

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, Iowa 52405

October 2023

BID REQUEST – Musical Instruments

The Purchasing Office of the Cedar Rapids Community School District requests bids on the attached listed items. All prices are to be bid F.O.B. 2500 Edgewood Rd NW, Cedar Rapids, Iowa 52405. Do not include Federal or State Tax in prices submitted.

The Purchasing Office and/or Board of Directors reserve the right to reject any and all bids or any part thereof, and to waive informalities and to enter into such contract or contracts as shall be deemed in the best interest of the Cedar Rapids Community School District, in the County of Linn, State of Iowa.

Bids are due in the Purchasing Office, 2500 Edgewood Rd NW, Cedar Rapids, Iowa 52405 no later than:

Tuesday, November 7th, 2023 at 10:00a.m. CST.

EMAIL: Marked “Bid - Instruments” in the subject line of the message and emailed to: bids@crschools.us 10 MB maximum size

OR

Place bids in an opaque envelope and mail to:

ATTN: Bid – Musical Instruments
Mrs. Carissa Jenkins, Manager of Purchasing
Purchasing Department
Cedar Rapids Community School District
2500 Edgewood Rd NW
Cedar Rapids, IA 52405

We are not responsible for late bids due to machine or server malfunctioning or other technical timeline items. Please plan accordingly. Call 319-558-2321 to confirm receipt if needed.

Questions regarding this bid are due Tuesday, October 31st, 2023 at 10am CST are to be directed to:

Olivia Pikokivaka
Email: opikokivaka@crschools.us

Any company who desires not to bid at this time and wishes to remain on the School District mailing list should notify the Manager of Purchasing to that effect. Otherwise, any company not submitting a bid may be removed from the mailing list for types of items listed in this bid.

GENERAL TERMS & CONDITIONS

1. Items are to be new and ready for student use – except where noted.
2. Shipping is to be included in each item.
3. Where noted, when an accepted equal is listed, trade name listed indicates quality desired and in no way intends to discriminate against any manufacturer.
4. If bidding for an equivalent instrument of quality, please indicate so and include spec sheet(s) and reference material. Failing to include a spec sheet for your equivalent alternative will result in that musical instrument not being taken into consideration.
5. If used instruments are offered, copy the bid response form and fill in information as requested. Clearly indicate this as an alternate instrument that is being offered.
6. Return one copy of each page showing bid items, giving unit price and total price as requested. **Bids must be on our forms.**
7. It is anticipated that bids will be awarded by **December 12, 2023**.
8. Delivery is required on the bid form. Delivery time will be taken into consideration when awarding bids.
9. The award will be made from the lowest responsive and responsible bidder based upon total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, quality, delivery date and other factors deemed relevant.
10. The Board and the superintendent/designee will have the right to reject any or all bids/proposals, or any part thereof, and to re-advertise if necessary. The Board will enter into such contract or contracts as deemed in the best interests of the District.
11. Bids will be awarded by each item separately.
12. Payment to be made twice monthly. Payment release is after the Board approval, as per Code of Iowa requirements.

A copy of this request and summary of questions received and answers provided will be available at: <https://crschools.us/departments/purchasing/bids/>.

BID SOLICITATION

Cedar Rapids Community School District
Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, IA 52405

BID OPENING DATE AND TIME:
10/24/2023 10:00 AM

BID NUMBER:

BUYER: OLIVIA PIKOKIVAKA

PHONE NUMBER: (319) 558 - 4327

DELIVERY REQUIRED:

V
E
N
D
O
R

S
H
I
P
T
O

Cedar Rapids Community School District
Central Receiving
2500 Edgewood Rd NW
Cedar Rapids, IA 52405

Item	Class-Item	Quantity	UOM	Unit Price	Total
1	Accent Baritone Saxophone, Model BS712L or equivalent Delivery_____days	1	EA		
2	BG France Baritone Saxophone Harness, Model S41MSH or equivalent Delivery_____days	1	EA		
3	Cello Outfit, ½ size, including perfection pegs or equivalent Delivery_____days	1	EA		
4	German Bass Bow, ½ size or equivalent Delivery_____days	4	EA		
5	German Bass Bow, ¼ size or equivalent Delivery_____days	4	EA		
6	German Bass Bow, ¾ size or equivalent Delivery_____days	6	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM	Unit Price	Total
7	Cello Case $\frac{3}{4}$ size or equivalent Delivery_____days	10	EA		
8	Cello Outfit, $\frac{3}{4}$ size, including perfection pegs or equivalent Delivery_____days	5	EA		
9	Yamaha, HD-300 Harmony Director or equivalent Delivery_____days	1	EA		
10	Everest EZ Violin Shoulder Rests or equivalent Delivery_____days	6	EA		
11	14" Viola Outfit with perfection pegs or equivalent Delivery_____days	1	EA		
12	15" Viola Outfit with perfection pegs or equivalent Delivery_____days	1	EA		
13	$\frac{3}{4}$ Composite Cello Bow or equivalent Delivery_____days	6	EA		
14	4/4 Composite Cello Bow or equivalent Delivery_____days	4	EA		
15	Two Rivers 100 VA 13" Viola Outfit or equivalent Delivery_____days	3	EA		
16	Trevor James 10XC Flute with case or equivalent Delivery_____days	5	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM	Unit Price	Total
17	Gator GC-Trumpet-23 Hardshell Trumpet Case or equivalent * Delivery_____days	4	EA		
18	Yamaha YAC BS5C Baritone Saxophone Mouthpiece or equivalent * Delivery_____days	3	EA		
19	Fobes YAC Debut SaxT Tenor Saxophone Mouthpiece or equivalent * Delivery_____days	4	EA		
20	Innovative Percussion ENS260R Marimba Mallets (Pair) or equivalent * Delivery_____days	5	PAIR		
21	Hercules DS535B Baritone Saxophone Stand or equivalent * Delivery_____days	2	EA		
22	Latin Percussion LPA521 22 x 16 Padded Percussion Trap Table or equivalent * Delivery_____days	2	EA		
23	Legere BS250 Synthetic Baritone Saxophone Reed 2.5 or equivalent * Delivery_____days	4	EA		
24	Legere TS250 Synthetic Tenor Saxophone Reed 2.5 or equivalent * Delivery_____days	5	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM	Unit Price	Total
25	Rico RCA1025 Clarinet Reed 2.5, Box of 10 or equivalent * Delivery_____days	5	EA		
26	Clarinet/Alto Swab Cloth * Delivery_____days	20	EA		
27	Thomastik Alphayue Cello String Set 4/4 or equivalent * Delivery_____days	4	EA		
28	Carbon Composite Cello Bow 4/4 or equivalent * Delivery_____days	4	EA		
29	Sabian 21621 Hand Crash Cymbals or equivalent * Delivery_____days	1	EA		
30	Wuhan Gong Stand with Locking Wheels or equivalent * Delivery_____days	1	EA		
31	Jupiter JCL710N Clarinet or equivalent * Delivery_____days	3	EA		
32	American Plating 332 Bb Clarinet Ligature or equivalent * Delivery_____days	10	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM	Unit Price	Total
33	American Plating 334G Alto Saxophone Ligature or equivalent * Delivery_____days	10	EA		
34	Innovative Percussion GTX-5 Ultra Staccato Timpani Mallets (Pair) * Delivery_____days	1	PAIR		
35	Rico Royal Bass Clarinet Reeds 2.5, Box of 10 or equivalent * Delivery_____days	2	EA		
36	Rico Royal Baritone Saxophone Reeds 2.5, Box of 10 or equivalent * Delivery_____days	4	EA		
37	Basic Beat BBTR Triangle Stand or equivalent * Delivery_____days	1	EA		
38	Fobes Debut Student Alto Saxophone Mouthpiece or equivalent * Delivery_____days	6	EA		
39	Shure SM57 Cardioid Dynamic Instrument Microphone or equivalent * Delivery_____days	10	EA		
40	Lake City LCBS-415 Baritone Saxophone with wheeled case. or equivalent * Delivery_____days	1	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM		
41	Bach 3C Trumpet Mouthpiece or equivalent * Delivery_____days	3	EA		
42	Vandoren Blue Box Alto Saxophone Reeds 3.0, 10count or equivalent * Delivery_____days	2	EA		
43	Vandoren Blue Box Tenor Saxophone Reeds 3.0, 5 count or equivalent * Delivery_____days	2	EA		
44	Vandoren Blue Box Baritone Saxophone Reeds 3.0, 5 count or equivalent * Delivery_____days	2	EA		
45	Vandoren Blue Box Clarinet Reeds 3.0, 10 count or equivalent * Delivery_____days	2	EA		
46	Vandoren Blue Box Bass Clarinet Reeds 3.0, 5 count or equivalent * Delivery_____days	2	EA		
47	Vandoren Optimum BL3 Baritone Saxophone Mouthpiece or equivalent * Delivery_____days	1	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM	Unit Price	Total
48	Vandoren M30 - 13 Series Clarinet Mouthpiece or equivalent * Delivery_____days	1	EA		
49	4/4 Violin Outfit with carbon bow & case or equivalent * Delivery_____days	4	EA		
50	Everest Violin Shoulder Rest 4/4 or equivalent * Delivery_____days	30	EA		
51	Everest Violin Shoulder Rest 15" or equivalent * Delivery_____days	10	EA		
53	Dart Woodshell Violin Foam Case or equivalent * Delivery_____days	13	EA		
54	Two Rivers 100VA Viola Outfit 14" or equivalent * Delivery_____days	2	EA		
55	Dream Crash 17 inch Cymbal or equivalent * Delivery_____days	1	EA		
56	Dream Ride 23 inch Cymbal or equivalent * Delivery_____days	1	EA		
57	Dream Crash 14 inch Cymbal or equivalent * Delivery_____days	1	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM	Unit Price	Total
58	Dream Splash 8 inch Cymbal or equivalent * Delivery_____days	1	EA		
59	Audio Technica Pro37 Microphone or equivalent * Delivery_____days	2	EA		
60	McCormicks Juicer Portable Power System with transport cart or equivalent * Delivery_____days	1	EA		
61	Grover TB-TD Triangle Set - 6 Triangle Set with case or equivalent * Delivery_____days	1	EA		
62	Trevor James Blaze Piccolo All Wood or equivalent * Delivery_____days	1	EA		
63	Latin Percussion LP 234A Standard Cabasa or equivalent * Delivery_____days	1	EA		
64	Latin Percussion LP211R Standard Claves Rosewood or equivalent * Delivery_____days	1	EA		
65	Mike Balter BESRSR Super Rub Mallets or equivalent * Delivery_____days	1	EA		
66	On Stage MSA9030-13B 13 inch gooseneck black mic stands or equivalent * Delivery_____days	10	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM	Unit Price	Total
67	Accent TR514L Trumpet with 7C Bach Mouthpiece in case or equivalent * Delivery_____days	3	EA		
68	Accent AS712L Alto Saxophone with Fobes AC Alto Sax Mouthpiece or equivalent * Delivery_____days	1	EA		
69	Bach 7C 3517C Trumpet Mouthpiece or equivalent * Delivery_____days	5	EA		
70	Bach 5C 3515C Trumpet Mouthpiece or equivalent * Delivery_____days	3	EA		
71	Bach 7C 3497C Cornet Mouthpiece or equivalent * Delivery_____days	1	EA		
72	Bach 5C 3495C Cornet Mouthpiece or equivalent * Delivery_____days	1	EA		
73	Yamaha 4C Bb Clarinet Mouthpiece or equivalent * Delivery_____days	3	EA		
74	Yamaha 4C Alto Saxophone Mouthpiece or equivalent * Delivery_____days	3	EA		
75	Adams Professional Generation II P2FI29 26" Fiberglass Timpani or equivalent * Delivery_____days	1	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM	Unit Price	Total
76	Yamaha YCL-255 Bb Clarinet or equivalent * Delivery_____days	1	EA		
77	Bach Prelude TR711 Trumpet or equivalent * Delivery_____days	1	EA		
78	Yamaha TF3 Mixer or equivalent * Delivery_____days	1	EA		
79	Yamaha RM-MASH-Q Tenor Stands or equivalent * Delivery_____days	2	EA		
80	Peavey SP2 v2 2000W PA Speakers or equivalent * Delivery_____days	2	EA		
81	Soundbrenner SBPulseSP Metronome or equivalent * Delivery_____days	2	EA		
82	Fender Rumble 500 V2 500-Watt Combo Bass Amp or equivalent * Delivery_____days	1	EA		
83	Yamaha YEP-201 Euphonium or equivalent * Delivery_____days	1	EA		
84	Yamaha Bb Clarinet Ligature Nickle or equivalent * Delivery_____days	6	EA		

BID SOLICITATION

Item	Class-Item	Quantity	UOM	Unit Price	Total
85	Yamaha YAC1611 Tenor Saxophone Ligature or equivalent * Delivery_____days	6	EA		
86	Yamaha YAC 1627 Baritone Saxophone Ligature or equivalent * Delivery_____days	4	EA		
87	Bach 7 Tuba Mouthpieces or equivalent * Delivery_____days	4	EA		
88	Bach 12C Small Trombone Mouthpieces or equivalent * Delivery_____days	6	EA		
89	Bach 7 French Horn Mouthpieces or equivalent * Delivery_____days	3	EA		
				TOTAL:	

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS INCLUDED.
VENDOR AGREES TO FURNISH ANY OR ALL OF THE ITEMS QUOTED AT THE PRICES SHOWN.
QUOTE MUST BE HELD FIRM FOR PERIOD OF 60 DAYS.

TERM OF PAYMENT:

DELIVERY:

TELEPHONE NUMBER:

COMPANY:

SIGNATURE:

NAME AND TITLE:

TERMS AND CONDITIONS

1. Acceptance

This Purchase Order is subject to the following terms and conditions and no others unless there is written consent of both parties.

2. Laws

The laws of the State of Iowa shall apply in all disputes.

3. Shipping and Packaging

All material is subject to inspection by the Cedar Rapids Community School District (hereinafter called CRCSD). Each shipment must be accompanied by a packing slip showing our Purchase Order number, item number, part number, waybill number, quantity shipped, number of pkgs. in shipment, net weight, and the number of pieces per pound if weight counted. The CRCSD Purchase Order number must be placed on all shipping containers and be easily and clearly read. Invoices covering the shipment must contain this same information.

4. Modifications and Changes

CRCSD reserves the right, by written notice issued hereunder, to make changes in the drawings, design or specifications, method of shipment of packing, and in the dates and places for delivery, as specified in the schedule set forth on the face hereof, except that no change shall accelerate the rate of delivery hereunder without Seller's consent. No changes may be made in this order without written authorization of Purchasing.

5. Quality

Seller expressly warrants that all the articles, material and work covered by this order will conform to the specifications, drawings, samples or other description furnished by CRCSD, and will be of good material and workmanship, and free from defects, and if the articles are not ordered to the CRCSD specifications Seller further warrants that they will be merchantable and fit and sufficient for the purpose intended.

6. Defective Goods

If any of the goods fail to meet the warranties contained in paragraph 3, Seller upon notice from CRCSD shall promptly correct or replace the same at Seller's expense. If Seller shall fail to do so, CRCSD may cancel this order as to all such goods, and in addition, may cancel the then remaining balance of this order. After notice to Seller, all such goods will be held at Seller's risk. CRCSD may, and at the Seller's direction shall, return such goods to Seller at Seller's risk, and all transportation charges, both to and from the original destination, shall be paid by the Seller. Any payment for such goods shall be refunded by Seller unless Seller promptly corrects or replaces the same at its expense.

7. Packing

No charges will be allowed for packing, boxing, or crating. Prices must include all delivery charges and all such charges must be prepaid. Damaged materials will not be accepted.

8. Excess Goods

Except for customary quantity variations recognized by trade practice, goods in excess of those specified will not be accepted, and such goods will be held at Seller's risk. CRCSD may, and at Seller's direction shall, return such goods at Seller's risk, and all transportation charges, both to and from the original destination, shall be paid by the Seller.

9. Patent, Trademark and Copyright Indemnity

By acceptance of this order and in consideration hereof, the Seller agrees to indemnify and save harmless CRCSD and its customers against all losses, liabilities, damages and expenses which they may sustain due to the infringement of any patent, trademark or copyright resulting from the purchase, use or sale of the items to be delivered there under, or arising out of, or in connection with, the defense of any such claim of infringement.

10. Prices

Goods on this order must not be invoiced at a higher price than shown without written consent. If price is omitted on the order, it is agreed that your price will be the lowest prevailing market price to educational institutions. Seller will give CRCSD the benefit of any price decline at the actual time of shipment. All prices must be FOB destination. The Seller is to prepay shipping charges and add to invoice and attached to the invoice the original receipted freight bill. No deliveries will be accepted COD and/or freight collect.

11. Taxes

The CRCSD is exempt from Federal Excise Taxes, Transportation Taxes and Iowa Sales and Use Taxes. Do not include taxes when submitting invoices. Exemption certificate will be furnished upon request.

12. Assignment

Neither party shall assign or transfer this order or any interest therein or monies payable there under without the written consent of the other party, and any assignment made without such consent shall be null and void, except that CRCSD may assign this order and its interest therein without the consent of the Seller.

13. Hazardous Materials

a. A Materials Safety Data Sheet shall be provided with any product of hazardous nature as defined by Federal Law (29 CFR 1910-1200) and the Iowa Right to Know Act (Chapter 455D – Iowa Code)

b. All contractors contracted by CRCSD shall remove all chemicals or their remnants from our premises at the completion of the contract. (Hazardous substance information is available in each building)

14. Deliveries

All deliveries must be made to the District Warehouse, 2500 Edgewood Rd NW, Cedar Rapids, Iowa 52405 unless otherwise specified on face hereof. Seller agrees to deliver the items, in the quantities, within the time, in accordance with specifications (and approved sample if furnished), and at the prices specified on the face hereof, any failure of which shall entitle CRCSD, in addition to any other rights and remedies, to cancel this order and be relieved of all liability for any undelivered portion. A waiver of CRCSD right to cancel, by acceptance of any items after delivery date, or otherwise, shall not constitute a waiver of such right as to future deliveries. Seller, shall not, however, be liable to CRCSD for loss or damage sustained by it on account of delays due to causes beyond Seller's control and without its fault or negligence, provided Seller shall, with reasonable promptness after it appears a delay is likely to result, give notice, in writing, that delivery will be delayed, the cause, and probable extent thereon. Items received more than 15 days before schedule may, at CRCSD's option, be returned at Seller's expense, or be accepted and payment therefore withheld until the scheduled date.

15. General

Following these instructions ASSURES PROMPT REMITTANCE:

- a. Place Purchase Order number on all correspondence, invoices, packing slips, bill of lading or other shipping paper and containers.
- b. Enclose packing slip with each shipment.
- c. Mail invoices promptly after shipment to the address shown in the "Bill To" box.
- d. Render all invoices in triplicate.