



Architectural Services - Elementary Design Services

Scope of Work:

The Cedar Rapids Community School District (District) is seeking assistance in determining whether to renovate and add an addition to the Harrison Elementary School (Harrison) or build a new building at the Madison Elementary School (Madison) site. The District is intending to enter into a contract with an architectural firm/company to provide the District with architectural, engineering, and other consulting services as necessary for making the determination of which project to move forward with, and the design and project oversight of the selected project.

Issue Date:

December 12, 2022

Timeline:

DATE	ACTION
Monday, December 12, 2022	Release of RFP
Thursday, December 22, 2022	Deadline for Submission of Questions Regarding RFP
Thursday, January 5, 2023	Responses for Questions returned to firms.
Thursday, January 12, 2023 3:30 PM	Deadline for Submission of Responses to RFP
January 16 – January 19	Review of Responses to RFP & Selection of Architects to Interview
January 25 – January 27	Architect Selection Committee Interviews Architects
Monday, February 6, 2023	Facility Master Plan Oversight Committee Reviews Architect Selection Committee's selection.
Monday, February 13, 2023	The Board of Education makes selection of architectural firm.
January 2024	Anticipated Bid Letting

Proposals are due at the Educational Leadership and Support Center, 2500 Edgewood Road NW, Cedar Rapids, IA 52405

RFP Document:

Documents may be obtained by contacting Jon Galbraith, Director of Operations at: jgalbraith@crschools.us