

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS**  
**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT,**  
**IN THE COUNTY OF LINN, STATE OF IOWA**  
Educational Leadership and Support Center, Board Room/Board Ante Room  
**Monday, January 9, 2023 @ 5:30 p.m.**

**ATTENDANCE**

David Tominsky, President; Directors: Cindy Garlock, Nancy Humbles, Dexter Merschbrock, Jennifer Neumann, and Marcy Roundtree. Absent: Director Jennifer Borcharding

Also present: Lonna Anderson, Laurel Day, Karla Hogan, Nicole Kooiker, Art Sathoff, and Doreen Underwood.

President Tominsky called the meeting to order at 5:30 p.m.

**APPROVAL OF AGENDA**

It was recommended that the agenda of Monday, January 9, 2023, Board of Education Meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Upon motion by Director Cindy Garlock and second by Director Nancy Humbles, the Board approved the agenda of Monday, January 9, 2023, Board of Education Meeting and that each item is considered ready for discussion and/or action.

Record of the roll call vote was: Ayes: Directors Garlock, Humbles, Roundtree, and Tominsky. Nays: None. Absent: Directors Borcharding, Merschbrock, and Neumann.

**PUBLIC HEARING**

**BA-23-224      Public Hearing – 2023-2024 School Year Calendar (Art Sathoff/Nicole Kooiker)**

Prior to the Public Hearing, Deputy Superintendent Kooiker stated that the proposed week of Spring Break for the 2023-24 School Year will be moved from the week of March 18 and returned to the week of March 11, 2024.

A Public Hearing was held for the purpose of receiving any comments regarding the proposed 2023-2024 School Year Calendar for the Cedar Rapids Community School District.

After the Board’s consideration of any written or oral objections presented, the recommended Board action is to give final approval to the administration’s recommendation regarding the 2023-2024 School Year Calendar. Information Item.

If no objections are presented and sustained, the recommended Board action is to give final approval to the proposed calendar.

No written or oral objections were presented and sustained. Information Item.

Director Neuman entered the Board Meeting at 5:31 PM

### SUPERINTENDENT REPORT

Superintendent Sathoff congratulated Kennedy High School junior McKenzie Hitzel for winning the 2023 Corridor Jazz art design competition; and, Metro HS students who will be graduating this Thursday, January 12, 2023 as part of the Winter Graduation ceremony. He also highlighted the recent informational meeting held for those students interested in attending City View Community High School; the CRCSD Magnet School Lottery which is accepting applications until February 24, 2023; and, CRCSD preschool, kindergarten, and alternative kindergarten student registrations for the 2023-24 school year which open on Wednesday, February 1st.

Director Merschbrock entered the Board Meeting at 5:34 PM

### BOARD REPORTS

President Tominsky provided an update on the Superintendent Search; Vice President Garlock provided a brief legislative update.

### ADDRESSING THE BOARD, COMMUNICATIONS, DELEGATIONS, AND PETITIONS

None to report.

### CONSENT AGENDA

#### **BA-23-000/10 Minutes – Board Meeting on December 12, 2022 and Special Meeting on January 3, 2023 (Laurel Day)**

It was recommended that the Board of Education approve the Minutes from the Board Meeting held on December 12, 2022 and Special Meeting on January 3, 2023.

#### **BA-23-001/07 Approval of Claims Report – November 2022 (Karla Hogan)**

It was recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending November 30, 2022.

#### **BA-23-003/07 Budget Summary Report – November 2022 (Karla Hogan)**

It was recommended that the Board of Education approve the Budget Summary Report for the month ended November 2022.

#### **BA-23-004/07 Statement of Receipts, Disbursements, and Cash Balances Report – November 2022 (Karla Hogan)**

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of November 2022.

#### **BA-23-005/07 Investments Report – November 2022 (Karla Hogan)**

The Investments Report summarizes investment transactions for the month of November 2022. Investments purchased during the month totaled \$6,085,108.94, and investments redeemed during the month totaled \$6,500,000.00. The current interest rate for US Bank is 3.58%, in comparison to 0.02 % at US Bank in November 2021. The interest rate for Iowa Schools Joint Investment Trust (ISJIT) for November 2022 was 3.455%, in comparison to 0.005% in November 2021. Information Item.

## BA-23-009/10 Personnel Report (Nicole Kooiker)

<b>APPOINTMENTS - SALARIED STAFF</b>			
<b><u>Name</u></b>	<b><u>Salary Placement</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Callahan, Megan	\$47,000.00 (prorated)	Elementary Teacher ELSC	1/3/2023
Canney, Isabelle	\$47,000.00 (prorated)	Middle School Teacher ELSC	1/3/2023
Kenneson, Amy	\$47,000.00 (prorated)	Music Teacher Kenwood	1/3/2023
Kytola, MaKenzie	\$56,771.00 (prorated)	Fleet Supervisor ELSC	1/3/2023
Johnson, Hannah	\$5,022.00	POMS/Dance Team Jefferson	2022-2023 School Year
Meeker, MacKenzie	\$47,000.00 (prorated)	2nd Grade Teacher Harrison	1/3/2023
Monnahan, Myles	\$3,264.00	WM Basketball MS Wilson	2022-2023 School Year
Puhrmann, Magness	\$54,550.00 (prorated)	2nd Grade Teacher Hoover	1/3/2023
Rausch, Kaci	\$47,000.00 (prorated)	Art (One Year Only) Wilson	1/3/2023
Sain, Bruce	\$6,227.00	MN Basketball Asst Washington	2022-2023 School Year
Schlutz, Cassandra	\$47,000.00 (prorated)	3rd Grade Teacher Garfield	1/3/2023
Seely, Erin	\$2,259.00	WM Basketball MS Assistant (Temp Contract) Taft	2022-2023 School Year
Swartzendruber, Trisha	\$2,711.00	Show Choir Tech (Temp Contract) Taft	2022-2023 School Year
Vacanti, Tarentino	\$45,082.00 (prorated)	Engagement Specialist Franklin	12/24/2022

Veglahn, Cassandra	\$2,711.00	Show Choir Tech (Temp Contract) Roosevelt	2022-2023 School Year
Ward, Bailey	\$47,000.00 (prorated)	Early Learning Teacher Truman ECC	1/3/2023
Webb, RoyShawn	\$47,000.00 (prorated)	Strat I Roosevelt	1/3/2023
Wiedenheft, Caitlin	\$105,000.00 (prorated)	Director Communications ELSC	1/16/2023
Young, Shawndell	\$2,711.00	Show Choir Tech (Temp Contract) McKinley	2022-2023 School Year

#### **RESIGNATIONS - SALARIED STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Cook, Cassidy	Personal	Content Specialist ELSC	12/20/2022
Moser, Katlyn	Personal	Teacher ELL Garfield	12/22/2022
Nunez, Jill	Personal	Instructional Coach Johnson	12/9/2022
Sanders, Jessica	Personal	2nd Grade Teacher Hoover	12/22/2022

#### **APPOINTMENTS - HOURLY STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Anderson, Morgan	\$15.00	Paraprofessional McKinley	1/3/2023
Borkgren, Elizabeth	\$15.00	Paraprofessional McKinley	12/19/2022
Buwalda, Kathryn	\$15.00	Paraprofessional Maple Grove	1/11/2023 (correction)
Delabra Lopez, Yohaxin	\$15.00	Paraprofessional Nixon	12/19/2022
Engen, Elaine	\$15.00	Paraprofessional Wilson	12/19/2022

Evans, Kaeli	\$15.00	Bus Attendant ELSC	1/11/2023
Fason, Wynter	\$19.45	Transportation Driver ELSC	12/19/2022
Fisher, Trey	\$15.00	Paraprofessional Jefferson	1/3/2023
Freed, Shannon	\$15.00	Paraprofessional Kenwood	12/19/2022
Genkinger, Natalieann	\$15.00	Paraprofessional Truman	12/19/2022
Genus, Jessica	\$15.00	Bus Attendant ELSC	1/11/2023
Godfrey, Mychaela	\$15.00	Paraprofessional Truman	12/19/2022
Graham, Jacqueline	\$15.00	Food Service Asst McKinley	1/3/2023
Heeren, Colin	\$15.00	Behavior Tech Cleveland	1/3/2023
Horton, Brandie	\$15.00	Bus Attendant ELSC	1/3/2023
Hutchinson, Kate	\$15.00	Paraprofessional Hoover	12/19/2022
Jackson, Gerald	\$19.45	Transportation Driver ELSC	1/3/2023
Jones, Ariece	\$17.65	Van Driver ELSC	12/12/2022
Jones, Kamyia	\$15.00	Paraprofessional Polk	12/19/2022
Kong, Peter	\$24.56	Field Technician ELSC	1/3/2023
Marvets, Jessica	\$15.00	Paraprofessional Jefferson	1/3/2023
McGee, Samuel	\$15.56	Asst Mgr Harding	1/3/2023

Miller, Joann	\$12.65	Crossing Guard Johnson	1/11/2023
Moore, Kathryn	\$19.45	Transportation Driver ELSC	1/3/2023
Pittman, RaSean	\$17.42	Custodian II - Part Time Hiawatha	12/12/2022
Rohrssen, Dana	\$15.00	Food Service Asst McKinley	1/3/2023
Schaefer, Andrew	\$17.42	Custodian II- Part Time Johnson	1/3/2023
Schreckengast, Jackson	\$15.00	Paraprofessional Taft	12/19/2022
Siems, Evey	\$15.00	Paraprofessional Nixon	1/3/2023
Skogman, Sage	\$15.00	Paraprofessional McKinley	1/11/2023
Span, Lavina	\$15.00	Paraprofessional West Willow	12/19/2022
States, Amariel	\$15.00	Bus Attendant ELSC	1/3/2023
Swallow, Jonathan	\$19.45	Transportation Driver ELSC	1/3/2023
Whitfield, Shaun	\$15.00	Bus Attendant ELSC	1/3/2023
Williams Robinson, Bridgette	\$15.00	Paraprofessional Kennedy	1/3/2023
Young, Jaiden	\$15.00	Paraprofessional Franklin	1/3/2023
Zuber, Sandra	\$15.61	Media Secretary Hiawatha	1/3/2023

**GRANTING LEAVES OF ABSENCE - HOURLY STAFF**

<u>Name</u>	<u>Type of Leave</u>	<u>Assignment</u>	<u>Effective Date</u>
Zebuhr, Paige	General	Paraprofessional Truman	1/5/2023- 5/5/2023

<b>CHANGE OF GRADE/POSITION - HOURLY STAFF</b>			
<b><u>Name</u></b>	<b><u>Salary Placement</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Herb, Sondra	\$15.61	Media Secretary Roosevelt	12/24/2022
Iram, Fouzia	\$15.55	Food Service Asst Nixon	12/24/2022
Johnson, Marrytess	\$15.55	Food Service Asst Nixon	12/24/2022
<b>RESIGNATIONS - HOURLY STAFF</b>			
<b><u>Name</u></b>	<b><u>Reason</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Bennett, Emily	Personal	Paraprofessional Madison	1/6/2023
Brown, Joshua	Personal	Auto Mechanic ELSC	12/16/2022
Coffman, Nancy	Personal	Attendance Secretary Jefferson	1/6/2023
Fountain, Whitney	Personal	Food Service Asst Washington	12/7/2022
Glover, Destiny	Personal	Paraprofessional Roosevelt	1/13/2023
Glover, Trinity	Personal	Paraprofessional Roosevelt	1/13/2023
Hawkins, Karmen	Personal	Paraprofessional Franklin	12/7/2022
Hayes, Chandra	Personal	Asst Mgr Harrison	12/21/2022
Kincheloe, Thomas	Personal	Bus Attendant ELSC	12/22/2022
LaMar, Logan	Personal	Paraprofessional Four Oaks	12/20/2022
Martin, LaRia	Personal	Paraprofessional Nixon	12/19/2022
Moore, Beverly	Personal	Paraprofessional Kennedy	12/8/2022

Pringle, Nicole	Personal	Cook Wilson	12/7/2022
Stogdill, Ashley	Personal	Behavior Tech Hoover	12/13/2022
Thompson, Dacia	Personal	Cashier Roosevelt	12/9/2022
Tillman, Stephanie	Personal	Paraprofessional McKinley	12/12/2022
<b>RETIREMENTS - HOURLY STAFF</b>			
<b><u>Name</u></b>	<b><u>Reason</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Knappmeyer, Timothy	Personal	Engineer HS Kennedy	1/3/2023
O'Brian, Don	Personal	Transportation Driver ELSC	1/3/2023
O'Brien, Robert	Personal	Bus Attendant ELSC	1/3/2023

It was recommended that the Board of Education approve the Personnel Report.

**BA-23-011/04 Policy Manual – Review & Revision – Regulation 604.2 “Multi-Tiered Systems and Support” and Procedure 604.2a “Multi-Tiered Systems and Support Procedures” (Art Sathoff/Laurel Day)**

The Board of Education reviews policies at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval. The agenda item included a Regulation and Procedure that were proposed based on changes to state and/or federal law. Information Item.

**BA-23-225 Approval – Secure Entrance Project - Roosevelt Middle School - Change Order #2 (Ben Merta/Chris Gates)**

It was recommended that the Board of Education approve Change Order #2 - Garling Construction for the Secure Entrance Project - Roosevelt Middle School.

**BA-23-226 Bargaining and Meet & Confer Teams - 2022-2023 School Year (Nicole Kooiker)**

It was recommended that the Board of Education approve the proposed Bargaining and Meet & Confer Teams for the 2022-2023 School Year.

**BA-23-227 Purchasing Register - Eastern Iowa Purchasing Group (EIPG) Primary Vendor RFP - 2023-2024 School Year (Jennifer Hook/Carissa Jenkins)**

It was recommended that the Board of Education approve the Purchasing Register - Eastern Iowa Purchasing Group (EIPG) Primary Vendor RFP for the 2023-2024 School Year.



- BA-23-228 Agreement - Cedar Rapids Community School District and Heartland Business Systems - Cisco Unified Communications Licensing - 2023-2028 School Years (Jeff Lucas/Craig Barnum/Carissa Jenkins)**
- It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Heartland Business Systems - Cisco Unified Communications Licensing for the 2023-2028 School Years.
- BA-23-229 Agreement - Cedar Rapids Community School District and Heartland Business Systems - Cisco Telephone Replacement (Jeff Lucas/Craig Barnum/Carissa Jenkins)**
- It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Heartland Business Systems - Cisco Telephone Replacement.
- BA-23-230 Approval - 2023-2024 School Year Calendar (Art Sathoff/Nicole Kooiker)**
- It was recommended that the Board of Education approve the 2023-2024 School Year Calendar.
- BA-23-231 Purchasing Register – High School & Middle School Access Points - 2022-2023 School Year (Jeff Lucas/Blake Wedel/Carissa Jenkins )**
- It was recommended that the Board of Education approve the Purchasing Register - High School & Middle School Access Points for the 2022-2023 School Year.
- BA-23-232 Purchasing Register – Internet - 2022-2023 School Year (Jeff Lucas/Blake Wedel/Carissa Jenkins )**
- It was recommended that the Board of Education approve the Purchasing Register - Internet for the 2022-2023 School Year.
- BA-23-233 Purchasing Register – Session Initiation Protocol (SIP) Connection - 2022-2023 School Year (Jeff Lucas/Blake Wedel/Carissa Jenkins )**
- It was recommended that the Board of Education approve the Purchasing Register - SIP Connection for the 2022-2023 School Year.
- BA-23-234 Purchasing Register – Wireless Controllers - 2022-2023 School Year (Jeff Lucas/Blake Wedel/Carissa Jenkins )**
- It was recommended that the Board of Education approve the Purchasing Register - Wireless Controllers for the 2022-2023 School Year
- BA-23-235 Agreement – Cedar Rapids Community School District and Matthew 25 - 2022-2023 School Year (Adam Zimmermann)**
- This item was pulled from the agenda for further discussion and will return on a future Board Meeting agenda.
- BA-23-236 Tabulation - District Mowers - 2022-2023 School Year (Jon Galbraith/Carissa Jenkins)**
- It was recommended that the Board of Education approve the Tabulation - District Mowers for the 2022-2023 School Year.

**BA-23-237 Memorandum of Understanding – Cedar Rapids Community School District and YouthPort Inc. – 2023-2024 School Year (Jessica Luna)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and YouthPort Inc. for the 2022-2023 School Year.

**BA-23-238 Chapter 12 Exemption Request – Physical Education (Nicole Kooiker)**

It was recommended that the Board of Education approve the General Accreditation Standards 281 – IAC Chapter 12 Exemption Request for Jefferson, Kennedy, and Washington High Schools to condense all the required physical education minutes into one semester.

Record of the roll call vote for items BA-23-000/10, BA-23-001/07, BA-23-003/07, BA-23-004/07, BA-23-009/10, BA-23-225, BA-23-226, BA-23-227, BA-23-228, BA-23-229, BA-23-230, BA-23-231, BA-23-232, BA-23-233, BA-23-234, BA-23-236, BA-23-237, and BA-23-238 was: Ayes: Directors Garlock, Humbles, Merschbrock, Neumann, Roundtree, and Tominsky. Nays: None. Absent: Director Borcharding.

**CONSENT AGENDA**

**BA-23-239 Tabulation - Magnet School Marketing and Recruitment (Adam Zimmermann)**

It was recommended the Board of Education approve the Tabulation - Magnet School Marketing and Recruitment and award the bid to de Novo.

Record of the vote was: Ayes: Directors Garlock, Humbles, Merschbrock, Roundtree, and Tominsky. Nays: None. Absent: Director Borcharding. Abstain: Director Neumann.

**ADMINISTRATION**

**BA-23-240 Resolution – At-Risk/Dropout Prevention Funding - 2023-2024 School Year (Nicole Kooiker/Karla Hogan)**

It was recommended that the Board of Education approve the Resolution – Modified Supplemental Aid Application for Dropout/ At Risk Prevention for the 2023-2024 School Year.

Record of the vote was: Ayes: Directors Garlock, Humbles, Merschbrock, Neumann, Roundtree, and Tominsky. Nays: None. Absent: Director Borcharding.

**LEARNING AND LEADERSHIP**

**BA-23-241 Iowa School Performance Profile Update (Nicole Kooiker/Lonna Anderson/Doreen Underwood)**

Deputy Superintendent Kooiker, and Curriculum Coordinators Lonna Anderson and Noreen Underwood, shared an overview of the Iowa School Performance profile for 2022 and covered key categories, waitings, designations, supports, and celebrations. Information Item.

**BOARD GOVERNANCE**

**BA-23-242 Exempt Meeting - Discuss Strategy Sessions for Union and Non-Union Employee Groups (Art Sathoff)**

The Board of Education met in an Exempt Meeting on Monday, January 9, 2023 following the Regular Board Meeting for the purpose of discussing bargaining strategy and negotiations sessions for union and non-union employees. Exempt Meetings are not subject to the Open Meetings Law. Information Item.

President Tominsky adjourned the meeting at 6:12 PM.

By: Laurel A. Day, Board Secretary

Board of Education approved Record of Proceedings on January 23, 2023 and I hereby declare these minutes as part of the permanent record of the District.

By \_\_\_\_\_  
David Tominsky, Board President

ATTEST \_\_\_\_\_  
Laurel A. Day, Board Secretary