



# 2023-2024 In-District Permit Application

Refer to Procedure 602.4a to determine if your student requires/qualifies for a permit.

Resident School \_\_\_\_\_ Requested School \_\_\_\_\_ 23-24 Grade \_\_\_\_\_

Attending School \_\_\_\_\_ Date of Application \_\_\_\_\_

Student \_\_\_\_\_  
Last First Middle

Birth Date \_\_\_\_\_ Gender: F or M Special Education (IEP): Yes or No  
(Circle one) (Circle one)

**Reason for permit request:**

- The student requires a transfer for documented safety reasons.
- The student has moved to a different school outside of their attendance zone and would like to continue at their current school.
- The student will be attending the requested school with a sibling.
- Unique family circumstances.

Sibling Name \_\_\_\_\_ Current Grade \_\_\_\_\_ Current School \_\_\_\_\_

Name of Parent/Legal Guardian: \_\_\_\_\_  
Last First

Home Address: \_\_\_\_\_  
Street Address City Zip

Parent's Contact Information: Phone \_\_\_\_\_ Email \_\_\_\_\_

**I understand that:**

- When a permit is approved, transportation becomes the responsibility of the parent/guardian. (Board Procedure 602.4a)
- Athletic eligibility for high school students is restricted from the date the initial permit is effective. (Board Regulation 602.9)
- Proof of Residency must be attached. This is retained with student records at the building. (Board Procedure 602.4c)
- Permits may be revoked based on attendance, falsification of information, or at the discretion of a district official.

**I certify that this information is true and correct**

District Administrator \_\_\_\_\_  Approved  Denied

Date \_\_\_\_\_