

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
Educational Leadership & Support Center, Board Room  
Monday, April 10, 2023 @ 5:30 p.m.**

**A G E N D A**

**CALL TO ORDER** (President David Tominsky)

**BOARD GOVERNANCE**

<b>BA-23-332</b>	<b>Temporary Assignment of Board Secretary Pro Tem (President David Tominsky).....</b>	<b>2</b>
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**APPROVAL OF AGENDA** (President David Tominsky)

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**ADDRESSING THE BOARD, COMMUNICATIONS, DELEGATIONS, & PETITIONS**  
(President David Tominsky)

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**SCHOOL BOARD CALENDAR/ADJOURNMENT** (President David Tominsky)

# AGENDA

CALL TO ORDER – President David Tominsky

## BOARD GOVERNANCE

BA-23-332      Temporary Assignment of Board Secretary Pro Tem (David Tominsky)

### Action Item

#### Pertinent Fact(s):

1. According to Board Regulation 202.2, “In the event the Secretary is absent, a Secretary pro tem shall be appointed by the Board.”
2. Due to the absence of Board Secretary Laurel Day, the Board is asked to temporarily appoint a member of the school board to serve as Board Secretary Pro Tem of the April 10, 2023 Board Meeting.

#### Recommendation:

It is recommended that the Board of Education approve the appointment of Vice President Cindy Garlock to serve as Board Secretary Pro Tem of the April 10, 2023 Board Meeting.

APPROVAL OF AGENDA – President David Tominsky

“I move that the agenda of Monday, April 10, 2023, Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.”

**MOTION/2<sup>ND</sup>/ROLL CALL ACTION**

**Board Meeting: Monday, April 10, 2023**

## PUBLIC HEARING

**BA-23-315      Public Hearing – Sale of Piece of Property - McKinley Middle School  
(Jon Galbraith)**

### **Information Item**

#### **Pertinent Fact(s):**

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing must be held at 5:30 p.m. on April 10, 2023 for the purpose of receiving any objections to granting the sale of the identified portion of property.

If no objections are presented and sustained, the recommended Board action is to give final approval to the acquisition.

## PUBLIC HEARING

**BA-23-316      Public Hearing – Fiscal Year 2024 Certified Budget (Karla Hogan)**

### **Information Item**

#### **Pertinent Fact(s):**

1. The Board of Education is required by State Code to publish a Fiscal Year 2024 Proposed Budget, hold a Public Hearing, and certify the budget and tax levy rates by April 15, 2023.
2. Total District revenues are estimated at \$328,595,767 and total District expenditures are estimated at \$332,842,776.
3. The District is proposing a published tax levy rate of 14.66629 per \$1,000 of taxable valuation, compared to the current rate of 14.72968 in FY2023.
4. On March 27, 2023, the Board of Education approved publication of the proposed Fiscal Year 2024 Certified Budget and scheduled a Public Hearing to be held on Monday, April 10, 2023 to allow public comment regarding the FY24 Certified Budget with a proposed total levy rate of 14.66629. The publication appeared on March 30, 2023 in the Cedar Rapids *Gazette*.
5. If no objections are presented and sustained, the appropriate Board action is to give final approval to the Fiscal Year 2024 Certified Budget.

**Board Meeting: Monday, April 10, 2023**

**SUPERINTENDENT'S REPORT/BOARD REPORTS** - (Superintendent Grover/Board of Directors)

**ADDRESSING the BOARD -  
COMMUNICATIONS, DELEGATIONS, AND PETITIONS** - (President David Tominsky)

**CONSENT AGENDA**

**BA-23-000/15 Minutes - Board Meeting on March 27, 2023 (Laurel Day)**

Exhibit: <https://crschools.us/about/board-of-education/meetings-and-agendas/>

**Action Item**

**Pertinent Fact(s):**

It is the responsibility of the Board Secretary to keep the minutes of Board of Directors meetings as required by Iowa Code §§ 21.3 and Board Regulation 202.10. The minutes will be available for public inspection within two weeks of the Board meeting and forwarded to the appropriate newspaper for publication.

**Recommendation:**

It is recommended that the Board of Education approve the Minutes from the Board Meeting held on March 27, 2023.

**CONSENT AGENDA**

**BA-23-009/15 Personnel Report (Nicole Kooiker)**

Exhibit: BA-23-009/15.1-7

**Action Item Motion/2<sup>nd</sup>/Roll Call**

**Recommendation:**

It is recommended that the Board of Education approve the Personnel Report.

<b>APPOINTMENTS - SALARIED STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Barker, Melissa	\$58,400.00 (prorated)	Nurse ELSC	4/3/2023
Bradford, Amanda	\$47,000.00	Strat II (ID) Harding	8/9/2023
Chismar, Michael	\$5,624.00	Baseball Assistant Jefferson	2022-2023 School Year
D'Ambrosio, Kara	\$1,958.00	WM Swim MS Assistant (Temp Contract) Franklin	2022-2023 School Year
Dierks, Mark	\$2,259.00	MN Soccer MS Assistant (Temp Contract) Harding	2022-2023 School Year
Dixon, Anthony	\$2,711.00	MN Track Assistant Jefferson	2022-2023 School Year
Dixon, Anthony	\$2,711.00	WM Track Assistant Jefferson	2022-2023 School Year
Drewelow, Roger	\$1,958.00	MN Soccer MS Assistant (Temp Contract) Wilson	2022-2023 School Year
Friauf, Stacey	\$2,259.00	WM Tennis MS Assistant (Temp Contract) Harding	2022-2023 School Year
Kraus, Felicia	\$3,850.00	Orchestra HS Jefferson	2022-2023 School Year
Kruse, Sarah	\$126,060.00	Director Behavior Supports ELSC	7/1/2023
Leytem, Alison	\$3,348.00	Yearbook Washington	2022-2023 School Year
Manternach, Ben	\$2,711.00	MN Track Assistant Jefferson	2022-2023 School Year
Manternach, Ben	\$2,711.00	WM Track Assistant Jefferson	2022-2023 School Year
McClure, Michael	\$47,000.00	Social Studies Jefferson	8/9/2023
Millerd, Amalie	\$53,850.00	Medical Science McKinley	8/9/2023

Nicholson, Ellen	\$47,000.00	Strat I TBD	8/9/2023
Peterson, Jaeden	\$3,264.00	WM Track MS Roosevelt	2022-2023 School Year
Rosenthal, Sara	\$47,000.00	Math McKinley	8/9/2023
Vest, Emily	\$47,000.00	Math Kennedy	8/9/2023
Vis, Ashley	\$47,000.00	Health/Wellness Exploratory Harding	8/9/2023
Weis, Erin	\$6,027.00	Softball Assistant Washington	2022-2023 School Year

**GRANTING LEAVES OF ABSENCE - SALARIED STAFF**

<u>Name</u>	<u>Type of Leave</u>	<u>Assignment</u>	<u>Effective Date</u>
Lindo, Tasha	General	ELA Teacher Jefferson	2023-2024 School Year
Myers, Jessica	General	3rd/4th Teacher Erskine	2023-2024 School Year

**CHANGE OF GRADE/POSITION - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Rydstrom, Ryan	\$126,060.00 (prorated)	Chief of Staff/Board Secretary ELSC	4/15/2023

**RESIGNATIONS - SALARIED STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Ash, Jean	Personal	Cross Country MS (Co-Ed) Taft	End of the 22-23 School Year
Ash, Jean	Personal	WM Basketball MS Taft	End of the 22-23 School Year
Ash, Jean	Personal	WM Track MS Taft	End of the 22-23 School Year
Archer, Zachary	Personal	Vocal Music Arthur	End of the 22-23 School Year
Butler, Tiajanique	Personal	Exploratory Franklin	End of the 22-23 School Year
Callahan, Megan	Personal	Teacher Elementary ELSC	End of the 22-23 School Year

Carter, Kelly	Personal	Strat I Roosevelt	End of the 22-23 School Year
Cerrato, Elaine	Personal	Math McKinley	End of the 22-23 School Year
Clark, Dana	Personal	Vocal Music Cleveland/Madison	End of the 22-23 School Year
Diamond, Kimberly	Personal	Language Arts Washington	End of the 22-23 School Year
Faulkner, Kimberly	Personal	Math Harding	End of the 22-23 School Year
Flieder, Jennifer	Personal	Language Arts Roosevelt	End of the 22-23 School Year
Fosnaugh, Corrine	Personal	Art Johnson	End of the 22-23 School Year
Grady, Kyle	Personal	Physical Education Grant/Madison	End of the 22-23 School Year
Hammann, Kyle	Personal	Art Washington	End of the 22-23 School Year
Hatfield, Martha	Personal	Art Arthur/Maple Grove/West Willow	End of the 22-23 School Year
Heimerman, Camden	Personal	Music Nixon	End of the 22-23 School Year
Hidalgo-Monjaras, Romello	Personal	Physical Education (0.375) Taylor	End of the 22-23 School Year
Huston, Cathy	Personal	Cheerleader Assistant Jefferson	End of the 22-23 School Year
Hynek, Dennis	Personal	WM Wrestling Assistant Kennedy	End of the 22-23 School Year
Hynek, Dennis	Personal	Wrestling MS Harding	End of the 22-23 School Year
Kistler, Michael	Personal	Science Washington	End of the 22-23 School Year
Koolbeck, Jacob	Personal	Softball Assistant Kennedy	3/27/2023



McClelland, Lauren	Personal	Cheerleader Assisatn Kennedy	End of the 22-23 School Year
Parsons, Brandi	Personal	Title I (0.5) Johnson	End of the 22-23 School Year
Perry, Mary	Personal	Vocal Music Harrison/Hiawatha	End of the 22-23 School Year
Pledge, Darcel	Personal	Induction Coach ELSC	End of the 22-23 School Year
Rieger, Sara	Personal	Art (0.5) Jefferson	End of the 22-23 School Year
Rouse, Amy	Personal	Volleyball Assistant Washington	End of the 22-23 School Year
Rust, Allison	Personal	Engagement Specialist Pierce	End of the 22-23 School Year
Schulte, Mary	Personal	1st Grade Maple Grove	End of the 22-23 School Year
Thomsen, Shawn	Personal	MN Swim Head Kennedy	End of the 22-23 School Year
Toyne, Nathan	Personal	Strat II (BD) Franklin	End of the 22-23 School Year
Willis, Stephen	Personal	Art Cleveland/Hoover	End of the 22-23 School Year
Windenburg, Tara	Personal	Harding Reading/Math	End of the 22-23 School Year
Wissenberg, Lisa	Personal	Orchestra (0.4) Wilson	End of the 22-23 School Year
<b>RETIREMENT - SALARIED STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Johnson, Tania		Instructional Coach Nixon	6/30/2023
Rawlins, Robert		Social Studies Wilson	End of 22-23 School Year
<b>TERMINATION - SALARIED STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Gutknecht, Tracie		Purchasing Specialist ELSC	4/10/2023

<b>APPOINTMENTS - HOURLY STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Asher, Kerry	\$17.42	Custodian II- Floater ELSC	4/10/2023
Barr, Gary	\$15.00	Food Service Asst Harrison	3/27/2023
Bennett, Bruce	\$17.42	Custodian II Floater ELSC	4/10/2023
Colbeck, Jamilya	\$15.00	Paraprofessional St Lukes	4/3/2023
Crist, Kelli	\$15.00	Paraprofessional Taylor	4/3/2023
Davenport, Courtney	\$15.00	Paraprofessional Maple Grove	4/10/2023
Gass, Jennifer	\$15.00	Paraprofessional Truman	4/1/2023
Humbles, Kim	\$15.56	Cook Harding	3/27/2023
Hunt, Ashley	\$15.00	Paraprofessional Viola Gibson	4/3/2023
Kelley, Jessica	\$16.36	Counselor Secretary Wilson	3/27/2023
McDowell, Chantel	\$15.00	Paraprofessional West Willow	4/10/2023
Meyer, Mallory	\$15.00	Paraprofessional Harrison	4/3/2023
Petersen, Stephanie	\$15.00	Paraprofessional West Willow	4/3/2023
Recker, Paige	\$15.00	Floating Food Service Asst ELSC	4/10/2023
Sisson, Sherina	\$15.00	Food Service Asst Franklin	4/3/2023
Tamang Gole, Saphal	\$15.00	Paraprofessional Nixon	4/10/2023
West, Deb	\$15.00	Food Service Asst Roosevelt	4/10/2023

<b>CHANGE OF GRADE/POSITION - HOURLY STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Cleveland, Kyle	\$20.56	Building Engineer Hiawatha	8/13/2023
Dvorak, Deana	\$21.20	AR Specialist/Proj Asst ELSC	4/17/2023
Fanatia, Joseph	\$17.42	Custodian II Harding	3/27/2023
Rodriguez, Samuel	\$19.21	Custodian I Arthur	4/1/2023
Thompson, Ashley	\$15.56	Cook Wilson	4/1/2023
<b>RESIGNATIONS - HOURLY STAFF</b>			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Burian, Verna	Personal	Food Service Asst Kenwood	4/3/2023
Carpenter, Haley	Personal	Bus Driver ELSC	4/7/2023
Chapman, Payton	Personal	Cook Wilson	3/27/2023
Durocher, Kyle	Personal	Custodian II Washington	4/13/2023
Fenoglio, Angela	Person	Paraprofessional Truman	4/4/2023
Grant, Jennifer	Personal	Bus Attendant ELSC	3/22/2023
Hulen, Sherry	Personal	Food Service Asst Franklin	3/21/2023
Melsh, Marly	Personal	Paraprofessional Viola Gibson	4/4/2023
Murray, Emily	Personal	Paraprofessional Jefferson	4/3/2023
O'Connor, Catherine	Personal	Food Service Asst Washington	4/7/2023
Ruzicka, Jamie	Personal	Paraprofessional Roosevelt	3/28/2023

Saleh, Silvia	Personal	Paraprofessional Van Buren	4/13/2023
Winters, Deja	Personal	Paraprofessional Roosevelt	4/14/2023
<b>RETIREMENTS - HOURLY STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Bassett, Lois		Principal Secretary Jefferson	6/30/2023
Gaster, Keith		Elementary Engineer Arthur	6/1/2023
Nebiker, Corinna		Secondary Manager Kennedy	End of 22-23 School Year
Thede, Kimberlie		Media Secretary Hoover	End of 22-23 School Year
<b>TERMINATIONS - HOURLY STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Feddern, Courtney		Paraprofessional Taylor	3/27/2023

## CONSENT AGENDA

**BA-23-317      Agreement – Cedar Rapids Community School District and Grant Wood Area Education Agency - Contract Personnel – 2023-2024 School Year (Nicole Kooiker)**

Exhibit: BA-23-317.1-2

### **Action Item**

#### **Pertinent Fact(s):**

1. The on-going Agreement between the CRCSD and GWAEA proposes extending the Agreement from July 1, 2023 until June 30, 2024.
2. GWAEA agrees to provide salary and benefits for 2.0 FTE to support the CRCSD staff who oversee Teaching and Learning within the system and an additional 0.6 FTE for math and secondary literacy content leads.
3. GWAEA agrees to provide salary and benefits to support those who oversee Special Services. The proposed contract amount is unchanged from the previous year.

#### **Recommendation:**

It is recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Grant Wood Area Education Agency for Contract Personnel for the 2023-2024 School Year.



**2023-2024 Agreement  
Between the Cedar Rapids Community School District and  
Grant Wood Area Education Agency**

This Agreement is entered into by and between the **Cedar Rapids Community School District**, hereinafter referred to as (“School District”) and the Grant Wood Area Education Agency, hereinafter referred to as (“GWAEA”).

The purpose of this Agreement is to facilitate the continuing partnership between GWAEA and the School District in providing resources in a manner that best meets the learning needs of the students we serve. The personnel listed below are to be housed in the School District.

Services to be provided under this Agreement shall begin on July 1, 2023 and terminate on June 30, 2024. However, this Agreement may be amended at any time by mutual agreement of GWAEA and the School District. This Agreement may be terminated by either GWAEA or School District with sixty (60) days’ notice.

GWAEA will provide a total amount of \$100,000 (salary and fringe benefits reimbursement) to support the position of Executive Director of Special Services. The Executive Director of Special Services will provide leadership and support in planning, organizing, evaluating and improving the School District’s special education instructional programs in conjunction with GWAEA, and functions in a supportive manner to assist the GWAEA Director of Special Education in meeting his/her responsibilities, as per Iowa Rules of Special Education.

**It is understood:**

1. The position will be filled through the collaborative efforts of the School District and GWAEA.
2. The School District assumes all employment obligations for the position.
3. The individual employed in this position is at all times an employee of the School District, subject to the School District’s employment terms and conditions, operating procedures and policies and is not an employee of GWAEA.
4. School District shall provide office space, e-mail, voice mail, and other necessary support during the term of this Agreement.
5. GWAEA will make semi-annual payments to the School District in January 2024 and June 2024.

\_\_\_\_\_  
Board President  
Grant Wood Area Education Agency

\_\_\_\_\_  
Board President  
Cedar Rapids Community School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**2023-2024 Agreement  
Between the Cedar Rapids Community School District and  
Grant Wood Area Education Agency**

This Agreement is entered into by and between the **Cedar Rapids Community School District**, hereinafter referred to as (“School District”) and the Grant Wood Area Education Agency, hereinafter referred to as (“GWAEA”).

The purpose of this Agreement is to facilitate the continuing partnership between GWAEA and the School District in providing resources in a manner that best meets the learning needs of the students we serve. The personnel listed below are to be housed in the School District.

Services to be provided under this Agreement shall begin on July 1, 2023 and terminate on June 30, 2024. However, this Agreement may be amended at any time by mutual agreement of GWAEA and the School District. This Agreement may be terminated by either GWAEA or School District with sixty (60) days’ notice.

GWAEA will provide a total amount of \$303,141 (salary and fringe benefits reimbursement) for 2.0 FTE towards the salary of ELSC staff who oversee Teaching and Learning within the system. GWAEA will provide an additional 0.6 FTE of a GWAEA staff member for a total of 2.6 FTE. The School District will provide 2.0 FTE for Math Content Lead and Secondary Literacy Lead. The Executive Director of Teaching and Learning and Content Lead will coordinate and facilitate general education curriculum development in conjunction with GWAEA.

**It is understood:**

1. The positions will be filled through the collaborative efforts of the School District and GWAEA.
2. The School District assumes all employment obligations for the positions.
3. The individuals employed in these positions are at all times an employee of the School District, subject to the School District’s employment terms and conditions, operating procedures and policies and is not an employee of GWAEA.
4. GWAEA will make semi-annual payments to the School District in January 2024 and June 2024.

\_\_\_\_\_  
Board President  
Grant Wood Area Education Agency

\_\_\_\_\_  
Board President  
Cedar Rapids Community School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## CONSENT AGENDA

**BA-23-318**      **Final Approval - New Elementary at the Jackson (Maple Grove) Elementary School Site Project - Food Service Equipment – Certificate of Substantial Completion (Chris Gates)**

Exhibit: BA-23-318.1-3

### **Action Item**

### **Pertinent Fact(s):**

The project was completed for the original contract price of \$320,133, and the funding was provided by the Secure an Advanced Vision for Education Fund (SAVE). The project was substantially completed on March 23, 2023.

### **Recommendation:**

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - New Elementary at the Jackson (Maple Grove) Elementary School Site Project - Food Service Equipment.



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

**PROJECT: (name and address)**  
Jackson (Maple Grove) Elementary  
  
1300 38<sup>th</sup> St NW  
Cedar Rapids, IA 52405  
OPN Project Number: 20220000

**CONTRACT INFORMATION:**  
Contract For: 20220000 - New Elementary  
at the Jackson Site  
Date: February 8, 2021

**CERTIFICATE INFORMATION:**  
Certificate Number: 001  
  
Date: November 1, 2022

**OWNER: (name and address)**  
CRCSO  
2500 Edgewood Road NW  
Cedar Rapids, IA 52405

**ARCHITECT: (name and address)**  
OPN Architects  
200 5<sup>th</sup> Ave SE, STE 201  
Cedar Rapids, IA 52401

**CONTRACTOR: (name and address)**  
Rapids Food Service  
6201 S. Gateway Dr.  
Marion, IA 52302

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.  
*(Identify the Work, or portion thereof, that is substantially complete.)*

New Elementary at the Coolidge Site

OPN Architects  
**ARCHITECT (Firm Name)**

  
**SIGNATURE**

Chad Schumacher  
**PRINTED NAME AND TITLE**

August 22, 2022  
**DATE OF SUBSTANTIAL COMPLETION**

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:  
*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:  
*(Identify the list of Work to be completed or corrected.)*

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:  
*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Rapids Food Service  
**CONTRACTOR (Firm Name)**

  
**SIGNATURE**

Eric Schmitt - Vice-President  
**PRINTED NAME AND TITLE**

3/21/23  
**DATE**

Cedar Rapids CSD  
**OWNER (Firm Name)**

**SIGNATURE**

Laurel Day - Board Secretary  
**PRINTED NAME AND TITLE**

**DATE**

# AIA® Document G702® – 1992

## Application and Certificate for Payment

<b>TO OWNER:</b> Cedar Rapids Community School District 2500 Edgewood Road NW Cedar Rapids, IA 52405	<b>PROJECT:</b> Jackson Elementary 320133.00	<b>APPLICATION NO:</b> 005 <b>PERIOD TO:</b> October 31, 2022	<b>Distribution to:</b> OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
<b>FROM CONTRACTOR:</b> Rapids Foodservice Advanced Contracts and Design 6201 S. Gateway Dr. Marion, IA 52302	<b>VIA ARCHITECT:</b> OPN Architects 200 5th Avenue SE #201 Cedar Rapids, IA 52401	<b>CONTRACT FOR:</b> General Construction <b>CONTRACT DATE:</b> February 09, 2021 <b>PROJECT NOS:</b> / / 20220000	

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .....	\$320,133.00
2. NET CHANGE BY CHANGE ORDERS .....	\$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) .....	\$320,133.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .....	\$320,133.00
<b>5. RETAINAGE:</b>	
a. 0 % of Completed Work (Column D + E on G703)	\$0.00
b. 0 % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703) .....	\$0.00
6. TOTAL EARNED LESS RETAINAGE .....	\$320,133.00
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$304,126.32
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE .....	\$16,006.65
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES by Change Order</b>		<b>\$0.00</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:**

By: Amanda Kaizer  
 State of: Iowa

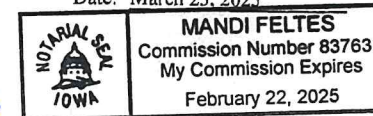
County of: Linn

Subscribed and sworn to before  
 me this 23<sup>rd</sup> day of March 2023

Notary Public: Mandi Feltes

My Commission expires: February 22, 2025

Date: March 23, 2023



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$16,006.65

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** [Signature]

By: \_\_\_\_\_ Date: 3/23/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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## CONSENT AGENDA

### **BA-23-319      Approval - Sale of Piece of Property and Temporary Construction Easement - McKinley Middle School (Jon Galbraith)**

Exhibit: BA-23-319.1-16

#### **Action Item**

#### **Pertinent Fact(s):**

1. The City of Cedar Rapids is requesting the sale of a piece of property and temporary construction easement along 8th Avenue SE and Mount Vernon Road Sw from 8th Street to 14th Street at McKinley Middle School. The area in question contains approximately 0.34 acres. The District has no intention of building on the property nor should the sale of property cause any future hardship to the District.
2. The City of Cedar Rapids shall pay the District \$1.00, plus the sum of \$89,700 for the land by fee title, \$69,100 for the temporary easement, and \$7,000 for damages for a total sum of \$165,800.

#### **Recommendation:**

It is recommended that the Board of Education approve the Sale of Piece of Property and Temporary Construction Easement – McKinley Middle School.

PURCHASE AGREEMENT

FOR AND IN CONSIDERATION OF One Dollar (\$1.00) in hand paid, receipt of which is hereby acknowledged, Cedar Rapids Community School District, OWNER, (hereinafter referred to as GRANTOR) of the following described property:

A part of Lots 3 and 4, Bangers Second Addition in Outlot 22 and Lots 1 and 2, Auditor's Plat No. 26 and Lots 1, 2, 3 and 4, Auditor's Plat No. 201 and part of Lots 6, 7 and 8 Replat Block 11, Wellington Place Fourth Addition to the City of Cedar Rapids, Linn County, Iowa

hereby agrees to sell to the City of Cedar Rapids, Iowa (hereinafter referred to as CITY), a portion of the above-described property located at 620 10th Street SE, Cedar Rapids, Iowa, more particularly described as follows:

See Attached Right-of-Way Acquisition Plat

upon the following conditions, to-wit:

1. The area disturbed by the project will be graded, shaped and seeded upon completion of the project by the CITY.
2. The CITY agrees to pay GRANTOR the sum of \$89,700 for the land by fee title and \$69,100 for the land by temporary easement, and \$7,000 for damages, for a total sum of \$165,800, as a requirement for the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project.
3. The compensation and rights herein described shall be binding upon the GRANTOR, its heirs and assigns.
4. The GRANTOR shall have five-years from the date of said settlement to renegotiate construction or maintenance damages not apparent at the time of the signing of this contract as required by Section 6B.52 of the Code of Iowa.
5. The GRANTOR grants and warrants that there is no known burial site(s), well(s), solid waste disposal site(s), hazardous substance(s), nor underground storage tank(s) on the premises described and sought herein.
6. The GRANTOR agrees to disclose the project details, including timelines, improvements, and impacts, to any and all individuals with a leasehold interest in the subject property.
7. This Agreement may be executed in any number of counterparts as the case may be, each of which shall be deemed a duplicate original and which together shall constitute one and the same instrument. In addition, the parties agree that this Agreement may be executed by electronic, pdf or facsimile signatures by any party and such signature will be deemed binding for all purposes hereof without delivery of an original signature being thereafter required.

Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Cedar Rapids Community School District

\_\_\_\_\_  
David Tominsky, Board President

RESOLUTION

WHEREAS, the City of Cedar Rapids, Iowa has presented a proposal for the purchase of real estate owned by the Cedar Rapids Community School District (“District”), located on the McKinley Middle School property located at 620 10<sup>th</sup> Street NE, Cedar Rapids, Iowa, and legally described as:

See attached Exhibit A. (“Property”)

WHEREAS, the purpose of selling the property and granting the temporary easement is to allow the City of Cedar Rapids to make improvements to 10<sup>th</sup> Street SE; and

WHEREAS, the City of Cedar Rapids proposal offers compensation to the District in the amount \$1, plus the sum of \$89,700 for the land by fee title; and

WHEREAS, the other specific terms of the real estate sale are included in the Purchase Agreement, attached hereto as Exhibit B; and

WHEREAS, it is appropriate pursuant to Iowa Code Section 297.22 to publish Notice of the proposed sale of real estate and of the hearing and to receive and consider objections and petitions.


NOW, THEREFORE, be it resolved by the Board of Directors of the Cedar Rapids Community School District:

Section 1. That this Board shall set a public hearing on the sale of property on the above-described Property for April 10, 2023 at 5:30 p.m. in the Cedar Rapids Community School District Board Room located in the Educational Leadership and Support Center located at 2500 Edgewood Blvd. NW, Cedar Rapids, Iowa.

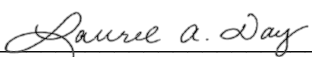
Section 2. That the Secretary is authorized and directed to prepare, publish and distribute the Notice of Hearing.

PASSED AND APPROVED THIS 27<sup>th</sup> day of March, 2023.

CEDAR RAPIDS COMMUNITY SCHOOL  
DISTRICT

By:   
David Tominsky, Board President

Attest:

By:   
Laurel Day, Board Secretary



Sent via USPS

February 9, 2023

CEDAR RAPIDS COMMUNITY SCHOOLS  
ATTN JONATHAN GALBRAITH  
2500 EDGEWOOD RD NW  
CEDAR RAPIDS IA 52405

Subject: 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction  
C.I.P. No. 301956 Parcel No. 27

Dear Mr. Galbraith,

Enclosed, please find documents and information regarding property owned by the Cedar Rapids Community School District located at 620 10<sup>th</sup> Street SE. The City of Cedar Rapids presents to you an offer of \$165,800 to purchase right-of-way and a temporary construction easement in connection with the upcoming 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project.

Overall project improvements include:

- Construction of a roundabout and connecting pavement at intersections of 8<sup>th</sup> Ave SE, Mt. Vernon Rd SE and 10<sup>th</sup> St. SE
- Street reconstruction and replacement of City utilities within the reconstruction limits
- Sidewalk and/or trail improvements including ADA compliant sidewalk ramps, enhanced pedestrian crossings (rectangular rapid flashing beacons)
- Construction of retaining walls
- Removal of an elevated pedestrian overpass
- Landscaping improvements

I've enclosed a Parcel Impact Detail sheet showing in greater detail how the project impacts your property.

The transaction documents enclosed are highlighted and marked with a sticker where you need to sign. I only need the signed pages returned to me in the self-addressed, stamped envelope.

You have the option to donate the compensation back to the City. If you wish to donate, please let me know and I will update the documents accordingly.

Thank you for your support on this important improvement project. If you have any questions, or would like to meet with me personally, please feel free to reach out to me directly at **319.286.5639** or [k.hansel@cedar-rapids.org](mailto:k.hansel@cedar-rapids.org).

Sincerely,  
THE CITY OF CEDAR RAPIDS PUBLIC WORKS DEPARTMENT

A handwritten signature in blue ink that reads "Kelly Hansel".

Kelly Hansel  
Right of Way Agent  
319-286-5639  
[k.hansel@cedar-rapids.org](mailto:k.hansel@cedar-rapids.org)

**RECEIPT FOR STATEMENT OF PROPERTY OWNER'S RIGHTS**


PROJECT 8th Avenue SE and Mount Vernon Road SE from  
8th Street to 14th Street Reconstruction  
C.I.P. # 301956  
PARCEL # 27  
ADDRESS 620 10th Street SE

I certify that I am the landowner of property located at 620 10th Street SE, and that I have personally received a copy of the *Statement of Property Owner's Rights* which explains my rights as an owner of record who may have all or a part of their property acquired by condemnation, as required by 1999 Iowa Acts, House File 476, Section 3.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Cedar Rapids Community School District

David Tominsky, Board President

Presented by:   
City of Cedar Rapids



## STATEMENT OF PROPERTY OWNER'S RIGHTS

Just as the law grants certain entities the right to acquire private property, you as the owner of the property have certain rights. You have the right to:

1. Receive just compensation for the taking of property. (Iowa Constitution, Article I, section 18)
2. An offer to purchase which may not be less than the lowest appraisal of the fair market value of the property. (Iowa Code section 6B.54(3))
3. Receive a copy of the appraisal, if an appraisal is required, upon which the acquiring agency's determination of just compensation is based not less than ten days before being contacted by the acquiring agency's acquisition agent. (Iowa Code section 6B.45)
4. An opportunity to accompany at least one appraiser of the acquiring agency who appraises your property when an appraisal is required. (Iowa Code section 6B.54(2))
5. Participate in good-faith negotiations with the acquiring agency before the acquiring agency begins condemnation proceedings. (Iowa Code section 6B.2B)
6. Retain legal counsel of your choosing at your expense for the purpose of bringing a court action to challenge the exercise of eminent domain authority or the condemnation proceedings in accordance with the provisions of law. (Iowa Code section 6B.3A; Iowa Code section 6A.24)
7. A determination of just compensation by an impartial compensation commission and the right to appeal its award to the district court if you cannot agree on a purchase price with the acquiring agency. (Iowa Code section 6B.4; Iowa Code section 6B.7; Iowa Code section 6B.18)
8. Payment of the agreed upon purchase price or, if condemned, a deposit of the compensation commission award before you are required to surrender possession of the property. (Iowa Code section 6B.25; Iowa Code section 6B.26; Iowa Code section 6B.54(11))
9. Reimbursement for expenses incidental to transferring title to the acquiring agency. (Iowa Code section 6B.33; Iowa Code section 6B.54(10))
10. Reimbursement of certain litigation expenses: (a) if the award of the compensation commissioners exceeds 110 percent of the acquiring agency's final offer before condemnation; and (b) if the award on appeal in court is more than the compensation commissioners' award. (Iowa Code section 6B.33)
11. To the greatest extent practicable, be provided at least 90 days' written notice to vacate occupied property prior to construction or development of a public improvement. (Iowa Code section 6B.54(4))
12. Relocation services and payments, if you are eligible to receive them, and the right to appeal your eligibility for and amount of the payments. (Iowa Code section 316.9; Iowa Code section 6B.42) The rights set out in this statement are not claimed to be a full and complete list or explanation of an owner's rights under the law. They are derived from Iowa Code chapters 6A, 6B and 316. For a more thorough presentation of an owner's rights, you should refer directly to the Iowa Code or contact an attorney of your choice.  
[ARC 2979C, IAB 3/15/17, effective 4/19/17]

**61—34.2(6B) Alternate statement of rights.** Rule 61—34.1(6B) is not intended to prohibit acquiring agencies from providing a statement of rights in a different form, a more detailed statement of rights, or supplementary material expanding upon an owner's rights.  
[ARC 2979C, IAB 3/15/17, effective 4/19/17]

These rules are intended to implement Iowa Code section 6B.2A(1).  
[Filed 9/17/99, Notice 8/11/99—published 10/6/99, effective 11/10/99]  
[Filed ARC 2979C (Notice ARC 2877C, IAB 1/4/17), IAB 3/15/17, effective 4/19/17]



DATE: 2/1/23  
PROJECT 8th Avenue SE and Mount Vernon Road SE from  
8th Street to 14th Street Reconstruction  
C.I.P. # 301956  
PARCEL # 27  
ADDRESS 620 10th Street SE, Cedar Rapids, IA 52403

**OFFER TO PURCHASE  
COMPENSATION ESTIMATE**

OWNER: Cedar Rapids Community School District  
ADDRESS: 2500 Edgewood Rd. NW, Cedar Rapids, IA 52405

The CITY OF CEDAR RAPIDS presents to you an offer One Hundred Sixty-Five Thousand, Eight Hundred and 00/100 Dollars (\$165,800.00), which represents just compensation for the Fee Title Acquisition and Temporary Easement needed from your property.

BY:   
CITY OF CEDAR RAPIDS

**COMPENSATION ESTIMATE**  
**For Uncomplicated Acquisition Valued at Less Than \$10,000**

Parcel No. **27** Project No. **301956** County **Linn**  
 Project Name **8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction**  
 Record Owner(s) **Cedar Rapids Community School District**  
 Owner's Mailing Address **2500 Edgewood Rd. NW, Cedar Rapids, Iowa 52405**  
 Tenant(s)  
 Tenant's Mailing Address  
 Address of Subject Property **620 10th Street SE, Cedar Rapids, Iowa 52403**  
 This property is described as: **A part of Lots 3 and 4, Bargers Second Addition in Outlot 22 and Lots 1 and 2, Auditor's Plat No. 26 and Lots 1, 2, 3 and 4, Auditor's Plat No. 201 and part of Lots 6, 7 and 8 Replat Block 11, Wellington Place Fourth Addition to the City of Cedar Rapids, Linn County, Iowa**

Itemization of Value:

Fee Title	<u>14,953</u>	sf @	<u>\$6.00/SF</u>	=	<u>\$89,700.00</u>
Permanent Easement		sf @		=	
			\$6.00/SF		
			x 15% x		\$69,100.00
Temporary Easement	<u>76,818</u>	sf @	<u>1.5 years</u>	=	<u>(Rounded Up)</u>
Other Improvements					
Fence					
Loss of Landscaping					<u>\$7,000.00</u>
<b>Total Estimate</b>					<b><u>\$165,800.00</u></b>

Certification:

I hereby certify that I am familiar with the property which is the subject of this estimate, that the estimate is based on land value and cost data contained in the files of the Acquiring Authority, that I have no direct or indirect present or contemplated future personal interest in this property and will not in any way benefit from the acquisition of this property.

\* Compensation for R/W fence to be fixed dollar schedule or in accord with 6B.44, Code of Iowa.

ADMINISTRATIVE APPROVAL
_____
DATE _____

Date of Estimate 2/1/23

Estimating Agent

*Kelly Hanson*

SPACE ABOVE FOR RECORDER

Preparer Information: City of Cedar Rapids Attorney, City Hall, 101 First Street SE, Cedar Rapids, Iowa 52401 (319) 286-5025  
Taxpayer Information: City of Cedar Rapids Controller-Auditor, City Hall, 101 First Street SE, Cedar Rapids, Iowa 52401 (319) 286-5006  
Return to: City of Cedar Rapids City Clerk, City Hall, 101 First Street SE, Cedar Rapids, Iowa 52401 (319) 286-5060

**WARRANTY DEED  
(CORPORATE GRANTOR)**

For the consideration of one dollar (\$1.00) and other valuable consideration (**INDEPENDENT SCHOOL DISTRICT OF CEDAR RAPIDS, IOWA a/ka/a CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT**), an Iowa non-profit corporation, does hereby convey to the **CITY OF CEDAR RAPIDS, IOWA**, the following described real estate in Linn County, Iowa:

A part of Lot 3, Bargins Second Addition in Outlot 22 and Lots 1 and 2, Auditor's Plat No. 26 and Lots 1, 2 and 3, Auditor's Plat No. 201 Linn County, Iowa more particularly described on Exhibit A, attached hereto and incorporated herein by this reference.

This land is being acquired for public purposes and a Declaration of Value is not required. Iowa Code Sec. 428A.1.

There is no known private burial site, well, solid waste disposal site, underground storage tank, hazardous waste, or private sewage disposal system on the property as described in Iowa Code section 558.69, and therefore the transaction is exempt from the requirement to submit a groundwater hazard statement.

Grantors do hereby covenant with grantees and successors in interest, that grantors hold the real estate by title in fee simple; that they have good and lawful authority to sell and convey the real estate; the real estate is free and clear of all liens and encumbrances except as may be above stated; and grantors do covenant to warrant and defend the real estate against the lawful claims of all persons except as may be above stated.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number and as masculine or feminine gender, according to the context.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Independent School District of Cedar Rapids, Iowa a/ka/ Cedar Rapids Community School District:

By: \_\_\_\_\_  
David Tominsky, Board President

STATE OF IOWA, COUNTY OF LINN) ss:

This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_, by David Tominsky as Board President of Independent School District of Cedar Rapids, Iowa a/k/a Cedar Rapids Community School District.

\_\_\_\_\_  
Notary Public in and for said State

**REAL ESTATE CLOSING STATEMENT**

Seller Cedar Rapids Community School District County Linn  
 Contract Pay Date \_\_\_\_\_ Project No. 301956  
 Possession Date \_\_\_\_\_ Parcel No. 27

Property Description A part of Lots 3 and 4, Bangers Second Addition in Outlot 22 and Lots 1 and 2, Auditor's Plat No. 26 and Lots 1, 2, 3 and 4, Auditor's Plat No. 201 and part of Lots 6, 7 and 8 Replat Block 11, Wellington Place Fourth Addition to the City of Cedar Rapids, Linn County, Iowa

Transaction Closed  By Mail  In Person  N.A. means Not Applicable  Non-cash Consideration Involved

**CONTRACT CONSIDERATION BREAKDOWN** (No breakdown is made if transaction is a Total Acquisition)

1) Land acquired by fee:	1) \$89,700.00
2) Land acquired by permanent easement	2) \$0.00
3) Buildings acquired considered real estate: \$	3) \$
less salvage value: \$	
4) Other improvement considered real estate: \$	4) \$
less salvage value: \$	
<b>Total Conveyance Consideration (lines 1 through 4)</b>	<b>\$89,700.00</b>
5) Other improvements considered damages, including fence:	5) \$7,000.00
6) Total temporary easement:	6) \$69,100.00
7) Total reduction in value - temporary easement for detour:	7) \$
8) Control of Access:	8) \$
<b>Total Damages (lines 5 through 8)</b>	<b>\$76,100.00</b>
<b>LESS: Mitigate Damages (Non-cash Considerations)</b>	<b>\$</b>

**TOTAL CONTRACT CONSIDERATION** \$165,800.00  
 Contingent Payment (e.g., value of septic, value of well): plus \$  
 Scheduled Future Abstracting Payment: plus \$

**GROSS PROCEEDS** (Maximum Determinable Proceeds) \$165,800.00

**DISTRIBUTION OF GROSS PROCEEDS** (NOTE: Warrant(s) must be endorsed by all payees before cashing)

Partial Payment Warrant # \_\_\_\_\_ Paid / / \$  
 Conveyance Warrant # \_\_\_\_\_ Paid at Time of Closing \$  
 Possession Warrant # \_\_\_\_\_ Paid at Time of Possession \$  
 (Contact \_\_\_\_\_ Phone No. \_\_\_\_\_ for Warrant)  
 Contingent Payment Warrant # \_\_\_\_\_ Paid / / \$

**Lienholders and Other Assessments Paid:**

1) Mortgage (principal & interest)	\$
2) Real Estate Taxes (Linn County Treasurer)	\$
3) Special Assessments	\$
4) Personal Taxes	\$

**TOTAL DISTRUBUTIONS OF GROSS PROCEEDS** \$165,800.00

**REMARKS:**

Grantor (or Grantor's Agent) acknowledges the return and receipt of Abstract of Title No. \_\_\_\_\_ in \_\_\_\_\_ parts to the following described real estate: \_\_\_\_\_

**Grantee's Agent:**  
**CITY OF CEDAR RAPIDS, IOWA**

**Grantor: Cedar Rapids Community School District**

BY: \_\_\_\_\_ 2/1/23 BY: \_\_\_\_\_  
 Closing Agent, Kelly Hansel Date David Tominsky, Board President Date

## TEMPORARY GRADING EASEMENT FOR CONSTRUCTION

This instrument is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Cedar Rapids Community School District, OWNER, (hereinafter referred to as GRANTOR) of the following described property:

WHEREAS, the OWNER in fee simple of the real property known and described as set out above is the GRANTOR, and

WHEREAS, the City of Cedar Rapids, (hereinafter referred to as GRANTEE) proposes to grade, shape and seed improvements upon a portion of the above real property owned by the GRANTOR, and

WHEREAS, the GRANTOR has agreed to give the GRANTEE, a Temporary Construction Easement for the purpose of grading, shaping and seeding, if applicable, upon a portion of the real property of the GRANTOR, for consideration of \$1.00 and other valuable consideration duly paid and acknowledged.

See Attached Temporary Construction Easement

THEREFORE, for the above consideration the GRANTOR hereby grants unto the GRANTEE the Easement and rights herein described, which Easement and rights shall be binding upon the GRANTOR.

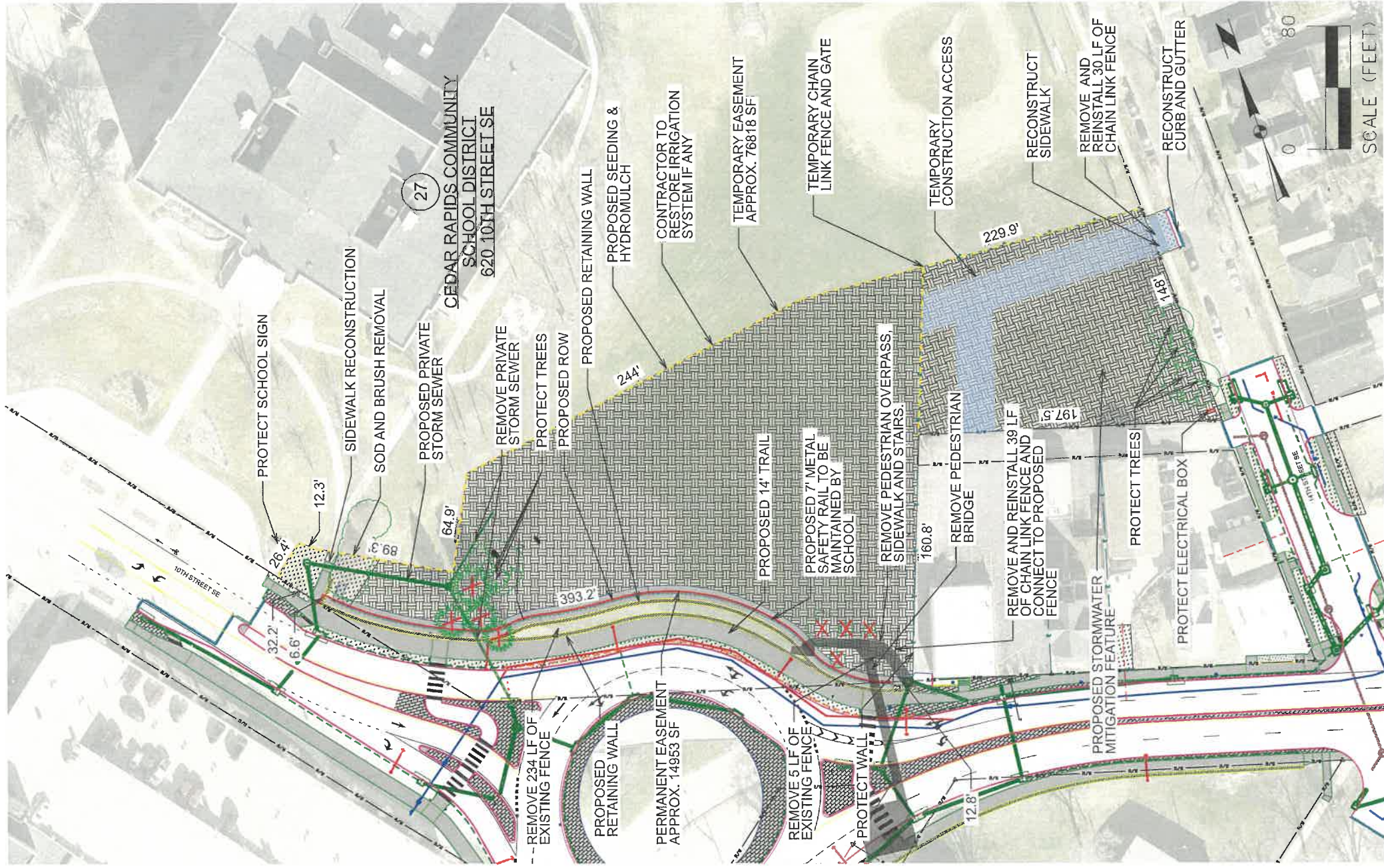
GRANTEE agrees to restore the easement area in a timely manner including, but not limited to, the restoration of lawns by seeding, complete restoration of any driveways, fences or other structures modified as a requirement of the construction, upon completion of the construction or repairs.

Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

**Cedar Rapids Community School District**

\_\_\_\_\_  
David Tominsky, Board President

# PARCEL IMPACT DETAILS



## 8TH AVE SE AND MOUNT VERNON RD SE RECONSTRUCTION PARCEL 27 - CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

SHEET 1 OF 1
PN: 121.0720.08
DATE: 08-23-22
REV:
PMTECH: TWF/KSB



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 8/23/2022  
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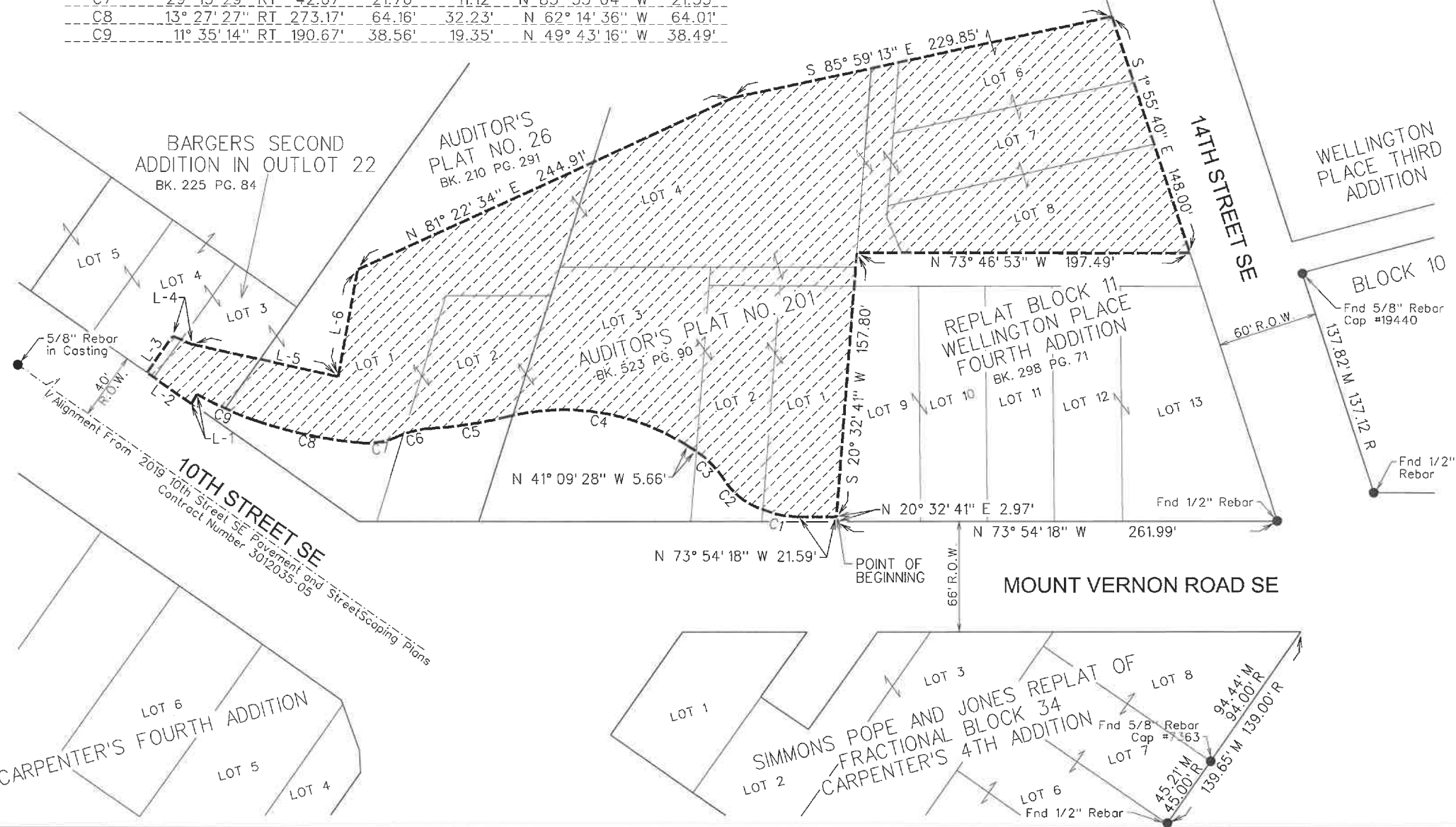
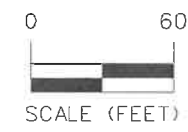
# TEMPORARY CONSTRUCTION EASEMENT

## CURVE TABLE

CURVE NO.	DELTA	RADIUS	ARC LENGTH	TANGENT	CHORD	BEARING/DISTANCE
C1	29° 25' 27" RT	60.00'	30.81'	15.75'		N 59° 11' 35" W 30.48'
C2	23° 04' 24" RT	42.67'	17.18'	8.71'		N 28° 11' 59" W 17.07'
C3	24° 29' 41" LT	57.33'	24.51'	12.45'		N 28° 54' 37" W 24.32'
C4	46° 40' 18" LT	135.83'	110.65'	58.60'		N 64° 29' 37" W 107.61'
C5	10° 07' 21" RT	264.17'	46.67'	23.40'		N 82° 46' 05" W 46.61'
C6	20° 29' 24" LT	57.33'	20.50'	10.36'		N 87° 57' 07" W 20.39'
C7	29° 13' 29" RT	42.67'	21.76'	11.12'		N 83° 35' 04" W 21.53'
C8	13° 27' 27" RT	273.17'	64.16'	32.23'		N 62° 14' 36" W 64.01'
C9	11° 35' 14" RT	190.67'	38.56'	19.35'		N 49° 43' 16" W 38.49'

## LINE TABLE

LINE NO.	BEARING	DISTANCE
L-1	S 45° 45' 03" W	6.64'
L-2	N 38° 45' 56" W	32.21'
L-3	N 51° 14' 04" E	26.42'
L-4	S 51° 45' 25" E	12.25'
L-5	S 61° 31' 23" E	89.26'
L-6	N 26° 21' 27" E	64.91'



**8TH AVENUE SE AND MOUNT VERNON ROAD SE FROM 8TH STREET TO 14TH STREET RECONSTRUCTION**  
**PARCEL 27 - CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT CEDAR RAPIDS, IOWA**  
**SNYDER & ASSOCIATES, INC.**

506 E BOWLING STREET S.W.  
 CEDAR RAPIDS, IA 52404  
 319-382-3394 | www.snyder-associates.com



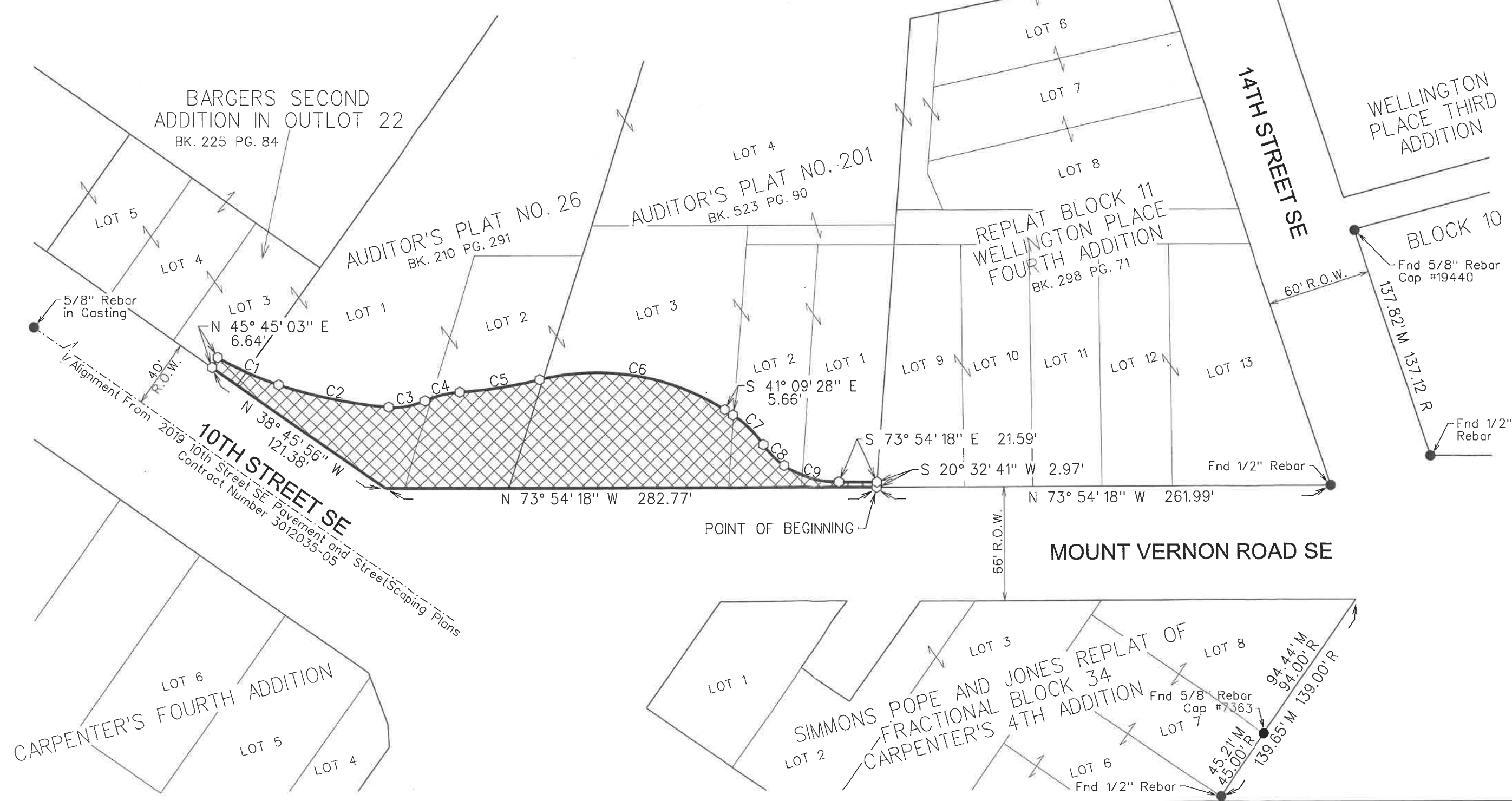
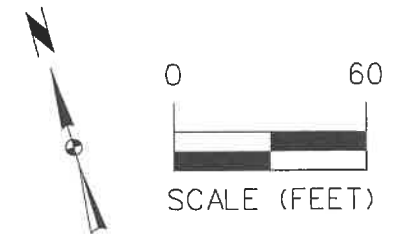
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 Plot: 1210720-02.dwg  
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 Time: 8:52:57 AM  
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 User: jwagner  
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 Plot: 1210720-02.dwg  
 Scale: 1"=100'  
 Date: 02/12/23  
 Time: 8:52:57 AM



# RIGHT-OF-WAY ACQUISITION PLAT

## CURVE TABLE

CURVE NO.	DELTA	RADIUS	ARC LENGTH	TANGENT	CHORD	BEARING/DISTANCE
C1	11° 35' 14" LT	190.67'	38.56'	19.35'	38.49'	S 49° 43' 16" E
C2	13° 27' 27" LT	273.17'	64.16'	32.23'	64.01'	S 62° 14' 36" E
C3	29° 13' 29" LT	42.67'	21.76'	11.12'	21.53'	S 83° 35' 04" E
C4	20° 29' 24" RT	57.33'	20.50'	10.36'	20.39'	S 87° 57' 07" E
C5	10° 07' 21" LT	264.17'	46.67'	23.40'	46.61'	S 82° 46' 05" E
C6	46° 40' 18" RT	135.83'	110.65'	58.60'	107.61'	S 64° 29' 37" E
C7	24° 29' 41" RT	57.33'	24.51'	12.45'	24.32'	S 28° 54' 37" E
C8	23° 04' 24" LT	42.67'	17.18'	8.71'	17.07'	S 28° 11' 59" E
C9	29° 25' 27" LT	60.00'	30.81'	15.75'	30.48'	S 59° 11' 35" E



**8TH AVENUE SE AND MOUNT VERNON ROAD SE FROM 8TH STREET TO 14TH STREET RECONSTRUCTION**  
**PARCEL 27 - CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT CEDAR RAPIDS, IOWA**  
**SNYDER & ASSOCIATES, INC.**



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**CONSENT AGENDA**

**BA-23-320      Agreement – Temporary Employment Services (David Tominsky)**

Exhibit: Confidential

**Action Item**

**Pertinent Fact(s):**

The temporary contract is for employment services provided to the Cedar Rapids Community School District during an extended period of a position vacancy.

**Recommendation:**

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Nicole Kooiker for employment services provided during the 2022-2023 School Year.

**CONSENT AGENDA**

**BA-23-321      Agreement – Temporary Employment Services (David Tominsky)**

Exhibit: Confidential

**Action Item**

**Pertinent Fact(s):**

The temporary contract is for employment services provided to the Cedar Rapids Community School District during an extended period of a position vacancy.

**Recommendation:**

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Lisa Glenn for temporary employment services provided during the 2022-2023 School Year.

**CONSENT AGENDA**

**BA-23-322      Agreement – Temporary Employment Services (David Tominsky)**

Exhibit: Confidential

**Action Item**

**Pertinent Fact(s):**

The temporary contract is for employment services provided to the Cedar Rapids Community School District during an extended period of a position vacancy.

**Recommendation:**

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Craig Barnum for temporary employment services provided during the 2022-2023 School Year.

**CONSENT AGENDA**

**BA-23-323      Agreement – Temporary Employment Services (David Tominsky)**

Exhibit: Confidential

**Action Item**

**Pertinent Fact(s):**

The temporary contract is for employment services provided to the Cedar Rapids Community School District during an extended period of a position vacancy.

**Recommendation:**

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Laurel Day for temporary employment services provided during the 2022-2023 School Year.

## CONSENT AGENDA

### **BA-23-324      Agreements – Student Teaching/Field Experience – Colleges & Universities - 2023-2024 School Year (Nicole Kooiker)**

Exhibit: BA-23-324.1-60

#### **Action Item**

#### **Pertinent Fact(s):**

1. Each year the district renews agreements with a variety of area colleges and universities for the purpose of hosting student teachers, field experience students and other practicum students. By doing so, the district assists these institutions in training new teacher corps.
2. Student Teaching/Field Experience Agreement from the following institutions are recommended for approval: Buena Vista, Coe College, Cornell College, Drake University, Iowa State University, Kirkwood Community College, Loras College, Luther College, Morningside University, Mount Mercy University, University of Dubuque, University of Iowa, University of Northern Iowa, Upper Iowa University, and Walden University.

#### **Recommendation:**

It is recommended that the Board of Education approve the Student Teaching/Field Experience Agreement for Buena Vista, Coe College, Cornell College, Drake University, Iowa State University, Kirkwood Community College, Loras College, Luther College, Morningside University, Mount Mercy University, University of Dubuque, University of Iowa, University of Northern Iowa, Upper Iowa University, and Walden University for the 2023-2024 School Year.

## CRCSD/BUENA VISTA UNIVERSITY AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Buena Vista University. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.



## CRCSD/BUENA VISTA UNIVERSITY AGREEMENT

### **4. Assignment:**

4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.

4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.

4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.

4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.

4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.

4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.

4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.

4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.

5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/BUENA VISTA UNIVERSITY AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/BUENA VISTA UNIVERSITY AGREEMENT**

Cedar Rapids Community School District

Buena Vista University

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/COE COLLEGE AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Coe College. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

## CRCSD/COE COLLEGE AGREEMENT

### **4. Assignment:**

- 4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.
- 4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.
- 4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.
- 4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.
- 4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.
- 4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.
- 4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.
- 4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

- 5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.
- 5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/COE COLLEGE AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

CRCSD/COE COLLEGE AGREEMENT

Cedar Rapids Community School District

Coe College

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/CORNELL COLLEGE AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Cornell College. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.



## CRCSD/CORNELL COLLEGE AGREEMENT

### **4. Assignment:**

4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.

4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.

4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.

4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.

4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.

4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.

4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.

4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.

5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/CORNELL COLLEGE AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/CORNELL COLLEGE AGREEMENT**

Cedar Rapids Community School District

Cornell College

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/DRAKE UNIVERSITY AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Drake University. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

## CRCSD/DRAKE UNIVERSITY AGREEMENT

### **4. Assignment:**

- 4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.
- 4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.
- 4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.
- 4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.
- 4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.
- 4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.
- 4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.
- 4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

- 5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.
- 5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/DRAKE UNIVERSITY AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/DRAKE UNIVERSITY AGREEMENT**

Cedar Rapids Community School District

Drake University

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/IOWA STATE UNIVERSITY AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Iowa State University. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.



## CRCSD/IOWA STATE UNIVERSITY AGREEMENT

### **4. Assignment:**

- 4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.
- 4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.
- 4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.
- 4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.
- 4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.
- 4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.
- 4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.
- 4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

- 5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.
- 5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/IOWA STATE UNIVERSITY AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/IOWA STATE UNIVERSITY AGREEMENT**

Cedar Rapids Community School District

Iowa State University

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/KIRKWOOD COMMUNITY COLLEGE AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Kirkwood Community College. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

## CRCSD/KIRKWOOD COMMUNITY COLLEGE AGREEMENT

### **4. Assignment:**

4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.

4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.

4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.

4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.

4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.

4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.

4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.

4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.

5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/KIRKWOOD COMMUNITY COLLEGE AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/KIRKWOOD COMMUNITY COLLEGE AGREEMENT**

Cedar Rapids Community School District

Kirkwood Community College

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President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/LORAS COLLEGE AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Loras College. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.



## CRCSD/LORAS COLLEGE AGREEMENT

### **4. Assignment:**

- 4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.
- 4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.
- 4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.
- 4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.
- 4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.
- 4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.
- 4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.
- 4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

- 5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.
- 5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/LORAS COLLEGE AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/LORAS COLLEGE AGREEMENT**

Cedar Rapids Community School District

Loras College

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President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/LUTHER COLLEGE AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Luther College. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

## CRCSD/LUTHER COLLEGE AGREEMENT

### **4. Assignment:**

4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.

4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.

4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.

4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.

4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.

4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.

4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.

4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.

5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/LUTHER COLLEGE AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

CRCSD/LUTHER COLLEGE AGREEMENT

Cedar Rapids Community School District

Luther College

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President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/MORNINGSIDE UNIVERSITY AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Morningside University. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.



## CRCSD/MORNINGSIDE UNIVERSITY AGREEMENT

### **4. Assignment:**

- 4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.
- 4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.
- 4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.
- 4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.
- 4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.
- 4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.
- 4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.
- 4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

- 5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.
- 5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/MORNINGSIDE UNIVERSITY AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/MORNINGSIDE UNIVERSITY AGREEMENT**

Cedar Rapids Community School District

Morningside University

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President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/MOUNT MERCY UNIVERSITY AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Mount Mercy University. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

## CRCSD/MOUNT MERCY UNIVERSITY AGREEMENT

### **4. Assignment:**

4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.

4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.

4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.

4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.

4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.

4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.

4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.

4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.

5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/MOUNT MERCY UNIVERSITY AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/MOUNT MERCY UNIVERSITY AGREEMENT**

Cedar Rapids Community School District

Mount Mercy University

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President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/UNIVERSITY OF DUBUQUE AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and University of Dubuque. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.



## CRCSD/UNIVERSITY OF DUBUQUE AGREEMENT

### **4. Assignment:**

- 4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.
- 4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.
- 4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.
- 4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.
- 4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.
- 4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.
- 4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.
- 4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

- 5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.
- 5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/UNIVERSITY OF DUBUQUE AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/UNIVERSITY OF DUBUQUE AGREEMENT**

Cedar Rapids Community School District

University of Dubuque

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/UNIVERSITY OF IOWA AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and University of Iowa. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

## CRCSD/UNIVERSITY OF IOWA AGREEMENT

### **4. Assignment:**

- 4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.
- 4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.
- 4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.
- 4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.
- 4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.
- 4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.
- 4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.
- 4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

- 5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.
- 5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/UNIVERSITY OF IOWA AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/UNIVERSITY OF IOWA AGREEMENT**

Cedar Rapids Community School District

University of Iowa

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/UNIVERSITY OF NORTHERN IOWA AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and University of Northern Iowa. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.



## CRCSD/UNIVERSITY OF NORTHERN IOWA AGREEMENT

### **4. Assignment:**

4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.

4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.

4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.

4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.

4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.

4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.

4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.

4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.

5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/UNIVERSITY OF NORTHERN IOWA AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/UNIVERSITY OF NORTHERN IOWA AGREEMENT**

Cedar Rapids Community School District

University of Northern Iowa

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\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/UPPER IOWA UNIVERSITY AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Upper Iowa University. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

## CRCSD/UPPER IOWA UNIVERSITY AGREEMENT

### **4. Assignment:**

4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.

4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.

4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.

4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.

4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.

4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.

4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.

4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.

5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/UPPER IOWA UNIVERSITY AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
- 6.3 This Agreement represents the entire agreement between the District and the Institution. Any subsequent changes or modifications to the terms of this Agreement in the form of a duly executed amendment to this Agreement.
- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/UPPER IOWA UNIVERSITY AGREEMENT**

Cedar Rapids Community School District

Upper Iowa University

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CRCSD/WALDEN UNIVERSITY AGREEMENT

This Agreement is made and entered into on July 1, 2023 by and between the Cedar Rapids Community School District and Walden University. The parties agree as follows:

**1. Purpose:** The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of student teachers and to provide instruction to the District's students. For the purpose of this agreement, the term "student teacher" is defined as but is not limited to, student teachers, field experience students, practicum students, counseling practicum students, and nursing students.

**2. Term:** The term of this agreement shall be for one year from July 1, 2023 to June 30, 2024.

### **3. Placement:**

3.1 The placement of individuals as student teachers shall be accomplished on a cooperative basis involving both the District and the Institution subject to the terms and conditions of this Agreement.

3.2 The placement of individuals as student teachers shall be initiated by Institution personnel contacting designated District personnel.

3.3 The Institution shall provide to the District a list of appropriately qualified individuals who have successfully completed a background check that is satisfactory to the District indicating the grade level, preferred subjects, and other relevant information regarding the individuals for the District to review in making a decision regarding whether an individual shall serve as a student teacher in the District.

3.4 The District may refuse the placement of any individual as a student teacher based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.

3.5 The Institution may refuse the placement of any individual as a student teacher in the District based upon the individual's qualifications and the nature of the position. Such refusal shall not be based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability or veteran status.



## CRCSD/WALDEN UNIVERSITY AGREEMENT

### **4. Assignment:**

4.1 The District or the Institution may terminate or change the assignment of any student teacher at any time for any reason. Each party shall notify the other party of its action as soon as practicable.

4.2 Only one student teacher shall be assigned to a District teacher, unless other arrangements are mutually agreed upon by the District and the Institution.

4.3 The student teacher shall schedule an orientation meeting with the District teacher before beginning the student teacher's assignment.

4.4 Student teachers shall be invited to participate in all pre-service and in-service workshops conducted during the time of their assignment.

4.5 Student teachers shall report directly to the appropriate principal's office the first day of their assignment and complete an emergency contact information form and turn it into appropriate District personnel.

4.6 Student teachers shall be on duty each regularly scheduled school day for the length of time that is required by the District. Student teachers shall follow the District's schedule, not the Institution's schedule.

4.7 A student teacher's assignment consists of, but is not limited to recess duty, conference periods, homeroom, activity periods, preparation periods, all other duties performed during the regular school day, correcting papers, preparing lesson plans, and working on special projects.

4.8 The student teacher's assignment shall be completed during one semester unless an extension is necessary due to a reason beyond the control of the parties and an extension is mutually agreed upon by the District and the Institution.

### **5. Supervision and Evaluation of Student Teachers:**

5.1 The Institution shall designate an appropriate person who shall serve as supervisor of the student teacher in cooperation with designated District personnel.

5.2 Student teachers shall be subject to all of the policies, procedures, rules, and regulations that are applicable to the District's teachers.

## CRCSD/WALDEN UNIVERSITY AGREEMENT

- 5.3 Student teachers shall be subject to all of the policies, procedures, rules, and regulations of the Institution that are applicable to students.
- 5.4 The District shall monitor the student teacher's attendance.
- 5.5 The student teacher shall notify the District of planned absences at least two weeks prior to the absence or a minimum of twenty-four hours advance notice, where practicable, in the event of an emergency.
- 5.6 The District shall notify the Institution if there are issues with a student teacher's attendance including, but not limited to, absences without appropriate notification to the District.
- 5.7 The Institution shall be responsible for the final evaluation of the student teacher. The District shall have the opportunity to provide input to the Institution regarding its final evaluation of the student teacher.

### **6. Miscellaneous**

- 6.1 Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself and its employees. Each party shall be responsible for its own negligence and that of its officers and employees. Neither party shall indemnify nor hold the other party harmless. Neither party shall insure the actions of the other.
- 6.2 This Agreement is by and between the District and the Institution only. There are no third party beneficiaries to this Agreement.
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- 6.4 The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provision of this Agreement shall remain in full force and effect.
- 6.5 Any notice required under this Agreement shall be given to each party through the parties' contacts at the addresses listed below:

**CRCSD/WALDEN UNIVERSITY AGREEMENT**

Cedar Rapids Community School District

Walden University

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\_\_\_\_\_

President, Board of Directors

Authorized Institution Representative

Cedar Rapids Community School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CONSENT AGENDA**

**BA-23-325      2023-2024 School Year Base Wages - Bargained Employee Group: Cedar Rapids Custodial & Maintenance Educational Association – Custodians (Karla Hogan)**

**Action Item:    Roll Call**

**Pertinent Fact(s):**

**Cedar Rapids Custodian and Maintenance Educational Association**

- a. A 3.00 percent increase to the base wage for 2023-2024 School Year, and a 6.00 percent increase to the base wage for 2024-2025 School Year; this is an estimated new allocation of \$219,852.
- b. The total cost of all salaries and benefits for all Custodial employees in the Cedar Rapids Community School District for 2023-2024 School Year will be \$7,537,986.

**CONSENT AGENDA**

**BA-23-326      Tabulation - Waste Removal - 2023-2026 School Years (Jon Galbraith/Chris Gates)**

Exhibit: BA-23-326.1-2

**Action Item**

**Pertinent Fact(s):**

1. The District received bids at 2:30 p.m. on March 23, 2023. Five bids were received. The Tabulation of Bids for breakdown and amounts is included as an exhibit.
2. The low bid for Waste Removal is \$122,379.62 per year, with the length of contract being three years. The low bidder was Republic Services.

**Recommendation:**

It is recommended that the Board of Education approve the Tabulation - Waste Services and Award the bid to Republic Services for the 2023-2026 School Years.

**BUILDINGS & GROUNDS**



**2023**

**BID TABULATION FORM**

**Project Name: 2023 Waste Removal**

**Date & Time: March 23, 2023: 2:30pm**

<i>Name of Bidder</i>	JOHNSON COUNTY REFUGE	ABC DISPOSAL	WASTE MANAGEMENT	A-1 DISPOSAL	REPUBLIC SERVICES		
<b>Addendum #1</b>	X	X			X		
<b>Addendum #2</b>	X	X			X		
<b>Addendum #3</b>	X	X	X				
<b>School Year Fee (Excluding Kingston)</b>	\$ 179,313.96	\$ 110,000.00	\$ 154,674.90	\$ 148,490.00	\$ 115,662.96		
<b>Summer Fee (Excluding Kingston)</b>	\$ 8,513.65	\$ 13,000.00	\$ 7,414.18	\$ 11,456.00	\$ 4,801.10		
<b>Pickup of 2 Yd (all fees included)</b>	\$ 30.00	\$ 50.00	\$ 12.53/\$12.59	\$ 35.00	\$ 35.00		
<b>Pickup of 4 Yd (all fees included)</b>	\$ 40.00	\$ 60.00	\$ 17.43/\$17.54	\$ 49.00	\$ 37.50		
<b>Pickup of 6 Yd (all fees included)</b>	\$ 50.00	\$ 70.00	\$ 22.32/\$22.49	\$ 61.00	\$ 47.50		
<b>Pickup of 8 Yd (all fees included)</b>	\$ 60.00	\$ 80.00	\$ 27.22/\$27.44	\$ 77.00	\$ 57.50		
<b>2-Yard Overage</b>	\$ 25.00	\$ 5 PER YARD	\$ 15.00	\$ 30.00	\$ 25.00		
<b>4-Yard Overage</b>	\$ 25.00	\$ 5 PER YARD	\$ 15.00	\$ 30.00	\$ 25.00		
<b>6-Yard Overage</b>	\$ 25.00	\$ 5 PER YARD	\$ 15.00	\$ 30.00	\$ 25.00		
<b>8-Yard Overage</b>	\$ 25.00	\$ 5 PER YARD	\$ 15.00	\$ 30.00	\$ 25.00		
<b>Deliver and Pick-Up 12-Yard</b>	\$ 200.000	\$ 5 PER YARD	\$ 315.00	\$ 250.00	\$ 240.00		
<b>Deliver and Pick-Up 20-Yard</b>	\$ 200.000	\$ 5 PER YARD	\$ 315.00	\$ 250.00	\$ 240.00		
<b>Deliver and Pick-Up 40-Yard</b>	\$ 200.000	\$ 5 PER YARD	\$ 315.00	\$ 250.00	\$ 240.00		

<b>KINGSTON</b>	\$ 678.07	\$ 507.51	\$680.23	N/A	\$436.45		
<b>KINGSTON</b>	\$ 602.74	\$ 340.00	\$605.68	N/A	\$290.97		
<b>KINGSTON</b>	\$ 678.07	\$ 507.51	\$680.68	N/A	\$436.46		
<b>KINGSTON</b>	\$ 150.68	\$ 130.00	\$302.84	N/A	\$96.99		
<b>KINGSTON</b>	\$ 339.04	\$ 312.51	\$543.59	N/A	\$218.23		
<b>KINGSTON</b>	\$ 339.04	\$ 312.51	\$543.59	N/A	\$218.23		
<b>KINGSTON</b>	\$ 339.04	\$ 312.51	N/A	N/A	\$218.23		
	\$190,954.29	\$125,422.55	\$165,445.69	\$159,946.00	\$122,379.62		

## CONSENT AGENDA

**BA-23-327      Memorandum of Understanding – Cedar Rapids Community School District and Jefferson High School Booster Club - Kingston Stadium Personnel Services (Matt Dunbar)**

Exhibit: BA-23-327.1-2

### **Action Item**

#### **Pertinent Fact(s):**

1. The Jefferson Senior High School Booster Club is requesting a contract renewal for continuing concession services at Kingston Stadium.
2. Concession services are provided for approximately 80 events during the spring and fall seasons. The on-going Memorandum would be in effect until December 31, 2023.

#### **Recommendation:**

It is recommended that the Board of Education approve the on-going Memorandum of Understanding between the Cedar Rapids Community School District and Jefferson High School Booster Club - Kingston Stadium Personnel Services.

## MEMORANDUM OF AGREEMENT

WHEREAS the Jefferson High School Athletic Booster Club, hereinafter referred to as CONCESSIONAIRE, wishes to lease the concession rights to all events held at Kingston Stadium, located at 907 Fifteenth Street Southwest, Cedar Rapids, Iowa and

WHEREAS the Cedar Rapids Community School District, hereinafter referred to as the DISTRICT, has granted permission to the CONCESSIONAIRE to lease the concession rights,

NOW THEREFORE is agreed for mutual consideration as follows:

1. CONCESSION RIGHTS shall be defined as the privilege to sell refreshments, non-intoxicating drinks, novelties, flowers, pennants, badges, and food confection except at events where the DISTRICT decides that no such items shall be dispensed.
2. Tobacco, cigars, cigarettes, drugs, and intoxicating liquors shall not be dispensed.
3. The concession rights shall be non-exclusive, to the extent that if schools using the stadium wish to sell novelty items for activities fund raising purposes, the privilege may be granted them without specific consent of the CONCESSIONAIRE.  
CONCESSIONAIRE has exclusive rights to dispense refreshments and other foods and is also granted exclusive rights to choose the brand names of the products being sold as well as the suppliers and/or distributors of those products.
4. CONCESSIONAIRE shall sell only pure, clean and wholesome products as approved by the DISTRICT, and at prices subject to the approval of the DISTRICT. CONCESSIONAIRE will not sell beverages advertised as "High Energy" or beverages that contain large amounts of caffeine.
5. The concession will be operated in accord with rules established by the DISTRICT, and in accord with applicable rules of the Linn County Board of Health and other appropriate administrative agencies.
6. CONCESSIONAIRE shall furnish all necessary equipment without cost or liability to the DISTRICT. Any improvements or additions that become an integral part of the building shall remain the property of the DISTRICT upon termination of the contract.
7. Concession stands shall be maintained in a neat and sanitary condition; garbage and refuse disposed of as required by city ordinance; and paper and waste shall be removed from the vicinity of each booth following every event.
8. CONCESSIONAIRE shall protect, indemnify and save harmless the DISTRICT from and against any and all loss, costs, damage or expenses occasioned by or arising out of any accident or other occurrence causing or inflicting injury and/or damage to any person or property happening or done in, upon or about the concession premises, or due directly or indirectly to the tenancy, use of occupancy thereof, or any part thereof by the CONCESSIONAIRE or any person claiming through or under the CONCESSIONAIRE. The CONCESSIONAIRE further covenants and agrees that it will, at its own expense, procure and maintain casualty and liability insurance in a responsible company or companies authorized to do business in the State of Iowa, in amounts not less than Five Hundred Thousand Dollars (\$500,000) for any one person injured, and for any one accident, and with limits of One Hundred Thousand Dollars (\$100,000) for property damage, protecting the DISTRICT against such claims, damages, costs or expenses belonging to any person or persons, by reason of such casualty, accident or other happening on or about the premises during the term thereof.



9. CONCESSIONAIRE agrees to pay the DISTRICT fifteen percent (15%) of the net receipts from all sales for the use of premises and concession rights. All federal and state taxes for merchandise purchases or sold shall be paid by CONCESSIONAIRE and deducted before calculating the gross receipts. Payment to the DISTRICT shall be made on or before March 1st of each year and shall be accompanied by a notarized statement attesting to the accuracy of the gross receipts. Account books of CONCESSIONAIRE shall be subject to audit, and commodities offered for sale, may at the option of the DISTRICT, be subject to inspection or inventory.
10. DISTRICT reserves the exclusive right to judge whether or not the performance of CONCESSIONAIRE is satisfactory, as related to obligations under this AGREEMENT; character of the service rendered; and quality of product offered for sale. If dissatisfied in any respect, DISTRICT shall notify CONCESSIONAIRE and grant one week to cure the defect(s). If not cured, DISTRICT may terminate the AGREEMENT by sending notice of termination by registered mail to the last known address of the President of the Jefferson High School Athletic Booster Club.
11. CONCESSIONAIRE shall appoint a committee of its members to supervise the concession personally, and shall not sublet any portion of the concession operation without the consent of the DISTRICT.
12. The DISTRICT shall provide water, electricity, gas for cooking purposes, and such storage/display space as deemed available. Counters or booths erected or renovated shall be at the expense of CONCESSIONAIRE, after prior DISTRICT approval of the plans.
13. The DISTRICT shall provide seasonal schedules of Kingston Stadium activities to the CONCESSIONAIRE. In the event that services are not requested for an event(s) the CONCESSIONAIRE shall maintain the right to provide concession services if so desired.
14. The duration of this agreement shall extend from February 28, 2022 to December 31, 2023.

AGREED this 28th day of February, 2022

JEFFERSON HIGH SCHOOL ATHLETIC  
BOOSTER CLUB

Angela de Keitt  
President

Rufo Mickell  
Secretary

CEDAR RAPIDS COMMUNITY SCHOOL  
DISTRICT

\_\_\_\_\_  
President – David Tominsky

\_\_\_\_\_  
Board Secretary – Laurel Day

## LEARNING AND LEADERSHIP

**BA-23-328      Early Learning Update (Nicole Kooiker)**

Exhibit: BA-23-328.1-12

### **Information Item**

#### Strategic Plan/Focus Areas

- Culture
- Student Learning
- Workforce
- Systems and Resources

#### **Pertinent Fact(s):**

The Administration will provide an overview of the first year of the expanded preschool program to include full day programming at Truman Early Childhood Center. Information around the number of students served, professional learning for our staff, GOLD student data, along with next steps for the program will be shared.

# ***Early Learning Presentation***

## **Board of Education**



April 10, 2023

# Equity, access, and opportunity for our youngest learners

A child's early years are the foundation for his or her future development, providing a strong base for lifelong learning and learning abilities, including cognitive and social development. Well-established research continues to emphasize the importance of early childhood education as an essential building block of a child's future success.



# Current Preschool Programming 22-23

School	Half day	# of classrooms	# of sessions
CRA @ Taylor	X	2	4
Grant Wood	X	2	4
Hiawatha	X	1	2
Kenwood	X	1	2
Maple Grove	X	1	2
Viola Gibson	X	2	4
West Willow	X	2	4
Wright	X	1	2
Truman Early Learning Center	<b>Full day</b>	15	15

Number of students being served

# 780

An additional classroom will be added to Truman in the fall

Potential of 1 classroom being added to Wright and Kenwood

Continue to support 180 students in community partner sites

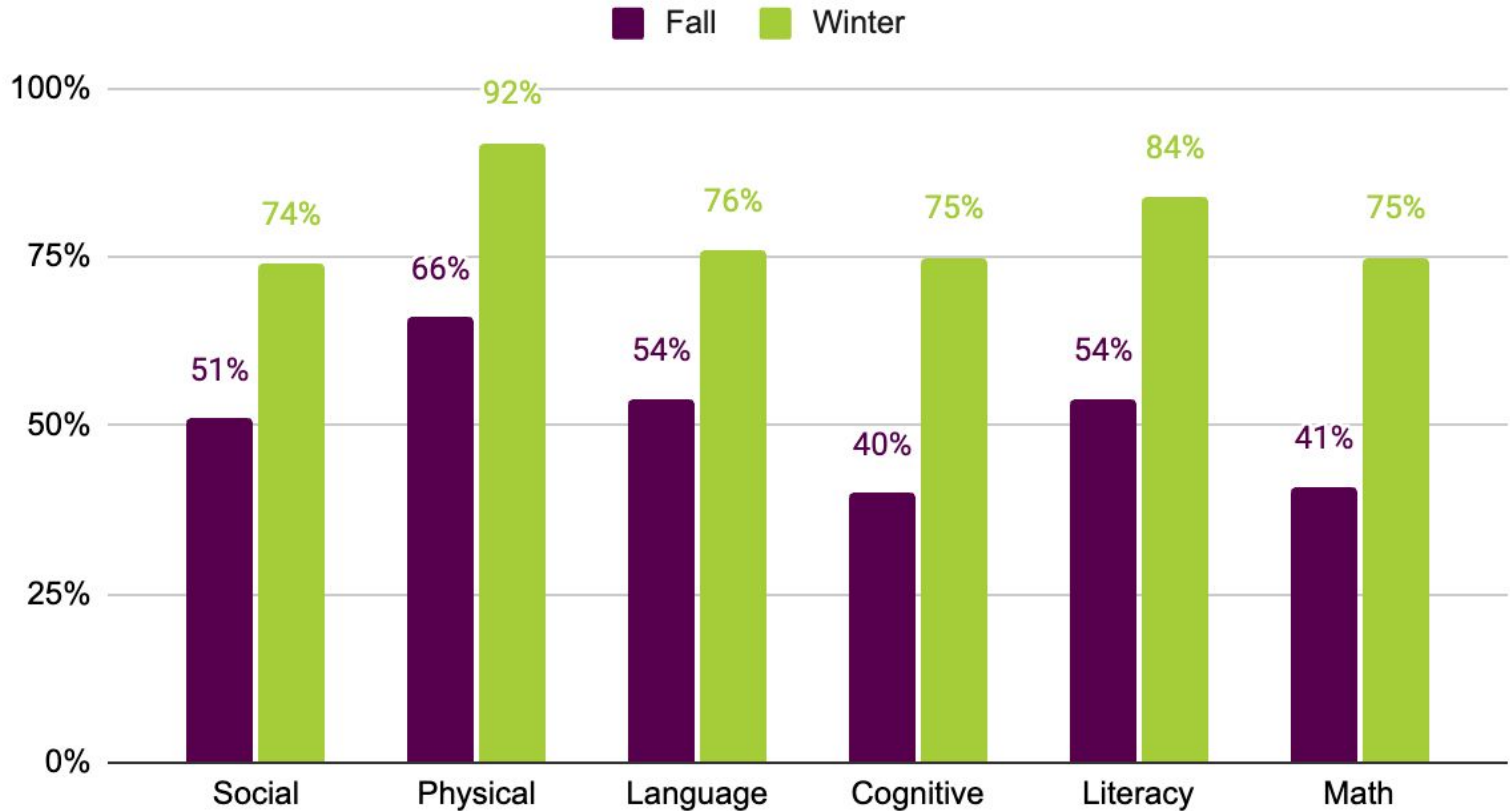
# Professional Learning

- Bridges Math Training
- Partnership with GWAEA to provide TEACCH training and AAC communication training
- GOLD assessment data dig
- Professional Learning Communities
- PBIS
- ACHIEVE IEP training
- Teaching routines and embedding social opportunities
- Early Learning Standards and Scope and Sequence
- Providing balanced schedules and procedures

# Early Learning Data

- Attendance is gathered daily - Truman attendance has averaged 95% each month
- FAST data to be collected in the Fall to look for patterns across our early learning programs
- GOLD (ongoing observational system for assessing children from birth through kindergarten) data is collected in the fall, winter and spring

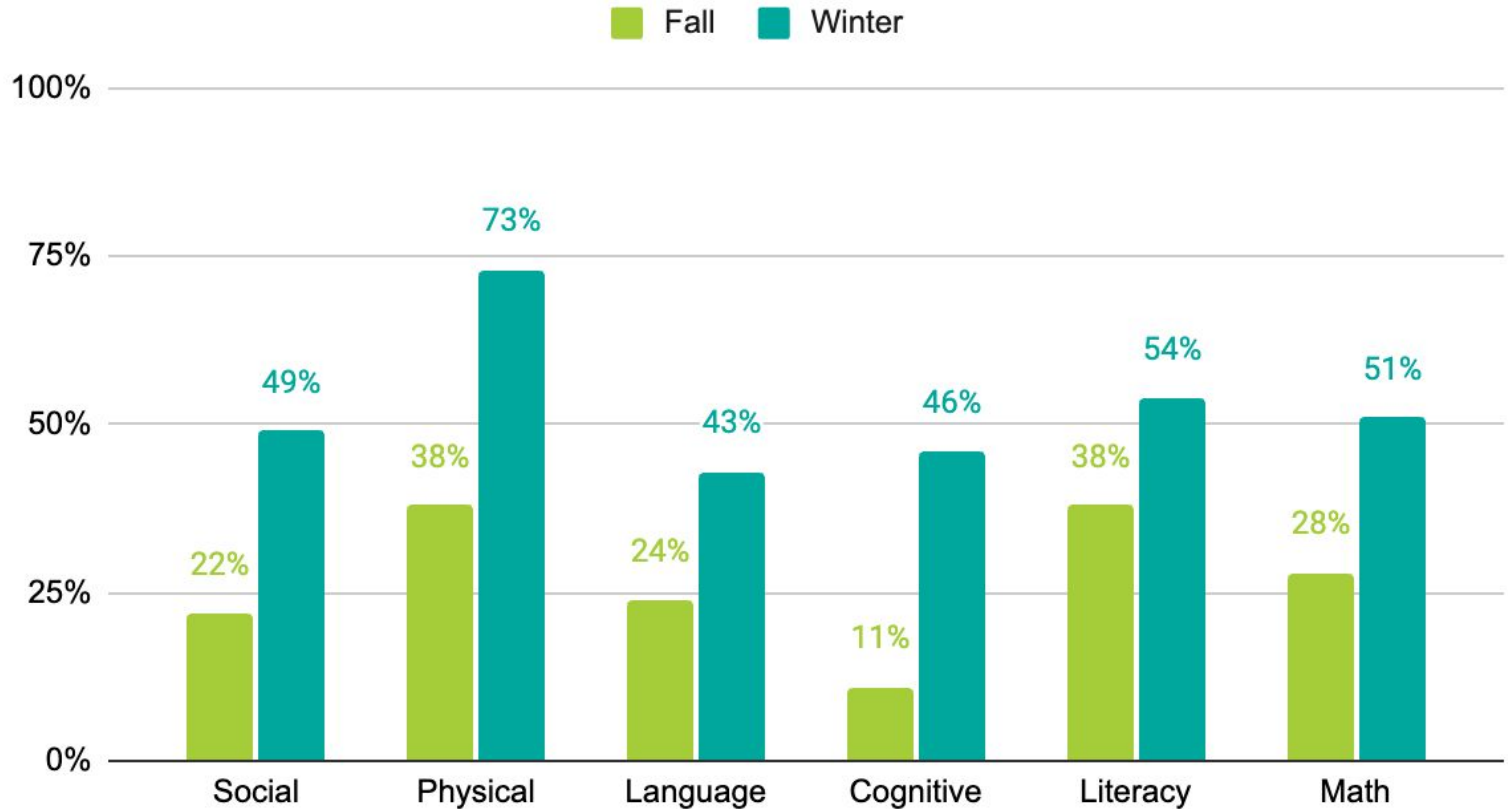
# GOLD Widely Held Expectations 22-23



\*Widely Held Expectations- students demonstrating skills and knowledge within an age appropriate developmental range or band

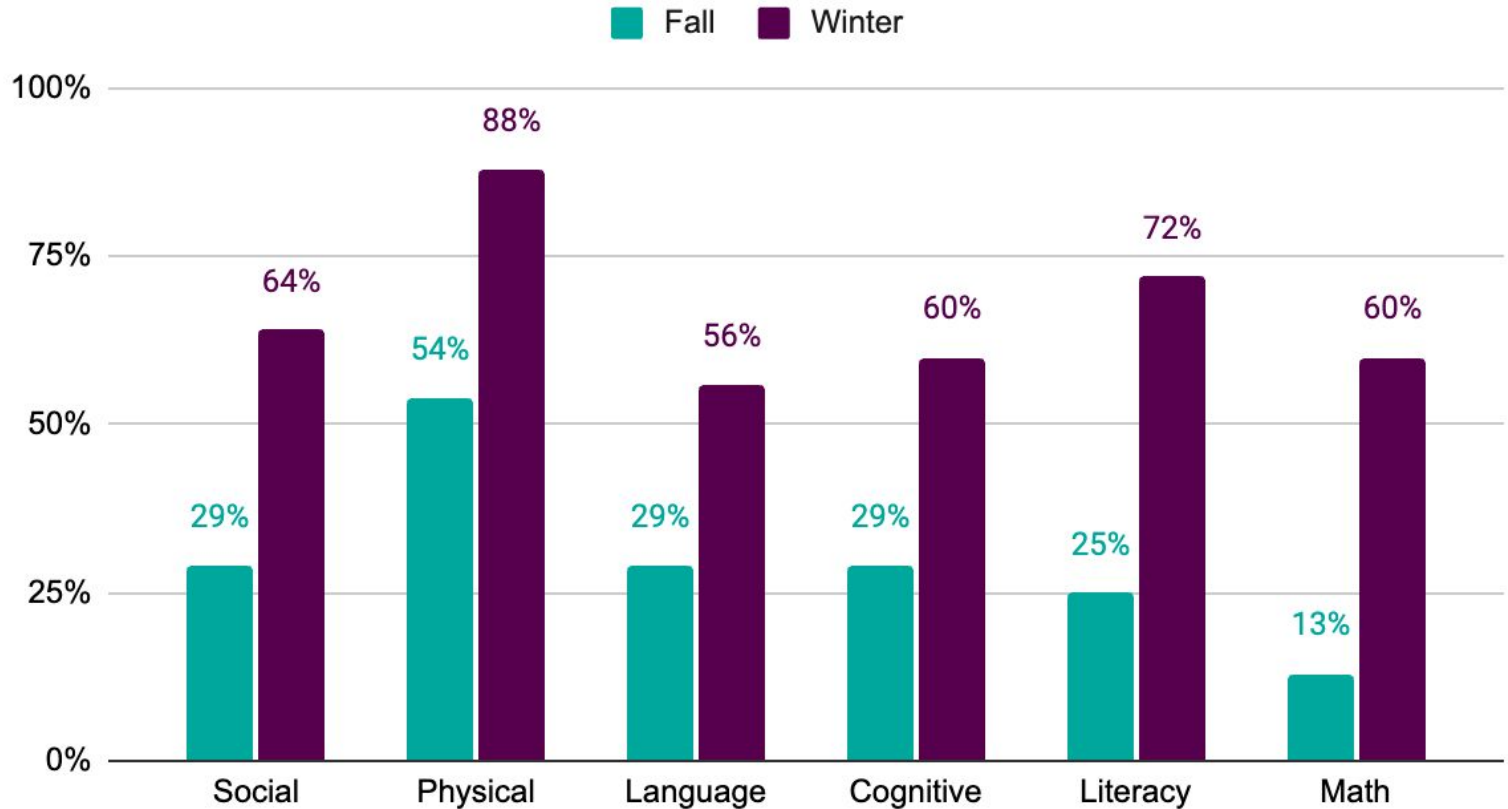


# GOLD Widely Held Expectations (IEP) 22-23



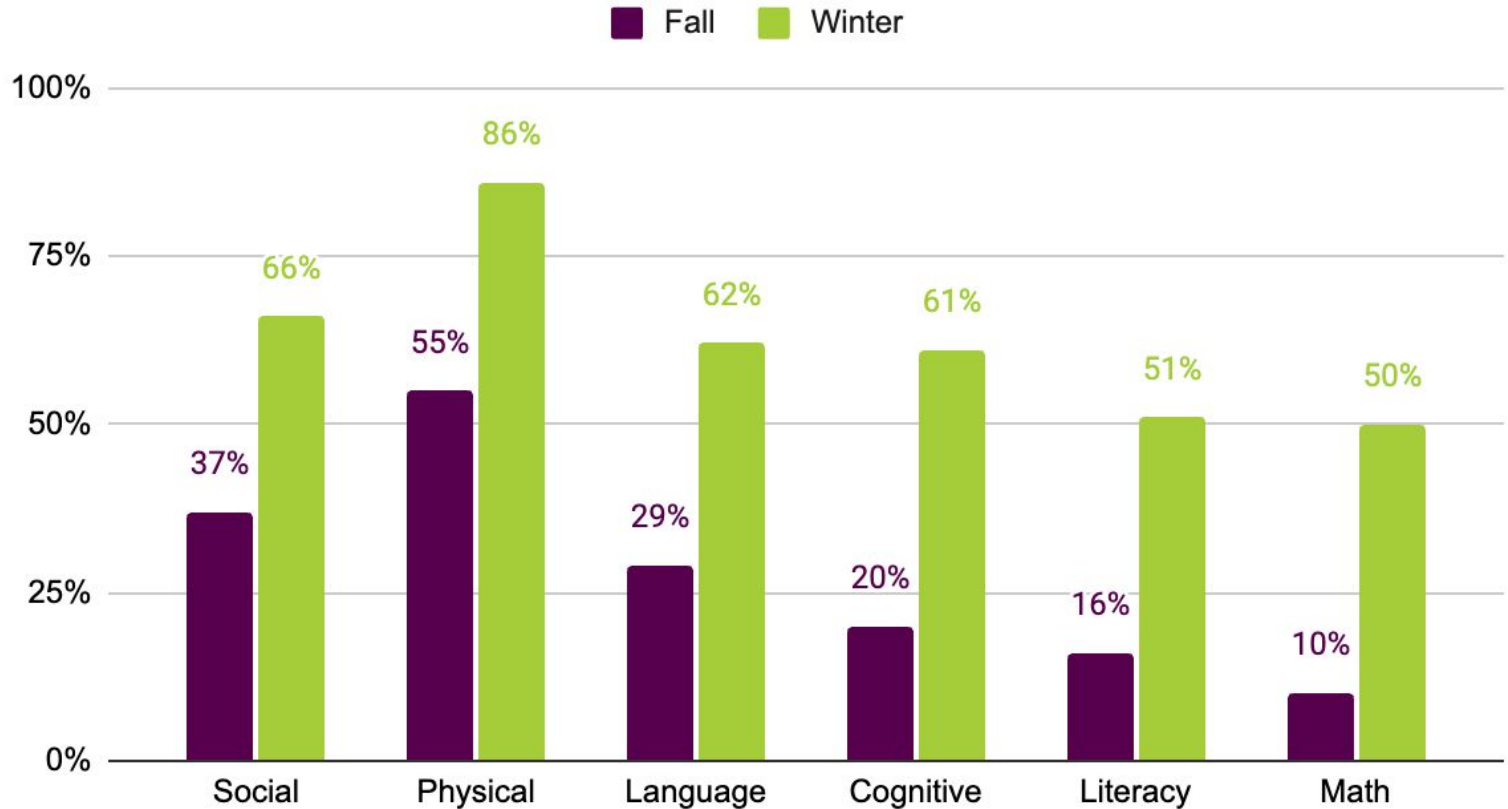
\*Widely Held Expectations- students demonstrating skills and knowledge within an age appropriate developmental range or band

# GOLD Widely Held Expectations (ELL) 22-23



\*Widely Held Expectations- students demonstrating skills and knowledge within an age appropriate developmental range or band

# GOLD Kindergarten Readiness 22-23



\*Kindergarten Readiness- students demonstrating skills and knowledge that are age appropriate for entering kindergarten

# Before and After school care

The addition of Champions helps us provide before and after school care for **58** students to provide a variety of educational and fun activities with attendance options that fit the childcare needs of our families. This also includes the option for care on Fridays.

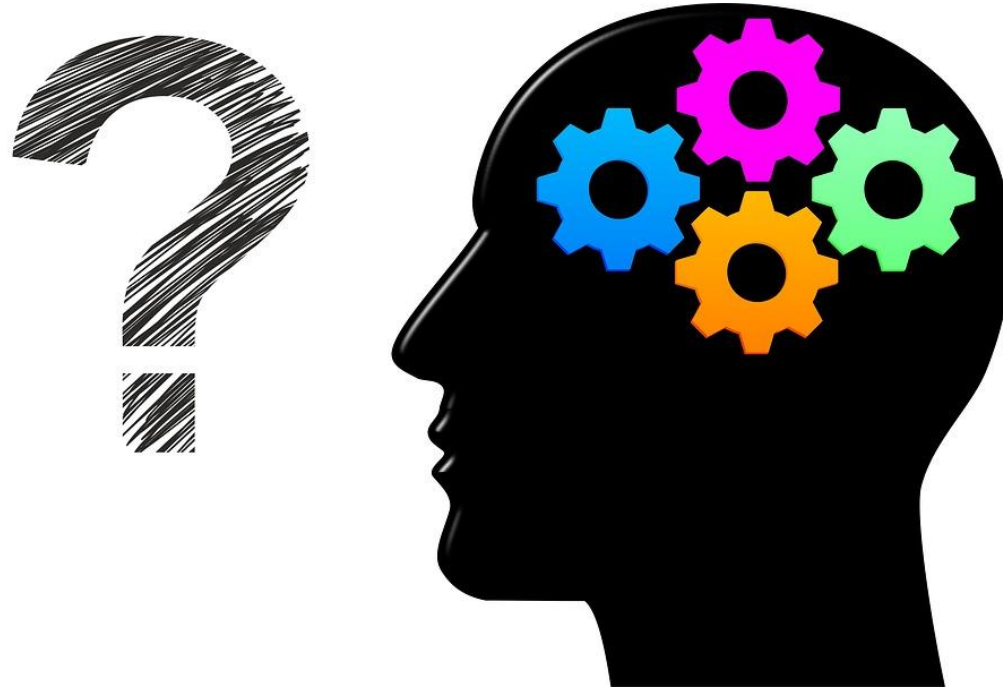


# Next Steps

- Bathroom upgrades for Truman will take place this summer
- Continue enrolling students for fall 2023-23
  - Truman is 70% full
  - Options available for for both AM and PM programs
- HRS team to roll out proficiency scales and assessments tied to our early learning standards
- Continue to monitor student achievement gains through observations, feedback, and assessment. FAST data will be collected and analyzed in the Fall to look for patterns across our early learning programs



# Questions



**LEARNING AND LEADERSHIP**

**BA-23-329      City View Community High School Update (Adam Zimmermann)**

Exhibit: BA-23-329.1-23

**Information Item**

**Strategic Plan/Focus Areas**

- Culture
- Student Learning
- Workforce
- Systems and Resources

**Pertinent Fact(s):**

The Administration will provide an update on enrollment, recruitment, marketing, partnerships, and hiring for City View Community High School.



# City View

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COMMUNITY HIGH SCHOOL



## FIVE YEAR STRATEGIC PLAN SYSTEM INDICATORS:

### EQUITY

By June 2022, CRCSD will reduce gaps in reading and math across all student demographic groups (ELL, IEP, race) by 20%.

From 18-19 **37.8%** → 2022 **30.2%**  
average gap

### PROFICIENCY

By June 22 2022, at least 80% of students will score proficient or advanced on ISAP.

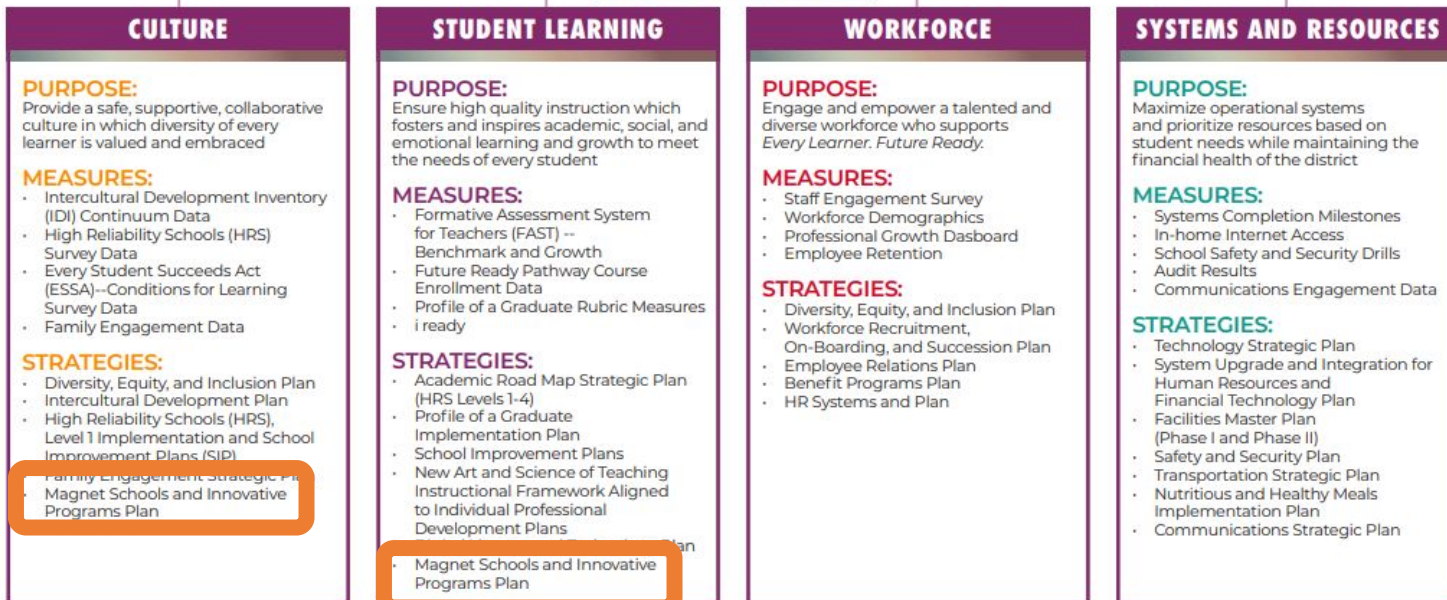
From 18-19 **64.5%** → 2022 **80%**  
average proficiency

### GRADUATION RATE

By June 2022, CRCSD will increase graduation rate by 10%.

From 2017 4 year **83.5%** → 2022 **93.5%**  
5 year **86.4%** → 2022 **96.4%**

## FOCUS AREAS:



Our Vision: *Every Learner. Future Ready.* Our Mission: To ensure all learners experience a rigorous and personalized learning experience so they have a plan, a pathway and a passion for their future.

# MAGNET SCHOOL PURPOSES

- **Create integrated schools** - *Prevent* minority group isolation in schools with substantial numbers of minority group students.
- **Create theme-based schools that increase student achievement and reduce gaps.**
  - Provide innovative, theme-based learning experiences,
  - They do it effectively, **and** they do it equitably.
- **Build capacity and sustain for the long term** “What can our district learn from this?”

# AGENDA

1. City View Concept Review
2. Enrollment, Recruitment, Marketing, Partnerships & Hiring Updates
3. Questions and Answers

# CONCEPT

Prepare students with a plan, passion and pathway to realize their dreams and contribute to the Cedar Rapids Community through community-centered learning.

# COHERENCE

High School  
Magnet



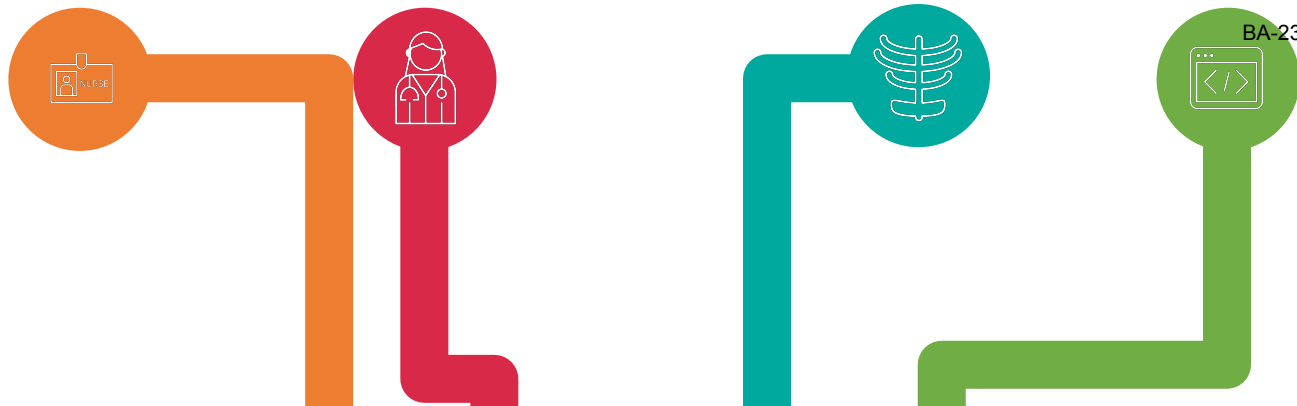
Middle  
Magnets



Elementary  
Magnets



**PATHWAY &  
PLAN**



**CORE MODEL  
COMPONENTS**



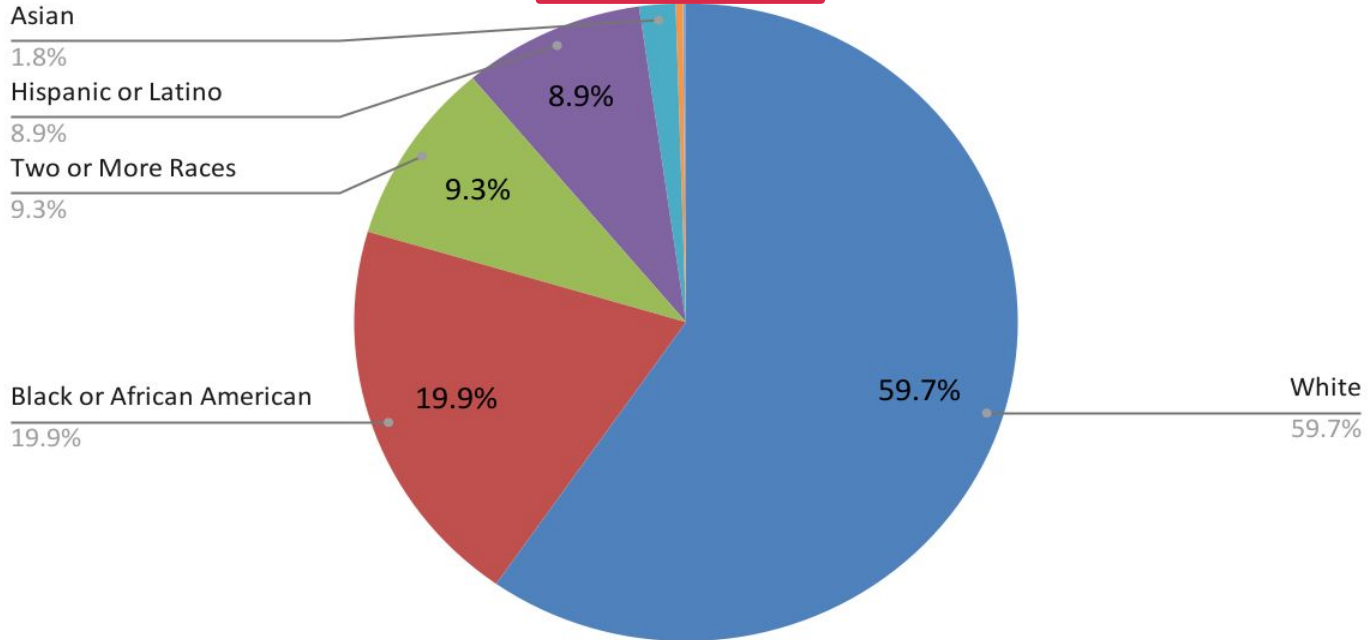
**PASSION: COMMUNITY AND SERVICE**

# ENROLLMENT UPDATE



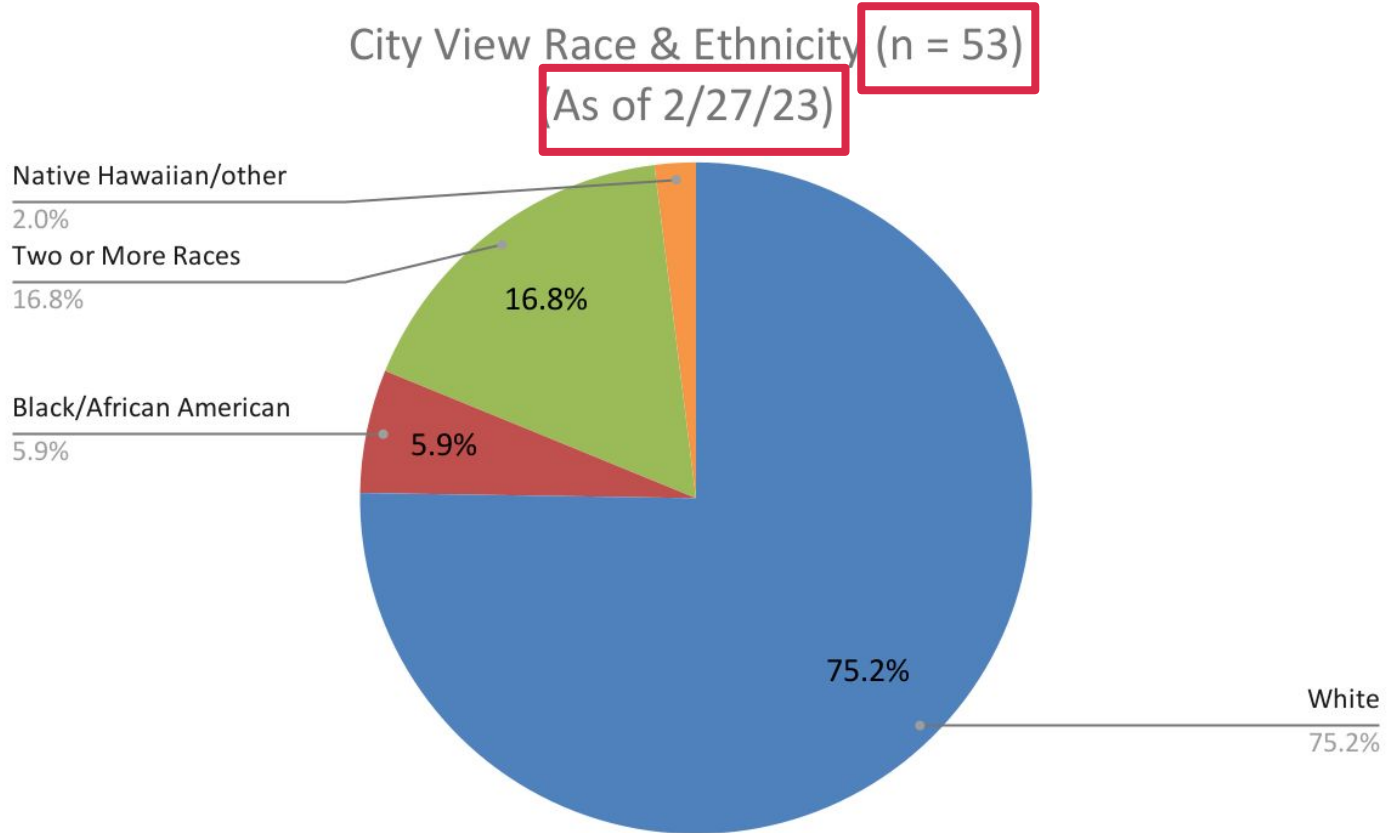
# ENROLLMENT - DISTRICT - TARGET

CRCSD 9th & 10th Grade Race & Ethnicity (n = 2,605)  
(As of 4/4/23)



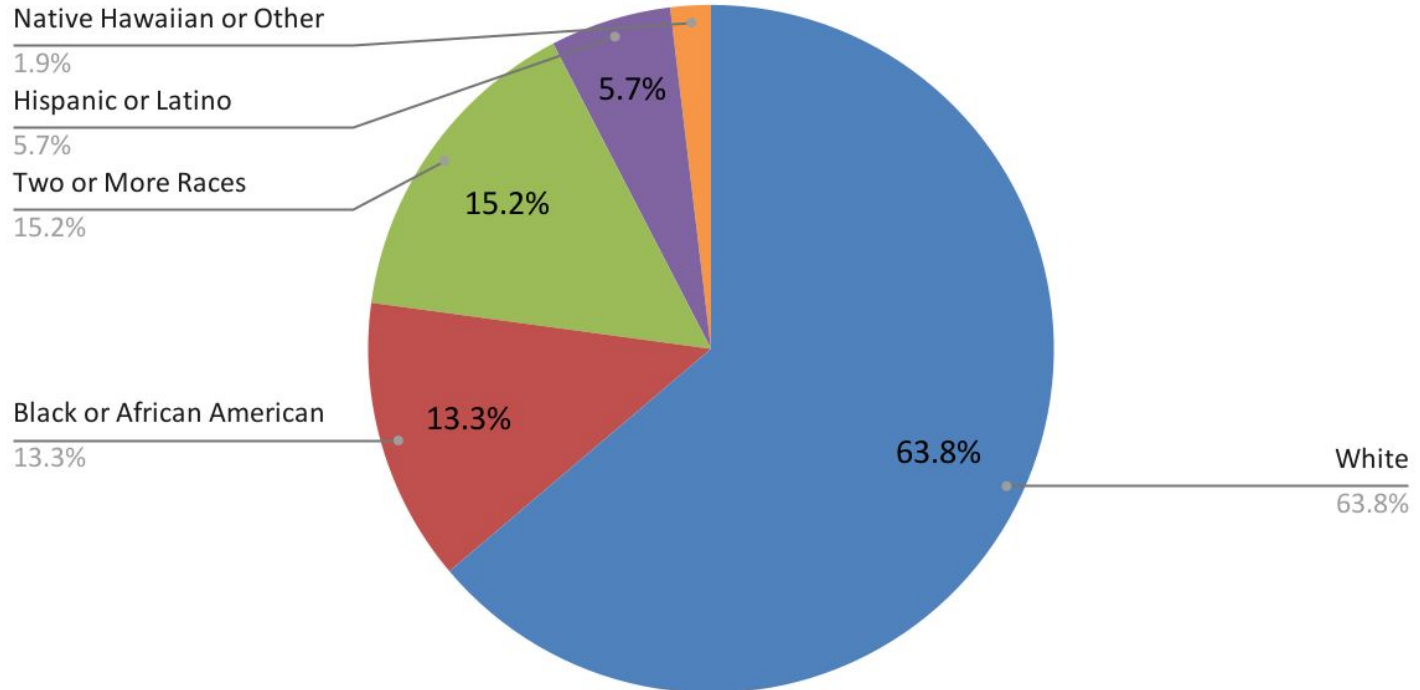


# ENROLLMENT - FEBRUARY PROGRESS



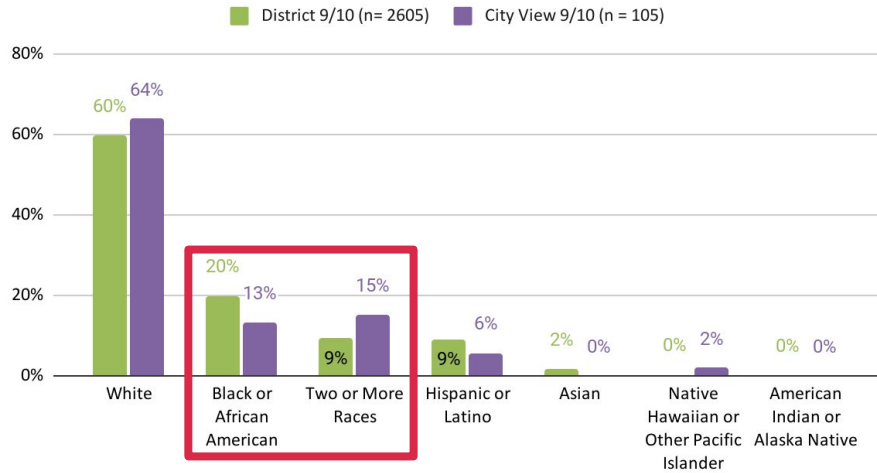
# ENROLLMENT - APRIL PROGRESS

City View Race & Ethnicity (n = 105)  
(As of 4/4/23)

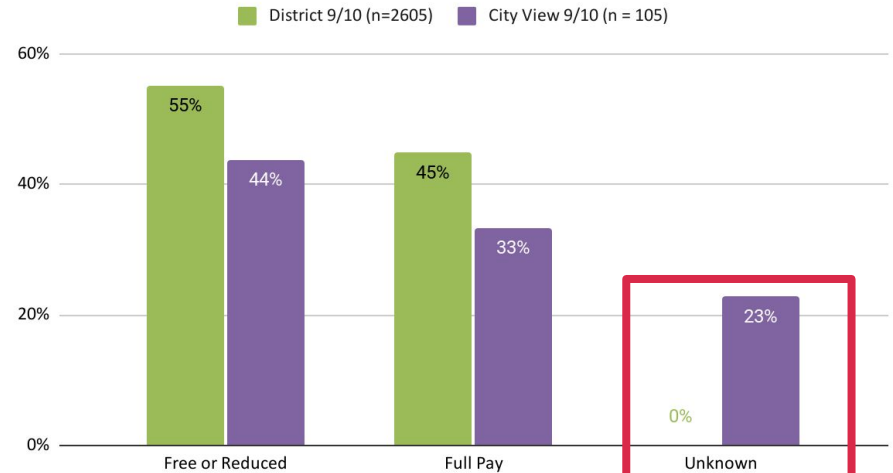


# DEMOGRAPHIC COMPARISON

Race/Ethnicity Compared - City View vs. District 9th - 10th Graders



Lunch Status Compared - City View vs. District 9th - 10th Graders



## Other Demographics:

**IEP:** City View – 19% (23% unknown)

CRCSD – 14%

**ELL:** City View – 1% (23% unknown)

CRCSD – 8%

**Gender:** City View – 41% Female, 34% Male, 2% X, (23% unknown)

CRCSD – 48% Female, 52% Male, 0.5% X

**9th / 10th Grade:** City View – 73% 9th, 26% 10th

CRCSD – 52% 9th, 48% 10th

## Notes on Free and Reduced Numbers:

In order to report out free and reduced lunch status, n counts in each group must be 10 or greater so students cannot be identified. Currently, our reduced status group is too low to report specific numbers so we have lumped free and reduced together.

# RECRUITMENT STRATEGIES

1	Community Leader Conversations	<ul style="list-style-type: none"><li>• Continue to meet with community leaders, with a focus on members of the African American community, to build understanding, partnership, and excitement</li></ul>
2	Targeted Middle School Student and Family Conversations	<ul style="list-style-type: none"><li>• Continue to collaborate with middle school counselors and administrator to refer students with a focus on proportionality</li><li>• Over 200 contacts made and will continue to follow up with undecided students and families</li></ul>
3	Targeted Recruitment Partner Organizations	<ul style="list-style-type: none"><li>• African-American Awareness Program (AAAP)</li><li>• Leaders, Believers, Achievers</li><li>• Beyond the Bell</li><li>• Tanager Place</li></ul>
4	Family Information and Design Days	<ul style="list-style-type: none"><li>• Target high school counselors, principals and families who may be interested to increase 10th grade numbers.</li><li>• Continue to host Information sessions for interested students and families. Targeted conversations and invitations for undecideds.</li></ul>

# PARTNERSHIP PROGRESS



**AFRICAN  
AMERICAN  
MUSEUM  
OF IOWA**



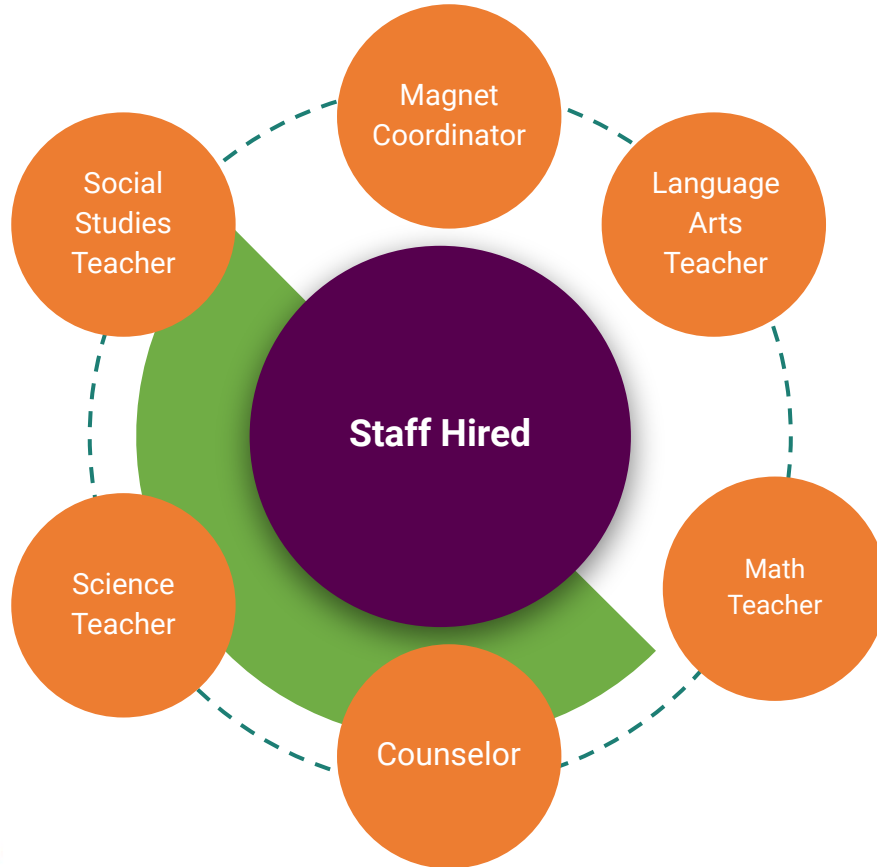
**Tanager**



# MARKETING STRATEGIES

- 1.) Student centered promotional video - filming with accepted students and family.
- 2.) Promotional materials developed for presentations and family conversations.
- 3.) Social media advertisements currently running.

# HIRING UPDATE since March 7



## Posting Soon:

- Special Education Teacher
- Secretary
- Nurse (.2)

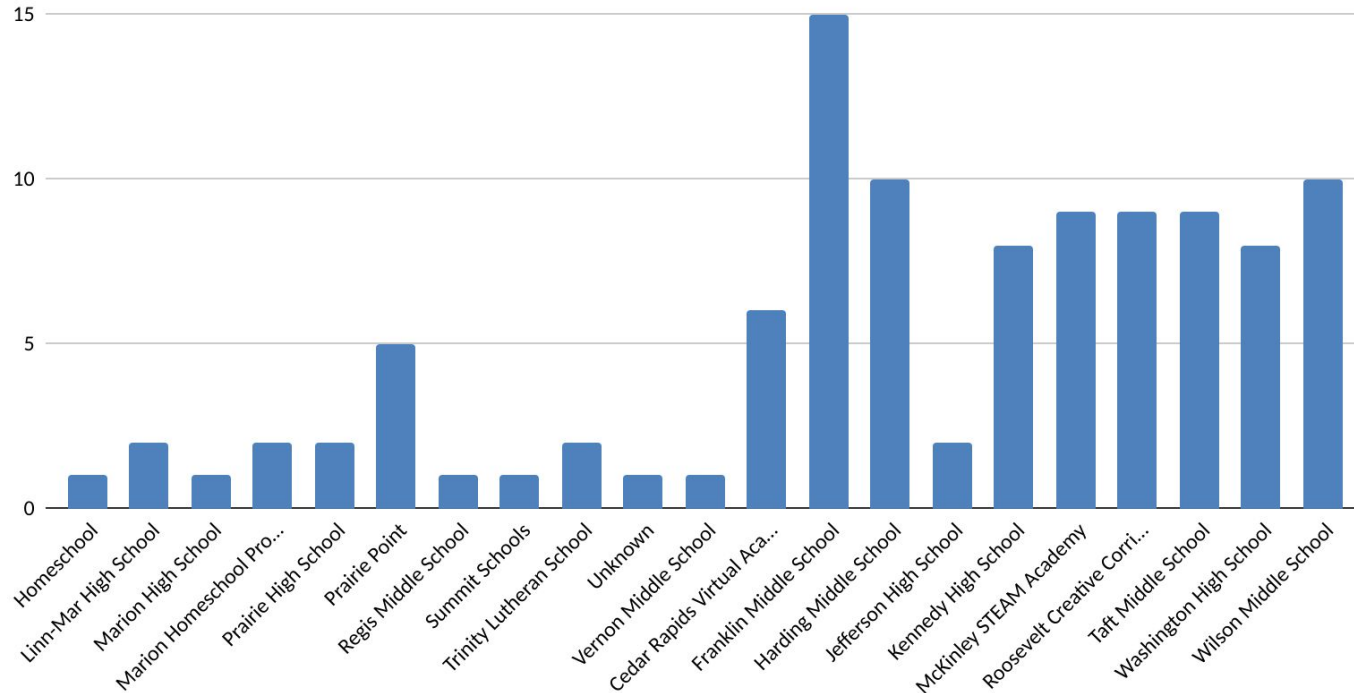
# Q & A



# ADDITIONAL INFORMATION

# ENROLLMENT UPDATE BY SCHOOL

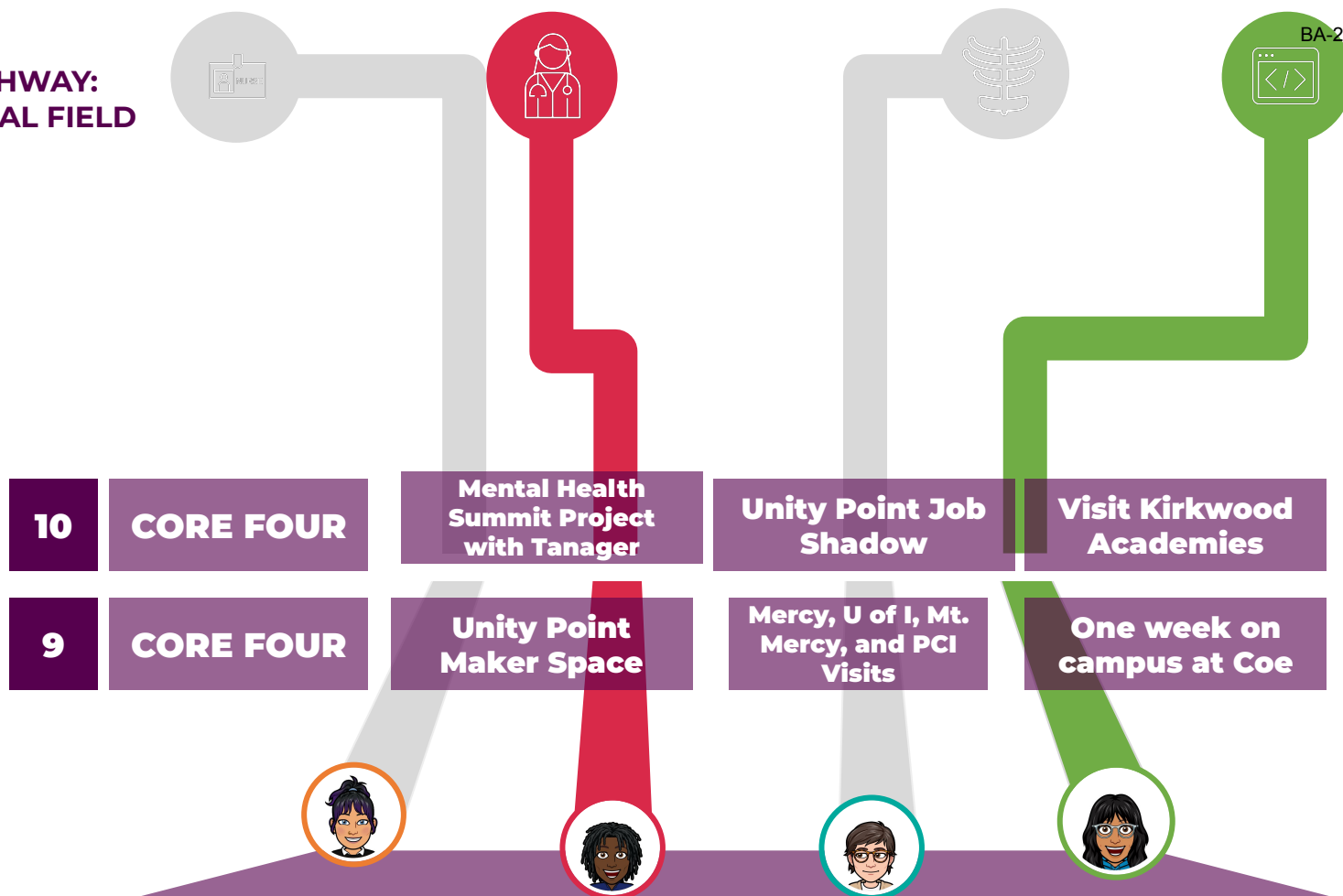
Students from Current School



Count of Current School

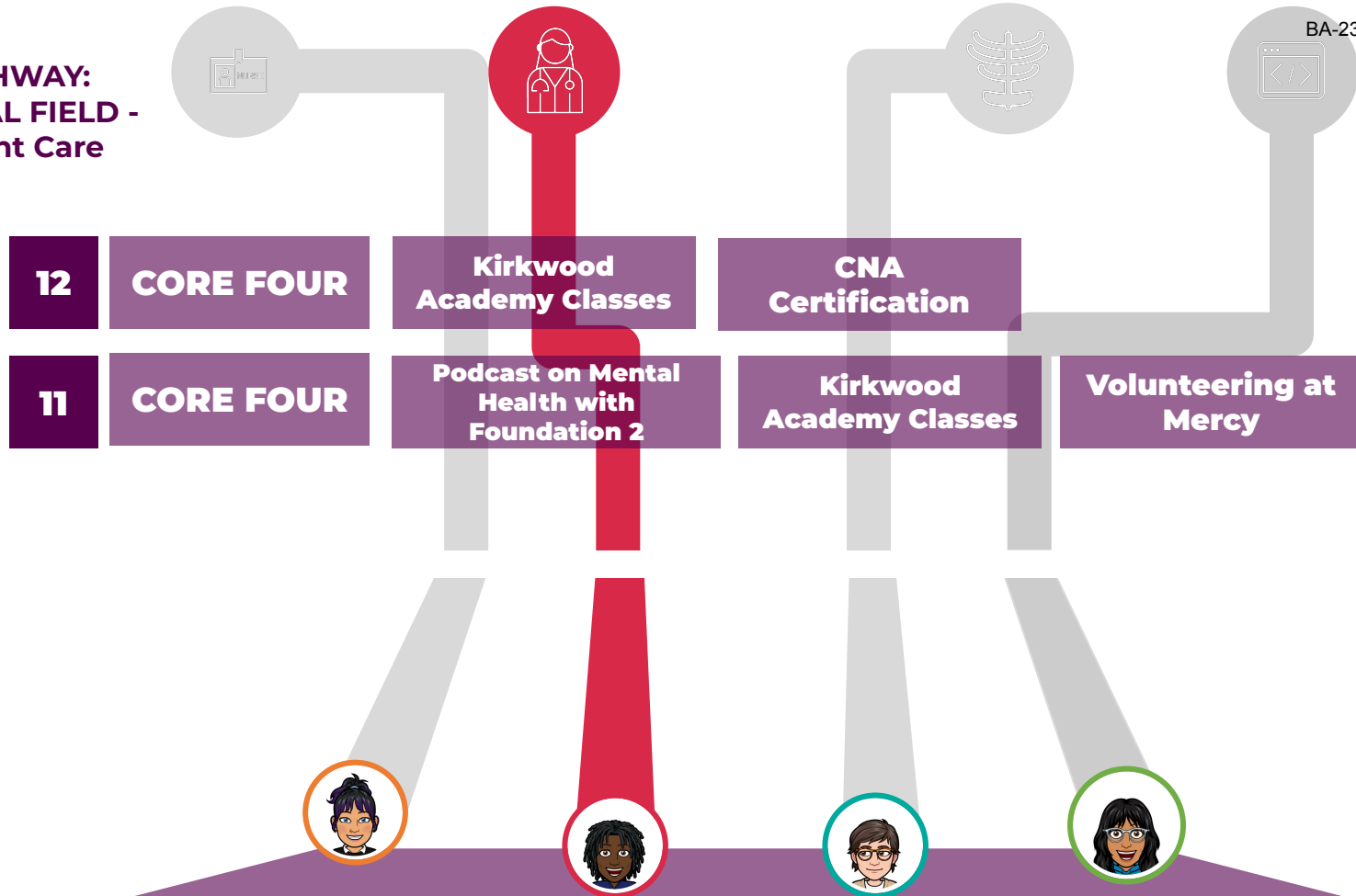
# PLAN, PASION PATHWAY: STUDENT EXPERIENCE

**PATHWAY:  
MEDICAL FIELD**



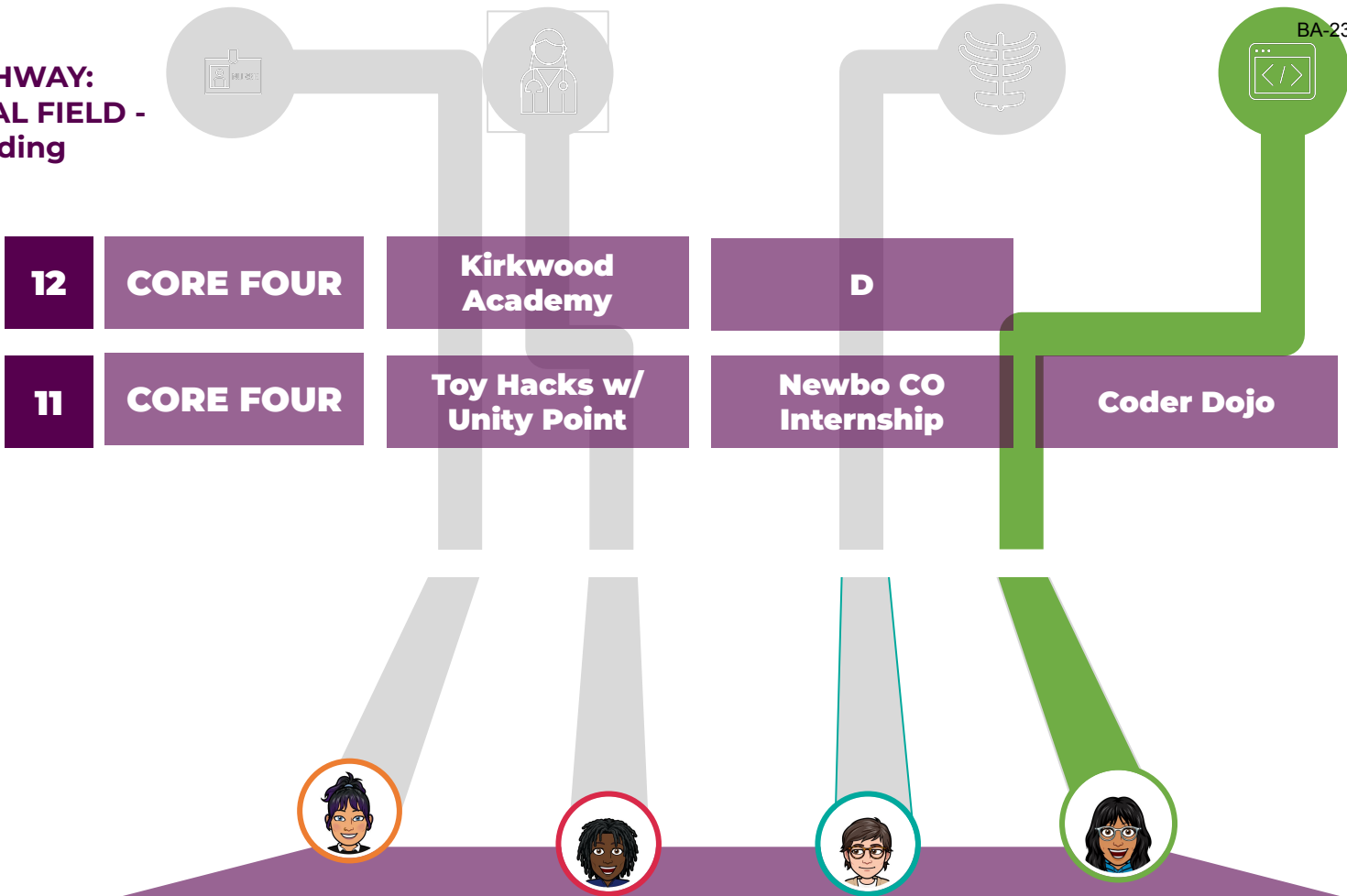
**PASSION: COMMUNITY AND SERVICE**

**PATHWAY:  
MEDICAL FIELD -  
Patient Care**



**PASSION: COMMUNITY AND SERVICE**

**PATHWAY:  
MEDICAL FIELD -  
Coding**



**PASSION: COMMUNITY, SERVICE, AND CODING**

## ADMINISTRATION

**BA-23-330      Approval – Fiscal Year 2024 Certified Budget (Karla Hogan)**

Exhibit: BA-23-330.1

### **Action Item**

#### **Pertinent Fact(s):**

1. The Board of Education is required by State Code to publish a Fiscal Year 2024 Proposed Budget, hold a Public Hearing, and certify the budget and tax levy rates by April 15, 2023.
2. Total District revenues are estimated at \$328,595,767 and total District expenditures are estimated at \$332,842,776.
3. On March 27, 2023, the Board of Education approved publication of the proposed Fiscal Year 2024 District budget and scheduled a Public Hearing to be held on Monday, April 10, 2023 to allow public comment regarding the FY24 District budget with a proposed total levy rate of 14.66629. The publication appeared on March 30, 2023 in the Cedar Rapids Gazette.
4. The District is proposing a published tax levy rate of 14.66629 per \$1,000 of taxable valuation, compared to the current rate of 14.72968 in FY2023.

#### **Recommendation:**

It is recommended that the Board of Education approve the proposed Fiscal Year 2024 District Budget with a proposed total levy rate of 14.66629.

**NOTICE OF PUBLIC HEARING**  
**Proposed CEDAR RAPIDS School Budget Summary**  
**Fiscal Year 2023 - 2024**

Location of Public Hearing: ELSC Building, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405	Date of Hearing: 04/10/2023	Time of Hearing: 05:30 PM
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The Board of Directors will conduct a public hearing on the proposed 23/24 school budget at the above noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of the revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

		Budget 2024	Re-est. 2023	Actual 2022	Avg % 22-24
Taxes Levied on Property	1	87,346,325	85,829,606	87,763,215	% -0.2
Utility Replacement Excise Tax	2	2,725,690	2,769,160	3,260,028	% -8.6
Income Surtaxes	3	8,106,893	8,986,301	6,470,209	% 11.9
Tuition\Transportation Received	4	4,318,576	4,422,600	4,200,510	
Earnings on Investments	5	3,603,593	2,933,638	296,008	
Nutrition Program Sales	6	264,408	260,500	337,166	
Student Activities and Sales	7	4,426,200	4,426,200	2,163,468	
Other Revenues from Local Sources	8	6,039,000	6,262,260	4,770,770	
Revenue from Intermediary Sources	9	0	0	0	
State Foundation Aid	10	125,406,444	121,036,646	116,091,033	
Instructional Support State Aid	11	493,221	0	0	
Other State Sources	12	19,827,413	19,536,488	21,201,570	
Commercial & Industrial State Replacement	13	0	0	2,566,949	
Title I Grants	14	5,924,826	5,924,826	4,190,644	
IDEA and Other Federal Sources	15	36,601,006	35,038,277	36,569,388	
<b>Total Revenues</b>	<b>16</b>	<b>305,083,595</b>	<b>297,426,502</b>	<b>289,880,958</b>	
General Long-Term Debt Proceeds	17	10,073,875	9,925,000	0	
Transfers In	18	12,934,246	14,562,597	15,428,659	
Proceeds of Fixed Asset Dispositions	19	504,051	496,602	2,374,906	
Special Items/Upward Adjustments	20	0	0	226,667	
<b>Total Revenues &amp; Other Sources</b>	<b>21</b>	<b>328,595,767</b>	<b>322,410,701</b>	<b>307,911,190</b>	
Beginning Fund Balance	22	109,934,398	98,966,611	106,505,460	
<b>Total Resources</b>	<b>23</b>	<b>438,530,165</b>	<b>421,377,312</b>	<b>414,416,650</b>	
<b>*Instruction</b>	<b>24</b>	<b>152,085,800</b>	<b>147,891,268</b>	<b>143,230,911</b>	<b>% 3.0</b>
Student Support Services	25	8,862,308	8,722,224	8,707,089	
Instructional Staff Support Services	26	23,446,409	24,196,119	21,899,414	
General Administration	27	5,977,119	7,745,518	6,445,778	
School Administration	28	14,016,135	14,534,251	14,118,278	
Business & Central Administration	29	9,981,027	9,469,497	8,291,404	
Plant Operation and Maintenance	30	23,428,208	22,505,860	21,302,493	
Student Transportation	31	13,315,454	12,908,659	7,932,206	
<b>*Total Support Services (lines 25-31)</b>	<b>31A</b>	<b>99,026,660</b>	<b>100,082,128</b>	<b>88,696,662</b>	<b>% 5.7</b>
<b>*Noninstructional Programs</b>	<b>32</b>	<b>10,861,098</b>	<b>10,861,098</b>	<b>11,223,739</b>	<b>% -1.6</b>
Facilities Acquisition and Construction	33	37,571,453	18,515,473	36,868,354	
Debt Service (Principal, interest, fiscal charges)	34	11,544,744	11,544,744	12,022,027	
AEA Support - Direct to AEA	35	8,818,775	7,985,606	7,979,687	
<b>*Total Other Expenditures (lines 33-35)</b>	<b>35A</b>	<b>57,934,972</b>	<b>38,045,823</b>	<b>56,870,068</b>	<b>% 0.9</b>
<b>Total Expenditures</b>	<b>36</b>	<b>319,908,530</b>	<b>296,880,317</b>	<b>300,021,380</b>	
Transfers Out	37	12,934,246	14,562,597	15,428,659	
Other Uses	38	0	0	0	
<b>Total Expenditures, Transfers Out &amp; Other Uses</b>	<b>39</b>	<b>332,842,776</b>	<b>311,442,914</b>	<b>315,450,039</b>	
Ending Fund Balance	40	105,687,389	109,934,398	98,966,611	
<b>Total Requirements</b>	<b>41</b>	<b>438,530,165</b>	<b>421,377,312</b>	<b>414,416,650</b>	
<b>Proposed Property Tax Rate (per \$1,000 taxable valuation)</b>		<b>14.66629</b>			



**ADMINISTRATION**

**BA-23-331      Harrison/Madison Elementary School Phase 1 - Update (Jon Galbraith)**

Exhibit: BA-23-331.1-10

**Information Item**

**Pertinent Fact(s):**

The Administration will provide an update on phase 1 of the Harrison/Madison Elementary School Project.

# DESIGNING THE FUTURE TOGETHER

Harrison/Madison Elementary School Phase 1  
Board Update

April 10, 2023

**LEGAT**ARCHITECTS



Cedar Rapids  
Community School District

*Every Learner: Future Ready*

# Review:

- ❑ November 16, 2021 - FMP Task Force Reconvened
- ❑ November 2021 through January 2022 - Task Force gathered info and dug into the data to determine next steps for elementary projects
- ❑ February 15, 2022 - Task Force agreed upon 2 “supposals”
- ❑ February 28, 2022 - Present the 2 “supposals” to the Board
- ❑ March 28, 2022 - Formal Board action to move forward with a New Build at Arthur and form a task force for next steps at Harrison/Madison
- ❑ November 2022 - Task force reviewed data and need help determining cost and building data
- ❑ February 2023 - Legat Architects was hired to assess options at both Madison and Harrison and develop cost estimates for both projects
- ❑ February/March 2023 - Assessments were completed and estimates established
- ❑ March 23, 2023 - Task Force came to consensus on a recommendation

# Executive Summary

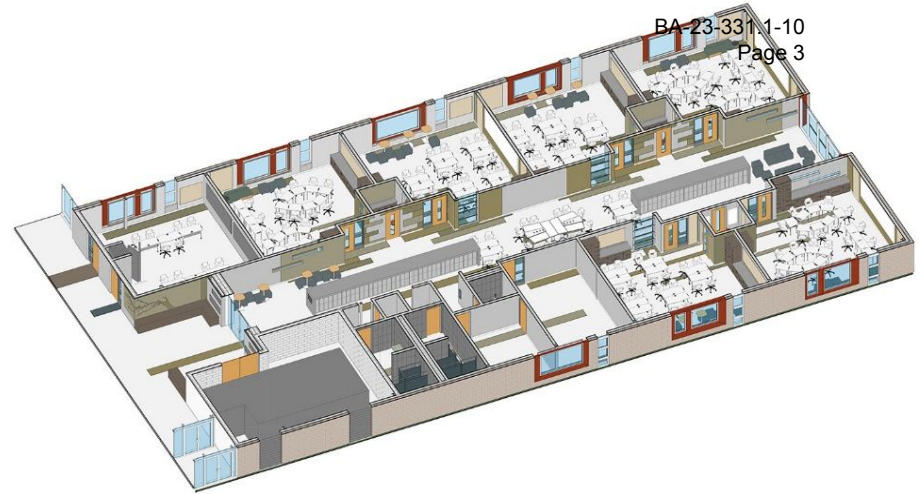
The following is a summary of the Phase 1 – Site Selection Process for the Harrison/Madison Elementary School.

**February 13, 2023**, the Cedar Rapids Community School District engaged Legat Architects to complete the Harrison/Madison Elementary School. The process includes a Phase 1 – Site Selection and Phase 2 – Design and Construction of the Project.

**February 14, 2023**, the Project Team kicked off the project and planned the process of data collection to equitably consider the Harrison remodel and addition and the Madison new school. The investigation included the following information and steps:

**February 16 and 17, Programming workshops # 1 and # 2** which were held virtually and the presentation from workshop # 1.

- A key concept that was discussed included a 7 – 8 classroom pod structure where K-1, 2-3, 4-5 could be paired to create efficiencies and promote student and teacher collaboration.
- Hoteling offices for special services faculty was also discussed as a concept encouraging shared spaces with less private offices.



# Programming – Summary

- Square Footage = Cost
- Efficiency and Grossing Factors
- Pod Design and Grade Center Pairings

New Arthur School		New Harrison / Madison	School	Existing Harrison School		Addition to Harrison School	
Total Program	77,096 SF	Total Program	69,769 SF	Total Program	33,430 SF	Total Program	38,329 SF
25%	19,274 SF	30%	20,931 SF	30%	10,029 SF	33%	12,649 SF
Building Total	96,370 SF	Building Total	90,700 SF	Building Total	43,459 SF	Building Total	50,978
							94,437 SF

## New School Program

- Pod Design and Grade Center Pairings design and location will be flexible and adaptable.
- Planning and Adjacencies will be efficient and potentially reduce area and planning modules.
- Classroom sizes are consistent and equitable allowing for lockers and cubbies inside the room as discussed in programming meeting.
- Access to amenities will be equitable throughout the new building

## Existing and Addition School Program

- Pod Design and Grade Center Pairings will be challenging in existing building corridors.
- Planning and Adjacencies will be challenging due to the differences between existing space planning module and addition space planning module.
- Classroom sizes are smaller in the existing school, not large enough to have lockers or cubbies inside the room as discussed in programming meeting.
- Access to amenities may not be equitable in the existing building vs addition.

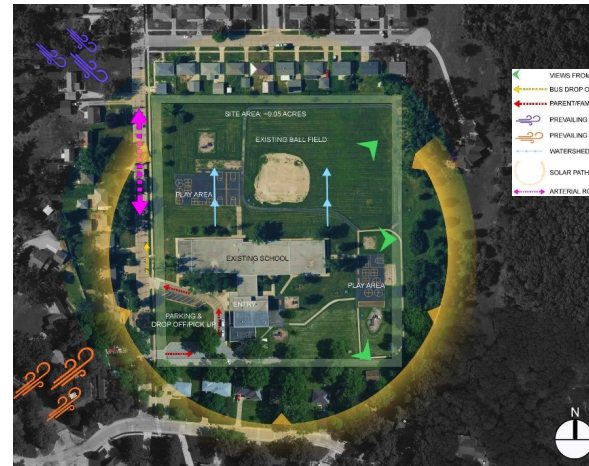
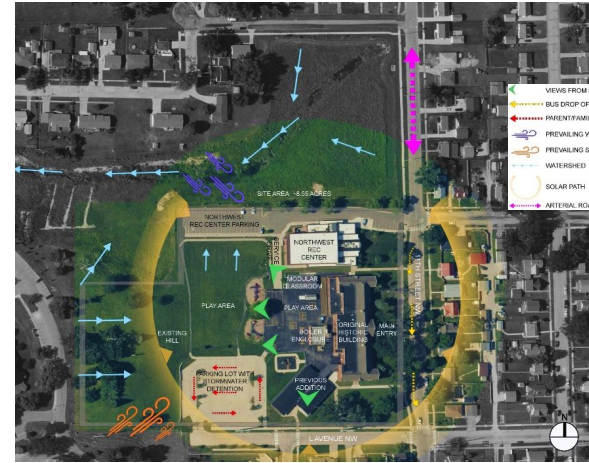
# Executive Summary

**February and March**, site visits and site investigations were conducted throughout. The **site analysis** and pros and cons for each of the sites are shown here. The two sites have site circulation and access from major arterials challenges in common.

**March 9, 2023**, our **building envelope experts** toured the Harrison School and documented improvements that would be needed to update the existing structure, building envelope, systems and access points. Updating the mechanical, electrical, technology, plumbing, and fire-protection systems will be challenging due to the triple-wide masonry load-bearing walls.

**March 14, 2023**, the **Focus Group** reviewed the site analysis with pros and cons at the **Listening Workshop**.

Our team walked through Harrison School discussing the historical significance of the 1930 tudor revival school. The **State Historical Society Site Inventory Report** was shared with our team. Key elements that were identified are the mural, leaded windows, and stone arches. The mural is portable and could be moved in the future to a new school if that is the recommendation.



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Pros Page 5

- Connections with past and familiarity with existing building
- Neighborhood school with walkable access
- Architecturally significant building & mural

## Cons

- Entrances not ADA accessible
- Site constraints including steep hill, Northwest Rec Center, mechanical enclosure and parking lot
- Existing building may limit ability to meet desired room sizes & adjacencies.
- Parking and stacking limited

## Pros

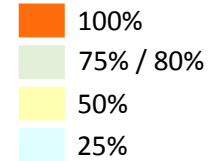
- Larger site with less constraints
- Neighborhood school with walkable access
- Presents option of “new school for all”

## Cons

- Sloped site
- Existing building not able to be utilized or expanded

# Executive Summary

**Utilization for Harrison School** has also been documented. This information shows the existing uses of each of the rooms of the school and provides an existing program. The school is close to maximum utilization but could temporarily accommodate the 5 classrooms from the 1960's addition if required by displacing speech, student support, group teaching, staff, and special education. The champions spaces located in the mobile classrooms could also be accommodated in the cafeteria or gymnasium of the existing school.



**Massing Diagram Studies** were created as test fits for each of the sites and show alternative configurations. The diagrams are not designs of the future buildings, but area boxes of the program to show that each of the sites can accommodate the building area needed. The test fit diagrams were shared with the **Focus Group** on **March 14**.

**Test fit diagrams** were used to generate an **energy analysis** of both the existing Harrison School with additions and a new school on the Madison Site. The existing Harrison School would require multiple upgrades to meet current energy codes including new insulated windows and doors, upgraded roof and wall insulation, and new mechanical, electrical, technology, plumbing, and fire protection systems.

Madison Site

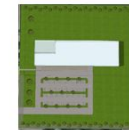
Harrison Site

Option A

Option B

Option C

Option D



**Relative pEUI range:**  
predicted Energy Use Intensity=energy use/SF.  
(Lower numbers=higher energy efficiency)

**Relative surface area**

1.03

1.00

3.93

1.96

*Disclaimer: preliminary energy analysis is being performed on historical statistical data, but without the input of user groups, stakeholders, and key decision-makers. User input like scheduling, equipment preferences, and usage patterns can greatly impact energy use. these numbers should be viewed as options in comparison to each other, not predictions of real-world application.*

# Executive Summary

An order of magnitude **Cost Analysis** was conducted using cost per square footages for new construction and remodeling including projected improvements required to Harrison School. These costs provide a comparison in today's dollars to be used to help develop a recommendation by the Focus Group.

**March 21, 2023**, the **Focus Group** were issued a draft of the report and on **March 23, 2023**, the Focus Group met and reviewed the report including data and cost analysis. A confidential vote was taken, and the focus group provided the following recommendation for the Harrison/Madison Elementary School:



## Cost Analysis

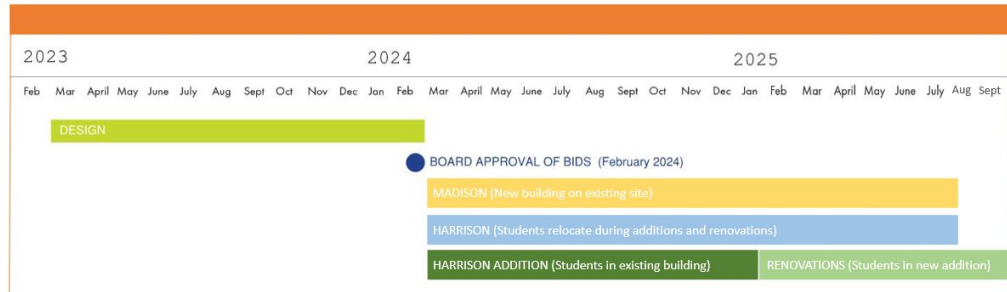
Madison School		
New building	90,700 SF x \$310 / SF =	\$28,117,000
Demo Existing Building	\$250,000	\$250,000
	Grand Total	\$28,367,000

Harrison School		
New Addition	51,978 SF x \$310 / SF =	\$16,113,180
Renovate Existing School	43,459 SF x \$265 / SF =	\$11,516,635
Facility Assessment Improvements:	\$2,135,000	\$2,135,000
<ul style="list-style-type: none"> <li>• New Roof</li> <li>• Masonry Repairs</li> <li>• New Windows and Doors</li> </ul>		
Demo Existing 1960's Addition and Powerhouse	\$130,000	\$130,000
	Grand Total	\$29,894,815

## Design Schedule

Phase II Renovation/Addition vs New Build





## Recommendation:

- ❑ **Harrison and Madison Sites reviewed, and pros and cons discussed.**
  - ❑ Both sites deemed good options, and each have their own benefits and challenges.
  - ❑ There are intangible benefits regarding the Harrison site addition that may not be captured in the metrics that evaluate both scenarios.
  - ❑ Community connectivity and nostalgia and history also extremely important and should be considered in selection.
  
- ❑ **Focus Group Vote**
  - ❑ After review of the draft report and group discussions to gather input, members present from the Focus Group cast confidential votes for their preferred site to proceed forward with. Votes were tallied and members voted **7 votes for the addition option at Harrison and 4 votes for the new school at Madison site option.**

**The results of the Focus Group vote deemed to represent the consensus option that reflects the majority and should be accepted as the preferred option to proceed forward with. The recommendation and conclusion of Phase I is to proceed with the Harrison Elementary site redevelopment**

## Next steps:

- ❑ April 12th and 13th - Have informational sessions at both Harrison and Madison to share the recommendation and gather information from the community
- ❑ April 17th - Share recommendation and community feedback with Master Facility Oversight Committee
- ❑ April 24th - Share community feedback with the Board of Education and ask for Board Approval to move forward with a renovation and addition of the Harrison Elementary School

# Feedback & Questions

## **BOARD GOVERNANCE**

**BA-23-242/05 Exempt Meeting - Discuss Strategy Session for Union and Non-Union Employee Groups (Tawana Grover)**

### **Information Item**

#### **Pertinent Fact(s):**

The Board of Education may meet in Exempt Meeting on Monday, April 7, 2023 following the Regular Board Meeting for the purpose of discussing bargaining strategy and negotiations sessions for union and non-union employees. Exempt Meetings are not subject to the Open Meetings Law pursuant to Iowa Code Section 21.9.



## SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

### 2023 - APRIL

Monday	Apr 10	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Apr 24	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW

### 2023 - May

Monday	May 8	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Wednesday	May 24	7:00 pm	Metro HS Graduation	DoubleTree Hotel
Thursday	May 25	7:00 pm	Washington HS Graduation	Alliant Energy Powerhouse
Friday	May 26	7:00 pm	Jefferson HS Graduation	Alliant Energy Powerhouse
Saturday	May 27	7:00 pm	Kennedy HS Graduation	Alliant Energy Powerhouse
Wednesday	May 31		Last Day of Classes Early Dismissal	CRCSD

### 2023 - June

Monday	Jun 12	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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### 2023 - July

Monday	Jul 10	5:30 pm	Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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**ADJOURNMENT** – President David Tominsky

**Board Meeting: Monday, April 10, 2023**