

CRCSD Audit Committee Minutes
12:00-1:30pm, May 18, 2022
ELSC – Cedar A

In Attendance: Maureen Oviatt, John Hammar, Jason Fisher, Janet Henry, Tom Hoffmann, Sarah Brown, Rosama Anderson, and Dave Nicholson

Virtual Attendance: Scott Arensdorf

Absent: Chad Meyers, Angela Dockter, Whitney Schreder, Krystle Braumann

Guests: None

Review and approve minutes from the April 20, 2022 meeting:

Maureen Oviatt asked for any corrections to the minutes. John Hammar motioned to approve the minutes as written, it was seconded by Janet Henry and the minutes were approved.

Annual Review of Committee Performance:

Members reviewed the survey tool for any updates. None were noted. Dave Nicholson indicated that it would be sent to members for completion soon.

Review/Update Committee FY2021-22 Highlights:

Members reviewed prior FY2020-21 highlights and discussed FY2021-22 accomplishments. Dave Nicholson indicated he would update the document for the next committee meeting.

Discuss the annual report and presentation prepared for the Board of Education:

The FY2020-21 documents were reviewed. Dave Nicholson indicated that the documents would be revised as discussed and brought to the next committee meeting.

Appoint Committee Chairperson and Chairperson Pro-Tem:

After discussion, Maureen Oviatt motioned to nominate Scott Arensdorf for the FY2022-23 Chairperson. John Hammar seconded the motion and the motion carried. Maureen motioned to nominate Chad Meyers as Chairperson Pro-Tem with the provision that if he was unable to accept the position, it would be filled by Maureen. The motion was seconded by Janet Henry and carried.

Discuss FY2022-23 Audit Committee Charter:

Dave Nicholson reviewed the 1.12.11 Charter in comparison to the 9.9.20 Charter. Discussion followed. A motion was made by John Hammar to revise the charter to allow the committee autonomy in annually directing the risk assessment reviews of District policies/procedures. It was seconded by Tom Hoffman and the motion carried. Dave indicated that the charter document would be updated with the proposed changes for review at the next committee meeting. He noted that he was working on scheduling the subcommittee meeting time.

Review of any complaints received: None received.

Review Other Items of Importance:

- a) Local Revenue/All Funds Summary Financial Reports – Sarah Brown reviewed the reports as of April 30, 2022
- b) Review previous meeting comments – None noted.

Jason Fisher motioned to adjourn the meeting, it was seconded by John Hammar and approved.

Meeting Adjourned at 1:30pm.

The next meeting of the committee is on **Wednesday June 8, 2022**. The annual report to the Board is June 13, 2022.

By: 
Maureen Oviatt

By: 
Sarah Brown