

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
Purchasing Department  
2500 Edgewood Road NW  
Cedar Rapids, Iowa 52405

May 2023

**BID REQUEST - TIRES**

The Purchasing Office of the Cedar Rapids Community School District requests your bid on the attached listed item(s) - Tires. All prices are to be bid F.O.B. Transportation Department, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405. Do not include Federal or State tax in prices submitted.

The Purchasing Office and/or Cedar Rapids Community School District Board of Education reserve the right to reject any and all bids or any part thereof, to waive informalities and to enter into such contract or contracts as shall be deemed in the best interest of the Cedar Rapids Community School District in the County of Linn, State of Iowa.

Bids are due in the Purchasing Office, 2500 Edgewood Rd NW, Cedar Rapids, Iowa (52405) no later than: **Tuesday, May 23<sup>th</sup>, 2023 at 10:00 a.m. CST.**

**EMAIL: Marked "Bid - Tires" in the subject line of the message and emailed to:**

**[bids@crschools.us](mailto:bids@crschools.us) 10 MB maximum size**

**OR**

Place bids in an opaque envelope and mail to:

**ATTN: Bid – Tires - 2023 - 2024**  
Mrs. Carissa Jenkins, Manager of Purchasing  
Purchasing Department  
Cedar Rapids Community School District  
2500 Edgewood Rd NW  
Cedar Rapids, IA 52405

**We are not responsible for late bids due to machine or server malfunction or other technical timeline items. Please plan accordingly. Call 319-558-2321 to confirm receipt if needed.**

Questions regarding this bid are to be directed to:

Olivia Pikokivaka, Purchasing Coordinator  
Email: [opikokivaka@crschools.us](mailto:opikokivaka@crschools.us)

## GENERAL CONDITIONS

1. Trade name listed indicates quality desired and in no way intends to discriminate against any manufacturer.
2. Return one copy of each page showing bid items, giving unit price and total price as requested.
3. Orders will be on an as needed basis.
4. Quantities are estimated for a calendar year (July 2023 through June 2024). They may exceed or fall short of the bid amount.
5. Complete descriptive literature must be furnished with each item bid that varies from specifications. Samples are to be available, if needed. Send sample to District Warehouse, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405.
6. Other tax-supported governmental agencies or departments within the state of Iowa may extend the opportunity to purchase off this bid or proposal with the agreement of the successful vendor(s) and notification to the Purchasing Department, Cedar Rapids Community School District phone 319-558-3252.
7. The District reserves the right to split the award by item as deemed necessary.
8. Bidder will be responsible for picking up all tire carcasses and crediting all usable carcasses to the Cedar Rapids Community School District account.
9. **Delivery of tires will be twenty-four (24) hours or less after telephone order is placed. Inability to comply with this request will result in cancellation of agreement with the successful bidder.**
10. Any company that desires not to bid at this time and wishes to remain on the School District mailing list, should notify the Purchasing Manager to that effect. Otherwise, any company not submitting a bid may be removed from the mailing list for types of items listed in this bid.

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BID SOLICITATION

***Please bid Goodyear, Firestone, or Michelin tires only.***

ITEM	SPECIFICATION	QTY	BRAND	MODEL	PRICE EACH	EXTENDED PRICE
1	295/75 R 22.5 - 14 ply Front, Load Range G, Steer Tire	100				
2	295/75 R 22.5 - 14 ply Rear, Lug Design, Load Range G, Open Shoulder	100				
3	295/75 R22.5 Recap of rear tires	25				
4	235/65 R 16C - 10 Ply-- All Season Tire, Load Range E For Transit vans	50				
5	255/70 R22.5 – 14 ply, Load Range G, Steer Tire	30				
6	255/70 R22.5 - 14 ply, Rear, Lug design, Load Range G, Open Shoulder	30				
7	245/75 R17 – 10 ply, Falken Wild Peak A/T	10	FALKEN BRAND ONLY			
8	245/75 R16 – 10 ply, Falken Brand, Mud and Snow Tire	10	FALKEN BRAND ONLY			
9	255/70 R19.5 – 12-14 ply, Mud & Snow, Lug Design	30				

ITEM	SPECIFICATION	QTY	BRAND	MODEL	PRICE EACH	EXTENDED PRICE
10	245/75 R17 – Wrangler Preferred, Load Range E, 10 Ply, Mud & Snow, Lug Design	30				
11	245/75 R16 – Wrangler Preferred, Load Range E, 10 Ply, Mud & Snow	30				
12	243/55 R17 – All Season Tire	10				

**Fuel Charges if any**

Charge per Delivery \_\_\_\_\_

**Carcass removal**

Credit price per carcass \$ \_\_\_\_\_

If no credit is given, please specify reason: \_\_\_\_\_

**ADDITIONAL INFORMATION:**

A) Brand name of tire: \_\_\_\_\_

B) Please include type and extent of warranty coverage.

\_\_\_\_\_  
 \_\_\_\_\_

C) Quantities shown are estimated maximums - more or less may be ordered during a 12-month period. Delivery of products specified will be on an as needed basis.

D) The District intends to enter an annual agreement with the awarded vendor(s). One blanket purchase order will be issued for the contract period July 1, 2023 through June 30, 2024 at the pricing agreed upon within the bid award. Pricing shall be fixed during the agreement term.

E) If, for some reason there is a need to review pricing, the vendor must make the request in writing and include the reason for the request, documentation supporting the request (i.e. commodity increases), the current pricing, and the requested revised pricing.

Typically, a Price Adjustment request shall be no more frequent than once each quarter and not to exceed 5% unless very unusual and significant changes have occurred in the industry and can be communicated with relevant indexes.

The Purchasing Manager will review such requests and acknowledge if the pricing adjustment is deemed reasonable and will be accepted, reject the request with written explanation, or counter the request with revised pricing.

Prepared by:

Company \_\_\_\_\_

Address \_\_\_\_\_

By \_\_\_\_\_ Title \_\_\_\_\_

Date \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_