

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Educational Leadership & Support Center, Board Room
Monday, February 13, 2023 @ 5:30 p.m.**

A G E N D A

CALL TO ORDER (President David Tominsky)

APPROVAL OF AGENDA (President David Tominsky)

PUBLIC HEARING

BA-23-268 Public Hearing - Permanent Easement - Pierce ES (Chris Gates).....3

SUPERINTENDENT’S REPORT/BOARD REPORTS (Superintendent Sathoff/ Board of Directors)

ADDRESSING THE BOARD, COMMUNICATIONS, DELEGATIONS, & PETITIONS
(President David Tominsky)

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SCHOOL BOARD CALENDAR/ADJOURNMENT (President David Tominsky)



AGENDA

CALL TO ORDER – President David Tominsky

APPROVAL OF AGENDA – President David Tominsky

“I move that the agenda of Monday, February 13, 2023, Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.”

MOTION/2ND/ROLL CALL ACTION

PUBLIC HEARING

BA-23-268 Public Hearing – Permanent Easement - Pierce Elementary School (Chris Gates)

Information Item

Pertinent Fact(s):

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on February 13, 2023, for the purpose of receiving any objections to granting the sale of the identified portion of property.

If no objections are presented and sustained, the appropriate Board action is to give final approval to the sale.

SUPERINTENDENT'S REPORT/BOARD REPORTS - (Superintendent Sathoff/ Board of Directors)

**ADDRESSING the BOARD -
COMMUNICATIONS, DELEGATIONS, AND PETITIONS** - (President David Tominsky)

CONSENT AGENDA

BA-23-000/12 Minutes - Special Meetings on January 19, 20, & 26, 2023 and Regular Meeting/Work Session on January 23, 2023 (Laurel Day)

Exhibit: <https://crschools.us/about/board-of-education/meetings-and-agendas/>

Action Item

Pertinent Fact(s):

It is the responsibility of the Board Secretary to keep the minutes of Board of Directors meetings as required by Iowa Code §§ 21.3 and Board Regulation 202.10. The minutes will be available for public inspection within two weeks of the Board meeting and forwarded to the appropriate newspaper for publication.

Recommendation:

It is recommended that the Board of Education approve the Minutes from the Special Meetings held January 19, 20, & 26, 2023 and the Regular Meeting/Work Session on January 23, 2023.

CONSENT AGENDA

BA-23-003/08 Budget Summary Report – December 2022 (Karla Hogan)

Exhibit: BA-23-003/08.1-9

Action Item

Pertinent Fact(s):

The Budget Summary Report is provided as required by Board Regulation 703.2.

Recommendation:

It is recommended that the Board of Education approve the Budget Summary Report for the month ended December 2022.

Statement of Revenues, Expenditures, Other Financing Sources (Uses) And Changes In Fund Balance

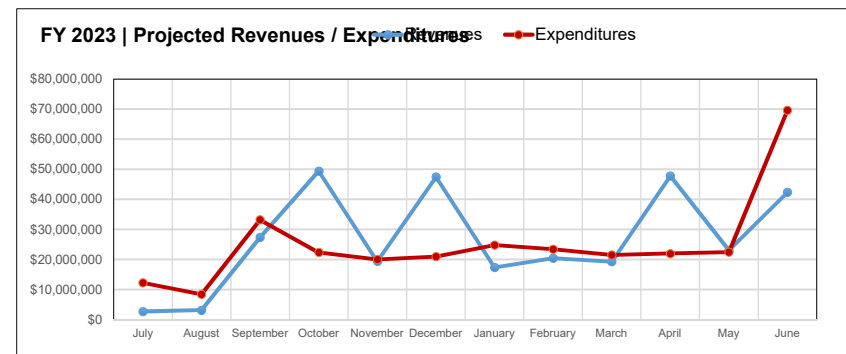
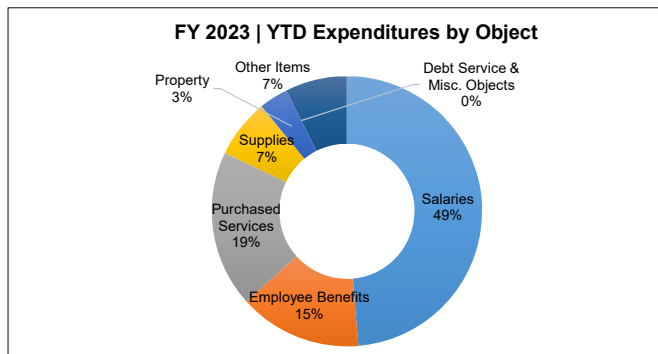
For the Period Ending December 31, 2022

All Funds Summary Breakdown

(With Comparative Totals For the Period Ended July, 2021 - December, 2021)

	All Funds FY2022	All Funds FY2023	% Incr/(Decr)
REVENUES			
Local	\$56,241,494	\$60,106,643	6.87%
Intermediate	\$0	\$0	
State	\$54,785,753	\$55,929,179	2.09%
Federal	\$9,596,946	\$15,258,884	59.00%
Other Financing Sources/Income Items	\$8,577,177	\$18,258,072	112.87%
TOTAL REVENUE	\$129,201,370	\$149,552,779	15.75%
EXPENDITURES			
Salaries	\$55,612,166	\$57,032,870	2.55%
Employee Benefits	\$16,674,965	\$17,228,698	3.32%
Purchased Services	\$26,289,385	\$21,967,396	(16.44%)
Supplies	\$6,847,311	\$8,231,969	20.22%
Property	\$1,870,264	\$4,069,774	117.60%
Debt Service & Misc. Objects	\$0	\$0	
Other Items	\$8,915,164	\$8,681,494	(2.62%)
TOTAL EXPENDITURES	\$116,209,255	\$117,212,200	0.86%
SURPLUS / (DEFICIT)	\$12,992,116	\$32,340,579	148.92%
FUND BALANCE			
Beginning of Period			
End of Period			

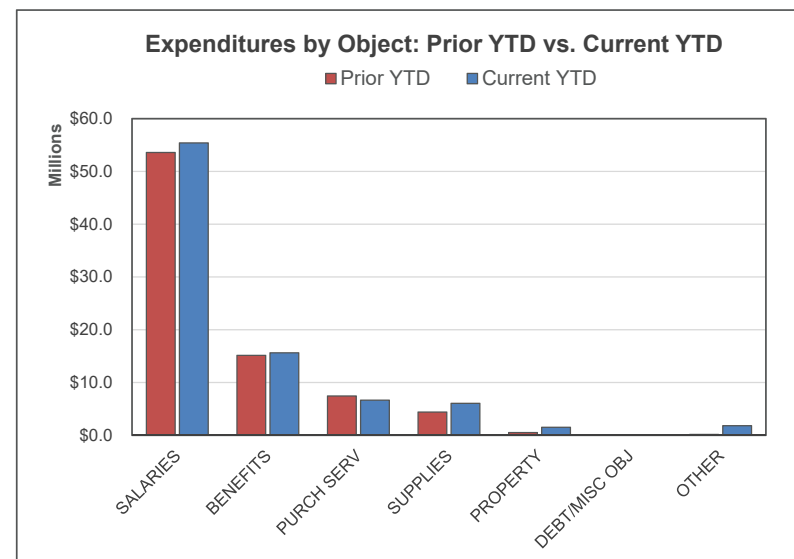
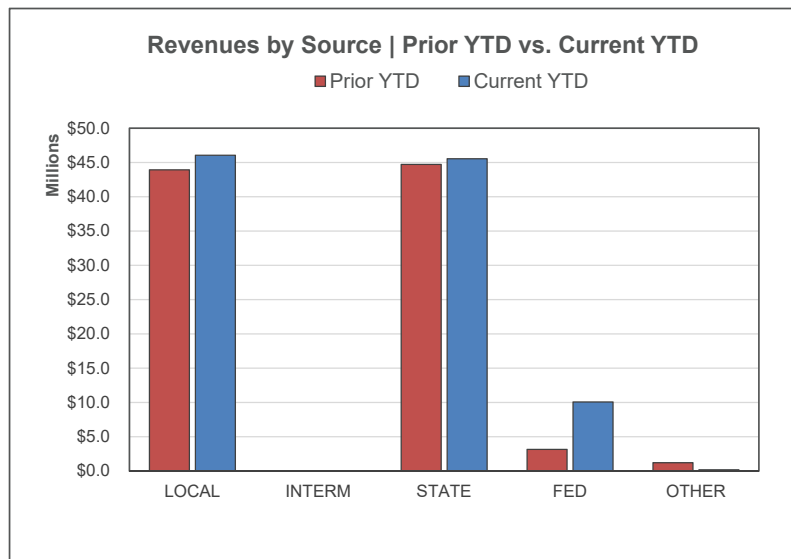
General Fund	Activity Fund	Management Fund		Sales Tax Fund	PPEL	Debt Service	School Nutrition	Other 60 Funds
\$46,054,389	\$1,115,197	\$5,042,947		\$300,611	\$6,641,445	\$174,909	\$777,136	\$10
0	0	0		0	0	0	0	0
45,542,974	0	2,568		10,380,916	2,722	0	0	0
10,065,928	0	0		0	0	585,174	4,607,783	0
176,733	0	0		10,155,013	1,857,828	6,068,499	0	0
\$101,840,023	\$1,115,197	\$5,045,515		\$20,836,540	\$8,501,995	\$6,828,582	\$5,384,918	\$10
\$55,407,285	\$9,198	\$16,394		\$0	\$0	\$0	\$1,599,993	\$0
15,629,584	1,189	1,163,184		0	0	0	434,741	0
6,656,256	308,438	4,957,635		3,699,603	6,335,248	0	10,104	112
6,051,665	599,569	0		1,802	3,347	0	1,575,585	0
1,519,010	59,375	0		1,018,888	1,405,398	0	67,104	0
0	0	0		0	0	0	0	0
1,818,485	69,437	93,539		6,343,305	30,785	325,668	276	0
\$87,082,285	\$1,047,205	\$6,230,753		\$11,063,598	\$7,774,778	\$325,668	\$3,687,802	\$112
\$14,757,738	\$67,991	(\$1,185,238)		\$9,772,942	\$727,217	\$6,502,914	\$1,697,117	(\$102)
\$39,573,547	\$2,192,618	\$9,506,985		\$19,030,564	\$11,479,475	\$13,283,028	\$4,104,860	(\$204,464)
\$54,331,285	\$2,260,609	\$8,321,747		\$28,803,506	\$12,206,692	\$19,785,942	\$5,801,977	(\$204,566)



General Fund | Financial Summary

For the Period Ending December 31, 2022

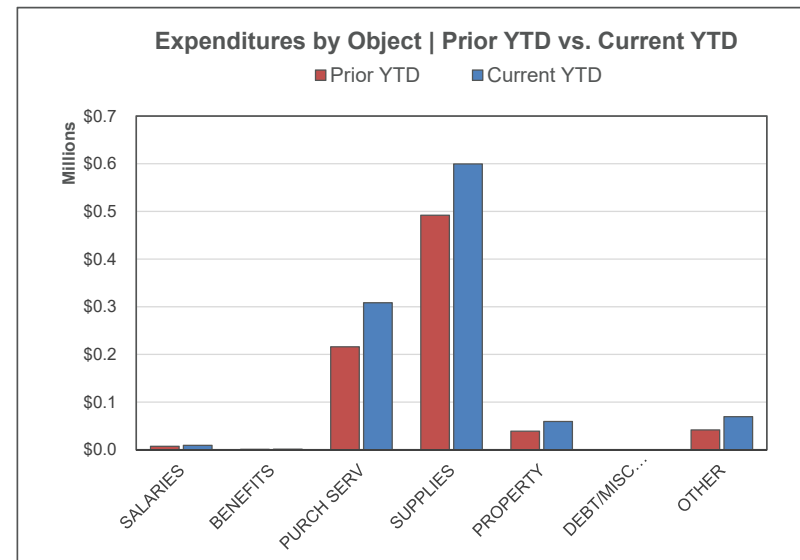
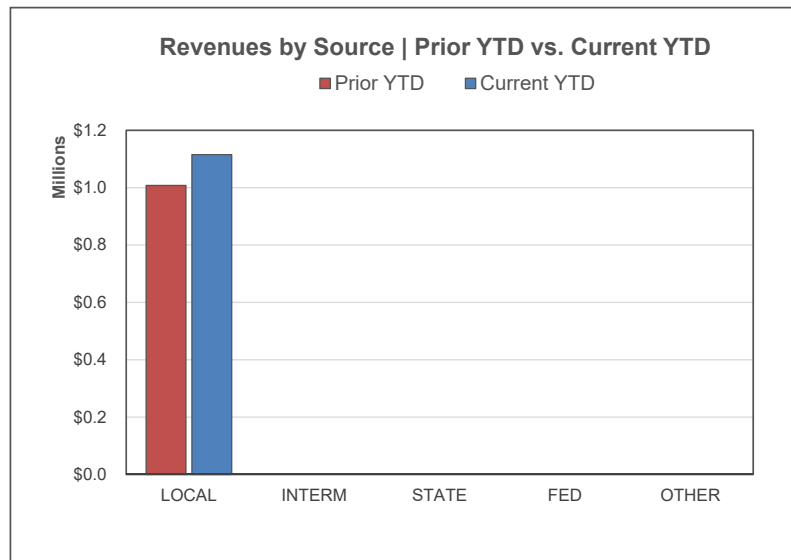
	Prior YTD			Current YTD		
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$43,928,389	\$85,609,089	51.31%	\$46,054,389	\$86,200,193	53.43%
Intermediate	0	0		0	0	
State	44,719,093	119,648,356	37.38%	45,542,974	124,672,515	36.53%
Federal	3,151,896	27,455,993	11.48%	10,065,928	27,612,910	36.45%
Other Financing Sources/Income Items	1,209,110	2,335,385	51.77%	176,733	20,000	883.66%
TOTAL REVENUE	\$93,008,489	\$235,048,823	39.57%	\$101,840,023	\$238,505,618	42.70%
EXPENDITURES						
Salaries	\$53,592,132	\$143,241,951	37.41%	\$55,407,285	\$142,561,770	38.87%
Employee Benefits	15,141,837	37,074,677	40.84%	15,629,584	36,118,528	43.27%
Purchased Services	7,443,616	25,845,599	28.80%	6,656,256	23,274,748	28.60%
Supplies	4,394,938	10,607,313	41.43%	6,051,665	14,156,027	42.75%
Property	513,852	3,623,137	14.18%	1,519,010	1,690,883	89.84%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	160,434	8,647,971	1.86%	1,818,485	17,449,090	10.42%
TOTAL EXPENDITURES	\$81,246,809	\$229,040,649	35.47%	\$87,082,285	\$235,251,046	37.02%
SURPLUS / (DEFICIT)	\$11,761,680	\$6,008,174		\$14,757,738	\$3,254,572	
ENDING FUND BALANCE	\$45,327,053			\$54,331,285		



Activity Fund | Financial Summary

For the Period Ending December 31, 2022

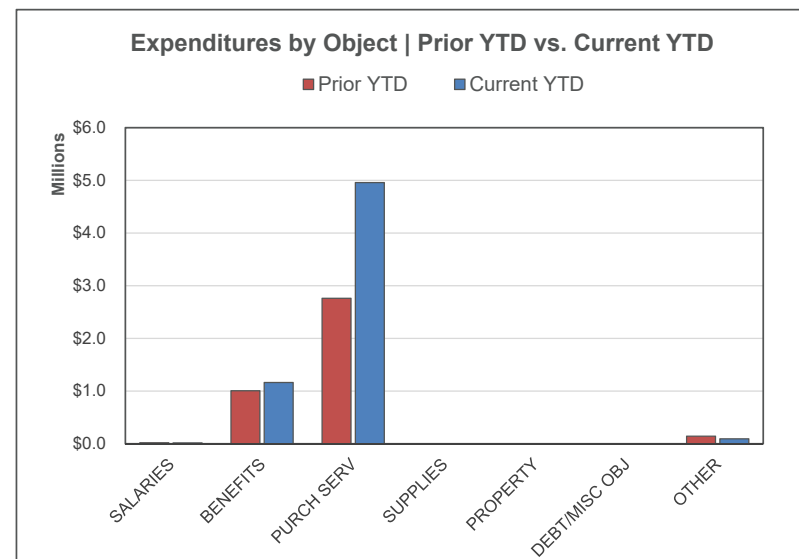
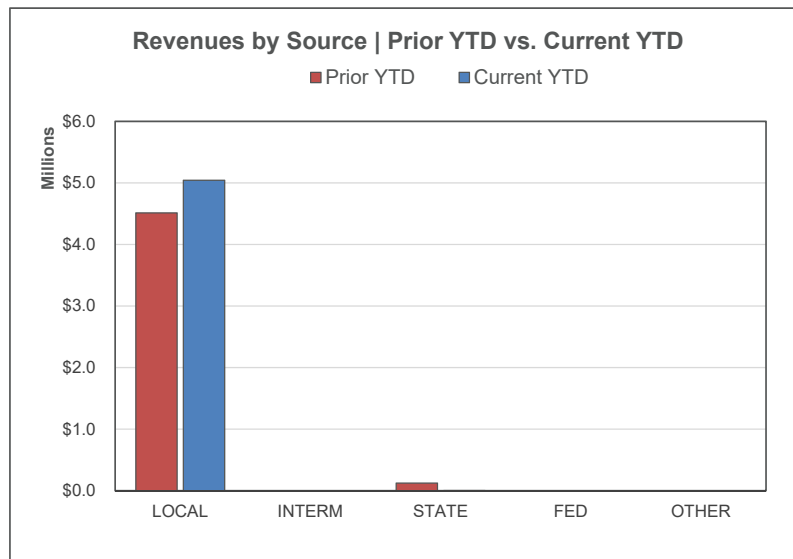
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$1,007,849	\$2,093,452	48.14%	\$1,115,197	\$0	
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	358,932	0.00%	0	0	
TOTAL REVENUE	\$1,007,849	\$2,452,384	41.10%	\$1,115,197	\$0	
EXPENDITURES						
Salaries	\$7,228	\$28,659	25.22%	\$9,198	\$0	
Employee Benefits	850	3,879	21.91%	1,189	0	
Purchased Services	216,059	472,631	45.71%	308,438	0	
Supplies	491,957	1,302,033	37.78%	599,569	0	
Property	39,056	105,199	37.13%	59,375	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	41,615	98,982	42.04%	69,437	0	
TOTAL EXPENDITURES	\$796,765	\$2,011,382	39.61%	\$1,047,205	\$0	
SURPLUS / (DEFICIT)	\$211,084	\$441,002		\$67,991	\$0	
ENDING FUND BALANCE	\$1,962,700			\$2,260,609		



Management Fund | Financial Summary

For the Period Ending December 31, 2022

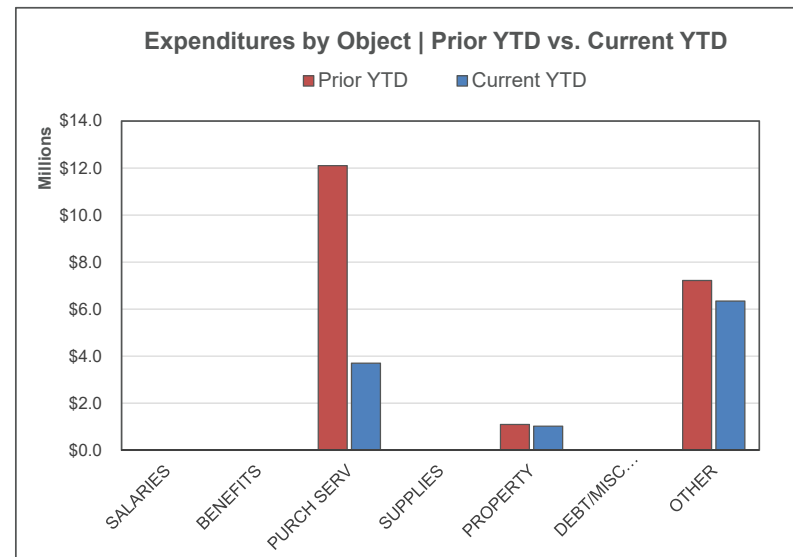
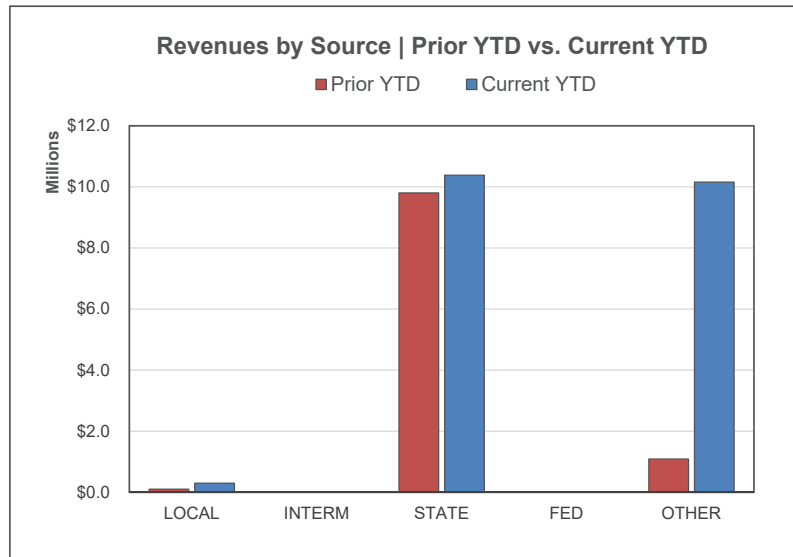
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$4,513,229	\$8,532,924	52.89%	\$5,042,947	\$9,474,542	53.23%
Intermediate	0	0		0	0	
State	123,219	244,053	50.49%	2,568	244,236	1.05%
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
TOTAL REVENUE	\$4,636,448	\$8,776,977	52.83%	\$5,045,515	\$9,718,778	51.92%
EXPENDITURES						
Salaries	\$18,733	\$58,192	32.19%	\$16,394	\$17,416	94.13%
Employee Benefits	1,005,724	3,729,993	26.96%	1,163,184	4,624,513	25.15%
Purchased Services	2,761,299	2,998,358	92.09%	4,957,635	3,052,995	162.39%
Supplies	0	0		0	0	
Property	0	0		0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	144,073	320,282	44.98%	93,539	9,240	1012.33%
TOTAL EXPENDITURES	\$3,929,829	\$7,106,825	55.30%	\$6,230,753	\$7,704,164	80.88%
SURPLUS / (DEFICIT)	\$706,619	\$1,670,152		(\$1,185,238)	\$2,014,614	
ENDING FUND BALANCE	\$8,543,453			\$8,321,747		



Sales Tax Fund | Financial Summary

For the Period Ending December 31, 2022

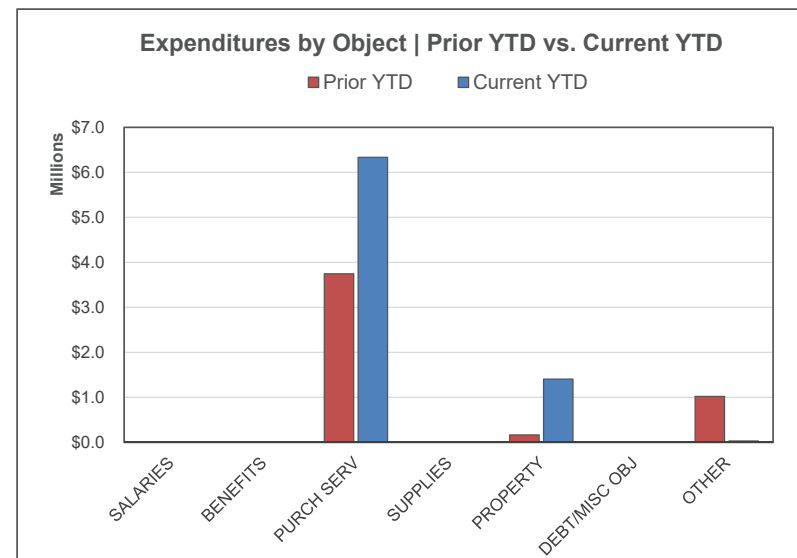
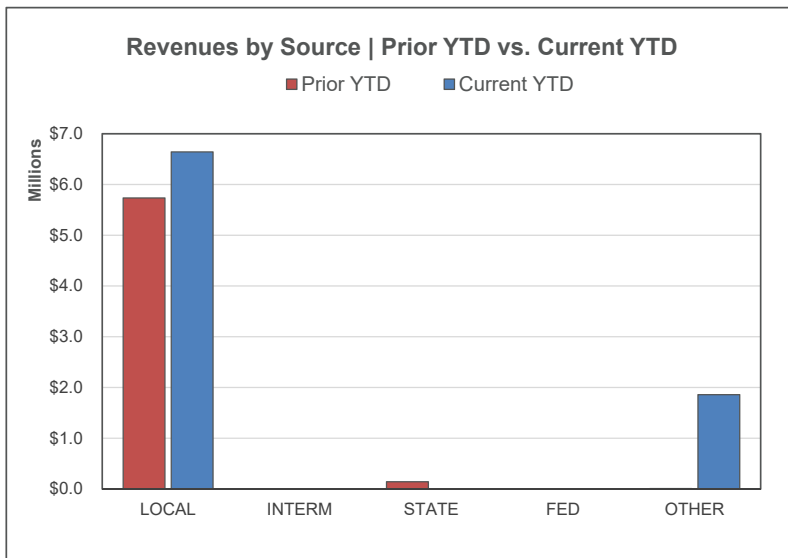
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$103,015	\$240,411	42.85%	\$300,611	\$139,089	216.13%
Intermediate	0	0		0	0	
State	9,801,139	19,639,982	49.90%	10,380,916	18,500,000	56.11%
Federal	0	0		0	0	
Other Financing Sources/Income Items	1,089,947	1,345,126	81.03%	10,155,013	141,664	7168.38%
TOTAL REVENUE	\$10,994,101	\$21,225,519	51.80%	\$20,836,540	\$18,780,753	110.95%
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	12,103,408	23,180,205	52.21%	3,699,603	16,568,274	22.33%
Supplies	1,624	9,166	17.71%	1,802	10,000	18.02%
Property	1,093,336	2,344,229	46.64%	1,018,888	2,181,800	46.70%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	7,218,235	12,944,367	55.76%	6,343,305	0	
TOTAL EXPENDITURES	\$20,416,603	\$38,477,966	53.06%	\$11,063,598	\$18,760,074	58.97%
SURPLUS / (DEFICIT)	(\$9,422,502)	(\$17,252,447)		\$9,772,942	\$20,679	
ENDING FUND BALANCE	\$26,860,510			\$28,803,506		



PPEL | Financial Summary

For the Period Ending December 31, 2022

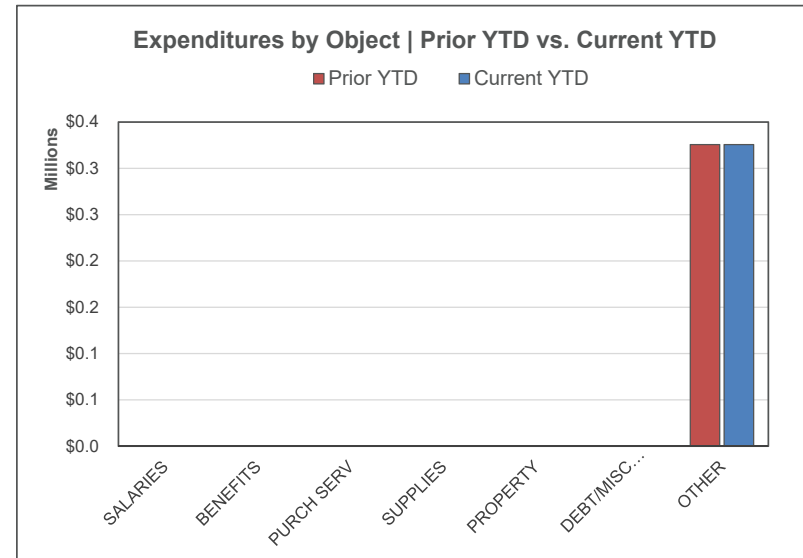
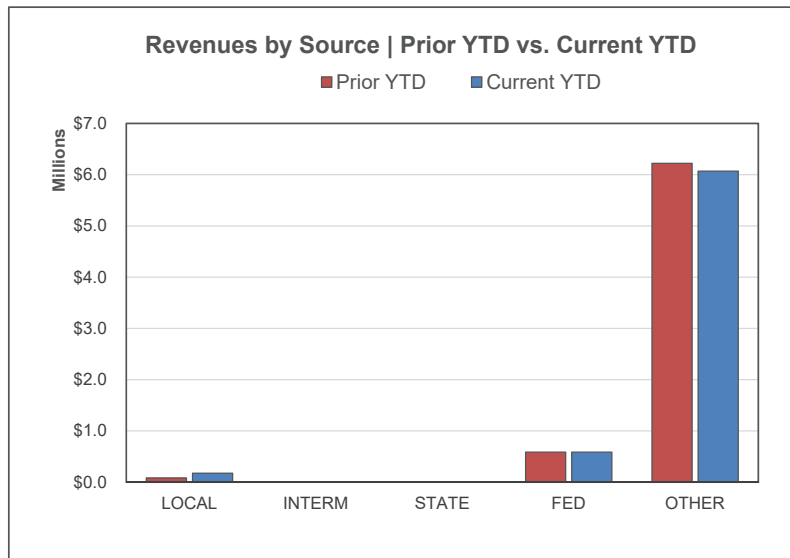
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$5,734,563	\$10,878,101	52.72%	\$6,641,445	\$11,843,764	56.08%
Intermediate	0	0		0	0	
State	142,301	281,847	50.49%	2,722	2,722	100.01%
Federal	0	0		0	0	
Other Financing Sources/Income Items	7,603	1,718,059	0.44%	1,857,828	15,000	12385.52%
TOTAL REVENUE	\$5,884,466	\$12,878,007	45.69%	\$8,501,995	\$11,861,486	71.68%
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	3,745,231	13,919,320	26.91%	6,335,248	10,536,453	60.13%
Supplies	2,394	15,510	15.44%	3,347	12,000	27.89%
Property	165,216	292,000	56.58%	1,405,398	1,000,000	140.54%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	1,019,900	1,257,592	81.10%	30,785	0	
TOTAL EXPENDITURES	\$4,932,742	\$15,484,422	31.86%	\$7,774,778	\$11,548,453	67.32%
SURPLUS / (DEFICIT)	\$951,724	(\$2,606,415)		\$727,217	\$313,033	
ENDING FUND BALANCE	\$15,037,615			\$12,206,692		



Debt Service | Financial Summary

For the Period Ending December 31, 2022

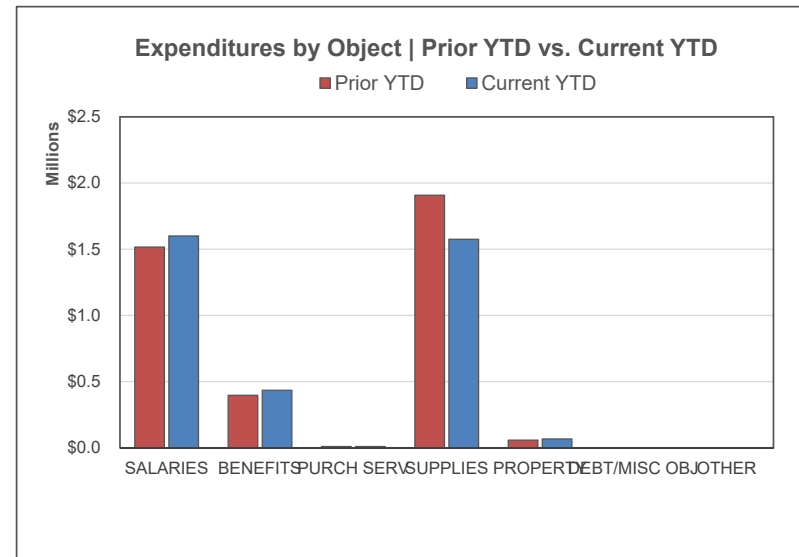
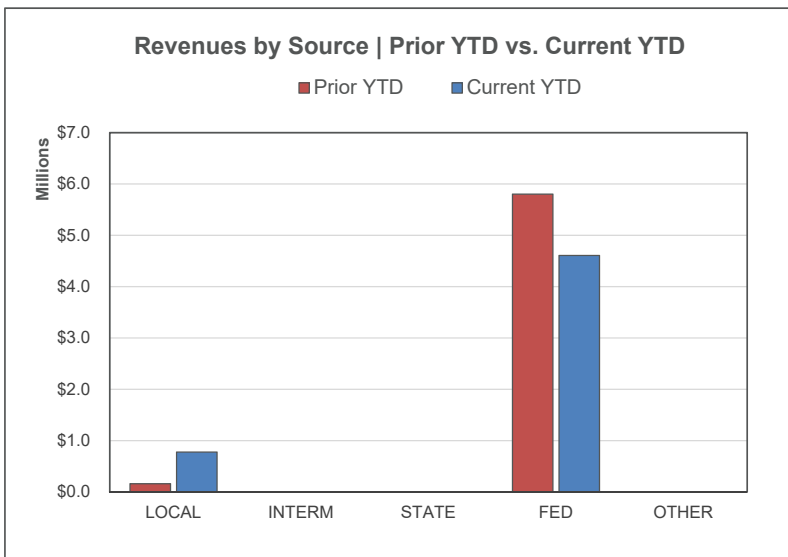
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$82,742	\$176,990	46.75%	\$174,909	\$216,265	80.88%
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	585,174	585,174	100.00%	585,174	585,174	100.00%
Other Financing Sources/Income Items	6,222,343	11,936,105	52.13%	6,068,499	0	
TOTAL REVENUE	\$6,890,260	\$12,698,268	54.26%	\$6,828,582	\$801,439	852.04%
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	0	0		0	0	
Supplies	0	0		0	0	
Property	0	0		0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	325,668	12,022,027	2.71%	325,668	11,039,519	2.95%
TOTAL EXPENDITURES	\$325,668	\$12,022,027	2.71%	\$325,668	\$11,039,519	2.95%
SURPLUS / (DEFICIT)	\$6,564,592	\$676,241		\$6,502,914	(\$10,238,080)	
ENDING FUND BALANCE	\$19,171,379			\$19,785,942		



School Nutrition | Financial Summary

For the Period Ending December 31, 2022

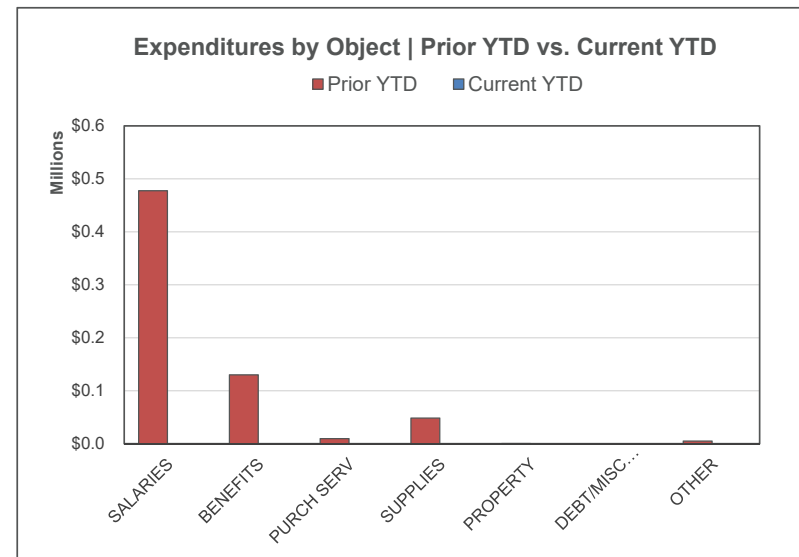
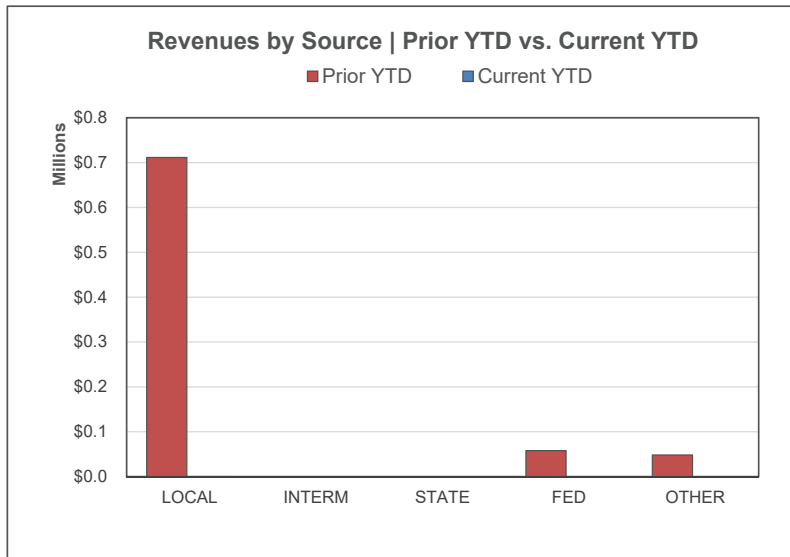
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$160,307	\$401,223	39.95%	\$777,136	\$341,500	227.57%
Intermediate	0	0		0	0	
State	0	45,315	0.00%	0	65,000	0.00%
Federal	5,801,928	12,647,344	45.87%	4,607,783	10,821,421	42.58%
Other Financing Sources/Income Items	0	228,233	0.00%	0	0	
TOTAL REVENUE	\$5,962,235	\$13,322,116	44.75%	\$5,384,918	\$11,227,921	47.96%
EXPENDITURES						
Salaries	\$1,516,513	\$3,390,308	44.73%	\$1,599,993	\$3,417,503	46.82%
Employee Benefits	396,629	400,537	99.02%	434,741	1,296,954	33.52%
Purchased Services	10,212	7,465	136.80%	10,104	35,000	28.87%
Supplies	1,908,066	5,710,978	33.41%	1,575,585	4,318,900	36.48%
Property	58,475	124,045	47.14%	67,104	279,885	23.98%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	271	395,759	0.07%	276	601,000	0.05%
TOTAL EXPENDITURES	\$3,890,166	\$10,029,093	38.79%	\$3,687,802	\$9,949,242	37.07%
SURPLUS / (DEFICIT)	\$2,072,069	\$3,293,023		\$1,697,117	\$1,278,679	
ENDING FUND BALANCE	\$2,883,906			\$5,801,977		



Other 60 Funds | Financial Summary

For the Period Ending December 31, 2022

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$711,400	\$1,329,183	53.52%	\$10	\$0	
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	57,948	71,521	81.02%	0	0	
Other Financing Sources/Income Items	48,174	108,392	44.44%	0	0	
TOTAL REVENUE	\$817,523	\$1,509,096	54.17%	\$10	\$0	
EXPENDITURES						
Salaries	\$477,561	\$1,088,700	43.87%	\$0	\$0	
Employee Benefits	129,925	54,515	238.33%	0	0	
Purchased Services	9,558	23,627	40.45%	112	0	
Supplies	48,332	103,043	46.91%	0	0	
Property	329	1,747	18.84%	0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	4,968	6,041	82.24%	0	0	
TOTAL EXPENDITURES	\$670,674	\$1,277,673	52.49%	\$112	\$0	
SURPLUS / (DEFICIT)	\$146,848	\$231,423		(\$102)	\$0	
ENDING FUND BALANCE	(\$289,039)			(\$204,566)		



CONSENT AGENDA

BA-23-009/12 Personnel Report (Nicole Kooiker)

Exhibit: BA-23-009/12.1-7

Action Item Motion/2nd/Roll Call

Recommendation:

It is recommended that the Board of Education approve the Personnel Report.

APPOINTMENTS - SALARIED STAFF			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Butler, Tiajanique	\$47,000.00 (prorated)	Exploratory (0.5 FTE) Franklin	1/30/2023
Clark, Kyle	\$2,259.00	Wrestling MS Assistant (Temp Contract) Harding	2022-2023 School Year
Robertson, Nathan	\$5,624.00	Softball Assistant Jefferson	2022-2023 School Year
Stinger, Katelyn	\$49,100.00 (prorated)	Teacher PE Washington	1/21/2023
RESIGNATIONS - SALARIED STAFF			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Bear, Donald	Personal	WM Swinn Assistant Washington	End of the 2022-2023 School Year
Gjerde, Eric	Personal	Teacher Jefferson	2/1/2023
Gruwell, Gary	Personal	MN Track MS Harding	2022-2023 School Year
Hemann, Jake	Personal	Football Assistant Kennedy	End of the 2022-2023 School Year
Kroymann, Taryn	Personal	Student Government MS Harding	End of the 2022-2023 School Year
Mead, Laurie	Personal	Engagement Specialist Kennedy	End of the 2022-2023 School Year
RETIREMENT - SALARIED STAFF			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Baber, Deborah		Technology Facilitator Kennedy	6/30/2023
Kelly, Bonnie		Medicaid Specialist ELSC	6/30/2023
Roberts, Denise		F&N Supervisor ELSC	6/30/2023
APPOINTMENTS - HOURLY STAFF			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Aiels, Robyn	\$15.00	Paraprofessional Harding	2/13/2023

Alderson, Alaurah	\$15.00	Paraprofessional Franklin	2/20/2023
Bathurst, Julie	\$15.00	Paraprofessional Hiawatha	1/30/2023
Botton, Ellen	\$15.00	Paraprofessional Grant Wood	1/23/2023
Carradine, Alice	\$19.45	Transportation Driver ELSC	1/23/2023
Cart, Patrick	\$19.45	Transportation Driver ELSC	1/30/2023
Castellanos Ochoa, Kimberly	\$15.00	Paraprofessional Pierce	2/6/2023
Fanatia, Joseph	\$17.42	Custodian II Floater ELSC	2/6/2023
Frost, Aaron	\$19.45	Transportation Driver ELSC	1/30/2023
Garlow, Amber	\$15.00	Food Service Asst Harrison	2/13/2023
Garrett, Carla	\$15.00	Food Service Asst Nixon	2/13/2023
Gatewood, Ashley	\$15.00	Paraprofessional Roosevelt	1/26/2023
Hook, Shelby	\$17.42	Custodian II- Part Time Maple Grove	2/6/2023
Ishimwe, Leah	\$15.00	Paraprofessional Washington	2/13/2023
Johansen, Zachery	\$15.00	Paraprofessional Nixon	2/13/2023
Johnson, Alyssa	\$15.00	Paraprofessional West Willow	2/6/2023
Kiladi Celina, Eve	\$15.00	Food Service Asst Franklin	2/6/2023
King, Janaye	\$15.00	Bus Attendant ELSC	1/23/2023
LeHew, Candice	\$15.00	Paraprofessional Roosevelt	1/30/2023

McVay, Kaitlyn	\$15.00	Paraprofessional Madison	1/30/2023
Patrick, Manulita	\$15.00	Bus Attendant ELSC	2/20/2023
Pausigere, Tinashe	\$19.45	Transportation Driver ELSC	2/13/2023
Priebe, Trevor	\$15.00	Paraprofessional Wilson	1/23/2023
Randle, Christine	\$15.28	Cashier Taft	1/30/2023
Ruzicka, Jamie	\$15.00	Paraprofessional Roosevelt	1/30/2023
Sauer, April	\$15.00	Bus Attendant ELSC	2/13/2023
Sercye, Teresa	\$15.28	Cashier Harding	1/23/2023
Simmons, Kyara	\$15.00	Bus Attendant ELSC	2/13/2023
Simpson, Ciera	\$15.00	Paraprofessional Truman	2/13/2023
Skogman, Sage	\$15.00	Paraprofessional McKinley	1/30/2023 (correction)
Smith, Tracy	\$15.00	Paraprofessional Wright	1/30/2023
Stonebraker, Lisa	\$15.00	Paraprofessional Taft	1/23/2023
Thompson, Ashley	\$15.28	Cashier Wilson	2/6/2023
van Voltenburg, Dana luz belen	\$15.28	Cashier Roosevelt	2/13/2023
Weberg, Lynette	\$15.28	Cashier Washington	2/13/2023
Wilbanks, Brad	\$15.00	Bus Attendant ELSC	1/30/2023

Young, Dashia	\$15.00	Bus Attendant ELSC	1/30/2023
Zeadow, James (correction)	\$17.65	Van Driver ELSC	1/23/2023
CHANGE OF GRADE/POSITION - HOURLY STAFF			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Akkerman, Alicia	\$15.56	Cook Washington	1/21/2023
Chapman, Payton	\$15.56	Asst Mgr Harrison	1/21/2023
Emerson, Gina	\$15.00	Food Service Asst Washington	1/21/2023
RESIGNATIONS - HOURLY STAFF			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Bean, Makinze	Personal	Paraprofessional Jefferson	2/16/2023
Bohrn, Stephanie	Personal	Cook Washington	1/31/2023
Botton, Ellen	Personal	Paraprofessional Grant Wod	1/23/2023
Bugge, Madyson	Personal	Paraprofessional Truman	2/6/2023
Buwalda, Kathryn	Personal	Paraprofessional Maple Grove	2/7/2023
Carradine, Alice	Personal	Transportation Driver ELSC	2/7/2023
Emerson, Gina	Personal	Food Service Asst Washington	2/7/2023
Emig, Denise	Personal	Custodian II Floater ELSC	1/18/2023
Foxhoven, Eileen	Personal	Health Secretary Erskine	End of the 2022-2023 School Year
Genus, Jessica	Personal	Bus Attendant ELSC	1/31/2023
Gillis, Nicole	Personal	Paraprofessional Johnson	2/8/2023

Gurumurthy, Jayashree	Personal	Paraprofessional Kenwood	1/27/2023
Horton, Brandie	Personal	Bus Attendant ELSC	1/23/2023
Hynek, Hailee	Personal	Paraprofessional Harrison	2/23/2023
Johnson, Caitlin	Personal	Paraprofessional Viola Gibson	2/17/2023
Jones, Kamyia	Personal	Paraprofessional Polk	1/31/2023
Lopez, Jessica	Personal	Asst Mgr West Willow	2/10/2023
Malcuit, Sayde	Personal	Paraprofessional Jefferson	2/6/2023
McGraw, Krista	Personal	Paraprofessional Pierce	2/1/2023
McGraw, Rick	Personal	Paraprofessional Jefferson	3/3/2023
Moore, Sarah	Personal	Paraprofessional Cleveland	End of the 2022-2023 School Year
Moors, Mason	Personal	Bus Attendant ELSC	2/17/2023
Nickell, Taylor	Personal	Paraprofessional West Willow	1/23/2023 (correction)
Oberbroeckling, Andrea	Personal	Paraprofessional Pierce	1/25/2023
Peterson, Caitlan	Personal	Behavior Tech Johnson	2/8/2023
Poohl, Ted	Personal	Custodian II Jefferson	1/31/2023
Razor, Pamela	Personal	Behavior Tech ELSC	2/17/2023
Rohrssen, Dana	Personal	Food Service Asst McKinley	1/20/2023

Tosino, Kasondra	Personal	Media Secretary Grant Wood	End of the 2022-2023 School Year
Van Amerongen, Gracie	Personal	Paraprofessional Harding	3/10/2023
Wiedwilt, Jonathan	Personal	Bus Attendant ELSC	2/10/2023
Zeadow, James	Personal	Van Driver ELSC	1/26/2023

RETIREMENTS - HOURLY STAFF

<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Dailey, Marlys		Paraprofessional Viola Gibson	End of the 2022-2023 School Year
Fraise, Shirley		Paraprofessional Kennedy	2/17/2023
Lieurance, Justine		Principal Secretary Wright	6/30/2023
Oates, Darcy		Media Secretary Maple Grove	End of the 2022-2023 School Year
Palmer, Debra		Health Secretary Pierce	End of the 2022-2023 School Year
Plante, Julie		Principal Secretary Pierce	7/17/2023
Schoneman, Diane		Paraprofessional Hoover	End of the 2022-2023 School Year
Ugarph, Michelle		Health Secretary Van Buren	End of the 2022-2023 School Year
Walter, Tim		Transportation Driver ELSC	2/3/2023

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>FTE</u>	<u>OLD LEVEL</u>	<u>OLD BASE</u>	<u>OLD FTE BASE</u>	<u>NEW LEVEL</u>	<u>NEW FULL BASE</u>	<u>NEW FTE BASE</u>	<u>FTE COST</u>	<u>CODE</u>
Kragenbrink	Suzette	0.5	MA+15	\$68,450	\$34,225	MA+15	\$71,873	\$35,936	\$1,711	3
Sizemore	Jeni	1.0	MA+45	\$65,135	\$65,135	PhD	\$71,649	\$71,649	\$6,514	1
Tinkham	Carolyn	1.0	MA+75	\$82,722	\$82,722	MA+75	\$86,858	\$86,858	\$4,136	3

1. Additional graduate or in-service credit
2. Completion of advanced degree
3. National Board Certification 5% increase
4. Certification Exam for School Nurses 1% increase

CONSENT AGENDA

BA-23-011/05 Policy Manual – Review & Revision – Procedures 602.4a *“In-District Attendance Permits - Regular Education”*, 602.4b *“In-District Attendance Permits - Special Education”*, Regulations 604.1 *“Student Discipline”* 604.3 *“Student Suspension”*, 605.2 *“Child/Dependent Adult Abuse Reporting”* and Procedure 605.2a *“Child/Dependent Adult Abuse Reporting”*
(Art Sathoff/Laurel Day)

Exhibit: BA-23-011/05.1-9

Information Item

Pertinent Fact(s):

1. The Board of Education reviews policies at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval.
2. The agenda item includes regulations and procedures that have been revised and proposed based on changes to state and/or federal law.

Policy Manual #	Title	Action
602.4a	In-District Attendance Permits - Regular Education	Revised
602.4b	In-District Attendance Permits - Special Education	Revised
604.1	Student Discipline	Proposed
604.3	Student Suspension	Revised
605.2	Child/Dependent Adult Abuse Reporting	Revised
605.2a	Child/Dependent Adult Abuse Reporting	Revised

In-District Attendance Permits - Regular Education

Parents/guardians may request an In-District Attendance Permit for their student to attend a school outside of their resident attendance area for students that meet one of the following criteria:

- Student requires a transfer for documented safety reasons.
- Student has moved to a different school outside of their attendance zone and would like to continue at their current school.
- Student has a sibling currently attending the requested school.
- *Unique family circumstances*

Application forms are available on the District's website. Each attendance permit application will be evaluated and either approved or denied by the appropriate administrator in the Office of Learning and Leadership who may consult with the receiving and resident school administrators.

The following guidelines are in effect beginning with the ~~2019-2020~~ **2023-2024** school year regarding promotion/transitional years (elementary to middle and middle to high):

In-district attendance permits granted during Elementary School:

- When a student transitions from elementary to middle school they will attend the designated middle school. If the designated middle school to which the student is permitted feeds to a single high school, the student will attend that high school without the need to renew a permit.

In-district attendance permits granted during Middle School:

- If the middle school to which the student is permitted feeds to a single high school, the student will attend that high school without need to renew the permit.
- If the middle school to which the student is permitted feeds to multiple high schools, the student will attend their high school of residence or reapply for a permit.

**These guidelines during promotion/transitional years also apply to students who have participated in the lottery process at our magnet schools.

The following are additional considerations:

- In-district permits must be filled out for each student requesting a transfer.
- Students do not have a guarantee to keep the in-district permit beyond one year (unless noted above).
- Families are required to provide their own transportation for the student(s) when voluntarily transferring.
- If a request for an in-district attendance permit is denied, an appeal may be made in writing to the Deputy Superintendent whose decision on the matter shall be final.

All In-District Permits Are Subject to Cancellation Upon:

- Changes to in-district permit policies
- Changes to boundaries/attendance areas
- Change in student transportation needs
- Failure of the student to maintain adequate attendance ~~and/or behavior patterns~~
- Verification that voluntary school transfer request information provided was inaccurate or incomplete
- In-district permits are subject to administrative revocation for reasonable cause by mutual agreement of the principals involved and the appropriate level administrator.

Parents may cancel their student's permit at any time.

Approved: 01-05-81
Reviewed: 12-11-89
Revised: 01-22-90
04-05-93
11-11-96
11-09-98
09-10-01
03-24-08
01-09-12
04-09-12
01-13-14
12-10-18
Reviewed: 04-25-2022

In-District Attendance Permits - Special Education

Parents/Guardians may request an In-District Attendance Permit for their students in special education to attend a school outside of their resident attendance area. Application forms are available at each school site and on the District's website. Completed forms must be submitted to the school in their attendance area for initial review. Once permit applications have been reviewed at the school level they will be submitted to the Office of Learning and Leadership.

Each attendance permit application will be evaluated and either approved or denied by the appropriate administrator in the Office of Learning and Leadership in consultation with the Executive Director of Special Services *and Student Supports* as well as the receiving and resident school administrators.

Special Education permit approval will first be based on the same criteria and conditions as regular education permits. Additional conditions for special education permit approval include space in the appropriate special education program and the availability of the appropriate program and services in the requested building. The Executive Director of Special Services *and Student Supports* or designee will determine the availability of space and an appropriate program and services. The Individualized Education Plan (IEP) Team may be called upon to review appropriateness of the program placement when such placement is being considered or after a permit placement has occurred for a student.

Parents with approved attendance permits will be responsible for the transportation of students not attending their resident area school, or the special education assigned school.

Approved: 11-11-96
Revised: 12-14-98
03-24-08
04-09-12
01-13-14
Reviewed: 08-26-19

Proposed Regulation 604.1

Student Discipline

The Board believes that each student deserves the right to a fair and appropriate education. District students are expected to respect the rights of others, to contribute to a positive learning environment, and to comply with school and District rules and policies.

To the maximum extent appropriate, staff will use proactive and restorative practices to keep students in class, while addressing misconduct that is detrimental to the learning environment and the rights of others. Practices that are restorative in nature, repairing harm to the victim and/or school community caused by misconduct, will be given first consideration over exclusionary discipline such as removal from class, suspension, or expulsion. School administration and staff will work to identify and correct practices that result in inequities in student achievement, discipline, and access to education.

Students are subject to this regulation while on school premises; while using school-provided transportation; while attending or engaging in school-sponsored activities; and while away from school grounds if misconduct will directly affect the good order, efficiency, management and welfare of the school.

Students may be disciplined for conduct including, but not limited to, the following:

Level 1:

- 1. Minor Defiance/Insubordination/Non-Compliance: Student engages in refusal to follow directions or talks back to an adult.*
- 2. Minor Disrespect: Students deliver socially rude or dismissive messages to adults or students.*
- 3. Minor Disruption: Students engage in behavior causing an interruption in a class or activity. Disruption includes sustained loud talk, yelling, or screaming; noise with material; horseplay or roughhousing; and/or sustained out-of-seat behavior.*
- 4. Technology Misuse: Students engage in inappropriate (as defined by school) use of technology.*
- 5. Inappropriate Location/Out of Bounds Area: Student is in an area that is outside of school boundaries (as defined by school).*
- 6. Student Appearance Violation.*
- 7. Lying/Cheating/Plagiarism – Student knowingly provides false information to a staff member and/or deliberately violates academic rules (this may also result in academic penalties at the discretion of and consistent with the policies of the teacher whose subject the offense occurred in).*
- 8. Bullying, harassment, or sexual harassment (minor and not involving threatened or actual physical contact) – see Board Policy 612.*
- 9. Inappropriate Display of Affection: Student engages in inappropriate, consensual, verbal and/or physical gestures/contact, of a sexual nature to another student/adult. This would include inappropriate touching.*
- 10. Minor Property Damage/Vandalism – Students participate in an activity that results in destruction or disfigurement of property of minimal value or where the damage can be repaired at little to no cost.*

Level 1 conduct may result in discipline including verbal redirection and/or coaching, peer-to-peer conflict resolution, restorative actions (e.g., student cleaning up mess made by that student), counseling, written reprimand, loss of privileges for one week or less, lunch detention, after-school detention, and other similar actions that are proportionate to the nature of the student's conduct.

Level 2:

- 1. Threats: Students make threats of violence or other actions toward others without the apparent intent or ability to carry out the threat.*
- 2. Major Defiance/Insubordination/Non-Compliance: Student engages in refusal to follow directions or talks back to an adult to a level that is substantially disruptive to the learning environment and/or the rights of others.*
- 3. Major Disrespect: Students deliver socially rude or dismissive messages to adults or students (including profanity) that is substantially disruptive to the learning environment and/or the rights of others.*
- 4. Physical Aggression Not Resulting in Injury: Student engages in actions involving or imminently threatening physical contact where injury could have, but did not actually, occur.*
- 5. Fighting Not Resulting in Injury: Students are involved in mutual participation in an incident involving*

physical violence that does not result in injury to any party.

6. *Bullying, harassment, or sexual harassment (conduct not involving actual or threatened physical contact): See Board Policy 612.*
7. *Possession of Combustibles: Student in possession of substances/objects readily capable of causing minor bodily injury and/or property damage (e.g., matches, lighters).*
8. *Gang Affiliation Activity: Student activities associated with a gang affiliation (gang graffiti, other identifying symbols, language, signs, clothing, colors, etc.).*
9. *Property Damage/Vandalism: Students participate in an activity that results in destruction or disfigurement of property of moderate value or where the damage cannot be repaired absent some cost/effort.*
10. *Other disruption to the school environment: Student engages in conduct that significantly disrupts the school and/or classroom environment, causing a loss of learning or other opportunities for other students.*
11. *Frequent and repeated conduct constituting Level 1 conduct violations that persist following Level 1 discipline and appropriate instruction/support.*

Level 2 conduct may result in discipline including any disciplinary action applicable to Level 1 conduct, as well as In-School Suspension up to 3 days per incident, Out-of-School Suspension up to three (3) school days per incident, and removal from activities for up to one week.

Level 3:

1. *Threats: Students make threats of violence or other actions toward others with the apparent intent or ability to carry out the threat.*
2. *Physical Aggression Resulting In Injury – Student engages in actions involving or imminently threatening physical contact where injury occurred.*
3. *Fighting Resulting in Injury – Students are involved in mutual participation in an incident involving physical violence that results in injury to any party.*
4. *Bullying, harassment, or sexual harassment (serious conduct and/or involving actual/threatened physical contact not resulting in injury) – see applicable Board Policy.*
5. *Use/Possession of Alcohol, Tobacco, Nicotine, or Any Illegal or Medically Unauthorized Substance or paraphernalia/accessories or lookalike substances - see applicable Board Policy.*
6. *Use of Combustibles – Student is/was in possession of and used substances/objects readily capable of causing bodily harm and/or property damage (e.g., matches, lighters).*
7. *Use/Possession of Weapons Other than Knives and Guns: Student uses and/or is in possession of weapons (real or look alike) or other objects readily capable of causing bodily injury - see applicable Board Policy*
8. *Theft: Student is involved by being in possession of, having passed on, or being responsible for removing someone else's property.*
9. *Property Damage/Vandalism: Students participate in an activity that results in destruction or disfigurement of property of significant value or where the damage cannot be repaired absent significant cost/effort.*
10. *Major disruption to the school environment: Student engages in other conduct that constitutes an extreme disruption the school and/or classroom environment, and causes a significant loss of learning or other opportunities for other students (e.g., cancelation of activity).*
11. *Frequent and repeated conduct constituting Level 2 conduct violations that persists following Level 2 discipline and appropriate instruction/support.*

Level 3 conduct may result in discipline including any disciplinary action applicable to Level 1 and 2 conduct, as well as Out-of-School Suspension up to 3 days per incident, loss of privileges for more than one week, and removal from activities for more than one week.

Level 4:

1. *Physical Aggression Resulting In Substantial Bodily Injury: Student engages in actions involving or imminently threatening physical contact where substantial bodily injury occurred.*
2. *Fighting Resulting in Substantial Bodily Injury: Students are involved in mutual participation in an incident involving physical violence that results in substantial bodily injury to any party.*
3. *Use/Possession of Weapons: Student uses and/or is in possession of knives, guns (real or look alike), and/or other objects readily capable of causing substantial bodily injury - see applicable Board Policy.*
4. *Bullying, harassment, or sexual harassment (severe or pervasive conduct and/or involving physical contact resulting in bodily injury and/or sexual assault) - see applicable Board Policy.*
5. *Manufacture or Distribution of Alcohol, Tobacco, Nicotine, or Any Illegal or Medically Unauthorized*

Substance or paraphernalia/accessories or lookalike substances - see applicable Board Policy.

6. *Use/Possession of Combustibles: Student is/was in possession of substances/objects readily capable of causing substantial bodily harm and/or property damage (e.g., firecrackers, gasoline, lighter fluid).*
7. *Arson: Student plans and/or participates in malicious burning of property.*
8. *Threats of Violence: Student delivers a message through any medium threatening to commit an act of violence on or near District property and/or against members of the District community.*

Level 4 conduct may result in discipline including any disciplinary action applicable to Level 1, 2 and 3 behaviors, as well as Out-of-School Suspension for up to 10 school days. Any building administrator recommending suspension for more than 3 school days must immediately refer the matter to their Executive Director and Deputy Superintendent for approval. They will ensure appropriate due process in accordance with Board policy and applicable federal and state law is provided.

An incident may involve multiple types of conduct described above. Where applicable, the consequences for the highest Level of behavior shall apply. For example, an incident involving both threats (Level 2) and physical aggression resulting in injury (Level 3) may result in consequences up to and including all Level 3 consequences.

Consistent with this Regulation, the school's principal/designee may impose disciplinary consequences based on reasonable professional judgment and the facts and circumstances of each situation. Consideration will be given to the age and maturity of the student(s) involved, the impact of the conduct on other students and staff, the severity of the misconduct, and whether the student has engaged in similar or related conduct in the past.

Consideration will also be given to relevant information about a student's disability, including relevant information from any IEP, FBA, BIP, and/or 504 Plan, when determining appropriate disciplinary consequences. Students with disabilities will not be removed from their current educational placement for behaviors related to their disability, except as permitted by law. Where suspension or disciplinary removal of a student with an IEP or 504 Plan results in removal from the student's educational placement for a total of ten (10) cumulative or consecutive school days in one school year, Manifestation Determination must be held no later than the tenth school day of removal.

Progressive discipline should be used to the extent appropriate to ensure severe consequences, such as exclusion from the learning environment, are reserved for serious behaviors disrupting the learning environment or violating the rights of others.

Prior to issuing disciplinary consequences, the building administrator or designee shall conduct an informal investigation of the charges, which shall provide the student with:

1. *Oral or written notice of the allegations against the student.*
2. *The basis in fact for the charges, and*
3. *The opportunity to respond to those charges.*

Student Suspension

~~In-school suspension is the temporary isolation of a student from one or more classes while under administrative supervision. In-school suspensions may be imposed by the building administrator for infractions of school rules which are serious, but which do not warrant the necessity of removal from school. Credit for work made up while under suspension will be determined by the building administrator. Out-of-school suspension is the removal of a student from the school environment and is to be used when other available school resources are unable to constructively remedy student misconduct.~~

~~A student may be suspended for commission of gross or repeated infractions of school rules or when the presence of the student will cause substantial interference with the maintenance of the educational environment or the operation of the school. The building administrator may suspend students after conducting an informal investigation of the charges against the student, giving the student:~~

- ~~1. Oral or written notice of the allegations against the student.~~
- ~~2. The basis in fact for the charges, and~~
- ~~3. The opportunity to respond to those charges.~~

~~Should the building administrator find it advisable, the student may be allowed to confront witnesses against the student or hear witnesses on behalf of the student.~~

~~The notice to the student, investigation, and informal hearing must precede removal of the student from school. However, nothing should prevent the immediate suspension of a student when the student's continued presence on the school grounds endangers the student's safety or well-being, the safety or well-being of other members of the school community or substantially interferes with the proper functioning of the school.~~

~~Notice of the suspension will be provided to the student's parents or legal guardians and entered in the student information system within five (5) school days following the day of determination of misconduct. Notification will also be provided to the Superintendent/designee and Board President. A reasonable effort shall also be made to notify the student's parents by telephone or personal contact and such effort shall be documented by the person making or attempting to make the contact. Written notice to the parents will include the circumstances which led to the suspension and a copy of the board policy and rules pertaining to the suspension.~~

~~Following the suspension of a special education student, an informal evaluation of the student's placement shall take place. The student's Individual Education Program (IEP) shall be evaluated to determine whether it needs to be changed or modified in response to the behavior that led to the suspension. If a special education student's suspension, either in-school or out-of-school, equal ten (10) days on a cumulative basis, a staffing team shall meet to determine whether the student's IEP is appropriate. Students who have not been identified as special education students may be referred for evaluation after the student's suspension to determine whether the student has a disability and is in need of special education.~~

Students may be suspended for commission of gross and/or repeated infractions of school rules or when the presence of the student will cause substantial interference with the maintenance of the educational environment or the operation of the school. Suspension may be an appropriate consequence for Level 2, 3, and 4 conduct in accordance with applicable Board Regulation.

The building administrator may suspend students for up to three school days after conducting an informal investigation and up to ten school days with the approval of the Building Level Executive Director and Deputy Superintendent.

A suspension could include in-school and/or out-of-school. In-school suspension is the temporary isolation of a student from one or more classes while under administrative supervision. In-school suspensions may be imposed by the building administrator for infractions of school rules which are serious, but which do not warrant the necessity of removal from school. Out-of-school suspension is the removal of a student from the school environment and is to be used when other available school resources are unable to constructively remedy student misconduct and as a last resort.

The notice to the student, investigation, and due process must precede removal of the student from school. However, nothing should prevent the immediate suspension of a student when the student's continued presence on the school grounds endangers the student's safety or well-being, the safety or well-being of other members of the school community or substantially interferes with the proper functioning of the school.

The building administrator/or designee will attempt to notify the parent by telephone or personal contact the same day that the suspension is issued, and such attempt(s) shall be documented in the student information system. The building administrator/or designee will enter all required information in the student information system within one (1) school day following the removal of the student. Written notice of the suspension, including the facts and applicable Board policy will be provided to the parents within one (1) school day of the suspension. A student subject to suspension shall be given the opportunity to make up work missed during the period of suspension.

Students with disabilities will not be removed from their current educational placement for behaviors related to their disability, except as permitted by law. If a student with an IEP or 504 Plan is recommended for suspension for more than ten (10) cumulative school days within the same school year, a Manifestation Determination must be held no later than the tenth school day of removal. Students who have not been identified as requiring special education or accommodations due to disability may be referred for evaluation after the student's suspension to determine whether the student has a disability and is in need of special education.

Code of Iowa: 282

References: Regulations 603.4, 604.1

Approved: 02-14-78
Reviewed: 02-12-90
Revised: 03-12-90
10-11-93
Reviewed: 07-15-96
Revised: 11-09-98
12-08-03
11-12-12
10-26-15
01-14-19
03-09-2020

Child/Dependent Adult Abuse Reporting

In compliance with state law and to provide protection to victims of child/dependent adult abuse, incidents of alleged child/dependent adult abuse must be reported to the proper authorities. Any licensed employee, certified para-educator, or holder of a coaching authorization, who within the scope of their professional duties has a reasonable belief that a child under the age of 18 has been abused, or a dependent adult 18 or over, as defined by law, by a person responsible for the care of that child/dependent adult, shall report the suspected abuse verbally to the Department of Human Services (DHS) within twenty-four hours. ~~The verbal report will be followed with a written report on appropriate forms within 48 hours.~~ In addition, any licensed employee, certified para-educator, or holder of a coaching authorization, who has a reasonable belief that a child under the age of 12 has been sexually abused by anyone, ***or that a child under the age of 18 has been sexually abused by a caretaker or by a person over the age of 14 who resides in the home with the child,*** or that a dependent adult has been sexually exploited by a caretaker, shall contact the Department of Human Services and report that suspicion as well. If the child is aged 12 or older (unless defined as a dependent adult), you may report the sexual abuse ***by a non-caretaker,*** but you are not required by law to do so. If the mandatory reporter believes the child/dependent adult is in immediate danger, ~~an appropriate law enforcement agency will be notified~~ ***911 will be called.*** The reporting of suspected abuse by non-licensed employees is encouraged.

School administration and staff will cooperate fully with DHS Child Protection Workers in conducting a child abuse/dependent adult investigation by providing confidential access to the child/dependent adult named in the report, and to other children alleged to have relevant information, for the purpose of interviews. There is no legal obligation by school staff to contact the parents or guardians of a child/dependent adult suspected to have been abused.

Within one month of initial employment, the District will provide each new employee who is a mandatory reporter with the legal requirements of child abuse/dependent adult reporting. Within six months of their initial employment, mandatory reporters will complete a two-hour training course involving the identification and reporting of child/dependent adult abuse. ***Every 3 years,*** mandatory reporters will complete ~~at least 1-hour child/dependent adult abuse recertification training, if they have previously completed the full 2-hour training curriculum (after July 1, 2019) provided by DHS and whose certification has not expired.~~ ***two hours of additional child/dependent adult abuse identification and reporting training every five years.***

Legal References: Iowa Code §§ 232, 235A, 235B

- 232.68 - A licensed school employee, certified paraeducator, or holder of a coaching authorization issued under Section 272.31 Code of Iowa is designated as a mandatory reporter.
- 232.75 & 235B.3 -The obligation to report is not discretionary. Knowing and willful failure to report or interfere with making a report may result in a simple misdemeanor and civil liability for damages.
- 232.73 - Persons who make reports in good faith shall have immunity for civil or criminal liability.
- 232.71B(7) – Facility or school visit. The assessment may include a visit to a facility providing care to the child named in the report or to any public or private school subject to the authority of the department of education where the child named in the report is located. The administrator of a facility, or a public or private school shall cooperate with the child protection worker by providing confidential access to the child named in the report for the purpose of interviewing the child and shall allow the child protection worker confidential access to other children for the purpose of conducting interviews in order to obtain relevant information. The child protection worker may observe (direct physical viewing) a child. A witness shall be present during an observation of a child. Any child aged ten years of age or older can terminate contact with the child protection worker by stating or indicating the child’s wish to discontinue the contact.

Approved: 02-14-78
Revised: 11-27-78
08-25-86
Reviewed: 02-12-90
03-14-94
07-15-96
01-11-99
Revised: 02-28-05
01-13-14
11-14-16
01-14-19

Child/Dependent Adult Abuse Reporting

Child/Dependent Adult Abuse reports will be confidential. Verbal reports will be directed to the local office of the Department of Human Services (1-800-362-2178). ~~Written reports will be mailed to the address below within 48 hours of making the verbal report:~~

~~_____ Centralized Intake Unit
_____ PO Box 4826
_____ Des Moines, IA 50305~~

The verbal ~~and written~~ reports will contain the following information, if it is known:

1. The names and home address of the child/dependent adult and the child/dependent adult's parents or other person believed to be responsible for the child/dependent adult's care.
2. The child's/dependent adult's present whereabouts.
3. The child's/dependent adult's age.
4. The nature and extent of the child's/dependent adult's injuries, including any evidence of previous injuries.
5. The name, age and condition of other children/dependent adults in the same household.
6. Any other information believed to be helpful in establishing the cause of the abuse or neglect or the identity of the person(s) responsible for the abuse or neglect.
7. The name and address of the person making the report.

Any licensed school employee, certified para-educator, or holder of a coaching authorization issued under Section 272.31 Iowa Code, who reasonably believes a child/dependent adult has suffered abuse will make an oral report to the Iowa Department of Human Services (DHS) within twenty-four (24) hours after obtaining the information. ~~A written report will also be made to the Iowa Department of Human Services within forty-eight (48) hours after the oral report.~~ If the staff member has reason to believe that immediate protection for this individual is advisable, an oral report will also be made to an appropriate law enforcement agency.

- Schools cannot deny DHS Child Protection Worker requests to see students during the school day for purposes of investing child/dependent adult abuse/neglect complaints. (District Procedure 605.3f for outside agencies does not apply)
- A school staff member should be present as a witness during direct physical observation of a student's injuries by the DHS child protection worker. The child/dependent adult may not be touched and clothing may not be removed ***unless parental consent has been received.***
- A school staff member may be present during child/dependent adult's interview assessment only if requested by the DHS Child Protection Worker.
- Any child aged ten years of age or older can terminate contact with the child protection worker by stating or indicating the child's wish to discontinue the contact.

Code of Iowa: Chapter 232.68, 69, 70, 71. 235.B

Approved: 08-25-86
Reviewed: 02-12-90
Revised: 03-12-90
Reviewed: 03-14-94
07-15-96
Revised: 01-11-99
02-28-05
01-13-14
11-14-16
01-14-19

CONSENT AGENDA

BA-23-269 Board Meeting/Work Session Schedule – 2023-2024 School Year (Laurel Day)

Exhibit: BA-23-269.1

Information Item

Pertinent Fact(s):

The Board Meeting/Work Session schedule for the 2023-2024 School Year is provided as an information item.

BOARD MEETING SCHEDULE*

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION

The Board of Education generally meets in the BoardRoom - Educational Leadership and Support Center.
Regular Meetings and Work Sessions generally begin at 5:30 P.M.

*Schedule is subject to change. Please contact the Board Secretary @ 319/558-2223
for additional information and to confirm the meeting schedule.

July 17, 2023 – Board Meeting

August 14, 2023 – Board Meeting
August 28, 2023 – Board Meeting/Work Session

September 11, 2023 – Board Meeting
September 25, 2023 – Board Meeting/Work Session

October 9, 2023 – Board Meeting
October 23, 2023 – Board Meeting/Work Session

November 13, 2023 – Annual & Organizational Board Meetings

December 11, 2023 – Board Meeting

January 8, 2024 – Board Meeting
January 22, 2024 – Board Meeting/Work Session

February 12, 2024 – Board Meeting
February 26, 2024 – Board Meeting/Work Session

March 25, 2024 – Board Meeting

April 8, 2024 – Board Meeting
April 22, 2024 – Board Meeting/Work Session

May 13, 2024 – Board Meeting

June 10, 2024 – Board Meeting

CONSENT AGENDA

BA-23-270 Approval - Permanent Easement - Pierce Elementary School (Chris Gates)

Exhibit: BA-23-270.1-4

Action Item

Pertinent Fact(s):

1. Interstate Power and Light is requesting a permanent underground electric line easement at Pierce Elementary School. The area in question contains approximately 12,715.62 square feet. The District has no intention of building on the property nor should the permanent easement cause any future hardship to the District.
2. Interstate Power and Light shall pay the District \$1.00, plus attorney fees and publishing fees of \$2,500. Board acceptance of the Permanent Easement Agreement is contingent on the outcome of the Public Hearing and final Board action.

Recommendation:

It is recommended that the Board of Education approve the Permanent Easement – Pierce Elementary School.

RESOLUTION

WHEREAS, Interstate Power and Light has presented a proposal for a permanent easement on real estate owned by the Cedar Rapids Community School District (“District”), more particularly, located at the Pierce Elementary School property located at 4343 Marilyn Drive NE, Cedar Rapids, Iowa, and legally described as:

See attached Exhibit A. (“Property”)

WHEREAS, the purpose of the permanent easement is to allow Interstate Power and Light to construct, reconstruct, maintain, expand, operate, repair, and patrol and remove underground electric and telecommunication line or lines and other necessary fixes; and

WHEREAS, Interstate Power and Light proposal offers compensation to the District in the amount \$1.00 for the permanency easement of said property, and \$2,500.00 for attorney fees and publishing fees; and

WHEREAS, the other specific terms of permanent easement are included, attached hereto as Exhibit A; and

WHEREAS, it is appropriate pursuant to Iowa Code Section 297.22 to publish Notice of the proposed permanent easement and of the hearing and to receive and consider objections and petitions.

NOW, THEREFORE, be it resolved by the Board of Directors of the Cedar Rapids Community School District:

Section 1. That this Board shall set a public hearing on the conveyance of the easement on the above-described Property for February 13, 2023 at 5:30 p.m. in the Cedar Rapids Community School District Board Room located in the Educational Leadership and Support Center located at 2500 Edgewood Blvd. NW, Cedar Rapids, Iowa.


Section 2. That the Secretary is authorized and directed to prepare, publish and distribute the Notice of Hearing.

PASSED AND APPROVED this 23rd day of January 2023.

CEDAR RAPIDS COMMUNITY SCHOOL
DISTRICT

By: 
David Tominsky, Board President

Attest:

By: 
Laurel Day, Board Secretary

Prepared by: Brenda Koppes – Ulteig Engineers – 1455 Sherman Rd, Hiawatha, IA 52233 (319) 253-7058
Return to: Heather Dee - Interstate Power and Light Company – PO Box 351 – Cedar Rapids, IA 52406 (319) 786-4514

SPACE ABOVE THIS LINE FOR RECORDER

UNDERGROUND ELECTRIC LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **Cedar Rapids Community School District, of Linn County, Iowa**, (“Grantor(s)”), ADDRESS: 4343 Marilyn Dr NE Cedar Rapids, Iowa 52402, do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, (“Grantee”) a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the “*Line*” or “*Lines*”) for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of Linn, and the State of Iowa:

See Attached Exhibit A, page 3

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor, or agent may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines, under lands now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this _____ day of _____, 2023.

GRANTOR(S): Cedar Rapids Community School District

Print: _____
Name and Title

Print: _____
Name and Title

Sign: _____
Name and Title

Sign: _____
Name and Title

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF _____) ss:

On this _____ day of _____, AD. 2023,
before me, the undersigned, a Notary Public in and for said State,
personally appeared

_____ to me personally known

or _____ provided to me on the basis of satisfactory
evidence

to be the persons(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the
same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the
entity upon behalf of which the person(s) acted, executed the
instrument.

NOTARY SEAL _____
(Sign in Ink)

(Print/type name)

Notary Public in and for the State of _____.

My Commission Expires: _____.

CAPACITY CLAIMED BY SIGNER

_____ INDIVIDUAL
_____ CORPORATE
Title(s) of Corporate Officers(s):

_____ N/A
_____ Corporate Seal is affixed
_____ No Corporate Seal procured

_____ PARTNER(s)
_____ Limited Partnership
_____ General Partnership

_____ ATTORNEY-IN-FACT
_____ EXECUTOR(s),
_____ ADMINISTRATOR(s),
_____ or TRUSTEE(s);
_____ GUARDIAN(s)
_____ or CONSERVATOR(s)
_____ OTHER

SIGNER IS REPRESENTING:

List name(s) of persons(s) or entity(ies):

EXHIBIT A

PROPERTY DESCRIPTION

A part of Lot 20, "Auditor's Plat No. 104, Linn County, Iowa," more particularly described as follows: Beginning at Southwest corner of Section 4, Township 83 North, Range 7, West of 5th P.M., said corner being also the Southwest corner of Lot 20, "Auditor's Plat No. 104 Linn County, Iowa"; thence East 518.07 feet along the South line of said Lot 20 to a point; thence North 1 deg. 39' West, 748.0 feet to a point; thence West 183 feet to a point; thence North 68 deg. West, 184 feet to a point, thence North 41 deg. 00' West, 181.48 feet to a Point ; thence West 50 feet to a point of intersection with the Westerly line of said Lot 20; thence South 1 deg. 34' East, 954 feet along the Westerly line of said Lot 20 to point of beginning, and containing 9.5 acres more or less, subject to easement over South 25 feet of said tract of roadway; AND
The South 473.5 feet of the East 23 feet of the Southeast Quarter of the Southeast Quarter Section 5-83-7, Cedar Rapids, Linn County, Iowa, As described in Warranty Deed filed in Volume 1001 Page 505 and Deed filed in Volume 1114 Page 577 Office of the Recorder, Linn County, Iowa.

OWNERS

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT OF LINN COUNTY, IOWA
Warranty Deed - Vol 1001 Page 505
and
Deed - Vol 1114 Page 577

SURVEY REQUESTED BY

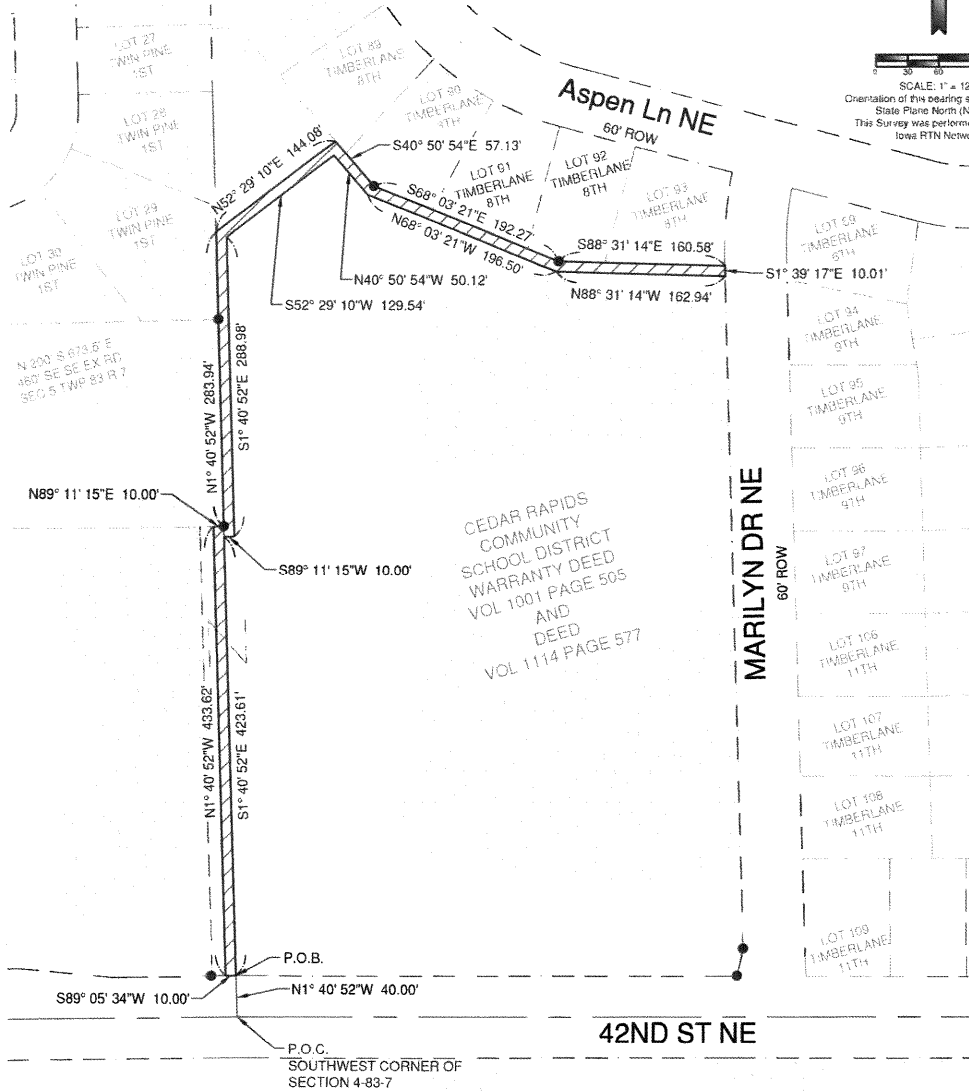
Alliant Energy
200 1st Street SE
Cedar Rapids, IA 52401

EASEMENT DESCRIPTION

A tract of land for easement purposes on, over and across the above described property, more particularly described as:
Commencing at the Southwest corner of Section 4-83-7, the same point being the Southeast corner of Section 5-83-7; thence along the West line of said Section 4 to a point on the North Right-of-Way of 42nd Street NE, N1° 40' 02"W, 40.00 feet to the TRUE POINT OF BEGINNING; thence along said Right-of-Way, S89° 05' 34"W, 10.00 feet; thence N1° 40' 52"W, 433.62 feet; thence N89° 11' 15"E, 10.00 feet to a point on the West line of Section 4-83-7; thence along the West line of said Section 4, N1° 40' 52"W, 283.94 feet; thence N52° 29' 10"E, 144.08 feet to a point on the southerly line of Timberlane 8th Addition ; thence along said southerly line, S40° 50' 54"E, 57.13 feet; thence continuing along said southerly line, S68° 03' 21"E, 192.27 feet; thence continuing along said southerly line, S88° 31' 14"E, 160.58 feet to a point on the West Right-of-Way of Marilyn Dr NE; thence along said West Right-of-Way, S1° 39' 17"E, 10.01 feet; thence N88° 31' 14"W, 162.94 feet; thence N68° 03' 21"W, 196.50 feet; thence N40° 50' 54"W, 50.12 feet; thence S52° 29' 10"W, 129.54 feet; thence S1° 40' 52"E, 288.98 feet; thence S89° 11' 15"W, 10.00 feet; thence S1° 40' 52"E, 423.61 feet to the Point of Beginning;
Containing 12715.62 square feet (0.29 acres), more or less.



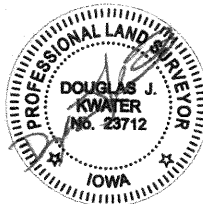
SCALE: 1" = 120'
Orientation of this bearing system is Iowa State Plane North (NAD 83)
This Survey was performed using the Iowa RTN Network.



I hereby certify that this Land Surveying Document was prepared by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Douglas J. Kwater 11/10/2022
Date

Iowa license number 23712
License renewal date is December 31, 2023



LEGEND

- ROAD RIGHT OF WAY LINES
- SECTION LINE
- ▨ NEW EASEMENT
- EXISTING PARCEL LINES
- FOUND SURVEY MONUMENT

Cedar Rapids - Sioux Falls - Besenard - Denver - Detroit Lakes - Fargo - Minneapolis
1455 Sherman Road
Hiawatha, Iowa 52233
Phone: 319.286.3000
Web: www.ulteig.com

EXHIBIT A

Project Number: R22.01930
Date: 11/10/2022
Drawn By: STP
Approved By: DJK
Sheets: 1 of 1

CONSENT AGENDA

BA-23-271 Proposal Acceptance – Architectural Services - Harrison/Madison Elementary School Design Services Project (Jon Galbraith/Chris Gates)

Exhibit: BA-23-271.1

Action Item

Pertinent Fact(s):

1. The project consists of the site and building assessments, design process, bid process, and construction oversight of the Harrison/Madison Project (SAVE).
2. Six Architectural firms were interviewed by a panel of 11 staff, community members, and focus group committee members on January 27, 2023. The Harrison/Madison Focus Group, in addition to the Master Facility Plan Oversight Committee reviewed the recommendation on February 6, 2023.
3. Legat Architects was selected by the Architect Selection Committee for the Harrison/Madison Elementary School Design Services Project.

Recommendation:

It is recommended that the Board of Education accept the proposal from Legat Architects for the site and building assessments, design process, bid process, and construction oversight of the Harrison/Madison Elementary School Design Services Project.

Cedar Rapids Community School District - Architectural RFP Results						
	Architectural Firm					
Qualitative Services	Emergent	Invision	Shive-Hattery	Legat	Cordogan Clark	OPN
Committee Member 1	32	41	21	44	35	40
Committee Member 2	41	36	27	43	42	39
Committee Member 3	33	38	28	42	35	36
Committee Member 4	38	40	25	39	38	36
Committee Member 5	40	43	36	43	39	38
Committee Member 6	30	37	28	43	28	36
Committee Member 7	39	43	30	45	37	39
Committee Member 8	33	47	32	45	0	0
Committee Member 9	34	40	27	47	39	50
Committee Member 10	46	47	42	47	39	38
Committee Member 11	41	40	31	42	42	0
Qualitative Services Score (10-50 pts)	407.00	407.00	327.00	480.00	374.00	352.00
Number of committee members	11.00	11.00	11.00	11.00	10.00	9.00
Average Score	37.00	37.00	29.73	43.64	37.40	39.11

CONSENT AGENDA

**BA-23-272 Approval – New Elementary at the Jackson Site Project - Change Order #10
(Jon Galbraith)**

Exhibit: BA-23-272.1

Action Item

Pertinent Fact(s):

1. Rinderknecht Associates, Inc., is the contractor for this project with a contract amount of \$20,842,096.32 and the source of funding is the Secure an Advanced Vision for Education Fund (SAVE).
2. Rinderknecht Associates, Inc., is requesting a change order in the amount of \$25,984.50, for a new contract amount of \$20,868,080.82.
 - COR 039 results from an owner's request for gym state finishes.
 - COR 040 results from an owner's request to replace the street at West Drive.

Recommendation:

It is recommended that the Board of Education approve Change Order #10 to Rinderknecht Associates, Inc., for the New Elementary at the Jackson Site Project.



AIA Document G701[®] – 2017

Change Order

PROJECT: <i>(Name and address)</i> 20220000 1300 38 th St NW Cedar Rapids, IA 52405	CONTRACT INFORMATION: Contract For: New Elementary at the Jackson Site Date: February 8, 2021	CHANGE ORDER INFORMATION: Change Order Number: 010 Date: February 3, 2023
OWNER: <i>(Name and address)</i> Cedar Rapids Community School District 2500 Edgewood Road NW Cedar Rapids, IA 52405	ARCHITECT: <i>(Name and address)</i> OPN Architects 200 5 th Ave. SE, Suite 201 Cedar Rapids, Iowa 52401	CONTRACTOR: <i>(Name and address)</i> Rinderknecht Associates, Inc 1000 29 th Ave SW Cedar Rapids, IA 52404

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

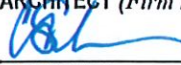
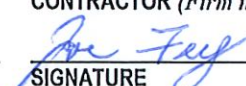
COR 039 Gym Stage Finishes	\$4,556.00
COR 040.1 Replace Street at West Drive	\$21,428.50
Total: \$25,984.50	

The original Contract Sum was	\$ 19,973,000.00
The net change by previously authorized Change Orders	\$ 869,096.32
The Contract Sum prior to this Change Order was	\$ 20,842,096.32
The Contract Sum will be increased by this Change Order in the amount of	\$ 25,984.50
The new Contract Sum including this Change Order will be	\$ 20,868,080.82

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

OPN Architects ARCHITECT <i>(Firm name)</i> 	Rinderknecht Associates CONTRACTOR <i>(Firm name)</i> 	Cedar Rapids Community School District OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
Chad Schumacher PRINTED NAME AND TITLE 2.3.23	Joe Fay PRINTED NAME AND TITLE 2.3.23	Laurel Day - Board Secretary PRINTED NAME AND TITLE
DATE	DATE	DATE

CONSENT AGENDA

BA-23-273 **Agreement - Cedar Rapids Community School District and Dr. Tawana Grover - Consulting Services - 2022-2023 School Year (David Tominsky)**

Exhibit: BA-23-273.1

Action Item

Pertinent Fact(s):

The Agreement provides Dr. Grover with up to fifteen days of consulting services to the District for the remainder of the 2022-2023 School Year. The contract will expire on June 30, 2023.

Recommendation:

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Dr. Tawana Grover for Consulting Services during the 2022-2023 School Year..

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
CONSULTING CONTRACT

This contract is entered into by and between Tawana Grover (hereinafter Grover) and the Board of Directors (Board) of the Cedar Rapids Community School District (hereinafter District) of Cedar Rapids, Linn County, Iowa.

1. Grover agrees to provide administrative educational consulting services to the District and to faithfully perform those services as may be assigned by the Board or its duly authorized representative.
2. Grover will provide up to fifteen days of services to the District under this contract during the 2022-23 school year. This contract will expire on June 30, 2023. The number of days of service and when those services will be provided will be subject to mutual agreement between Grover and the Board. The use to be made of the days of service under this contract shall be assigned by the Board or its duly authorized representative.
3. Grover will be paid one thousand one hundred sixty-eight dollars and fifty-eight cents (\$1,168.58) in consideration for each day of service performed for the District under this contract. Grover will be paid in accordance with the procedure governing payment of other employees of the District.
4. Grover shall be authorized to receive reimbursement for actual reasonable expenses incurred in providing services under this contract to the District when authorized in advance by the Board and when an itemized statement of expenses is submitted and approved by the Board.
5. This contract contains the entire agreement between Grover and the District.
6. This contract may be extended or modified only in writing and pursuant to the mutual agreement of Grover and the District.
7. If, during the term of this contract, it is found that a specific clause of the contract is illegal by federal or state law, the remainder of the contract is not affected by such a ruling and shall remain in full force and effect.

IN TESTIMONY WHEREOF, we have subscribed our names on dates as hereinafter stated.

Dated: _____

Tawana Grover

Dated: _____

David Tominsky, Board President
Cedar Rapids Community School District

CONSENT AGENDA

BA-23-274 Tabulation - District Vehicle Wheel Loader (Jon Galbraith/Carissa Jenkins)

Action Item

Pertinent Fact(s):

1. One John Deere 524P Mid-Size Wheel Loader will be purchased to maintain District grounds.
2. Equipment being replaced:
2012 CATERPILLAR 924H WHEEL LOADER #6121
3. The purchase will leverage a state cooperative agreement through Sourcewell for economic pricing and product availability. Physical Plant & Equipment Levy (PPEL) funds are available in the 2023-2024 fiscal year for the purchase. Lead-times prompt the need to place orders now.

Recommendation:

It is recommended that the Board of Education approve the Tabulation - District Vehicle Wheel Loader.

CONSENT AGENDA

**BA-23-275 Agreement - Cedar Rapids Community School District and Rubicon West, LLC -
Atlas Services - 2023-2026 School Years (Nicole Kooiker)**

Exhibit: BA-23-275.1-4

Action Item

Pertinent Fact(s):

Atlas is the leading curriculum development and lesson planning platform. Services provided as part of the Agreement include curriculum mapping tool selection process with details and timelines that will be used in organizing instructional resources for students, staff, and families.

Recommendation:

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Rubicon West, LLC - Atlas Services - 2023-2026 School Years.

Services Agreement

Dated February 13, 2023

This Services Agreement is entered into on February 13, 2023 by and between Rubicon West LLC ("**Atlas**") a Delaware limited liability company with its registered address at Suite 1200, 121 SW Salmon Street, Portland, OR 97204 U.S.A and Cedar Rapids Community School District located at 2500 Edgewood Rd NW, Cedar Rapids, Iowa 52405, United States (the "**School**") and is governed by the Atlas terms and policies including the Terms of Service, Terms of Use, Privacy Policy including Privacy and Data Protection Addendum, Child Protection Policy, Service Level Agreement and EU-US Privacy Shield notice which are made available at

- <https://www.managebac.com/terms>,
 - <https://www.openapply.com/terms>,
 - <https://www.onatlas.com/terms>,
 - <https://www.schoolsbuddy.com/terms>,
 - <https://pamojaeducation.com/terms> and
 - <https://www.minipd.com/terms> (together the "**Terms & Policies**").
1. Upon signing this Services Agreement, the School intends to use Services provided by Atlas ("Services") in accordance with the Terms & Policies for an Initial Term of 3 years, which will be automatically renewed for successive periods equal to the Initial Term, (each a "Renewal Term").
 2. The Services, Services Start Date and associated Fees are set out in a written quotation ("Quotation") provided to the School by Atlas, which the School must sign to accept.
 3. The use of Services accepted by the School through a signed Quotation will be governed by any specific additional terms included as part of the Quotation, this Services Agreement and the Terms & Policies.

Gary Squires

Gary Squires

Director, Atlas Sales
Rubicon West LLC
Date: Jan 31, 2023

Laurel Day

Board Secretary
Cedar Rapids Community School District
Date:



Quotation

Mailing Address

Rubicon West LLC
Suite 1200, 121 SW Salmon Street
Portland, OR 97204

Telephone

+1 503 223 7600

Email

hello@onatlas.com

Tax ID Information

93-0987275

Payment Method

Check, Purchase Order (P.O.),
Bank Transfer or Credit Card

Cedar Rapids Community School District
2500 Edgewood Rd NW
Cedar Rapids, Iowa 52405
United States

Dear Laurel Day,

Thank you for your interest in Atlas. Please take a moment to review the formal quotation below.

Sincerely yours,

Gary Squires
January 31, 2023

Recurring Services	Students	Annual Fee (USD)
Atlas Subscription	15630	53,142.00
Atlas - Premium Support	15630	650.00
Atlas - Atlas Learn	15630	0.00
Recurring Services Subtotal		53,792.00

Non-Recurring Services	Fee (USD)
Training Virtual (Sessions) Planning & Implementation, System Configuration & Technical Training for Core Team	0.00
Non-Recurring Services Subtotal	0.00

Total Year 1 Fee 53,792.00
Total Annual Recurring Fee 53,792.00

Services Start Date: February 13, 2023

The annual fee is all-inclusive and covers the software service, hosting and online training. There are no other charges. Unless withdrawn or superseded, this quotation ("the Quotation") is an offer, valid through Apr 1, 2023. Your signed acceptance must be received before this date, to complete the contract.

The Services provided to the School under this Quotation are subject to the Services Agreement signed between Rubicon West LLC and the School, which is governed by the Terms & Policies including those available at <https://www.onatlas.com/terms>.

By signing below, the School agrees to be bound by all terms referenced herein:

Gary Squires

Gary Squires
Director, Atlas Sales
Rubicon West LLC
Date: Jan 31, 2023

Laurel Day
Board Secretary
Cedar Rapids Community School
District
Date:

Curriculum Mapping Tool Selection Process

Date	Action	People involved
Spring 2022	Research of Curriculum Management Tools and developed a <u>list of products</u>	Craig Barnum Ryan Rydstrom
October- November 2022	<ul style="list-style-type: none"> ● Reviewed the <u>list of products</u> ● Previewed virtual demonstrations and websites of the products ● Narrowed the list to 2 products 	Ryan Rydstrom Doreen Underwood Lonna Anderson
October through December 2022	Gathered consensus regarding the benefits and purpose for a Curriculum Management Tool and share	Principals, Coaches, Curriculum Council Members OLL Team
January 2023	<p>Asked each company to create a “sandbox” for our curriculum leaders to trial. Atlas created a link for each member in a timely manner Powerschool did not complete the sample by the meeting time needed.</p>	
January 6 MS, January 16 OLL, January 17 Elementary & and HS	Shared the Atlas sandbox with leadership teams. Members were able to create a unit, run reports, and view Atlas school sites	Elementary Principals/Coaches, MS Principals/Coaches HS Curriculum Council members OLL Team
January 18	Previewed the “sandbox” from Powerschool	Doreen Lonna
January 23	Recommended the purchase of Atlas as the district’s Curriculum Management Tool to the OLL Team	Office of Learning and Leadership
February	Shared recommendation with the Board of Education	Nicole Kooiker
February	Pending Board Approval- Will begin customization of Atlas Curriculum Management System to meet the needs of Cedar Rapids Schools.	Leadership teams will provide input into CR Template

See Product Comparison on Page 2.

Features	Atlas	Powerschool Curriculum and Instruction
Curriculum Reports	Standards, Scope and sequence, and Assessment reports	Surface level reports, not able to drill into the reports like Atlas
Public Accessibility	Public accessibility. The district can choose what portions of the curriculum template to share with parents. Such as standards, essential questions, skills, content, and unit calendar.	Just released this feature. It is a populated list from the platform, not a unique feature of it.
Unit Templates	The unit template is user friendly and fits the UBD framework that the district currently uses.	We chose from a pre-set list of templates. Feels more focused on lesson planning instead of unit planning
Customization	Customizable template, headings, standards	Limited features can be customized
Customer Service	Excellent, same day email and phone responses. One primary contact.	Good, delayed response time. Unable to create a sandbox in a timely manner. Numerous team members assigned to the product which delays response time.
Cost	\$53,792 annual fee	\$70,560 initially; 57,600 annual renewal fixed rate for 3 years
Professional Development	Offering 40 hours of support in addition to the online training included within the quote	24 hours included in the initial quote
Reputation of Company/product	Atlas is a Curriculum Management Tool that has been in existence for 23 years. They serve 6,000 schools and 130 countries.	PowerSchool recently acquired Chalk and rebranded it Curriculum and Instruction to fit in their system
Iowa Users	College Community Dallas Center Grimes Clinton CSD Dallas Center-Grimes Des Moines Public Schools Earlham CSD East Union CSD Grundy Center CSD Pella CSD River Valley CSD	None at this time

CONSENT AGENDA

**BA-23-276 Preliminary Approval - Washington High School - Pavement Replacement Project
(Chris Gates)**

Exhibit: BA-23-276.1

Action Item

Pertinent Fact(s):

1. The Administration herewith submit specification, and form of contract for Cedar Rapids Community School District - Washington High School - Pavement Replacement Project.
2. Schedule leading to award of contract:

Notice to Bidders	Publish	February 22, 2023
Receive Bids	2:30pm	March 16, 2023
Notice of Public Hearing	Publish	March 22, 2023
Hold Public Hearing	5:30pm	March 27, 2023
Award Contract		March 27, 2023
3. The project consists of pavement replacement at Washington High School per the plans and specs. The Architect's estimate for construction is \$975,000, and the funding source for the project is the Physical Plant and Equipment Levy Fund (PEEL).

Recommendation:

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Washington High School – Pavement Replacement Project.



February 7, 2023

Mr. Chris Gates
Building and Grounds Manager
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2023-24 Paving Replacements – Washington High School

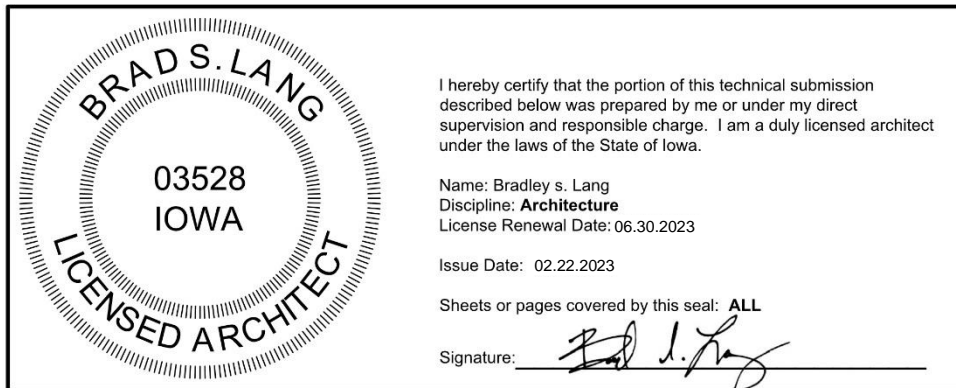
Dear Chris:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Estimated Cost of Construction: \$975,000.00

Respectfully,

Bradley s. Lang, AIA
Solum Lang Architects



*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

CONSENT AGENDA

BA-23-277 Agreement - Cedar Rapids Community School District and National Insurance Services/Madison National Life Insurance Company, Inc. - 2023-2025 School Years (Karla Hogan)

Exhibit: BA-23-277.1

Action Item

Pertinent Fact(s):

CRCSO seeks to renew the contract with National Insurance Services/Madison National Life Insurance Company, Inc. to continue to provide Long Term Disability coverage for eligible employees. The paid rate will remain the same for the term of the contract.

Recommendation:

It is recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and National Insurance Services/Madison National Life Insurance Company, Inc. for the 2023-2025 School Years.

January 17, 2023

Karla Hogan
Executive Director of Business Services
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Long Term Disability Insurance Renewal

Dear Ms. Hogan:

Cedar Rapids Community School District's Long-Term Disability Insurance renews July 1, 2023. I am pleased to inform you that Madison National Life Insurance Company, Inc. has determined that a rate adjustment is not needed. Your renewal rates are as follows:

Current Rate Per \$100 of Covered Payroll	Renewal Rate Per \$100 of Covered Payroll Effective July 1, 2023
\$0.228	\$0.228

This rate is guaranteed for 2 Years until July 1, 2025, assuming no changes to the current benefit structure.

We believe our level of commitment to you is most evident in our ongoing efforts to secure both competitive pricing and extended rate guarantees. We truly appreciate your business and the opportunity to continue negotiating on your behalf. By signing below, you are acknowledging your reciprocal 2-year commitment to National Insurance Services.

Please complete the bottom portion and return a copy to National Insurance Services as indication of your acceptance of the renewal. Thank you for your continued business. Please do not hesitate to call me if you have any questions.

Sincerely,



Megan Ware
Territory Manager

cc: Barb Randall

The July 1, 2023 renewal of Group Long-Term Disability Insurance as outlined above is accepted.

Signature & Title

Date

Renewal eForm # 13516

CONSENT AGENDA

**BA-23-278 Tabulation - Student/Staff Photography Products and Services - 2023-2024 School Year
(Carissa Jenkins)**

Exhibit: BA-23-278.1

Action Item

Pertinent Fact(s):

1. CRCSD released a request for proposal (RFP) for Photography Products and Services for the 2023-2024 School Year. It is a three-year contract with the option to renew for up to two additional years.
2. Products and services requested in the bid include student and staff photos, image pricing options, electronic uploads for student files and printed ID badges for students. Products will integrate with our Point of Sale system for Food and Nutrition, the IMC Follett Destiny program, and various other uses across the district.
3. Five proposals were received and evaluated by a cross-functional committee of representatives from Elementary, Middle, and High schools, the Secretarial work group, the Technology Department, and Food and Nutrition Department. A decision criteria matrix was used by the committee to independently evaluate proposals.

Recommendation:

It is recommended that the Board of Education approve the Tabulation - Student/Staff Photography Products and Services and award the bid to Barksdale Photography.

EVALUATION MATRIX SUMMARY							
Request for Proposal							
Title: STUDENT PHOTOGRAPHY SERVICES 2023							
Evaluation Criteria							
1) Completeness of Proposal							
2) All Requested Items submitted P1 through P7.							
3) Pricing							
4) Technology							
5) Professional Services							
6) Additional Offerings							
Vendor Name		Final Weighted Score					
Barksdale		17.55					
HR Imaging		15.35					
Strawbridge		14.65					
Lifetouch		12.35					
Inter-state		9.75					
Award to Barksdale							

CONSENT AGENDA

BA-23-279 **Final Approval - Roosevelt Middle School - Secure Entry Project - Certificate of Substantial Completion (Ben Merta)**

Exhibit: BA-23-279.1-4

Action Item

Pertinent Fact(s):

The project was completed for the original contract price of \$541,525, plus change orders in the amount of \$1,995, for a completed project cost of \$543,520 and the funding was provided by the Physical Plant and Equipment Levy Fund (PEEL). The project was substantially completed on January 3, 2023.

Recommendation:

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Roosevelt Middle School - Secure Entry Project.



AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> CRCSO 2022-23 Secure Entry - Roosevelt Middle School Cedar Rapids, Iowa	CONTRACT INFORMATION: Contract For: General Construction Date: April 12, 2022	CERTIFICATE INFORMATION: Certificate Number: 01 Date: January 2, 2023
OWNER: <i>(name and address)</i> Cedar Rapids Community School District Educational Leadership Support Center 2500 Edgewood Road NW Cedar Rapids, Iowa 52405	ARCHITECT: <i>(name and address)</i> Solum Lang Architects, LLC 1101 Old Marion Road NE Cedar Rapids, Iowa 52402	CONTRACTOR: <i>(name and address)</i> Garling Construction 1120 11th Street Belle Plaine, Iowa 52208

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Project Area

Solum Lang Architects, LLC ARCHITECT <i>(Firm Name)</i>	 SIGNATURE	Brad Lang, Partner + Architect PRINTED NAME AND TITLE	November 11, 2022 DATE OF SUBSTANTIAL COMPLETION
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WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

N/A

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

Completion of PA system relocation


The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$2,500

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Garling Construction CONTRACTOR <i>(Firm Name)</i>	 SIGNATURE	Troy Pins PRINTED NAME AND TITLE	1-3-23 DATE
Cedar Rapids Community School District OWNER <i>(Firm Name)</i>	 SIGNATURE	Laurel Day, Board Secretary PRINTED NAME AND TITLE	 DATE

APPLICATION AND CERTIFICATE FOR PAYMENT
AIA DOCUMENT G702

TO (OWNER): CEDAR RAPIDS SCHOOL DIST PROJECT: Roosevelt Secure Entry APPLICATION NO: 09
 INVOICE NO: 002648
 PROJECT NO: 54192
 ARCHITECT PROJECT NO: PO# 22020313
 OWNER PO NO: 54192
 Distribution to:
 OWNER
 ARCHITECT
 LENDOR
 GENERAL CONTRACTOR
 CONSTRUCTION MANAGER
 OTHER

FROM: Michael J Svatosch (CONTRACTOR) Garling Construction, Inc. 1120 11th Street Belle Plaine, IA 52208 ARCHITECT: Solum Lang Architects 1101 Old Marion Rd NE Cedar Rapids, IA 52402 CONTRACT DATE: FROM: 1/1/2023 TO: 1/31/2023

CONTRACT FOR: General Construction

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

Change Orders approved in previous months by Owner		APPROVED	DEDUCTIONS
Total		\$1,995.00	
Approved this Month			
Number	Date Approved		
TOTALS			
Net change by Change Orders			\$1,995.00

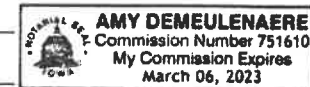
1. ORIGINAL CONTRACT SUM	\$541,525.00
2. Net change by Change Orders	\$1,995.00
3. CONTRACT SUM TO DATE (Line 1 +- 2)	\$543,520.00
4. TOTAL COMPLETED & STORED TO DATE	\$543,520.00
(Column I on G703)	
5. RETAINAGE:	
a. <u>5.00%</u> of Completed Work	
(Column F + G on G703)	
b. _____ of Stored Material	
(Column H on G703)	
Total Retainage (Line 5a + 5b or Total in Column L of G703)	
6. TOTAL EARNED LESS RETAINAGE	\$543,520.00
(Line 4 less Line 5 Total)	

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$516,344.00
(Line 6 from prior Certificate).....	
8. CURRENT PAYMENT DUE	\$27,176.00
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Line 3 less Line 6)	

CONTRACTOR: Garling Construction, Inc.
 BY: Tom O DATE: 1-12-23

State of: IA
 Subscribed and sworn to before me this 12th day of January, 2023
 Notary Public: Amy Demeulenaere
 My Commission Expires: 3-6-23



ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the **AMOUNT CERTIFIED**.

AMOUNT CERTIFIED	\$ 27,176.00
Twenty Seven Thousand One Hundred Seventy Six Dollars and No Cents	

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: Solum Lang Architects
 By: [Signature] Date: 1.16.2023
 This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein.
 Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NO: 09

Contractor's signed Certification is attached.

CONTRACT DATE:

INVOICE NO: 002648

In tabulations below, amounts are stated to the nearest dollar.

FROM: 1/1/2023

PROJECT NO: 54192

Use Column L on Contracts where variable retainage for lin

TO: 1/31/2023

ARCHITECT PROJECT NO: PO# 22020313

ITEM NO	DESCRIPTION OF WORK	BILLING CODES	D	E		G			J		L	
			SCHEDULED VALUE	PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND STORED TO DATE		BALANCE TO FINISH	
			AMOUNT	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
1												
2	GENERAL REQUIREMENTS											
3	Bonds/Permits/Warranty		23,613.00	23,613.00	100%				23,613.00	100%		
4	PM/Admin/Supervision		52,728.00	52,728.00	100%				52,728.00	100%		
5	Equipment/Fees		17,574.00	17,574.00	100%				17,574.00	100%		
6	SITework/Demo											
7	Sitework/Demo		32,049.00	32,049.00	100%				32,049.00	100%		
8	METALS											
9	Metals		5,735.00	5,735.00	100%				5,735.00	100%		
10	WOODS & PLASTICS											
11	Woods & Plastics		89,600.00	89,600.00	100%				89,600.00	100%		
12	THERMAL & MOISTURE											
13	Thermal & Moisture		3,500.00	3,500.00	100%				3,500.00	100%		
14	DOORS & WINDOWS											
15	Doors & Windows		49,850.00	49,850.00	100%				49,850.00	100%		
16	FINISHES											
17	Finishes		62,676.00	62,676.00	100%				62,676.00	100%		
18	SPECIALTIES											
19	Specialties		400.00	400.00	100%				400.00	100%		
20	PLUMBING/HVAC											
21	Plumbing/HVAC		125,000.00	125,000.00	100%				125,000.00	100%		
22	ELECTRICAL											
23	Electrical		78,800.00	78,800.00	100%				78,800.00	100%		
24												
25												
26												
27												
28												
29												
30												
31												
32												
33												
34												
35												
PAGE TOTALS			\$541,525.00	\$541,525.00	100%				\$541,525.00	100%		
REGULAR ITEM TOTALS			\$541,525.00	\$541,525.00	100%				\$541,525.00	100%		
CHANGE ORDERS			\$1,995.00	\$1,995.00	100%				\$1,995.00	100%		
GRAND TOTALS			\$543,520.00	\$543,520.00	100%				\$543,520.00	100%		

Contractor's signed Certification is attached.

CONTRACT DATE: 1/1/2023
FROM: 1/1/2023
TO: 1/31/2023

APPLICATION NO:

INVOICE NO:

PROJECT NO:

ARCHITECT PROJECT NO:

In tabulations below, amounts are stated to the nearest dollar.

Use Column L on Contracts where variable retainage for line items may apply.

ITEM NO	DESCRIPTION OF WORK	CHANGE ORDER NUMBER	BILLING CODES	PREVIOUS APPLICATION			COMPLETED THIS MONTH			TOTAL COMPLETE AND TO DATE		BALANCE TO FINISH	
				SCHEDULED VALUE	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
				AMOUNT	AMOUNT	PERCENT COMPLETE	AMOUNT	COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE	
1	Approved Change Orders												
2	AIA CO #1	001		1,270.50	1,270.50	100%				1,270.50	100%		
3	COR 003-Ceiling Reinstall	0002		724.50	724.50	100%				724.50	100%		
4													
5													
6													
7													
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	PAGE TOTALS			\$1,995.00	\$1,995.00	100%					\$1,995.00	100%	
	CHANGE ORDER TOTAL			\$1,995.00	\$1,995.00	100%					\$1,995.00	100%	
	REGULAR ITEMS TOTALS			\$541,525.00	\$541,525.00	100%					\$541,525.00	100%	
	GRAND TOTALS			\$543,520.00	\$543,520.00	100%					\$543,520.00	100%	

CONSENT AGENDA

BA-23-280 Final Approval – Kennedy High School - Pavement Improvement Project - Certificate of Substantial Completion (Chris Gates)

Exhibit: BA-23-280.1-3

Action Item

Pertinent Fact(s):

The project was completed for the original contract price of \$511,746.67, plus change orders in the amount of \$12,804.52, for a completed project cost of \$524,551.19 and the funding was the Physical Plant and Equipment Levy Fund (PPEL). The project was substantially completed on December 13, 2022.

Recommendation:

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Kennedy High School - Pavement Improvement Project.

AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> CRCSD 2022-23 Paving Replacements - Kennedy High School Cedar Rapids, Iowa	CONTRACT INFORMATION: Contract For: General Construction Date: April 26, 2022	CERTIFICATE INFORMATION: Certificate Number: 01 Date: November 23, 2022
OWNER: <i>(name and address)</i> Cedar Rapids Community School District Educational Leadership Support Center 2500 Edgewood Road NW Cedar Rapids, Iowa 52405	ARCHITECT: <i>(name and address)</i> Solum Lang Architects, LLC 1101 Old Marion Road NE Cedar Rapids, Iowa 52402	CONTRACTOR: <i>(name and address)</i> Midwest Concrete, Inc. 9835 Cottingham Road Peosta, Iowa 52068

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)
Project Area

Solum Lang Architects, LLC <u>ARCHITECT (Firm Name)</u>	 <u>SIGNATURE</u>	Darci Lorensen, Associate + Architect <u>PRINTED NAME AND TITLE</u>	August 10, 2022 <u>DATE OF SUBSTANTIAL COMPLETION</u>
---	---	---	--

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)

See attached Punch Lists, performed August 19, 2022 & November 9, 2022


The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within one-hundred twenty (120) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$4,500.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Midwest Concrete, Inc. <u>CONTRACTOR (Firm Name)</u>	 <u>SIGNATURE</u>	Ryan Coates, President <u>PRINTED NAME AND TITLE</u>	12-13-22 <u>DATE</u>
Cedar Rapids Community School District <u>OWNER (Firm Name)</u>	<u>SIGNATURE</u>	Laurel Day, Board Secretary <u>PRINTED NAME AND TITLE</u>	<u>DATE</u>

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER: Cedar Rapids Community School District	PROJECT: Kennedy HS Parking Lot	APPLICATION NO: <u>Final - Retainage</u>	Distribution to:
		PERIOD TO:	OWNER <input type="checkbox"/>
FROM CONTRACTOR: Midwest Concrete INC	VIA ARCHITECT: Solum & Lang	CONTRACT FOR:	ARCHITECT <input type="checkbox"/>
		CONTRACT DATE:	CONTRACTOR <input type="checkbox"/>
		PROJECT NOS: / /	FIELD <input type="checkbox"/>
			OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

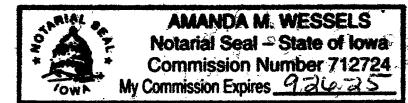
1. ORIGINAL CONTRACT SUM	\$ 511,746.67
2. NET CHANGE BY CHANGE ORDERS	\$ 12,804.52
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 524,551.19
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 524,551.19
5. RETAINAGE:	
a. <u>100</u> % of Completed Work (Columns D + E on G703)	\$ 524,551.19
b. <u>0</u> % of Stored Material (Column F on G703)	\$ 0
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 26,227.56
6. TOTAL EARNED LESS RETAINAGE	\$ 498,323.63
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 498,323.63
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 26,227.56
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ _____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: *Nick Geor* Date: 11-17-22
State of: IOWA

County of: Dubuque
Subscribed and sworn to before me this 17th day of Nov, 2022



Notary Public: *Amanda Wesels*
My commission expires: 9-26-25

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 26,227.56
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Solum Lang Architects
By: *Darci Founser* Date: 2/8/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certificate for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
 APPLICATION DATE:
 PERIOD TO:
 ARCHITECT'S PROJECT NO:

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>		BALANCE TO FINISH <i>(C - G)</i>	RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		% <i>(G ÷ C)</i>			
1.	Tree Removal/Clearing & Grubbing	\$3,891.00	\$3,891.00	\$-		\$3,891.00	100.00%	\$-	
2.	Topsoil: Strip/Salvage/Spread	\$5,724.00	\$5,724.00	\$-		\$5,724.00	100.00%	\$-	
3.	Class 10	\$31,200.00	\$31,200.00	\$-		\$31,200.00	100.00%	\$-	
4.	Modified Subbase, 6"	\$25,400.00	\$25,400.00	\$-		\$25,400.00	100.00%	\$-	
5.	Pavement/Sidewalk Removal	\$23,200.00	\$23,200.00	\$-		\$23,200.00	100.00%	\$-	
6.	Remove Intake	\$2,720.00	\$2,720.00	\$-		\$2,720.00	100.00%	\$-	
7.	Remove/Salvage Bench	\$602.00	\$602.00	\$-		\$602.00	100.00%	\$-	
8.	Remove/Salvage Signs/New Signs	\$4,293.00	\$4,293.00	\$-		\$4,293.00	100.00%	\$-	
9.	4" PCC Sidewalk	\$640.00	\$640.00	\$-		\$640.00	100.00%	\$-	
10.	5" PCC Sidewalk w/integral Curb	\$14,950.00	\$14,950.00	\$-		\$14,950.00	100.00%	\$-	
11.	Detectable Warnings	\$4,500.00	\$4,500.00	\$-		\$4,500.00	100.00%	\$-	
12.	6" PCC Pavement w/ 6" Curb	\$108,000.00	\$108,000.00	\$-		\$108,000.00	100.00%	\$-	
13.	7" PCC Pavement, Driveway	\$16,800.00	\$16,800.00	\$-		\$16,800.00	100.00%	\$-	
14.	6" Curb & Gutter, 24"	\$4,650.00	\$4,650.00	\$-		\$4,650.00	100.00%	\$-	
15.	SW-401 Manhole	\$5,247.00	\$5,247.00	\$-		\$5,247.00	100.00%	\$-	
16.	SW-501 Intake	\$5,524.00	\$5,524.00	\$-		\$5,524.00	100.00%	\$-	
17.	SW-509 Intake	\$5,937.00	\$5,937.00	\$-		\$5,937.00	100.00%	\$-	
18.	SW-511 Intake	\$5,834.00	\$5,834.00	\$-		\$5,834.00	100.00%	\$-	
19.	15" HDPE Storm Sewer	\$42,456.00	\$42,456.00	\$-		\$42,456.00	100.00%	\$-	
20.	Abandon & Plug Storm Sewer	\$2,894.00	\$2,894.00	\$-		\$2,894.00	100.00%	\$-	
21.	5" ACC Full Depth Patch	\$6,090.00	\$6,090.00	\$-		\$6,090.00	100.00%	\$-	
22.	Traffic Control	\$1,545.00	\$1,545.00	\$-		\$1,545.00	100.00%	\$-	
23.	Painted Pavement Markings	\$2,359.00	\$2,359.00	\$-		\$2,359.00	100.00%	\$-	
24.	Electrical Complete	\$103,108.00	\$103,108.00	\$-		\$103,108.00	100.00%	\$-	
25.	Wood Excelsior Mat	\$1,259.17	\$1,259.17	\$-		\$1,259.17	100.00%	\$-	
26.	Erosion Control	\$1,648.00	\$1,648.00	\$-		\$1,648.00	100.00%	\$-	
27.	Seed/Fertilize/Mulch	\$2,502.50	\$2,502.50	\$-		\$2,502.50	100.00%	\$-	
28.	Stabilized Construction Entrance	\$2,945.00	\$2,945.00	\$-		\$2,945.00	100.00%	\$-	
29.	Concrete Washout	\$533.00	\$533.00	\$-		\$533.00	100.00%	\$-	
30.	Mobilization	\$60,000.00	\$60,000.00	\$-		\$60,000.00	100.00%	\$-	
31.	4" HDPE, Perforated Draintile	\$2,760.00	\$2,760.00	\$-		\$2,760.00	100.00%	\$-	
32.	24" Nyloplast Intake	\$5,884.00	\$5,884.00	\$-		\$5,884.00	100.00%	\$-	
33.	Connection to Intake	\$2,080.00	\$2,080.00	\$-		\$2,080.00	100.00%	\$-	
34.	30" Nyloplast Intake	\$3,595.00	\$3,595.00	\$-		\$3,595.00	100.00%	\$-	
35.	15" HDPE Storm Sewer (removed)	\$(10,248.00)	\$(10,248.00)	\$-		\$(10,248.00)	100.00%	\$-	
36.	15" HDPE Storm Sewer	\$11,224.00	\$11,224.00	\$-		\$11,224.00	100.00%	\$-	
39.	SUBGRADE w/crushed rock on Geo-grid	\$6789.00	\$-0.00	\$-		\$6,643.00	100.00%	\$-	
40.	New Conduit	\$6161.52	\$6,161.52	\$-		\$6,161.52	100.00%	\$-	
	GRAND TOTAL	\$524,551.19	\$524,551.19			\$524,551.19	100.00%	\$0.00	

LEARNING AND LEADERSHIP

BA-23-281 US Department Of Justice (DOJ) Summary Update (Lisa Glenn)

Exhibit: BA-23-281.1-7

Information Item

Strategic Plan/Focus Areas

- Culture
- Student Learning
- Workforce
- Systems and Resources

Pertinent Fact(s):

The Administration will provide an overview of the US Department Of Justice Agreement which is intended to improve the delivery of services to students with disabilities in the District.

DEPARTMENT OF JUSTICE

Mid-Year Report

2/13/2023

DEPARTMENT OF JUSTICE AGREEMENT

This Agreement is intended to resolve the Department's investigation of discrimination on the basis of disability and to improve the delivery of services to students with disabilities in the District. The District agrees to implement the measures in this Agreement. The District has made no admissions regarding any alleged violations of federal or state law, nor should this Agreement be interpreted as an admission by the District of a violation of Title II.

Requirements

Policy Updates

- Behavior Management and De-escalation
- Suspension/Exclusion
- Prohibition on Seclusion
- Physical Restraint
- Suicide Prevention and Risk Screening
- Requirements for FBA/BIP Following a Restraint Event
- Multi-Tiered System and Supports

Crisis Prevention

Policy 613

Dissemination of Crisis Prevention Information

Crisis Prevention Teams Identified

Attempts to use behavior-management and de-escalation

Crisis Prevention Protocol

Actions

Policy Updates, Dissemination

Professional Development/Communication

Clarification

Alternatives

Coaching conversations and support

Reporting/record keeping

Meeting requirements

Next Steps

Continue to refine our processes

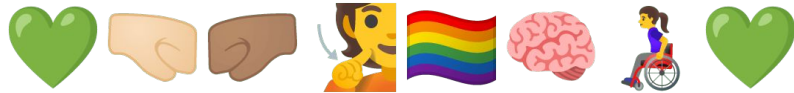
Build tools to assist staff in buildings to implement requirements

Continue to support through ongoing coaching and professional learning

Gathering input on components of the work and making needed modifications

Continuing to build preventative strategies through implementation of HRS/PBIS Framework

THANK YOU!



BOARD GOVERNANCE

BA-23-242/02 Exempt Meetings - Discuss Strategy Sessions for Union and Non-Union Employee Groups (Art Sathoff)

Information Item

Pertinent Fact(s):

The Board of Education may meet in Exempt Meetings on Monday, January 9, 2023 following the Regular Board Meeting for the purpose of discussing bargaining strategy and negotiations sessions for union and non-union employees. Exempt Meetings are not subject to the Open Meetings Law pursuant to Iowa Code Section 21.9.



SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

2023 - FEBRUARY

Monday	Feb 13	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Feb 27	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW

2023 - MARCH

Mon - Fri	Mar 13-17		CRCSD Spring Break	
Monday	Mar 27	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW

2023 - APRIL

Monday	Apr 10	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Apr 24	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW

2023 - May

Monday	May 8	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Wednesday	May 24	7:00 pm	Metro HS Graduation	DoubleTree Hotel
Thursday	May 25	7:00 pm	Washington HS Graduation	Alliant Energy Powerhouse
Friday	May 26	7:00 pm	Jefferson HS Graduation	Alliant Energy Powerhouse
Saturday	May 27	7:00 pm	Kennedy HS Graduation	Alliant Energy Powerhouse

2023- JUNE

Monday	Jun 12	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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ADJOURNMENT – President David Tominsky

Board Meeting: Monday, February 13, 2023