has reviewed options and is accepting bids on specific equipment. Detailed specifications for each item are provided within this bid request. Bids will only be accepted for the specific equipment identified in this document, built with the listed specs. No exceptions unless approved by CRCSD first. If approved, information will be shared via question and response documentation posted on the District's website.

Cedar Rapids Community School District may increase, upon evaluation of the offers, the number of computing devices requested. All prices bid shall be effective immediately and shall remain in effect through manufacturer's production of unit.

No substitution should be bid with machines specified.

#### SPECIAL CONDITIONS

- 1. The District reserves the right to award to multiple vendors, however award for devices from a single manufacturer will be awarded on an "all or none" basis.
- 2. All respondents must complete the bid response sheet to reflect pricing offered. Bid prices offered must be best and final pricing. Vendors participating in cooperative purchasing contracts that the District qualifies for must be communicated and shared in bid responses. Bids not on our forms may be considered as non-responsive and rejected.
- 3. Delivery specifications will be taken into consideration when awarding bids. All delivery specifications must be met.
- 4. Payment to be made within 60 days after delivery. Payment release is after the Board approval, as per Code of Iowa requirements.
- 5. Any bidder may withdraw their bid at any time prior to the closing time for receipts of bids, but no bid shall be withdrawn for a period of thirty (30) days after the scheduled closing time for the receipt of bids.
- 6. Other tax supported governmental agencies or departments within Linn County and additionally, Grant Wood AEA affiliated schools & Mississippi Bend AEA affiliated schools, may request that the successful bidder extend the opportunity to purchase off this bid with notification to Carissa Jenkins, Purchasing Manager (email cajenkins@crschools.us or phone 319-558-2321).
- 7. The Cedar Rapids Community School District reserves the right to select the product and/or service provider which best meets CRCSD's required needs, budget, and quality levels.

# PRODUCTS REQUESTED (SPECIFIC MODELS)

Bids will be accepted on the following devices. Detailed build specifications (*for computer and laptops*), estimated device quantities, and delivery locations are provided in appendixes. No substitutions, exceptions noted on build specifications.

## Laptop Units:

- Dell Latitude 5420 laptop (with touch)
- Dell Latitude 3310 2in1 laptop (with touch)
- Dell Latitude 3420 laptop (with touch) 8GB RAM
- Dell Latitude 3420 laptop (with touch) 16GB RAM + 512GB SSD
- Dell Latitude 3420 laptop (non-touch)
- Dell Latitude 3520 laptop (non-touch)

#### Chromebook Units:

- Dell Latitude 5400 Chromebook Enterprise (with touch)
- Dell 3100 2in1 Chromebook (with touch)
- Dell 3100 Chromebook (non 2in1) with dual USB-C power ports

### Peripheral Units:

- Dell WD19s Docking Station
- Dell P2419H 24in Monitor
- Dell P2722H 27in Monitor
- Dell Ultrasharp 24in USB-C Hub Monitor U2422HE

#### Accessories:

• Dell 3100 2 in 1 Chromebook cases

#### WARRANTY REQUIREMENTS

The specified warranty on computers, monitors and internal components of the systems is defined to mean the following:

- Warranty will be effective for three years from the date of delivery to the designated CRCSD facility and will cover all hardware components with onsite repair or replacement. All vendors to include accidental damage for the three-year warranty period. (We would like the 3100 2 in 1 Chromebooks bid to price with and without the 3 year accidental warranty)
- Warranty service will be requested via dedicated online portal, logged chat or email address where service can be requested 24 hours a day; and\or a toll-free number provided by the vendor or service provider. Live support must be available at a minimum between 7:00 a.m. and 4:00 p.m. (Central Standard Time) on business days.
- Warranty service will be completed on-site within two business days from the time the request is called in or emailed.

On-site means that the vendor will have a representative or technician visit the district facility in Cedar Rapids or Hiawatha, IA and either repair the unit there, replace the defective device or part(s), or remove the unit from the site for repair and return it in working order within the required time.

Any vendor not able to meet these warranty requirements must clearly indicate warranty limitation in the bid response.

## ON-GOING VENDOR REQUIREMENTS

The vendor, at a minimum, must meet the following:

- 1. Maintain parts availability for a minimum five years for all products bid.
- 2. Maintain availability to purchase proposed product for a minimum of 12 months (through January 2023).
- 3. Provide free technical support to the staff of CRCSD Technology Division via toll free telephone number and/or web site for the duration of the products' warranty period.
- 4. Provide Microsoft Windows 10 Pro, Windows 10 Enterprise, Windows 11 Pro compatible drivers for all installed components of windows laptops.
- 5. Provide references as required upon request.

#### DELIVERY REQUIREMENTS

All delivery costs to CRCSD locations must be included in the bid price of the computer. No additional fees for delivery will be paid.

When the bids are received, CRCSD retains the right to increase the quantity actually ordered while maintaining all delivery requirements. Exact quantities to be delivered will accompany the Purchase Order.

The successful supplier(s) will notify a designated CRCSD office or employee a minimum of 48 hours in advance of each deliveries. The notification will include the name and phone number of the carrier[s]/truck line delivering the devices.

Please deliver on standard 40" x 48" pallets when shipping.

#### AWARD OF CONTRACT

Award of contracts is anticipated on Tuesday, February 1, 2022. We will be rating bids on lead times, pricing and sole vendor.

Verification of a vendor's ability to fulfill their obligation is solely at the CRCSD discretion.

#### CONTRACT/PURCHASE ORDER

CRCSD will notify the successful vendor to proceed via a Purchase Order. This Purchase Order, along with the bid request and its addenda and the bid response, will be considered a written contract with all particulars per the successful bid.

Include as an attachment to the bid response, all specific ordering instructions that are necessary to generate a Purchase Order. Clearly note this on your bid response signature page.

No assignment of interest in this contract will be permitted.

#### CONTRACT EXTENSION

CRCSD desires to have this contract remain in effect for four years from award date, with the option of one additional, one-year extension. Continuation of the contract beyond the initial period is subject to mutual agreement and price negotiation by the District and the awarded vendor.

Should a product be discontinued prior to the end of the contract or extension period, Vendor will provide a product of equal or greater functionality, provided the product is available as part of vendor's standard product listing. Adjusted price will be offered to District under a similar discount structure as the previous product offered.

# **Appendix 1: Build Specifications**

#### **Dell Models**

#### Dell Latitude 5420 laptop (with touch)

11th Generation Intel Core i5-1145G7 (4 Core, 8M cache, base

2.6GHz, up to 4.4GHz, vPro)

Windows 10 Pro English, French, Spanish

I5-1145G7 Vpro, Intel Iris Xe Graphics, Thunderbolt

No Microsoft Office License Included

8GB, 1x8GB, DDR4 Non-ECC

M.2 128GB PCIe NVMe Class 35 Solid State Drive

HD + IR Camera Bezel with Mic

14" FHD (1920x1080) Touch, Anti-Glare, 300nits

Single Pointing Non-Backlit English US Keyboard

Intel AX201 WLAN Driver

Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.1

No Mobile Broadband Card

4 Cell 63Whr ExpressChargeTM Capable Battery

E4 65W Type-C EPEAT Adapter

Palmrest, No Security, Thunderbolt 4

**ENERGY STAR Qualified** 

Waves Maxx Audio

Dell Limited Hardware Warranty Extended Year(s)

Dell Limited Hardware Warranty

ProSupport Plus: Next Business Day Onsite, 1 Year ProSupport Plus: 7x24 Technical Support, 3 Years

ProSupport Plus: Next Business Day Onsite, 2 Year Extended

ProSupport Plus: Keep Your Hard Drive, 3 Years ProSupport Plus: Accidental Damage Service, 3 Years

### Dell Latitude 3310 2in1 laptop (with touch)

8th Generation Intel Core i5-8265U (1.6GHz, Quad Core, 6MB Cache)

8GB (1 x 8GB) 2400MHz DDR4 Memory

256GB M.2 PCIe NVMe Class 35 Solid State Drive Hard Drive

Integrated Intel UHD Graphics 620, 13.3 Inch FHD WVA (1920 x 1080) Touchscreen Display

No Optical Drive

Microsoft Windows 10 Professional 64-Bit

Microsoft Office 30 Day Trial

10/100/1000 Gigabit Ethernet

Intel Dual Band Wireless AC 9560 802.11ac 2x2 + Bluetooth 5.0

Single Pointing Spill Resistant Non-Backlit Keyboard

Microsoft Precision Touchpad

3 Cell 42 WHr ExpressCharge Capable Battery

65 Watt AC Adapter

**Integrated High Quality Speakers** 

Universal Audio Jack

Integrated HD Webcam

Integrated Noise Reducing Single Array Microphones

- (2) USB 3.2 Gen 1
- (1) USB Type-C 3.1 Gen 1 with DisplayPort 1.2
- (1) HDMI 1.4a

Micro SD 3.0 Card Reader

Wedge-Shaped Lock Slot

**Energy Star** 

3 Year Limited Warranty with Onsite/In-Home Service After Remote Diagnosis

# Dell Latitude 3420 laptop (with touch) 8GB

11th Generation Intel Core i5-1135G7 (2.4GHz, Quad Core, 8MB Cache)

8GB (1 x 8GB) 3200MHz DDR4 Memory

256GB M.2 PCIe NVMe Class 35 Solid State Drive

Integrated Intel Iris Xe Graphics, 14 Inch FHD (1920 x 1080) Anti-Glare with Embedded Touchscreen Display

No Optical Drive

Microsoft Windows 10 Professional 64-Bit

Microsoft Office 30 Day Trial

10/100/1000 Gigabit Ethernet

Intel Dual Band Wi-Fi 6 AX201 2x2 802.11ax 160MHz + Bluetooth 5.1

Single Pointing Spill Resistant Non-Backlit Keyboard

4 Cell 54 WHr Polymer ExpressCharge Capable Battery

65 Watt AC Adapter

Integrated High Quality Speakers

Universal Audio Jack

Integrated IR Webcam

Integrated Noise Reducing Dual Array Microphones

- (2) USB 3.2 Gen 1
- (1) USB 2.0
- (1) USB Type-C 3.2 Gen 2x2 with Power Delivery 3.0 & DisplayPort 1.2
- (1) HDMI 1.4a

Micro SD 3.0 Card Reader

Noble Wedge Lock Slot

**Energy Star** 

3 Year Limited Warranty with Onsite/In-Home Service After Remote Diagnosis

## Dell Latitude 3420 laptop (with touch) 16GB & 512GB SSD

11th Generation Intel Core i5-1135G7 (2.4GHz, Quad Core, 8MB Cache)

16GB (1 x 8GB) 3200MHz DDR4 Memory

512GB M.2 PCIe NVMe Class 35 Solid State Drive

Integrated Intel Iris Xe Graphics, 14 Inch FHD (1920 x 1080) Anti-Glare with Embedded Touchscreen Display

No Optical Drive

Microsoft Windows 10 Professional 64-Bit

Microsoft Office 30 Day Trial

10/100/1000 Gigabit Ethernet

Intel Dual Band Wi-Fi 6 AX201 2x2 802.11ax 160MHz + Bluetooth 5.1

Single Pointing Spill Resistant Non-Backlit Keyboard

4 Cell 54 WHr Polymer ExpressCharge Capable Battery

65 Watt AC Adapter

Integrated High Quality Speakers

Universal Audio Jack

Integrated IR Webcam

Integrated Noise Reducing Dual Array Microphones

- (2) USB 3.2 Gen 1
- (1) USB 2.0
- (1) USB Type-C 3.2 Gen 2x2 with Power Delivery 3.0 & DisplayPort 1.2
- (1) HDMI 1.4a

Micro SD 3.0 Card Reader

Noble Wedge Lock Slot

**Energy Star** 

3 Year Limited Warranty with Onsite/In-Home Service After Remote Diagnosis

#### Dell Latitude 3420 laptop (non-touch) 8GB

11th Generation Intel Core i5-1135G7 (2.4GHz, Quad Core, 8MB Cache)

8GB (1 x 8GB) 3200MHz DDR4 Memory

256GB M.2 PCIe NVMe Class 35 Solid State Drive

Integrated Intel Iris Xe Graphics, 14 Inch FHD (1920 x 1080) Anti-Glare with non-touch display

No Optical Drive

Microsoft Windows 10 Professional 64-Bit

Microsoft Office 30 Day Trial

10/100/1000 Gigabit Ethernet

Intel Dual Band Wi-Fi 6 AX201 2x2 802.11ax 160MHz + Bluetooth 5.1

Single Pointing Spill Resistant Non-Backlit Keyboard

4 Cell 54 WHr Polymer ExpressCharge Capable Battery

65 Watt AC Adapter

Integrated High Quality Speakers

Universal Audio Jack

Integrated IR Webcam

Integrated Noise Reducing Dual Array Microphones

- (2) USB 3.2 Gen 1
- (1) USB 2.0
- (1) USB Type-C 3.2 Gen 2x2 with Power Delivery 3.0 & DisplayPort 1.2
- (1) HDMI 1.4a

Micro SD 3.0 Card Reader

Noble Wedge Lock Slot

**Energy Star** 

3 Year Limited Warranty with Onsite/In-Home Service After Remote Diagnosis

#### **Dell Latitude 3520 laptop (non-touch)**

11th Generation Intel Core i5-1135G7 (2.4GHz, Quad Core, 8MB Cache) or equivalent 8GB (1 x 8GB) 3200MHz DDR4 Memory

256GB M.2 PCIe NVMe Class 35 Solid State Drive

Integrated Intel Iris Xe Graphics, 14 Inch FHD (1920 x 1080) Anti-Glare with non-touch display

No Optical Drive

Microsoft Windows 10 Professional 64-Bit

Microsoft Office 30 Day Trial

10/100/1000 Gigabit Ethernet

Intel Dual Band Wi-Fi 6 AX201 2x2 802.11ax 160MHz + Bluetooth 5.1

Single Pointing Spill Resistant Non-Backlit Keyboard

4 Cell 54 WHr Polymer ExpressCharge Capable Battery

65 Watt AC Adapter

Integrated High Quality Speakers

Universal Audio Jack

Integrated IR Webcam

Integrated Noise Reducing Dual Array Microphones

- (2) USB 3.2 Gen 1
- (1) USB 2.0

(1) USB Type-C 3.2 Gen 2x2 with Power Delivery 3.0 & DisplayPort 1.2

(1) HDMI 1.4a

Micro SD 3.0 Card Reader

Noble Wedge Lock Slot

**Energy Star** 

3 Year Limited Warranty with Onsite/In-Home Service After Remote Diagnosis

## **Dell Latitude 5400 Chromebook Enterprise (touch)**

8th Generation Intel Core i5-8365U Processor (4 Core,6MB Cache,1.6GHz,15W) (equivalent or higher)

Chrome OS (No management)

Intel(R) UHD Graphics 620 with Displayport over Type-C for Intel 8th

Gen Core i5 8365

4GB, 1x4GB, DDR4 Non-ECC

M.2 256GB PCIe NVMe Class 35 Solid State Drive

14" FHD (1920 x 1080) Anti-Glare Touch WLAN Capable

Single Pointing Non-Backlit English US Keyboard

Intel Dual Band Wireless AC 9560 (802.11ac) 2x2 + Bluetooth 5.0

No Mobile Broadband Card

3 Cell 42Whr ExpressChargeTM Capable Battery

65W AC Adapter, 7.4mm Barrel

**ENERGY STAR Qualified** 

Dell Limited Hardware Warranty Extended Year(s)

Dell Limited Hardware Warranty

ProSupport Plus: Next Business Day Onsite, 1 Year

ProSupport Plus: 7x24 Technical Support, 3 Years

ProSupport Plus: Next Business Day Onsite, 2 Year Extended

ProSupport Plus: Keep Your Hard Drive, 3 Years

ProSupport Plus: Accidental Damage Service, 3 Years

#### Dell 3100 2 in 1 Chromebook (with initial 1yr warranty)

Intel Celeron N4020 (Dual Core, up to 2.8GHz, 4M Cache, 6W) (equivalent or higher)

4GB 2400MHz LPDDR4 Non-ECC

32GB eMMC Hard Drive

11.6" HD 1366 x 768 WVA 16:9 Touch with Corning(R) Gorilla(R) Glass NBT,

Camera & Microphone

Intel(R) Dual Band Wireless AC 9560 (802.11ac) 2x2 + Bluetooth 5.0

Primary 3-Cell 42WHr Battery

65W AC Adapter 250V,1M

Palmrest with World Facing Camera

Touch LCD Cover

No Carrying Case

**ENERGY STAR Qualified** 

Mail In Service after Remote Diagnosis, 1 Year

Dell Limited Hardware Warranty Initial Year

### Dell 3100 2 in 1 Chromebook (With 3yr Accidental Damage)

Intel Celeron N4020 (Dual Core, up to 2.8GHz, 4M Cache, 6W) (equivalent or higher)

4GB 2400MHz LPDDR4 Non-ECC

32GB eMMC Hard Drive

11.6" HD 1366 x 768 WVA 16:9 Touch with Corning(R) Gorilla(R) Glass NBT,

Camera & Microphone

Intel(R) Dual Band Wireless AC 9560 (802.11ac) 2x2 + Bluetooth 5.0

Primary 3-Cell 42WHr Battery

65W AC Adapter 250V,1M

Palmrest with World Facing Camera

Touch LCD Cover

No Carrying Case

**ENERGY STAR Qualified** 

Mail In Service after Remote Diagnosis, 1 Year

Dell Limited Hardware Warranty Initial Year

Dell Limited Hardware Warranty Extended Year(s)

Dell Limited Hardware Warranty

ProSupport Plus: Next Business Day Onsite, 1 Year

ProSupport Plus: 7x24 Technical Support, 3 Years

ProSupport Plus: Next Business Day Onsite, 2 Year Extended

ProSupport Plus: Keep Your Hard Drive, 3 Years

ProSupport Plus: Accidental Damage Service, 3 Years

# Dell 3100 Chromebook (non - 2in1) with dual USB-C power ports (with 1yr initial warranty)

Intel Celeron N4020 (Dual Core, up to 2.8GHz, 4M Cache, 6W) (or equivalent)

4GB 2400MHz LPDDR4 Non-ECC

32GB eMMC Hard Drive

11.6" HD 1366 x 768 WVA 16:9 Touch with Corning(R) Gorilla(R) Glass NBT,

Camera & Microphone

Intel(R) Dual Band Wireless AC 9560 (802.11ac) 2x2 + Bluetooth 5.0

Primary 3-Cell 42WHr Battery

65W AC Adapter 250V,1M

Palmrest

Touch LCD Cover

No Carrying Case

**ENERGY STAR Qualified** 

Mail In Service after Remote Diagnosis, 1 Year

Dell Limited Hardware Warranty Initial Year

# **Dell WD19s Docking Station**

Dell Dock - WD19S 130w Power Delivery - 180w AC

Advanced Exchange Service, 3 Years

Dell Limited Hardware Warranty

#### Dell P2419H 24in Monitor

Dell 24 Monitor - P2419H Advanced Exchange Service, 3 Years Dell Limited Hardware Warranty

#### **Dell P2722H 27in Monitor**

Dell 27 Monitor - P2722H Advanced Exchange Service, 3 Years Dell Limited Hardware Warranty

# Dell Ultrasharp 24in USB-C Hub Monitor U2422HE

Dell UltraSharp 24 USB-C Hub Monitor - U2422HE, 60.47cm (23.8") Advanced Exchange Service, 3 Years Dell Limited Hardware Warranty

# Dell 3100 2 in 1 Chromebook case

MAXCases Extreme Shell-S for Dell 3100 Chromebook 2:1 convertible 11.6" (Black) - (equal or equivalent)

Please reference contract number if district qualifies for cooperative pricing.

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Cedar Rapids Community School District				

The prices below are offered, and the unit(s) meets all conditions of the bid specifications. All other offers meet all specifications and requirements.

NOTE: Suppliers may bid on one or more of the products\models listed.

Device	Approximate quantity	Contract Number	Extended Cost		
Laptop Units (First Year)					
Dell Latitude 5420 laptop (with touch)	400				
Chromebook Units (Over 4 years)					
Dell Latitude 5400 Chromebook Enterprise	Unknown				
Dell 3100 2 in 1 Chromebook	18,000				
Peripherals (First Year)					
Dell 3100 2 in 1 Chromebook Cases	4500				
Dell WD19s Docking Station	320				
Dell P2419H 24in Monitor	320				
Dell P2722H 27in Monitor	Unknown				
Dell Ultrasharp 24in USB-C Hub Monitor U2422HE	80				

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# **Bid Response Sheet Page 2 of 2**

Cedar Rapids Community School District
Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, Iowa 52405

# ADDITIONAL BID ITEMS and CONFIRMATIONS OF UNDERSTANDING:

Are there special instructions needed to	generate a Purchase Order?	Yes No
Indicate where information is located	d:	
Quote\Order Number:	(Attach specificat	ion sheet)
Prices will remain in effect until	[date].	
Warranty requirements will be met.		Yes No
Parts availability timeline will be met.		Yes No
We will comply with the Standard Rules	Yes No	
We will honor contract extensions, if off	fered	Yes No
We will accept payment by credit card.		Yes No
We will accept payment by Payment Plu	ıs.	Yes No
solicitation.  Company: Address:		
By:		
Printed Name:	[Signature]	
Title:		
Phone:Fax:_		
Contact Information if different from ab	oove:	
Name:		