

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS**  
**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT,**  
**IN THE COUNTY OF LINN, STATE OF IOWA**  
 Educational Leadership and Support Center, Board Room  
**Monday, October 9, 2023 @ 5:30 p.m.**

**ATTENDANCE**

David Tominsky, President; Directors: Jennifer Borcharding, Nancy Humbles, Dexter Merschbrock, Jennifer Neumann, and Marcy Roundtree. Absent: Director Cindy Garlock.

Also present: Comfort Akwaji-Anderson, Darius Ballard, Tawana Grover, Karla Hogan, Linda Reysack, Ryan Rydstrom, Karinne Tharaldson, and Mark Timmerman.

President Tominsky called the meeting to order at 5:30 p.m.

**APPROVAL OF AGENDA**

It was recommended that the agenda of Monday, October 9, 2023, Board of Education Meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Upon motion by Director Jennifer Borcharding and second by Director Nancy Humbles, the Board approved the agenda of Monday, October 9, 2023, Board of Education Meeting and that each item is considered ready for discussion and/or action.

Record of the roll call vote was: Ayes: Directors Borcharding, Humbles, Merschbrock, Neumann, Roundtree, and Tominsky. Nays: None. Absent: Director Garlock.

**PUBLIC HEARING**

**BA-24-095      Public Hearing – Cedar Rapids Community School District – Instructional Time Reporting in Hours vs. Days for the 2024-2025 School Year (Karinne Tharaldson)**

Pursuant to Iowa Code 256.7(19), a Public Hearing must be held at a School Board Meeting for the purpose of receiving any objections to the District's responsibility to report either instructional time in either hours or days.

All school districts are required to report instructional time to the Iowa Department of Education. A district that reports in days must include 180 days of instruction and a District that reports in hours must include 1080 hours of instruction.

Reporting in hours allows flexibility if it becomes necessary to make up lost instructional time because there are no minimum or maximum day lengths required. It also permits instruction to be made up closer to the point in time in which it is lost. Reporting in hours also allows districts to stay closely aligned to the published school year end date.

After the Board's consideration or any written and/or oral objections presented, the recommended Board action is to give final approval to the administration's recommendation to report instructional time in hours for the 2024-2025 School Year.

No written or oral objections were presented. Information Item.

## **SUPERINTENDENT'S REPORT**

Superintendent Grover mentioned the upcoming annual CREA and CRCSD Trunk or Treat; shared highlights of today's Professional Learning Day; introduced Chad Schumacher who is the new CRCSD Director of Operations; and lastly, reminded all of the November 7, 2023 City and School elections, along with the CRCSD Bond vote.

## **BOARD REPORTS**

Director Borcharding reminded Board Members of the upcoming annual IASB Conference in Des Moines.

## **ADDRESSING THE BOARD, COMMUNICATIONS, DELEGATIONS, AND PETITIONS**

Etter, Kimberly, 76 Holiday lodge Rd, North Liberty, IA, My son coming to Cedar Rapids schools

Arenas, Mary, 3015 Kenridge Ter NE, Cedar Rapids, IA, Training for staff in RAD

Miller, Jim, 2401 4th Ave SE, Cedar Rapids, IA, Playtime Poppy Children's Theatre

Murdock, Alan, 930 26th St SE, Cedar Rapids, IA, Top RANK DEI report & City View High

## **CONSENT AGENDA**

### **BA-24-000/06 Minutes - Special Board Meetings on September 21, 2023 and September 28, 2023, and the Regular Board Meeting/Work Session on September 25, 2023 (Ryan Rydstrom)**

It was recommended that the Board of Education approve the Minutes from the Special Board Meetings held on September 21, 2023 and September 28, 2023, and the Regular Board Meeting/Work Session on September 25, 2023.

### **BA-24-003/02 Budget Summary Report - June 2023 (Karla Hogan)**

It was recommended that the Board of Education approve the Budget Summary Report for the month ended June 2023.

### **BA-24-008/01 Open Enrollment - Denial 2023-2024 School Year (Karinne Tharaldson)**

It was recommended that the Board of Education approve the Open Enrollment - Denial of the student(s) commencing with the 2023-2024 School Year.

### **BA-24-009/06 Personnel Report (Darius Ballard)**

<b>APPOINTMENTS - SALARIED STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Adams, Elizabeth	\$49,510.00 (prorated)	School Nurse (0.8 FTE) ELSC	9/21/2023
Bekebrede, Dana	\$47,410.00	Science Franklin	10/2/2023
Bueche, Phil	\$4,913.00	Band MS Wilson	2023-2024 School Year
Canney, Isabelle	\$3,361.00	Drama Tech MS Wilson	2023-2024 School Year
Feight, Jason	\$45,500.00	Special Ed Interventionist Polk	10/2/2023

Heyer, Stephanie	\$61,860.00 (Prorated)	Elementary Teacher (0.6 FTE) Hiawatha	9/19/2023
Johnson, Korey	\$2,016.00	Volleyball MS Assistant (Temp Contract) Harding	2023-2024 School Year
McNee, Nancy	\$74,860.00	Strat I Franklin	9/11/2023
Novotny, Jennifer	\$2,999.00	WM Basketball Assistant Kennedy	2023-2024 School Year
Sparboe, Benjamin	\$7,586.00	Yearbook Metro	2023-2024 School Year
Thompson, Adam	\$2,016.00	Volleyball MS Assistant (Temp Contract) Wilson	2023-2024 School Year
West, Madelyn	\$5,379.00	WM Soccer Assistant Washington	2023-2024 School Year
<b>CHANGE OF GRADE/POSITION - SALARIED STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Schaefer, Justin	\$108,150.00	Interim Communications Director ELSC	8/21/2023
<b>RESIGNATIONS - SALARIED STAFF</b>			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Callsen, Katrin	Personal	World Language Washington	9/1/2023
Randall, Bradley	Personal	Physical Education Washington	9/22/2023
Shelangoski, Erica	Personal	Training & Safety Supervisor ELSC	10/6/2023
Slaughter, Allyson	Personal	Early Learning Teacher Truman	9/20/2023
Wright, Henry	Personal	Debate/Speech Assistant Washington	2023-2024 School Year

<b>DEATH - SALARIED STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Cruise, Christopher		Math/Activities Coordinator Washington	9/21/2023
<b>APPOINTMENTS - HOURLY STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Anderson, Theresa	\$15.10	Food Service Asst Jefferson	9/25/2023
Basnet, Kul	\$15.45	Bus Attendant ELSC	9/25/2023
Binger, Maraya	\$15.10	Paraprofessional Kennedy	10/10/2023
Hughes, Dedric	\$15.10	Paraprofessional Kennedy	10/10/2023
Hurych, Kristina	\$15.45	Paraprofessional Hiawatha	10/10/2023
Jeffrey, Kylie	\$15.10	Paraprofessional Taylor	9/25/2023
Jones, Brandy	\$15.45	Paraprofessional Van Buren	9/25/2023
Lien, Jessica	\$15.70	Paraprofessional Grant	9/25/2023
Michel, Kaina	\$15.45	Bus Attendant ELSC	10/2/2023
Michel, Warnie	\$15.45	Bus Attendant ELSC	10/2/2023
Miller-Hansen, Julia	\$15.10	Food Service Asst Kennedy	10/2/2023
Munson, Chelsea	\$13.03	Crossing Guard Garfield	9/25/2023
Neal, Twanna	\$15.10	Food Service Asst Franklin	10/2/2023

Otto, Emily	\$15.10	Food Service ELSC	10/2/2023
Price, Sydney	\$20.55	Paraprofessional Wright	10/2/2023
Selck, Justine	\$15.10	Paraprofessional Harding	9/18/2023
Shelfo, Angela	\$15.10	Food Service Asst Washington	9/25/2023
Smith, Jarrod	\$15.10	Paraprofessional Roosevelt	9/25/2023
Spicer, Ashli	\$15.10	Paraprofessional Jefferson	9/25/2023
Stekl, Caleb	\$19.37	Custodian West Willow	9/25/2023
Tetrault, Emily	\$15.10	Paraprofessional Garfield	10/2/2023
Thompson, Aleigha	\$15.10	Paraprofessional West Willow	10/2/2023
Umutoni, Pamela	\$19.37	Custodian ELSC	10/2/2023
Volesky, Amy	\$15.45	Paraprofessional Washington	09/25/2023
Wroe, Amber	\$15.10	Paraprofessional Nixon	10/10/2023
<b>CHANGE OF GRADE/POSITION - HOURLY STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Greenhaw, Julian	\$21.26	Bus Driver ELSC	9/30/2023
Jewett, Shellie	\$15.45	Bus Attendant ELSC	9/30/2023
Smith, Tracy	\$15.30	Paraprofessional Maple Grove	9/18/2023

<b>RESIGNATIONS - HOURLY STAFF</b>			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Janecek, Louis	Personal	Cashier McKinley	9/26/2023
Laird, Hannah	Personal	Cook McKinley	9/25/2023
Lawson, Liz	Personal	Bus Attendant ELSC	9/26/2023
McRoberts, Nancy	Personal	Bus Driver ELSC	9/16/2023
Riley-Schmelzer, Olivia	Personal	Paraprofessional Roosevelt	9/22/2023
Vick, Wendy	Personal	Paraprofessional Grant	9/20/2023
Weston, Nacole	Personal	Food Service Asst Roosevelt	9/27/2023
<b>RETIREMENTS - HOURLY STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Decker, Tamara		Teaching & Learning Department Coordinator ELSC	01/03/2024
<b>SHORT TERM CONTRACTS</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Bernards, Richard	\$10,987.23	STC World Language	8/23/2023
Mwelwa, Esther	\$9,437.20	STC World Language	8/23/2023
Mooney-Shaffer, Traci	\$12,203.32	STC World Language	8/23/2023

It was recommended that the Board of Education approve the Personnel Report.

**BA-24-011/01 Policy Manual – Review & Revision – 511/ 511.1 “Voluntary Retirement Incentive Program – All Staff” (Tawana Grover/Ryan Rydstrom)**

The Board of Education reviews policies at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval. The agenda item includes a policy and a regulation that have been revised based on changes to board policy. Information Item.

**BA-24-096 Unspent Balance Report – June 2023 (Karla Hogan)**

The Unspent Balance Report is designed to inform the Board of Education on the status of CRCSD's General Fund authorized reserves- the Unspent Balance. The fiscal year end June 30, 2023 Unspent Authorized Budget Report is available for the Board's review. Information Item.

**BA-24-098 Agreement – Cedar Rapids Community Schools District and Safe and Civil Schools – 2023-2024 School Year (Karinne Tharaldson/Chris Gibson)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Safe and Civil Schools for the 2023-2024 School Year.

**BA-24-099 Agreement - Cedar Rapids Community School District and Iowa State University - Extension & Outreach Linn County - 2023-2024 School Year (Jennifer Hook)**

It was recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and Iowa State University Extension and Outreach Linn County for the 2023-2024 School Year.

**BA-24-100 Tabulation – McKinley STEAM Academy - Cardio Center Equipment (Adam Zimmermann/Carissa Jenkins)**

It was recommended that the Board of Education approve the Tabulation - McKinley STEAM Academy - Cardio Center Equipment and award the bid to Northtowne Cycling & Fitness.

**BA-24-101 Approval – Locker Room ADA Upgrades Project - Kennedy High School - Change Order #3 (Chris Gates/Ben Merta)**

It was recommended that the Board of Education approve Change Order #3 to Garling Construction for the Locker Room ADA Upgrades Project - Kennedy High School.

**BA-24-102 28E Agreements – Cedar Rapids Community School District and Community Partner Learning Sites - KinderCare, Linn County Child Development Center, Little Lambs Preschool, Lovely Lane Preschool, Share and Care Preschool, St Matthew's Preschool, Trinity Lane Preschool, and Trinity Lutheran - Statewide Voluntary Preschool Program - 2023-2024 School Year (Mark Timmerman/Monica Frey)**

It was recommended that the Board of Education approve the Agreements between the Cedar Rapids Community School District and Community Partner Learning sites - KinderCare, Linn County Child Development Center, Little Lambs Preschool, Lovely Lane Preschool, Share and Care Preschool, St Matthew's Preschool, Trinity Lane Preschool, and Trinity Lutheran - for the Statewide Voluntary Preschool Program- 2023-2024 School Year.

**BA-24-103 Resolution – Cedar Rapids Community School District - Instructional Time Reporting in Hours vs. Days - 2024-2025 School Year (Karinne Tharaldson)**

It was recommended that the Board of Education approve the Resolution for the Cedar Rapids Community School District to Report Instructional Time in Hours to the Iowa Department of Education for the 2024-2025 School Year.

**BA-24-104 Agreement – Cedar Rapids Community School District and New School Venture Fund (NSVF) and Kelvin Education, Inc. - Data Sharing & Use - 2023-2024 School Year (Karinne Tharaldson/Adam Zimmermann)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and New School Venture Fund (NSVF) and Kelvin Education, Inc. - Data Sharing & Use for the 2023-2024 School Year.

**BA-24-105 Approval - School Improvement Advisory Committee Membership - 2023-2024 School Year (Karinne Tharaldson/Adam Zimmermann)**

It was recommended that the Board of Education approve the School Improvement Advisory Committee Membership for the 2023-2024 School Year.

**BA-24-106 Memorandum of Understanding – Cedar Rapids Community School District and Soles4Souls, Inc. - Socks & Shoes Donation - 2023-2025 School Years (Mark Timmerman)**

It was recommended that the Board of Education approve the Memorandum of Understanding between the Cedar Rapids Community School District and Soles4Souls, Inc. - Socks & Shoes Donation for the 2023-2025 School Years

**BA-24-107 Agreement – Cedar Rapids Community School District and Instructure Inc. - Canvas – 2023-2024 School Year (Karinne Tharaldson)**

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Instructure Inc. - Canvas for the 2023-2024 School Year.

**BA-24-108 Memorandum of Understanding – Cedar Rapids Community School District and University of Northern Iowa - Purple Pathway Program – 2023-2024 School Year (Darius Ballard)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and the University of Northern Iowa - Purple Pathway Program for the 2023-2024 School Year.

Upon motion by Director Jennifer Borcharding and second by Director Nancy Humbles the Board approved the Consent Agenda.

Record of the roll call vote for items BA-24-000/06, BA-24-003/02, BA-24-008/01, BA-24-009/06, BA-24-098, BA-24-099, BA-24-100, BA-24-101, BA-24-102, BA-24-103, BA-24-104, BA-24-105, BA-24-106, BA-24-107, and BA-24-108 was:  
Ayes: Directors Borcharding, Humbles, Merschbrock, Neumann, Roundtree, and Tominsky. Nays: None. Absent: Director Garlock.

## ADMINISTRATION

**BA-24-1093 Approval of Request to the School Budget Review Committee (SBRC) for Modified Allowable Growth for Limited English Learner (LEP) Excess Program Costs (Karla Hogan)**

It was recommended that the Board of Education provide authority to submit a request to the SBRC for \$1,863,964.77 in Modified Allowable Growth for LEP program costs that exceed those costs allowed within the school funding formula for LEP programs.

Record of the vote was: Ayes: Directors Borcharding, Humbles, Merschbrock, Neumann, Roundtree, and Tominsky. Nays: None. Absent: Director Garlock.

**MOMENT OF SILENCE**

Ian LeMaster, Washington High School Principal, provided a tribute in honor of CRCSD staff member, Christopher Cruise, who recently passed away. A Moment of Silence was held in recognition of his service to CRCSD students, staff, and families.

President Tominsky adjourned the meeting at 6:02 PM.

By: Ryan Rydstrom, Board Secretary

Board of Education approved Record of Proceedings on October 23, 2023 and I hereby declare these minutes as part of the permanent record of the District.

By \_\_\_\_\_  
David Tominsky, Board President

ATTEST \_\_\_\_\_  
Ryan Rydstrom, Board Secretary