



## **Board of Education Work Session**

**12/11/2023 04:30 PM**

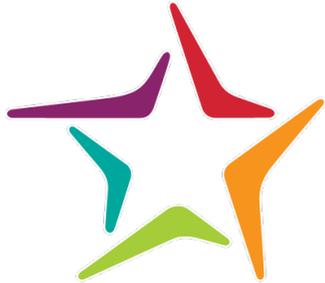
Educational Leadership and Support Center (ELSC)

Board Room

2500 Edgewood RD NW Cedar Rapids Iowa 52405

## AGENDA

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# Cedar Rapids Community School District

*Every Learner. Future Ready.*

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|---|----|
| <b>I. Call to Order</b>   | 3  |
| <b>II. Approval of Agenda</b>   | 4  |
| It is recommended that the Board of Education approves the agenda of Monday, December 11, 2023, the Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action. |    |
| <b>III. Board Governance</b>   | 5  |
| <b>IV. School Board Calendar/Adjournment</b>  | 33 |
| It is recommended that the Board of Education approve the motion to adjourn the work session.   |    |

It is the policy of the Cedar Rapids Community School District not to discriminate in educational programs and/or activities on the basis of race, creed, color, gender, sex, sexual orientation, marital status, gender identity, socioeconomic status, national origin, religion, disability, age (except for permitting/prohibiting students to engage in certain activities) or genetic information and in employment opportunities on the basis of age, race, creed, color, gender, sex, sexual orientation, gender identity, national origin, religion, disability or genetic information. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Darius Ballard, Chief of Human Resources, Educational Leadership and Support Center, 2500 Edgewood Rd NW, Cedar Rapids, IA, (319) 558-2000.



## I. Call to Order

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### Contact Person

President Cindy Garlock

## II. Approval of Agenda

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### Contact Person

President Cindy Garlock

### Recommended Action

It is recommended that the Board of Education approves the agenda of Monday, December 11, 2023, the Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

### III. Board Governance

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#### Contact Person

President Cindy Garlock

#### Summary

The Cedar Rapids Community School District Board of Education will discuss its legislative priorities for the 2024 legislative session. During this work session, state-level representatives and legislatures will join the Board of Education.

#### Supporting Documents

 [2024-Legislative-Platform633b2afe-5bfc-4dcf-ad23-01b2bc859ea5](#)

 [UEN 2024 Legislative Priorities - Approved by Steering Committee - 2023.11.15](#)



# 2024 Legislative Platform



# Proposed 2024 Legislative Beliefs

## PUBLIC EDUCATION

Public education is the foundation of our democratic society and the key to successful futures for Iowa children. Quality public schools strengthen our communities and are the cornerstone of any sound economic development policy. The state must put public education first and provide sufficient funding and support services to provide all students with a world-class education. The state should provide full funding to public schools to meet the evolving needs of public-school students before additional financial support of nonpublic schools is provided.

Iowa's public schools are the backbone of our communities and provide quality education for Iowa students and:

- Operate under the guidance of locally elected board members who are entrusted with taxpayer dollars for the purpose of improving student achievement and skill proficiency for all students.
- Welcome all students regardless of race, religion, gender, gender identity, sexual orientation, socio-economic status, or disability.
- Provide parents and taxpayers with accountability and transparency for the use of taxpayer dollars.

All schools that receive any public funds, including property taxes, state aid or federal monies, should be subject to the same governance and educational standards as public-school districts.

## EDUCATIONAL EQUITY

The promise of public education is for every child to succeed. As locally elected leaders, school boards are uniquely positioned to set expectations for educational equity, ensuring that each child is given supports and interventions based on need. Educational equity requires that discriminatory practices, barriers, prejudices, and beliefs be identified and eradicated. Leaders must hold themselves accountable for deliberate actions, including the examination of policies and practices, intentional allocation of resources according to student need, support for rigorous curriculum and instruction, and engagement of families and communities.

## GOVERNANCE

Iowa has one of the finest public educational systems in the United States. The federal government, governor, General Assembly, Iowa Department of Education, school boards, professional educators and the public should strive to keep it strong. There must be a proper balance of state and federal control designed to ensure quality and a standard of education for all students, with local control which allows local school boards flexibility and decision-making authority to innovate and adapt to local needs and community values.

School districts are governed by boards that, as elected representatives, must be responsive and responsible to the citizens of the school district. Citizen involvement is the key to our representative form of government.

Local boards are, within the guidelines established by state law, vested with the authority to make the final decision on matters pertaining to a school district, area education agency (AEA) or community college. Local board members, who are closely connected to students, families and the communities in which they live, are best capable of understanding student needs and identifying effective solutions. The statutory duties and responsibilities of the local board cannot be delegated to persons who are not elected by the voters of the school district.

Locally elected school boards must have control over the content and management of their educational program, including the calendar and the flexibility for innovation and decision-making. A leadership team composed of the superintendent, principals and supervisory personnel working with the board is necessary for the efficient operation of the school district. Locally elected school boards should have the authority to determine the school calendar to best meet student needs, including but not limited to school start dates, year-round schools, and the use of virtual learning opportunities in response to natural disasters, weather or other emergencies.

## SCHOOL CHOICE

Iowa law provides sufficient choice through public charter schools, open enrollment, home school assistance, postsecondary enrollment options and nonpublic school alternatives. Additional investments in tax credits for nonpublic tuition or other options are not necessary to provide educational choice.

## SCHOOL BOARD MEMBERS

School districts and board members are entrusted with public funds for the purpose of improving student outcomes including but not limited to student academic achievement and skill proficiency, and the school board is responsible for overseeing such improvement.

Through original research and a close evaluation of highly effective board practices across the country, IASB recognizes the following six essential roles of effective school boards and encourages all Iowa board members to incorporate these principles in carrying out the mission of public education in their communities:

- **Setting Clear, High Expectations:** The board sets a vision which expresses a commitment to high expectations, consistently communicates the expectations, sets clear and focused goals and focuses on improving instruction.
- **Belief that All Children Can Learn:** Effective boards have strong shared beliefs and values about what is possible for students and their ability to learn. Board members expect to see improvements in student achievement as a result of implemented initiatives.
- **Creating the Conditions that Support Successful Teaching and Learning:** The board creates the conditions for success by showing commitment via board actions, resource allocations, a strong communications structure, and system alignment; provides quality, research-based professional development for educators; builds commitment and focus throughout the system and stays the course, solving problems along the way so improvements have time to work.
- **Holding the System Accountable for Student Success:** The board uses data and monitoring to hold the system accountable and to make decisions at the board table; identifies clear, understandable indicators that the board will accept as evidence of progress and success; and supports and monitors progress regularly at the board table with staff leaders.
- **Building Collective Will:** Within the school staff and throughout the community, the board creates widespread awareness and urgency of the improvement required to meet students' needs, instills hope that it's possible to change, and connects with and engages the community in a frank and ongoing effort to encourage each facet to fulfill its responsibility.
- **Leading and Learning Together as a Board/Superintendent Team:** Effective school boards lead as a united team with the superintendent with strong collaboration and mutual trust. The board also establishes board learning time around school improvement efforts, engages in deep conversations about the implications of learning, and leads thoughtful policy development.

## ELECTIONS

Participation in the democratic process is integral to the success of schools. School districts have a responsibility for promoting more community involvement in the election process to foster better-informed citizens and greater ownership in public education. Student achievement should drive decisions that impact school elections.

In keeping with the principles of democracy, IASB is committed to the concept of each vote having equal value and a simple majority vote as sufficient to determine election or taxation decisions.

School board elections should coincide with the opening of school. Due to boundary differences and to help maintain the nonpartisan status of school board elections, they should be separate from any other election.

School board members should be elected in a non-partisan manner in which decisions are based on the best interest of the school and students without regard to party affiliation. Boards should have less than a majority of board members elected in any one year.

School boards should have flexibility to determine when special elections are necessary and to schedule these to best suit the district's needs. There should be a minimum of four special election dates per calendar year for bond referendums, votes on levies, and revenue purpose statements and filling school board vacancies.

## IOWA ASSOCIATION OF SCHOOL BOARDS

IASB is committed to statewide leadership to ensure high achievement for all Iowa students. IASB recognizes that school boards are in a strategic position to bring about continuous improvement in public education through governance, public policies, and advocacy.

We believe that IASB is the organization most appropriate to deliver training and board development to school board members about their role and responsibilities to contribute to high student achievement.

## SCHOOL DISTRICT ORGANIZATION

School boards, and the residents of the school districts involved, have the primary responsibility to determine the makeup and boundaries of school districts and attendance centers.

The school board and the citizens of a school district assess the quality and extent of its educational program and determine whether the school district continues to operate within its present geographical boundaries.

In order to reduce costs and maintain or enrich quality education, IASB encourages school districts to share administrators, teachers, equipment, facilities and transportation, including the scheduling of joint classes and extracurricular activities. Sharing does not necessarily lead to eventual reorganization.

IASB believes school district reorganization, dissolution or sharing may be in the best interest of Iowa's public school students when:

- The best interest of students is the most important factor considered.
- The reorganization or dissolution is voluntary—initiated and voted upon by the citizens of the school districts involved.

- The state offers sufficient incentives to make the reorganization or sharing financially attractive to the school districts involved.

Geographical issues are considered, including minimizing the amount of travel time by students and allowing for continued community participation by the communities involved.

## PUBLIC RECORDS AND OPEN MEETINGS

Every citizen has the right to examine and copy all public records. The news media may publish public records unless the law expressly limits the right or requires public records to be kept confidential.

The schools belong to the people - the citizens and taxpayers of the school district. The public has the right to know what decisions are being made regarding the education of their young people and the expenditure of their tax dollars. School districts should have the ability to determine the method of public notice dissemination that maximizes public access to records at a minimal cost to the district.

Although it may not always be easy to publicly consider and discuss some of the tough issues confronting school boards, school boards should be responsive to the open meetings and public records policy established in state law. Compliance with the intent of the public records and open meetings law is best achieved through education, training and consistent enforcement.

## SCHOOL FUNDING

School finance decisions, whether at the local, state or federal level, should put student achievement first in all decisions. Iowa's school funding system must provide all Iowa children an equal opportunity to a quality public school education. The funding system must recognize that a high-quality public education is the first and foremost economic engine of our state.

A sufficient funding system provides equitable, sufficient, predictable, and timely funding, based on these foundational principles:

**Equity:** Iowa should fund public education with a student-driven formula, ensuring Iowans that the education of each student is supported equitably. The formula must provide sufficient revenue to cover the actual cost of the educational program, including on-time funding for districts experiencing increasing enrollment. The state should allow school districts with declining enrollment to maintain sufficient funding so the school district can adjust operations to meet student needs. The state should minimize the disparity for property taxpayers due to variances in property valuation per pupil.

**Excellence and Opportunity:** School finance must provide for continuous improvement of classroom instruction and promote excellence. A critical attribute of increasing the achievement of all children is the skill level of teachers and administrators in the school. Therefore, the school funding system must provide for the professional training and development of teachers and administrators, and school improvement that will promote Iowa as a national leader in public education.

**Stability:** The school funding system must continue to be a fair balance between property taxes, which are a stable and reliable revenue source, and other revenue sources. Iowa school boards are grateful for categorical funds but encourage the state to provide resources through the funding formula to maximize local flexibility and provide growth through an equity-based system. School districts should have spending authority for any reduction in state funding.

**Efficiency:** A diverse system of school finance helps schools control costs. To ensure well-managed and efficient schools, the school funding system must encourage cooperative ventures and the pooling of resources and services. The school funding system must address increased costs due to inflation and other economic factors.

**Local Control:** State funding must support local control. Locally elected school boards should have the authority to utilize and allocate funding to best meet the needs of students. If the state decides to intervene in local education policy, any mandated changes, particularly those taking energy and focus away from real comprehensive school improvement and student achievement, must be fully funded by the state without a shift from other education resources.

## SCHOOL INFRASTRUCTURE

The state has a role to ensure that all Iowa public school students have equitable access to high-quality educational programs, provided in safe, efficient, accessible, and technology-ready facilities that promote student learning.

Revenues from the Secure an Advanced Vision for Education (SAVE) fund provide school districts with a stable, long-term, and equitable funding stream for infrastructure purposes and should not be negatively altered or discontinued.

## EDUCATION'S ROLE IN ECONOMIC DEVELOPMENT

Growth focused on economic stability, wealth creation, entrepreneurship and knowledge-based enterprises is a vital objective for the state of Iowa. Our public schools contribute to the growth of Iowa's economy through the education and development of our children and by providing good jobs. Our public-school districts are often the largest employer in many Iowa communities.

A quality public education system is both a key factor contributing to Iowa's quality of life and is a critical attractor of business to Iowa. While education contributes to Iowa's economy, it is also dependent upon economic growth for securing sufficient financial resources to provide quality education services.

Public education and economic growth are interdependent. It is therefore imperative that Iowa invest in viable and sustainable economic development and foster partnerships between education and the private sector.

Collaboration between public schools and the business community can enhance students' knowledge of career paths and future employment opportunities.

## EDUCATIONAL STANDARDS AND ACCOUNTABILITY

It is the responsibility of local school boards to ensure that all students are educated for success in a 21st-century global society. Collaboration between Pre-K-12 and postsecondary institutions should be encouraged to help increase student opportunities.

School boards must ensure that their district operates from clear, measurable student learning standards and improvement goals; sufficient resources are allocated to improve instruction; and there is public accountability for improved results for students.

It is appropriate for the state to establish high and rigorous educational standards for the accreditation of public and nonpublic schools. Standards should be designed to ensure that all students have the opportunity to receive the educational program that meets their needs. The students of Iowa who attend public and nonpublic schools should receive their education instruction from licensed teachers. All public-school accreditation standards must also be applied to nonpublic schools.

Data collection and reporting is necessary to improve instruction and increase student achievement. Data collection and reporting is valuable when:

- It is possible to accurately determine student achievement gains, gaps between subgroups and level of attainment for all students;
- Purposes are clearly understood and worthy;
- Assessments are aligned with the intended purposes;
- Results are easily accessible to maximize school district use of the information to provide quality professional development and improve instruction; and,
- Results lend themselves to widespread understanding and evaluation by all school stakeholders.

The state or federal government must not use single-source data to issue sanctions, make generalizations about student performance or shift resources away from schools that require support to improve learning.

Iowa school districts should have the opportunity to comply with standards using various structures and mediums, including sharing and interactive telecommunications.

IASB supports assessment systems that measure student growth for all students, also known as value-added growth or gain, to improve student outcomes by driving professional development, teacher and administrator evaluation, and school improvement decisions.

## EDUCATION TECHNOLOGY

Technology is an important tool in providing a quality education. School districts must have equitable access to technology. Access includes provision of hardware and software, technological support staff and access to a variety of Internet, broadband and network services including the Iowa Communications Network (ICN).

Administration of the ICN should continue to prioritize educational access above other users. The state has a role in ensuring equitable access to technology and should provide sufficient resources to purchase technology, support school technology plans and include professional development for educators on how to use technology to improve instruction and student outcomes.

## EARLY CHILDHOOD

Exposure to education in the first years of life is critical, and young children have an innate desire to learn. That desire can be supported or undermined by early experiences.

Research indicates that high-quality early childhood education promotes intellectual, language, mathematical, physical, social, emotional, and creative development, cultivates a child's curiosity and desire to learn, and builds a strong foundation for later academic and social success. The state plays a critical role by defining and supporting quality early childhood education programs.

## STUDENTS

All students can achieve at high levels when the state, local school boards and communities provide resources and support to ensure each child's success in school. It is the responsibility of school boards to meet the needs of every student. It is the responsibility of parents/guardians and communities to work collaboratively with school districts to meet the needs of every student.

## SCHOOL SAFETY

IASB believes that schools must be a safe environment for all students, staff, and visitors.

Each member of the school and community must take a holistic approach to school safety by providing schools with resources, quality leadership, and united support for the development of a locally determined approach to ensure a safe and secure learning environment for all children. IASB supports a comprehensive view of safety that considers threats such as:

- Crime and violence;
- Hazards such as natural disasters or accidents;
- Health risks such as pandemics; and
- Internal threats such as bullying, unintentional biases and adverse childhood experiences.

Security planning efforts must include prevention, preparedness, mitigation, and response efforts. These planning efforts must be practiced, evaluated, and updated on an ongoing basis. All individuals in the school community must be well-trained and knowledgeable of the best practices in school safety.

While all members of the school community benefit from accurate and timely information on safety efforts, school boards must have the authority to maintain appropriate levels of confidentiality to protect security plans and measures.

## TEACHER QUALITY

IASB believes, and research confirms, that teacher quality is the most important factor in determining a child's academic success.

It is the responsibility of the school board through the superintendent and administrators to ensure teachers in their district are qualified for the job they are hired to do. School boards have the authority to set high performance standards and expect demonstrated academic and instructional excellence from their teachers.

Therefore, boards need to ensure teachers, as a part of their job, continuously and collaboratively study content, instruction and the effect on students based upon identified student needs.

It is a board responsibility to expect and confirm that the district is fully implementing the Iowa Core Standards and Iowa Professional Development Model for the purpose of improving instruction measured by improved student achievement.

Quality teaching is essential to high student achievement. In order to recruit the best and the brightest teachers into Iowa and the profession, keep the best and the brightest teachers we now have, and increase respect for the profession that most impacts our children's future, IASB strongly advocates for school funding levels sufficient to pay competitive wages. In addition, IASB believes school boards must focus on ensuring a school culture that supports engaging educators in decision making, providing teachers with leadership opportunities and professional development, and exploring compensation and evaluation systems designed to enhance performance and retention.

## EDUCATOR PREPARATION AND LICENSURE

IASB supports improved alignment between teacher preparation and the PK-12 education systems. Preparation programs should be evaluated continually with the objective of providing training that reflects innovative and proven education methods designed to assess and maximize student achievement. Student needs must drive preparation programs. School boards, teacher preparation institutions, and the state must cooperate to ensure teachers obtain the knowledge and skills they need to teach to ensure all children can learn. Educators should be prepared to effectively teach the wide variety of students in Iowa classrooms. All Iowa educators must have the appropriate licensure, endorsements and accreditation from the board of educational examiners.

## PERSONNEL EVALUATION

School employees must be accountable for raising student achievement. An objective evaluation of all employees, performed on a regular basis, benefits the employee and the community and assists students in obtaining a quality education. IASB supports the right of school boards to exercise their authority to set standards of performance and establish rules of conduct for all employees.

Administrators or their designees must have the authority and resources to evaluate personnel whom they supervise.

## EMPLOYEE RELATIONS AND COLLECTIVE BARGAINING

Labor and employment laws should balance the rights of the employees with the rights of management, with an emphasis on student achievement and student safety. Positive labor relations enhance the ability of employees and school boards to work together for improved student achievement. Ideally, collective bargaining should end in a voluntary settlement between parties.

School boards should be guaranteed sufficient management rights necessary to operate the school district efficiently and effectively. Labor and employment laws should balance the rights of the employees with the rights of management, with an emphasis on student achievement and student safety.

The results of collective bargaining should be to:

- Advance excellence and equity in public education with the outcome of improved student achievement for all.
- Reflect sound research and proven best practices with a demonstrated positive impact on improving student achievement.
- Promote accountability by all for improved student outcomes.
- Include a regular evaluation of the impact of changes on student achievement.
- Preserve the constitutionally protected due process rights of school boards.
- Promote safe, healthy, effective, and respectful work environments for students and staff.

## BENEFITS

It is important to establish employee benefits necessary to attract and retain qualified employees. Benefits paid and contribution rates should maintain the actuarial soundness and affordability of employee benefit programs.

Unemployment compensation benefits should be reserved for those who experience sudden and unexpected job loss. It should not be extended between academic terms to employees who have contracts for less than 12 months or who have reasonable assurance of continued employment.

Substitute employees should not be eligible for unemployment compensation.

School district employees whose employment is terminated because of a reduction or realignment of staff, or for other reasons that would qualify them for unemployment compensation benefits, should be eligible to receive such benefits on the same basis as employees in private sector employment.

## **DEPARTMENT OF EDUCATION**

A State Board of Education, made up of laypersons, determines and adopts necessary rules and regulations for the proper enforcement and execution of the provisions of school laws, and adopts and prescribes standards for carrying out the provisions of the school laws. The State Board of Education must seek advice and counsel from a broad range of citizens and educational organizations in the formulation of rules and policies.

The Department of Education (DE) plays a significant role in facilitating school improvement efforts and supporting school districts, area education agencies and community colleges.

The DE should cooperate with IASB, area education agencies, community colleges, the federal government and state to streamline requests for information.

The DE should consider other student achievement measures, such as value-added or growth measures, for all students, in defining and negotiating the Iowa plan for school district compliance with federal requirements.

By its very nature, the DE is a state regulatory agency; however, Congress and the General Assembly should carefully consider the number and size of the regulatory tasks assigned to the DE and financially support the tasks assigned, including the provision of sufficient staff.

## **AREA EDUCATION AGENCIES**

Area education agencies (AEAs) are highly important in helping develop curriculum. AEA assistance to local schools in the areas of emerging technology, professional development and curriculum assessment is of vital importance to assist schools with the mandates of the federal Every Student Succeeds Act.

AEAs are established to provide school districts with specified services in special education, media, and other educational areas. Apart from special education, the Legislature and the Department of Education must not require these agencies to perform services that are regulatory in nature.

AEAs must retain their primary function as support agencies for local school districts, including developing and delivering services and programs to support local school improvement plans.

School improvement is a key strategy to meeting economic, political, and societal needs. AEAs can assist public schools with career development and transitions to facilitate business/community collaborations offering further opportunities for students.

The governance structure of AEAs must continue to be tied closely to PK-12 public school districts with students who receive the benefits of AEA services. AEAs should not be merged with community colleges. Directors of PK-12 school boards should continue to elect AEA directors.

AEAs should be assured of equitable, consistent, and timely funding and receive adequate funding for mandated programs and services.

## COMMUNITY COLLEGES

Community colleges are an integral part of public education and are strong partners with Pre-K-12 schools in the delivery of career and technical education and of enhanced educational offerings at the high school level through concurrent enrollment. As such, they must be funded by both state and local sources in a consistent and equitable manner.

## FEDERAL GOVERNMENT

Generally, IASB opposes a centralization of decision making on local and state educational issues in the federal bureaucracy and the United States Congress. Iowa citizens have the ability and desire to make decisions affecting the education of their young people. IASB urges Congress, the President of the United States and the U.S. Department of Education to support local control of school districts, continue the commitment to local flexibility, and reward local efforts to improve student achievement. If the federal government decides to intervene in state and local education policy, any mandated changes, particularly those taking energy and focus away from real comprehensive school improvement and student achievement, must be fully funded by federal dollars without a shift from other education resources.

Iowa schools should receive the federal commitment to help with the cost of educating students with special education needs combined with the federal support equal to other states, based on student needs, to maintain our level of educational excellence. The federal government should not impose intrusive or unnecessarily restrictive or prescriptive laws governing our community schools.



# Proposed 2024 Legislative Resolutions

## 1. We believe that literacy is the building block for student achievement and student success.

### STUDENT ACHIEVEMENT

- Iowa students benefit from rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college, trade school, military service, or to enter the workforce. We support state policies to:
- Provide technical assistance for school districts to fully implement the Iowa Content Standards which define what students should know and be able to do in math, science, literacy, social studies, and 21st century skills.
- Ensure research-based professional development that provides educators with training, support and time to work together.
- Support intensive, high-quality tutoring to improve student literacy and math proficiency.
- Continue evidenced-based literacy materials to help improve student achievement.
- Expand programming for career and technical education and apprenticeships.
- Ensure assessments are aligned to high expectations, improve and align instruction, and quality professional development.
- Support curriculum decisions that are made by locally elected school boards.
- Allow a consideration process that engages stakeholders, the Department of Education, and the state board of education in new graduation requirements.
- Provide full access to technology and online learning through Infrastructure investments, including:
  - Provide incentives to expand service with a priority on those areas with access to the slowest speeds.
  - Guarantee minimum download and upload speeds as a condition to receive grant funding or other financial incentives.

### PRESCHOOL

Research demonstrates that children who take part in early childhood education are more likely to succeed in school. We support state policies to:

- Ensure all school districts have the capacity to serve all 4- and 5-year-olds.
- Provide resources for districts to provide services such as full-day programming, transportation and wraparound care.
- Provide support and resources to support the behavioral and educational services for preschool-aged students.

Our Mission: To educate, support, and inspire public school boards in their pursuit of world-class education for all students in Iowa.

## **EARLY LITERACY**

Early literacy programs are the building block for future student achievement. To achieve the goal of all students meeting literacy expectations by the end of third grade, we support state policies to:

- Enhance development and research on best practices for improving proficiency in early literacy strategies.
- Increase support for professional development and classroom intervention strategies focused on implementing best practices for early literacy in grades PK-3.
- Continue to focus on programs funded by the early intervention block grant program with flexibility to use those funds for other PK-3 literacy programs if approved by the school board.

## **ENGLISH LEARNERS**

The demographics of Iowa students are ever-changing, and an increasing number of our students do not speak English as a first language. We support state policies that ensure success for these students with the expansion of programming for English-learners (EL) until the students reach proficiency.

## **AREA EDUCATION AGENCIES**

Area education agencies (AEAs) provide essential services to PK-12 students. We support state policies that provide full and equitable funding across all area education agencies to provide essential services in a cost-effective manner to students and school districts including, but not limited to:

- Special education;
- Technology;
- Professional development;
- Curriculum assessment;
- Student assessment data analysis;
- Teacher training on social-emotional learning and mental health services for students in schools; and
- Online remote learning platform for students.

## **2. We believe that a high-quality teacher workforce is necessary for student achievement.**

### **TEACHER RECRUITMENT AND LICENSURE**

A highly skilled teacher workforce is essential to student achievement and can be supported by state policies that:

- Ensure high-quality teacher preparation programs, including alternative licensure programs that include in-classroom experiences, pedagogy training, content knowledge in curricular area and mentoring for individuals with non-traditional or international education backgrounds.
- Encourage initiatives and programs that diversify Iowa's teaching profession to better match our student demographic makeup.

- Expand programs such as Teach Iowa Scholar, Teacher Intern Program, and others as approved by the Board of Educational Examiners.
- Create programs for student teaching grants and stipends and expand teacher apprenticeship programs to make education careers a more attractive and affordable option.
- Create a program to provide beginning teacher incentives and recruitment incentives to attract high-quality teachers.
- Create reciprocity agreements with other states that have high-quality teacher preparation programs to increase diversity among certified teachers and administrators.

### **TEACHER PROFESSIONAL DEVELOPMENT AND RETENTION**

- Developing effective teachers and keeping them in every Iowa school district is crucial to student success and can be supported through state policies that:
  - Provide teacher leadership and quality professional development programs.
  - Provide beginning teacher mentoring programs.
  - Maintain Iowa's teacher leadership and compensation program
  - Create a program to fund retention incentives to maintain a high-quality teacher workforce.
  - Allow flexibility and resources to pay school staff market competitive wages.

## **3. We believe that expanded opportunities through public schools will provide students with diverse and engaging educational experiences.**

### **PUBLIC SCHOOL INNOVATION**

Students and their families benefit most when their public school district has the authority and capacity to innovate. We support state policies that:

- Invest in magnet and innovation schools; expand flexible program offerings; and allow greater partnerships among schools and community organizations.
- Allow charter schools only when under the direction of the locally elected public school board.
- Establish or continue use of accredited online schools or classes.
- Continue collaboration between public and nonpublic schools, provided that no funds are redirected to private schools at the expense of public schools.
- Ensure flexibility to implement these programs without regulatory burdens.

## **4. We believe that student, educator, and staff mental health needs must be addressed and supported to improve student achievement, reduce dropout rates, and maintain a high-quality workforce.**

### **DROPOUT/AT RISK**

School boards strive to provide every student with the services they need to remain in school, progress, and graduate to become productive citizens. We support state policies to:

- Include dropout prevention and funding for at-risk students in the foundation formula and the socio-economic status as a factor in determining a student's at-risk status.
- Equalize the ability of all districts to generate dropout prevention funds.
- Increase district participation in statewide programs that serve at-risk students.

## **MENTAL HEALTH**

Mental health issues are increasing and impacting student achievement. To address these concerns, we support state policies that would establish comprehensive school and community mental health systems to offer preventative and treatment services to:

- Increase access to mental health professionals via in-school, in-person, or telehealth visits.
- Expand the capacity for therapeutic classrooms to provide short-term solutions to behavioral issues.
- Improve awareness and understanding of child emotional and mental health needs through ongoing teacher, administrator, and support staff training.
- Integrate suicide prevention and coping skills into existing curriculum.
- Support the mental health needs of educators and staff.
- Provide a comprehensive mental health resources clearinghouse for schools and community providers.
- Expand training that includes a referral plan for continuing action provided by mental health professionals outside of the school district.
- Designate a categorical funding stream for mental health professionals serving students and ongoing teacher, administrator, and support staff mental health training.
- Support development of a mental health workforce to provide services to children.

## **5. Iowa school boards are elected by our communities to oversee public schools. Working closely with parents, communities, and educators, our locally elected school boards are in the best position to determine the needs of their communities and students.**

### **LOCAL ACCOUNTABILITY AND DECISION-MAKING**

Locally elected school board members are closely connected to students, their families, and the communities in which they live, and are in the best position to understand student needs and identify effective solutions. Restrictive limitations on decision-making authority inhibit innovation, efficiency, and the ability of school boards to make locally based decisions about student achievement.

Local accountability and decision making include:

- **Student Achievement:** As locally elected officials, school boards should have the ability to set priorities, customize programming, and maximize community strengths to improve outcomes for all students;

- **Accountability & Reporting:** Data collection for state accountability should enhance the ability of school boards to focus on student learning and school improvement. IASB supports streamlining state-level reporting on management operations and eliminating duplicative or inefficient reporting processes;
- **Funding flexibility:** School boards should have the ability to maximize existing resources to meet local needs;
- **Transparency:** School boards should have flexibility to provide public access to records in ways that promote transparency for citizens while balancing the cost to taxpayers; and
- **Flexibility on Health and Safety Measures:** School boards should have the ability to make decisions, in partnership with local officials, regarding the health and safety needs of students, staff, families and the community.

## **PARENT AND FAMILY ENGAGEMENT**

Parents and/or guardians and families are an integral part of a student’s education, and the partnership between schools and families is essential to students’ success in the classroom. We support policies that encourage:

- Meaningful, two-way communication between parents and/or guardians and school districts, including teachers, administrators, and school boards.
- Parent and/or guardian and family engagement through inclusion in decision-making and on advisory committees.
- Parents and/or guardians to be partners in their children’s education.

## **SHARING AND REORGANIZATION**

Many school boards face the difficult task of providing educational opportunities to every student because of declining enrollment. Rural districts rely on sharing and reorganization incentives to provide a world-class education to their students. We support state policies that will:

- Continue sufficient incentives and assistance to encourage sharing or reorganization between school districts, including the establishment of regional schools.
- Continue reorganization incentives past their current expiration date of July 1, 2024.
- Expand maximum supplementary weighting and increase the number of positions eligible for operational sharing incentives.

# **6. We believe schools must be open and welcoming to all students, and fully accountable and transparent in order to receive taxpayer dollars.**

## **PRIVATE SCHOOL CHOICE**

Accredited private schools who accept education savings account funds should be required to accept all students regardless of race, religion, gender, gender identity, sexual orientation, socio-economic status, and disability. Accredited private schools who accept education savings account funds should be held to the same standard as public schools with respect to accountability and transparency. This includes but is not limited to the following:

- Make public the annual audit of the accredited private school
- Adhere to the same reporting requirements on student achievement as is required of public schools
- Reimburse the pro-rated amount of educational savings account funds for a student who is expelled or voluntarily withdraws before the conclusion of the semester.

**We support the following:**

- Elimination of the tuition and textbook tax credit for those who receive an education savings account;
- Limiting the amount a student may receive from a school tuition organization grant to the difference between the educational savings account tuition payment and the actual tuition.
- Closure of educational savings accounts and all unspent deposited funds returned to the state’s general fund for eligible students who did not enroll in an accredited private school.
- Eliminate state funding for the purchase of textbooks by accredited private schools.
- Requiring that a nonpublic school must be in operation for at least one school year and provides either:
  - A letter from a certified public accountant that the school is insured and has sufficient capital or credit to operate in the upcoming school year OR
  - A surety bond or letter of credit to be filed with the Iowa department of education that the school in the amount equal to the funds needed for the upcoming school year.
- Payment to the AEAs for services provided to students at nonpublic schools.

**We continue to oppose state policies that:**

- Establish educational savings accounts, vouchers or any other program that uses taxpayer dollars to fund private schools.
- Provide direct payment of taxpayer funds to private schools, parents, or for home school education.
- Increase tax credits or deductions directed toward private schools or home school education.

**HOME SCHOOL EDUCATION**

Parents and guardians have school choice in many forms, including through home school education.

We support state policies that:

- Continue Home School Assistance Programs (HSAP) provided by public schools to help home-schooled students achieve success.
- Require registration of all home-schooled students within their district of residence to facilitate assistance through the HSAP.

We oppose expanding the state’s educational savings account program to students who are receiving competent private instruction or independent private instruction.

## **7. We believe supplemental state aid is a critical component in student success by providing districts with adequate general fund resources.**

### **SUPPLEMENTAL STATE AID**

The school aid formula is the biggest driver in providing resources for a high-quality education that translates to a successful future for our students and economic growth in our state. A school's general fund supports a high-quality teacher workforce, critical for student achievement. We support state policies on supplemental state aid rate that:

- Sufficiently supports the ability of local districts to meet parent and community expectations and provide a world-class education for all students.
- Provides the resources to recruit and retain a high-quality teacher and staff workforce.
- Incorporates inflation and cost-of-living increases to minimize the negative impact on a district's general fund from these increased costs.

### **SCHOOL FUNDING POLICY**

Schools and school boards have a longstanding commitment to provide students with the programs and services they need to be successful. We support state policies on public school funding that:

- Sufficiently supports the ability of local districts to meet parent and community expectations and provides a world class education to all students.
- Equalize per-pupil funding for all program areas.
- Equitably funds all Area Education Agencies (AEAs).
- Maintain the funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts.
- Include factors based on changes in demographics, including socio-economic status, remedial programming, and enrollment challenges.
- Reflect actual costs for special education services.
- Support flexibility in the use of voter and board-approved special levy funds.
- Incorporate categorical funding in the formula within three years.
- Include a mix of state aid and property taxes.
- Increase the budget guarantee to 103% to provide additional stability to support student achievement for districts with declining enrollment.

### **PROPERTY TAXES**

A strong connection between school districts and the community is important to ensure local accountability. Property taxes provide a stable form of financial support for public schools. We support state policies that:

- Ensure efforts to minimize property tax disparities created by the additional levy rate without compromising additional resources to school districts.
- Maintain the ability of districts to determine discretionary levies
- Improve transparency and limits on the use of Tax Increment Financing (TIF) including:
  - Input from all affected taxing bodies before creation of a TIF district; and

- A limit on the duration of all TIF districts.

## **TAX BASE**

A stable and growing tax base is essential to ensure sufficient funding to school districts to support a world class education for all students. We oppose a constitutional amendment that would limit taxes, spending, or local control impacting education. We support state policies to:

- Conduct a non-partisan annual review and analysis of all current income, sales, or property tax exemptions and any other tax credits or deductions currently, including an analysis of the impact on Iowa's economy and state and local tax revenues.
- Conduct a non-partisan cost-benefit analysis, including the impact on Iowa's economy and state and local tax revenues prior to the creation of a new tax credit.
- Eliminate any tax credits that are proven ineffective.
- Limit the authority to approve any tax law changes that restrict future tax bases or provide additional tax breaks to the legislature.
- Ensure transparency of current tax laws and proposed tax law changes on the direct and indirect impact on public school funding.

## **BOND ISSUES**

Local community investment in world-class education facilities is an important part of providing the best opportunities for student achievement. We support state policies to:

- Allow school bond issues to be passed by a simple majority vote.
- Provide the authority to levy a combination of property taxes and income surtaxes to pay the indebtedness.
- Clarify that revenue bonds do not count toward a 5% statutory debt limit.
- Allow bond issues to be on the ballot during any special election date.

## **UNFUNDED MANDATES**

Mandates on school districts that are imposed without funding put pressure on the school's general fund budget and can negatively impact efforts to provide a high-quality education for all students. We oppose any mandate that does not provide adequate and direct funding for successful implementation.

## **SPECIAL EDUCATION**

All students deserve a world-class education, regardless of disability. To ensure the success of students receiving special education services, we support policies that will:

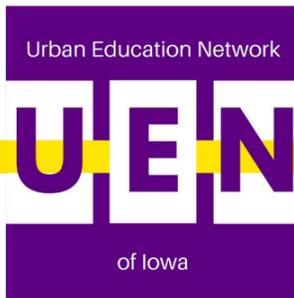
- Ensure predictable and timely state funding that is reflective of the actual cost and needs of these students, including educational programming and healthcare.
- Support federal funding that covers 40% of the cost of educating students receiving special education services through the Individuals with Disabilities Education Act (IDEA).
- Modernize and fully fund IDEA by emphasizing improved outcomes for students with disabilities.

## **8. We believe that every student deserves to learn, and every staff member deserves to work, in a safe and secure environment.**

### **SCHOOL SAFETY**

Every student and staff member should have a safe and secure environment in which to learn and work. We support state policies to:

- Expand resources and evidence-based training for staff and adults working with students to address behavioral issues.
- Provide early identification, intervention, and school violence prevention programs.
- Enhance flexibility for schools to work with parents, the community, law enforcement and emergency personnel to institute safety measures in and around schools.
- Provide evidence-based school safety training for students and staff.
- Allow maximum flexibility and equitable distribution of resources to meet student, staff and building safety needs.



## Urban Education Network Legislative Priorities for 2024 Session

*As approved by Steering Committee Nov. 15, 2023*

- **Invest in Iowa's Future**

Adequate funding provides program and delivery options and individual student place-based choice within a neighborhood public school. The goals of public education, in addition to teaching basic skills, are to close achievement gaps, provide career exploration and work-based learning experiences, fine arts, and extracurriculars to help students develop skills and find their passions. Quality education prepares all students for engaged citizenship, postsecondary study and/or credentialed workforce participation.

Adequate funding helps public schools respond to student needs, provide individualized attention and build better relationships via smaller classes. Schools must hire and competitively compensate staff to nurture and challenge today's students. Iowans expect top-notch public schools.

High-quality public schools provide the business community with a great recruitment and economic development tool. Funding levels should reflect Iowa citizens' recognition that education drives family decisions for where to live, work and go to school in every community. Schools are subject to market economics and must have adequate funding and more flexibility to address teacher and other staff shortages in Iowa's competitive employment environment.

Iowa's funding formula includes meaningful and significant categorical funds that support teachers, school improvement and students. UEN supports adequate and timely Supplemental State Aid (SSA), at least meeting the inflation rate. Funding should be set predictably, timely, sustainably and equitably. Continued progress on inequity within the formula is important.

- **Teacher, Administrator, Staff Shortage**

*State and local leaders must generate enthusiasm for teaching by speaking about and treating educators with deserved respect to both attract new teachers to Iowa and keep great Iowa teachers in classrooms.* Adequate funding is essential for public schools to compete with the private sector in hiring new and retaining experienced employees. New policies should be implemented to help schools recruit, attract and retain educators that mirror our diverse students, such as licensure flexibility, additional nontraditional intern programs with adequate pedagogy/on-the-job classroom exposure, grow-your-own, tuition support, and loan forgiveness programs. Iowa's Future Ready Workforce efforts should include an educator focus to replenish the talent pool and attract high school and college students to a career in education. UEN supports SF 392, which allows use of the Management Fund for loan forgiveness and recruitment programs. Research demonstrates that good administrators are critical for supporting teachers to thrive in classrooms. Pressures to limit administrative staff and expenses only serve to move paperwork and compliance to teachers. Investments and expectations for increasing teacher pay, included for all licensed staff in classrooms or other roles in school districts, requires additional funding above and beyond the SSA rate.

- **Quality Preschool**

Iowa's preschool program, initiated with strong support from the business community nearly a decade ago, should generate 1.0 weighting for full-day programming, including wrap-around services and childcare for low-income and non-English speaking students. Such funding delivers a proven return on investment for both student achievement and taxpayers, while also freeing up childcare slots for younger children and allowing parents to fully participate in full-time employment. Additionally, schools should be allowed to use General Fund dollars or generate spending authority to pay for preschool expansion.
- **Student Opportunity Equity**

Many Iowa students start school behind their peers, some by several grade levels. With the near doubling of free and reduced-priced lunch participation, an education marker for poverty, the needs of many of Iowa's students are intense. Iowa's funding formula should include targeted funding based on the actual costs of closing achievement gaps for at-risk students living in poverty.
- **English-Learner Programs and Services**

Increased weighting commensurate with the costs of programs and support for students is needed to provide services for Iowa's English-language learners. Such investments will support the employment of appropriately credentialed staff and effective programs, closing learning gaps for these students. Ultimately, quality English Learner services build strong communities and a strong workforce.
- **Literacy**

Literacy is the gateway skill to full participation in the 21<sup>st</sup> Century. UEN supports state investment in improved literacy instruction with a solid research base, known as the Science of Reading. Such support involves training, materials and formative assessment tools. State support must recognize and respect the local control required to implement initiatives with fidelity.
- **High School Programming**

UEN supports the expansion of funding and educational opportunities for public school students, including career and technical education (CTE) programs, apprenticeships, career pathways and college readiness experiences, including content which delivers standards relevant to their trajectory. High school content delivered through work-based learning demands that Iowa finds alternative ways to measure high school competency and completion. UEN also supports more student choice in meeting course and core graduation requirements rather than state-mandated one-size-fits-all course requirements.

- **Special Education Identification and Instruction**

Appropriate identification of students' disabilities and provision of the continuum of care associated with their needs will support academic growth and meet individual goals for students.

Iowa is the only state in the nation that identifies and assigns special education services to students with disabilities based on nonproficiency (failure to progress and performance below expectation) rather than specific disability categories for students entitled for services under the Individuals with Disabilities Education Act (IDEA). Since Iowa's significant achievement gap between students with disabilities and without is evident, UEN supports an evaluation of our state's plan with the federal government for compliance, including a thorough investigation by an independent evaluator to determine how such a change to child find/student identification for services related to disability used by other states and allowed under Federal law would impact student outcomes in Iowa.

The current identification process creates a barrier to identifying needed supports, accommodations and modifications, which are needed to serve students in partnership with parents and keep staff and students safe.

Additionally, Iowa does not provide for a full continuum of needed care for students, i.e., residential placements and all day wrap-around therapeutic classrooms have long waiting lists without appropriate services in the meantime. The goal to close the achievement gap for students with disabilities is further compromised by special education staff shortages in Iowa. UEN schools are committed to lowering achievement gaps for students with IEPs. Adequate SSA is required to keep pace with inflation for the cost of services required in IEPs to be funded by special education weightings in the formula. Additional state investment to build and support a full continuum of care is required. A workable system gives access to all information needed to effectively serve students entitled under IDEA. Mandates from the State of Iowa should not exceed federal requirements for special education services.

- **Education Savings Accounts (ESAs) and School Choice**

The priority of public schools demands adequate funding and support by the state. UEN opposes any expansion of programs/plans that redirect or designate additional taxpayer funds for private school, homeschooling or other private services. Private school programs must include accountability for expenditures and should be subject to public oversight that accompanies tax dollars. Investments in education savings accounts or other private systems stress public school resources in several ways: 1) reducing students (Iowa's funding formula is enrollment-based), 2) concentrating minority and poverty in urban public schools (where private schools tend to be located), 3) creating pressures to expand to include homeschool and nonaccredited private school ESA eligibility, and 4) allowing private schools to choose which students to enroll. HF 68 was enacted so quickly in the 2023 Session, it did not benefit from the perfecting process of subcommittee and committee meetings, extended conversation, media and constituent attention. UEN supports the following correcting legislation to improve the program:

- If a student withdraws from the private school after the Oct. 1 enrollment count date and enrolls in the public school, the student should be counted for funding or spending

- authority in the coming fiscal year. The reallocation of funds for an ESA mitigates the impact on the state budget.
- The appropriation to public schools for parent reimbursement of transportation expenditures for nonpublic students should go directly to private schools. Parents should not be reimbursed for additional transportation if the student leaves private school.
  - Nonpublic and open enrollment to another public school impacts both funding and staffing decisions. A reasonable deadline for ESA application and for open enrollment should be in place. Exceptions should be reinstated to allow open enrollment or an ESA after the deadline for extreme cases. Such a deadline would improve the ability of all schools to budget and staff wisely, allocating resources for the students they will serve.
- **Mental Health Services**

Iowa children need an improved mental health system, including the structure and funding to eliminate mental health professional shortages, such as loan forgiveness programs. Educators are not trained providers of mental health care, nor do they have the capacity to meet the mental health needs of students. Iowa should engage in every opportunity to maximize school access to Medicaid claiming for health services for all students, not just students with disabilities. The formula should include a categorical funding stream designated for mental health professionals and programs serving students. Such funding would provide case management and service coordination, transition support and services for students returning to school after a mental health placement, ongoing training to improve understanding of child social-emotional, behavioral and mental health needs, actionable classroom strategies to address student needs, and integration of mental health promotion, suicide prevention and coping skills into existing curriculum. The Legislature should avoid enacting legislation and education policies that increase pressure on students with mental health challenges. Legislation must value inclusion and the diverse lived experiences of all students.
  - **District Authority**

Home Rule in Iowa Code 274.3 requires the executive branch and the courts to interpret Iowa Code impacting schools and school boards and develop administrative rules with deference to local control. UEN members strongly believe the Legislature and Governor should focus efforts on flexibility rather than state-mandated one-size-fits-all action.

- **Safety and Cybersecurity**

Escalated threats are increasingly present and devastating; some are obvious (flood or derecho), others are more nefarious (cybersecurity crimes). UEN supports updating funding sources to protect staff and students. Cybercriminals interrupt instructional delivery and school district operations, impacting students, families, staff and communities. UEN calls for coordinated efforts to support school districts' cybersecurity needs, to create a consortium to curate, vet and establish professional services from which school districts may choose for cybersecurity needs. The consortium should create options to preserve the local decision-making authority of school boards in choosing safety solutions for their community schools. School districts should be able to expense cybersecurity systems, services, improvements, training, costs of cybersecurity staff, as well as the costs of safe entrances, facility safety improvements and safety training to protect staff and students from the Management Fund, as well as from the state penny for school infrastructure (SAVE) fund and the physical plant and equipment levy (PPEL). Investments to protect staff and students minimize risk exposure and avoid significant litigation settlements otherwise paid by local taxpayers.

## IV. School Board Calendar/Adjournment

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### Contact Person

President Cindy Garlock

### Summary

"Is there a motion to adjourn the Cedar Rapids Community School District Board of Education work session?"

"I move that the Cedar Rapids Community School District Board of Education adjourns its work session."

Is there a second?

All those in favor say "Aye"

All those opposed same sign.

"We stand adjourn and will begin our regular Board of Education meeting at 5:30 pm."

### Recommended Action

It is recommended that the Board of Education approve the motion to adjourn the work session.



## **Board of Education Regular Meeting**

**12/11/2023 05:30 PM**

Educational Leadership and Support Center (ELSC)

Board Room

2500 Edgewood RD NW Cedar Rapids Iowa 52405

## AGENDA

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# Cedar Rapids Community School District

*Every Learner. Future Ready.*

- |   |    |
|---|----|
| <b>I. Call to Order</b>   | 5  |
| <b>II. Approval of Agenda</b><br>It is recommended that the Board of Education approves the agenda of Monday, December 11, 2023, the Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.  | 6  |
| <b>III. Addressing the Board, Communications, Delegations, Petitions</b><br>The Board of Education encourages, appreciates, and welcomes input from the community. If you wish to address the School Board, you may be given an opportunity to do so during scheduled “Public Hearings” and/or “Communications, Delegations, & Petitions”.                          | 7  |
| <b>IV. Superintendent Report</b>  | 9  |
| <b>V. Board of Directors Report</b>   | 10 |
| <b>VI. Consent Items</b>  | 11 |
| i. Approval of Minutes <br>It is recommended that the Board of Education approve the Minutes from the Board Meeting held on November 20, 2023, and the Special Board Work Session on December 1, 2023.   | 12 |
| ii. Personnel Report <br>It is recommended that the Board of Education approve the Personnel Report.   | 13 |
| iii. Agreement - Cedar Rapids Community School District and alliantgroup, LP - 2023-2024 School Year <br>It is recommended that the Board of Education approve the Agreement with alliantgroup, LP for the consulting services to assist with the planning and submission of the | 20 |

application for credits as it pertains to the Inflation Reduction Act.

- iv. Purchasing Tabulation - Jefferson HS Indoor Turf  27  
It is recommended that the Board of Education approve the Purchasing Tabulation - Jefferson HS Indoor Turf for the 2023-2024 School Year.
- v. Purchasing Tabulation - Musical Instruments - 2023 - 2024 School Year  29  
It is recommended that the Board of Education approve the Purchasing Tabulation - Musical Instruments for the 2023 - 2024 school year.
- vi. Agreement - Student Nurse Field Experience - 2023-2024 School Year 31  
It is recommended that the Board of Education approve the Student Nurse/Field Experience Agreement for Allen College for the 2023-2024 School Year.
- vii. Agreement - Cedar Rapids Community School District and Rick Nolan - Cash Rent Farm Lease - 2025-2025 School Year  32  
It is recommended that the Board of Education approve the Lease Agreement for 2024 - Cedar Rapids Community School District and Rick Nolan - Cash Rent Farm Lease.
- viii. Preliminary Approval - Washington High School - Roof Replacement Project - 2024-2025 School Year  37  
It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Washington High School - Roof Replacement Project.
- ix. Final Approval - Roof Improvements - Jefferson High School - Certificate of Substantial Completion - 2023-2024 School Year  39  
It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District -- 2023-24 Roof Improvements - Jefferson High School.
- x. Agreement - Cedar Rapids Community School District & Armstrong Group - 2023-2024 School Year  44  
It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and the Armstrong group.
- xi. Purchasing Register - RFP: Safe and Secure Learning Environment Consulting Services - 2023-2024 School Year  50  
It is recommended that the Board of Education approve the Purchasing Register - RFP: Safe and Secure Learning Environment Consulting Services for the 2023-2024 School Year.
- xii. Final Approval - 2023-24 Roof Improvements - Taft Middle School - Certificate of Substantial Completion  52  
It is recommended that the Board of Education approve the Certificate of Substantial Completion and approval of payment of the retainage pay application for Cedar Rapids Community School District -- 2023-24 Roof Improvements - Taft Middle School.

<b>VII. Learning and Leadership Informational Items</b>	<b>57</b>
Executive Cabinet members, along with other CRCSD employees and stakeholders, provide pertinent informational updates regarding action steps within CRCSD's strategic plan.	
i. CrisisGo Informational Presentation 	58
ii. Proposed SY 2024-2025 Calendar 	68
Representatives of the Calendar Committee will share the proposed 2024-2025 School Year Calendar and outline the process used by the Committee. Following the meeting and pending Board discussion, the administration will share the draft calendar with CRCSD staff and the community for additional feedback. A Public Hearing with a final calendar recommendation from the Superintendent will be presented and held during the Monday, January 8, 2024, Board of Education Meeting.	
<b>VIII. Action Items</b>	<b>70</b>
i. Request of School Budget Review Committee (SBRC) for Additional Allowable Growth: On Time Funding for Increased Enrollment, Unfunded English Learner (EL) Costs and Open Enrollment Students not Included in Previous Year's Enrollment 	71
It is recommended that the Board of Education approve the Request for the School Budget Review Committee to seek Additional Allowable Growth for On-Time Funding for Increased Enrollment of \$1,375,827, Unfunded English Learner (EL) Costs of \$356,020 and Open Enrollment Students not Included in Previous Year's Enrollment Count of \$2,873,260.	
<b>IX. Adjournment</b>	<b>75</b>

It is the policy of the Cedar Rapids Community School District not to discriminate in educational programs and/or activities on the basis of race, creed, color, gender, sex, sexual orientation, marital status, gender identity, socioeconomic status, national origin, religion, disability, age (except for permitting/prohibiting students to engage in certain activities) or genetic information and in employment opportunities on the basis of age, race, creed, color, gender, sex, sexual orientation, gender identity, national origin, religion, disability or genetic information. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Darius Ballard, Chief of Human Resources, Educational Leadership and Support Center, 2500 Edgewood Rd NW, Cedar Rapids, IA, (319) 558-2000.



**I. Call to Order**

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## II. Approval of Agenda

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### Contact Person

Ryan Rydstrom

### Recommended Action

It is recommended that the Board of Education approves the agenda of Monday, December 11, 2023, the Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

### III. Addressing the Board, Communications, Delegations, Petitions

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#### Contact Person

Ryan Rydstrom - Board Secretary

#### Quick Summary / Abstract

The Board of Education encourages, appreciates, and welcomes input from the community. If you wish to address the School Board, you may be given an opportunity to do so during scheduled “Public Hearings” and/or “Communications, Delegations, & Petitions”.

#### Details

Complete a “Request to Address the Board” form (located on the information table at the Board meeting) and hand it to the Board Secretary **prior** to the meeting. Most meetings begin at 5:30 p.m.

Limit your remarks to five minutes or less, unless otherwise prescribed by the Board President.

When your name is called by the Board President/Board Secretary, please step to the podium, and clearly state your name, address and the organization if you represent (if any) for the record.

If you choose not to speak when called, your time may not be yielded to another speaker.

Refrain from making personal verbal attacks on members of the Board or other citizens, as well as using vulgar language during remarks.

We ask that the audience and speakers refrain from outbursts as a matter of respect for all in attendance. The Board has zero tolerance for profanity, vulgarity, demeaning language, or threats of any kind.

Confidential student or staff information will not be shared in a public meeting. Speakers will be asked to refrain from using personal names and information during public comment.

If disruptive, the individual making comments or other individuals causing disruption may be asked to leave the Board meeting. Any defamatory comments made during public comment are the sole responsibility of the individual making those comments and could subject the individual to legal action.

Information brought forth will receive consideration during any relevant future decision-making process involving the subject matter of the presentation.



In order to abide by the Open Meetings Law, there will be no dialogue between School Board members and the public at Board Meetings except to clarify the nature of questions or comments.

Once you have completed your remarks, you are welcome to leave the meeting.

Community members are welcome to submit their written comments to the School Board

@ boardmembersdl@crschools.us(<https://simbli.eboardsolutions.com/SU/hhPf8IEx3Coh79xqudriSQ>)

The President shall be responsible for the orderly conduct of the meeting, including termination of presentations that are inappropriate, discourteous, or too lengthy. If there are several speakers on the same topic, the President may limit the number of presenters, the length of time devoted to the topic, and/or the length of time per speaker. The Board President has the authority to declare a recess at any time.

Please remember, while this is a meeting held in the public, it is not a public meeting. Questions addressed to the School Board will be referred to the appropriate District personnel and will receive a reply at a later time.

Persons attending the Board meetings are requested to practice good conduct. All persons will be treated with respect and disruptive behavior will not be tolerated. Visitors conducting themselves in disorderly manner may be barred from further participation in the meeting and removed from the premise by a peace officer.



## IV. Superintendent Report

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### Contact Person

Dr. Tawana Grover



**V. Board of Directors Report**

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## VI. Consent Items

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## VI. i. Approval of Minutes

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### Contact Person

Ryan Rydstrom

### Recommended Action

It is recommended that the Board of Education approve the Minutes from the Board Meeting held on November 20, 2023, and the Special Board Work Session on December 1, 2023.

### Rationale

It is the responsibility of the Board Secretary to keep the minutes of Board of Directors meetings as required by Iowa Code §§ 21.3 and Board Regulation 202.10. The minutes will be available for public inspection within two weeks of the Board meeting and forwarded to the appropriate newspaper for publication.

### Supporting Links

Board Agendas and Minutes - <https://simbli.eboardsolutions.com/SU/Tto9aCm2dslshW7liDBqOzbnQ==>

## VI. ii. Personnel Report

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### Contact Person

Darius Ballard

### Recommended Action

It is recommended that the Board of Education approve the Personnel Report.

### Supporting Documents

 2023 12 11 09 Personnel report (1) (1) - Sheet1

**HUMAN RESOURCES****APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Buck, Makayla	\$2,016.00	MN Basketball MS Assistant (Temp Contract) Roosevelt	2023-2024 School Year
Hafner, Ethan	\$2,016.00	MN Basketball MS Assistant (Temp Contract) Roosevelt	2023-2024 School Year
Jacobi, Elizabeth	\$140,000.00	Chief Compliance Officer ELSC	11/27/2023
Mallie, Katie	\$66,460.00	3rd Grade/Strat I Garfield/Arthur	11/30/2023
Miller, Aaron	\$3,361.00	MN Track MS Wilson	2023-2024 School Year

**CHANGE OF GRADE/POSITION - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Carnes, Zoe	\$45,500.00	Sped Interventionist CRA	11/13/2023
Carpenter, Laura	\$54,960.00	1st Grade Maple Grove	11/27/2023
Chismar, Michael	\$9,655.00	Baseball Head Jefferson	2023-2024 School Year

**RESIGNATIONS - SALARIED STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>

Muzo, Rama	Personal	Bilingual Family Liason ELSC	11/13/2023
<b>TERMINATION - SALARIED STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Davis, Jason	Personal	Football Assistant Washington	2024-2025 School Year
Slings, Melinda	Personal	Volleyball Assistant Kennedy	2024-2025 School Year
<b>APPOINTMENTS - HOURLY STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Abdelhamid, Haifa	\$15.10	Food Service Asst Cleveland	11/27/2023
Bradshaw, Mary	\$15.10	Food Service Asst Truman	11/27/2023
Buchanan, Laura	\$15.45	Bus Attendant ELSC	11/27/2023
Fisher, Trey	\$15.10	Paraprofessional Jefferson	11/27/2023
Gingrich, Angela	\$16.77	Accounting Clerk II ELSC	11/27/23
Glover, Trinity	\$15.10	Paraprofessional Roosevelt	11/14/2023
Hulen, Sherry	\$15.10	Food Service Asst Franklin	12/4/2023

Jackson, Chloe	\$15.10	Paraprofessional West Willow	11/20/23
McElwee, Joseph	\$15.80	Paraprofessional McKinley	11/14/2023
Reutzel, Stacy	\$15.30	Paraprofessional Grant Wood	11/11/2023
Rohret, Rikki	\$15.45	Paraprofessional Erskine	11/27/2023
Ridler, Andy	\$19.37	Cust II Floater ELSC	11/27/2023
Saari, Kyrstian	\$16.77	Health Secretary Johnson	11/27/2023
Veenstra, Kylee	\$15.10	Paraprofessional Hiawatha	11/20/2023
Yemba, Nadine	\$15.10	Food Service Asst Kennedy	12/4/2023
<b>CHANGE OF GRADE/POSITION - HOURLY STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Bierbaum, Emily	\$20.55	Behavior Tech Harrison	11/11/2023
Dittmar, Meghan	\$19.39	Secondary Mgr Jefferson	11/25/2023
Jordan, Amy	\$15.38	Cashier Franklin	11/25/2023
Melton, Richard	\$21.26	Bus Driver ELSC	11/25/2023

Mettlin, Keely	\$15.10	Food Service Assistant Franklin	11/25/2023
Peterson, Dean	\$33.50	Carpenter II ELSC	12/9/23
Wymore, Nancy	\$18.18	Van Driver ELSC	11/25/2023
<b>RESIGNATIONS - HOURLY STAFF</b>			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Belthuis, Parker	Personal	Paraprofessional Nixon	11/16/2023
Binger, Maraya	Personal	Paraprofessional Kennedy	11/15/2023
Bryant, Kayleigh	Personal	Paraprofessional Cedar River Academy	11/21/2023
Carte, Courtney	Personal	Food Service Asst Kenwood	11/17/2023
Comisky, Kim	Personal	Secretary Hiawatha	11/17/2023
Cox, Robyn	Personal	Secretary ELSC	12/4/2023
Dawson, Terry	Personal	Driver ELSC	11/10/2023
Delabra, Yohaxin	Personal	Paraprofessional Nixon	11/22/2023

Gatto, Marcia	Personal	Custodian ELSC	1/5/2024
Johnson, Alyssa	Personal	Paraprofessional West Willow	11/28/2023
Kelley, Jessica	Personal	Counselor Secretary Wilson	1/12/2023
Kinkaid, Clare	Personal	Paraprofessional Kenwood	11/28/2023
McKinnon, Destiny	Personal	Paraprofessional Johnson	11/21/2023
Moore, Beverly	Personal	Paraprofessional Kennedy	11/17/2023
Robinson, Jessica	Personal	Paraprofessional Hiawatha	11/24/2023
Suesens, Nicole	Personal	Paraprofessional Van Buren	11/03/2023
Yared, Karine	Personal	Asst Manager Kenwood	11/14/2023
<b>RESIGNATIONS RESCINDED - HOURLY STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Knight, Christine		Secondary Manager Jefferson	11/17/2023
<b>RETIREMENTS - HOURLY STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>

Marshall, Carol (originally set for 12/29/2023)		Food Service Asst Grant	12/9/2023
<b>TERMINATIONS - HOURLY STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Yancey, David		Paraprofessional Jefferson	11/21/2023
<b>EDUCATIONAL REIMBURSEMENT</b>			
<u>Name</u>	<u>Reimbursement Amount</u>	<u>Block</u>	<u>Effective Date</u>
Dillon, Shawna	\$629.34	Block 2 EDU 331	11/29/2023
Schaefer, Kara	\$599.00	Block 2 EDU 246	11/20/2023
Siefken, Susan	\$1,395.00	Block 2 EDU 246	11/29/2023

## VI. iii. Agreement - Cedar Rapids Community School District and alliantgroup, LP - 2023-2024 School Year

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Agreement with alliantgroup, LP for the consulting services to assist with the planning and submission of the application for credits as it pertains to the Inflation Reduction Act.

### Rationale

The Inflation Reduction Act (“IRA”) extends many of the law’s tax incentives to entities that generally do not benefit from income tax credits, such as tax exempt school districts.

The alliantgroup, LP employs 1,500 professionals in the fields of architecture, engineering, Software development, scientists, tax attorneys, litigators, and CPAs. Among these individuals are former IRS employees who are experienced in tax law.

The Agreement includes three (3) phases of consultation services.

Phase I - Pre-Bid Assessment: alliantgroup will perform a pre-bid assessment to determine eligibility to claim IRA credits. Phase I is at no cost to CRCSD. If it is determined that there is no credit available the agreement will terminate with no fee due.

Phase II - Application Preparation: alliantgroup will analyze information in Conformance with IRS requirements, organize it into a concept paper, and prepare an application for credits.

Phase III - Delivery of Final Product: alliantgroup prepares and deliver its quantitative and qualitative components. Additionally, five (5) years of compliance services will be provided after the credit is received by CRCSD.

Professional fees will be billed on an hourly basis and shall not exceed 15% of the gross credits identified in the study. Fees will only be collected upon the receipt of credits by the CRCSD.

### Supporting Documents



23\_1201 alliantgroup Proposal for Cedar Rapids Community School District

**ENGAGEMENT LETTER: IRC §48 TAX CONSULTING**  
Cedar Rapids Community School District

**Submitted To:** Mr. Chad Schumacher, COO  
Cedar Rapids Community School District  
2500 Edgewood Rd. NW  
Cedar Rapids, IA 52405

**Submitted By:** Shane Frank  
Chief Risk Officer  
alliantgroup, LP  
shane.frank@alliantgroup.com  
(713) 877-9600 Office  
(713) 350-3622 Fax

**Date:** November 30, 2023

**Important Notice:** The enclosed material is proprietary to alliantgroup, LP

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November 30, 2023

Cedar Rapids Community School District  
2500 Edgewood Rd. NW  
Cedar Rapids, IA 52405

Thank you for considering alliantgroup, LP (“alliantgroup”) to perform IRC Section 48 consulting services for Cedar Rapids Community School District (“Client”).

This proposal for service is to assist Cedar Rapids Community School District with planning and submissions related to the Renewable Energy Investment Tax Credit (“ITC”) as set forth in Section 48 of the Internal Revenue Code for tax years 2023 and 2024 (the “Services”).

### **IRC Sections 48 Tax Credits**

IRC Section 48 allows taxpayers to claim a credit based on certain energy properties placed in service during the tax year.

With more than 1,500 professionals on staff, alliantgroup is the only provider in the country with architects, engineers, software developers, scientists, tax attorneys, litigators, ex-Big 4 accounting firm partners and CPAs. Having worked with a significant number of clients in almost every industry, and with our specialized in-house industry expertise, alliantgroup helps its clients maneuver through the complexities of the rules to maximize the monetization of the tax benefits that come from renewable energy projects.

### **SCOPE OF SERVICES**

In this letter we will describe the scope of our services, the fees we expect to charge, and our respective responsibilities. We have detailed our consulting services to be provided in relation to the ITC into three (3) separate phases as follows:

**Phase 1 – Pre-Bid Assessment:** In Phase 1, we will conduct a pre-bid project assessment to determine your eligibility to claim ITC credits. Phase 1 shall be at no cost to client and if it is ultimately determined that client does not qualify for the ITC credits, this engagement shall terminate with no fee due.

**Phase 2 – Concept Paper and Application:** In Phase 2, alliantgroup will analyze your information and in conformance with IRS requirements, organize it into a concept paper outlining your eligibility to claim the ITC credits. Additionally, alliantgroup will prepare the application for the credits.

**Phase 3 – Reporting and Compliance:** This phase includes preparation and delivery of the final deliverable and its quantitative and qualitative components. Phase 3 will also include compliance services for a period of five (5) years after the credits are received by the client.



**PROFESSIONAL FEES FOR IMPLEMENTATION AND AUDIT DEFENSE**

Professional fees accrued during Phases 1, 2, 3 and audit defense will be billed on an hourly basis and shall not exceed **fifteen percent (15%)** of the gross tax credits identified within the study (the “Fee Cap”). Professional fees shall be billed upon the delivery of final tax credit schedules as set forth in the General Business Terms attached hereto.

alliantgroup will represent you through the Examination and Appellate Conference processes with respect to any challenge by the Internal Revenue Service of the benefits taken in relation to the Services in accordance with the above provision.

If these terms (including the attached General Business Terms, which are incorporated herein by reference) are acceptable to you, please sign and return the proposal via email or DocuSign. Should you have any questions, please do not hesitate to call me at (713)877-9600. We are pleased to have you as a client and look forward to a long and mutually beneficial relationship.

Sincerely,

Shane Frank  
Chief Risk Officer  
**alliantgroup, LP**

**AGREED TO AND ACCEPTED:** (Cedar Rapids Community School District)

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**GENERAL BUSINESS TERMS**  
**alliantgroup, LP**

**A. Services.** It is understood and agreed that alliantgroup, LP's ("alliantgroup") services frequently include advice and recommendations, but all decisions in connection with the implementation of such advice and recommendations shall be the responsibility of Client. In connection with its services, alliantgroup shall be entitled to rely on all representations, decisions, and approvals of Client and its representatives and agents.

**B. Payment of Invoices and Fee Cap.** alliantgroup's invoices are payable and due upon receipt. Without limiting its rights or remedies, alliantgroup shall have the right to halt or terminate its services and/or withhold the final documentation until payment is received on all invoices. Should invoices not be paid within thirty (30) days from the date of said invoice, alliantgroup will charge an additional 1.5% of such outstanding invoice for each thirty (30) day period that elapses once payment is due; this is limited to 18% per annum. At the conclusion of the services hereunder, if the fees paid by the Client exceed the fee cap found herein, then alliantgroup shall refund any fee paid in excess of the fee cap. Please note that the fee cap shall be based solely upon the credits identified within the study and not based upon any audit adjustments, settlements, or utilization/realization of tax benefits. If the Client fails to adhere to any portion of this provision, alliantgroup's obligation to provide audit defense and compliance services may be deemed to be null and voidable at alliantgroup's sole discretion.

**C. Term.** Unless terminated sooner in accordance with its terms, this engagement shall terminate on the completion of alliantgroup's services hereunder. This engagement may be terminated by either party at any time by giving written notice to the other party not less than ten (10) business days before the effective date of termination. In the event of termination by Client, Client shall be responsible to pay alliantgroup for time and materials (based on the firm's blended hourly rates) for the services performed, expenses, and fees of any outside contractors or CPAs incurred through the effective date of termination. Furthermore, if Client terminates alliantgroup's services, Client shall pay to alliantgroup the outstanding fees and expenses incurred within seven (7) days of the effective date of termination. If alliantgroup terminates this agreement no fee shall be due.

**D. Limitation on Damages.** Client agrees that alliantgroup and its personnel shall not be liable to Client or any related parties for any claims, liabilities, or expenses relating to this engagement for an aggregate amount in excess of the fees paid to alliantgroup by Client. In no event shall alliantgroup or its personnel be liable for consequential, special, indirect, incidental, punitive, or exemplary losses or damages relating to this engagement. This limitation on liability provision shall apply to the fullest extent of the law, whether in contract, statute, tort, or otherwise.

**E. Third-Parties and Internal Use.** Except as otherwise agreed, all services hereunder shall be solely for Client's internal purposes and use, and this engagement does not create privity between alliantgroup and any person or party other than Client. This engagement is not intended for the express or implied benefit of any third-party. No third-party is entitled to rely, in any manner or for any purpose, on the advice, opinions, reports, or other services of alliantgroup.

**F. Expenses.** Client shall reimburse alliantgroup for all out-of-pocket expenses including, but not limited to, costs for delivery charges, travel, and outside copy services incurred on Client's case during the implementation, compliance and/or audit processes.

**G. Information and Data.** alliantgroup shall be entitled to assume, without independent verification, the accuracy of all representations, assumptions, information and data that Client and its representatives provide to alliantgroup. All assumptions, representations, information and data to be supplied by Client and its representatives will be complete and accurate to the best of its knowledge.

**H. Based on Current Tax Laws.** Client understands that any tax assistance provided pursuant hereto will be based upon the law, regulations, cases, rulings and other tax authority in effect at the time specific tax assistance is provided. If there are subsequent changes in or to the foregoing tax authorities (for which alliantgroup shall have no specific responsibility to advise you), Client acknowledges that such changes may result in that tax assistance being rendered invalid or necessitate (upon Client's request) a reconsideration of that prior tax assistance.

**I. Subject to Review.** Client understands that the results of alliantgroup's tax assistance may be audited and challenged by the IRS and other tax authorities, who may not agree with our positions. We believe that any claim for refund will receive substantive review from the IRS. In this regard, Client understands that the result of any tax assistance is not binding on the IRS, or other tax authorities or the courts and should never be considered a representation, warranty, or guarantee that the IRS or the courts will concur with our advice or opinion.

**J. Governing Law and Severability.** These terms, and the engagement letter to which these terms are appended, including the exhibits, shall be governed by, and construed in accordance with, the laws of the State of Texas (without giving effect to the choice of law principles thereof). Furthermore, if any action is brought by either party, the parties agree that such action shall be brought within the jurisdiction of the State of Texas. Sole venue for disputes herein shall be in the State of Texas.

If any provision of this Agreement is found by a court of competent jurisdiction to be unenforceable, such provision shall not affect the other provisions, but such unenforceable provision shall be deemed modified to the extent necessary to render it enforceable, preserving to the fullest extent permissible the intent of the parties set forth in this Agreement.

**K. Requirement to Execute Power of Attorney.** Client understands that alliantgroup will require Client to execute Form 2848, Power of Attorney, so that alliantgroup may check on the status of the refund claim and answer questions and queries presented to Client by the Service as necessary with regard to the refund claim.

**L. Document Retention.** alliantgroup will maintain the documents received from Client for a period of three (3) years from the date of performing such study. Client must maintain all records substantiating their PTC and ITC tax credits for at least the period that such tax years remain subject to audit by the Internal Revenue Service.

**M. Arbitration.** The parties hereby agree to submit all controversies, claims and matters of difference to arbitration in Houston, Texas, according to the rules and practices of the American Arbitration Association from time to time in force. This submission and agreement to arbitrate shall be specifically enforceable. Arbitration may proceed in the absence of any party if written notice (pursuant to the American Arbitration Association's rules and regulations) of the proceedings has been given to such party. The parties agree to abide by all awards rendered in such proceedings. The arbitrator shall not have the power to alter this agreement nor award punitive, treble, consequential, or special damages.

**N. Privacy and use of Third-Party Providers and Affiliates.** alliantgroup is committed to maintaining its Clients' confidence and trust, and accordingly complies with all applicable laws, rules, regulations and internal policies to protect the information its Clients provide to alliantgroup, LP and all of its related worldwide affiliates and subsidiaries (collectively, "alliantgroup"). In furtherance of our commitment to providing exceptional service to our Clients, alliantgroup utilizes various third-party cloud-based services. The use of third-party cloud-based software is solely to assist alliantgroup in providing our professional services directly to our Clients. All third-party service providers are subject to confidentiality obligations to protect the confidentiality of Client data, and their services are analyzed and evaluated pursuant to our annual SOC 2 compliance reviews. alliantgroup uses the technology and resources of its various entities in the United States, United Kingdom and India in performing its services. alliantgroup maintains strict policies and procedures to securely exchange data between our affiliates to ensure industry and regulatory best practices. Furthermore, alliantgroup does not sell, transfer or share any Client data, Personal Identifiable Information, or records with third-parties and alliantgroup does not receive any remuneration for same.

**O. Duty to Cooperate.** alliantgroup relies upon the documentation, representations and other factual information provided by Client to implement and defend (in the event of audit) the PTC and ITC Credits identified. If it is determined that the documentation, representations or other factual information provided by Client are false or if Client fails to cooperate with alliantgroup by not providing information or documentation in a reasonable time period during the implementation of Client's study or defense of Client's position in audit, alliantgroup's obligation to provide audit defense and compliance services may be deemed to be null and voidable at alliantgroup's sole discretion.

**P. Blended Hourly Rates.** alliantgroup will charge Client its blended hourly rate of \$375/hour. Accrued time for review and analysis shall be included in the professional fees and subject to the fee cap as stated herein. Further, Client understands and agrees that alliantgroup shall bill Client in minimum of quarter hour increments.

**Q. Proprietary Information.** By executing this agreement, Client acknowledges the confidential and proprietary nature of alliantgroup's questionnaires, calculation models, know-how, processes, and formulae. Except for filing Client's tax return(s) as provided for by this Agreement, Client shall not at any time retain or use alliantgroup's confidential and proprietary information. Client's use of alliantgroup's confidential and proprietary information to identify and claim any PTC and/or ITC tax credit(s) for any year not provided for by this Agreement can result in liquidated damages to alliantgroup in the amount of twenty percent (20%) of any PTC and ITC tax credits identified by Client's violation of this provision. However, this provision shall in no way limit Client's or its representative's ability to calculate any future PTC and/or ITC tax credit(s) on Client's behalf without the use of alliantgroup's questionnaires, calculation models, know-how, processes, and formulae.

**R. I.R.C § 7216 Authorization.** Client hereby authorizes and consents that any and all information furnished to alliantgroup for or in connection with the services under this engagement letter may be disclosed to third-party service providers for purposes of assisting alliantgroup in providing tax consulting services. Such third-party service providers may be located within or outside the United States. Both alliantgroup and the third-party service providers who will receive this information will maintain adequate data protection safeguards (as required by the regulations under 26 U.S.C. Section 7216) to protect your privacy and prevent unauthorized access to tax return information.

**S. IRS Circular 230 Disclosure.** To ensure compliance with requirements imposed by the IRS, we inform you that any U.S. federal tax advice contained in this communication (including any attachments) is not intended or written to be used, and cannot be used, for the purpose of (i) avoiding penalties under the Internal Revenue Code or (ii) promoting, marketing or recommending to another party any transaction or tax-related matter[s].

## VI. iv. Purchasing Tabulation - Jefferson HS Indoor Turf

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Purchasing Tabulation - Jefferson HS Indoor Turf for the 2023-2024 School Year.

### Rationale

Portable synthetic turf surfaces can be placed on top of flat surfaces in buildings such as gymnasiums to create an indoor practice field. The product is designed to provide flexibility and capacity in the event of inclement weather or scheduling issues for activities training, physical education classes and camps.

The indoor turf material will furnish a total coverage of 85 x 100 square feet using a total of 34 portable rolls. All rolls will be housed and stored within the former south side bleachers area in the west gymnasium.

Three bids were received from various vendors. A summary of the bids are listed in the attached exhibit.

### Supporting Documents

 Tabulation Exhibit - Jefferson Indoor Turf - Sheet1

JEFFERSON INDOOR TURF MATERIAL

<u>VENDOR</u>	<u>AMOUNT QUOTED</u>	<u>TOTAL COST</u>	<u>NOTES</u>
DOLLAMUR	34 ROLLS + Shipping	\$77,317.00	
GREATMATS	34 ROLLS + Shipping	\$80,453.55	
IRON COMPANY	34 ROLLS + Free Shipping	\$100,334.00	

## VI. v. Purchasing Tabulation - Musical Instruments - 2023 - 2024 School Year

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### Contact Person

Carissa Jenkins

### Recommended Action

It is recommended that the Board of Education approve the Purchasing Tabulation - Musical Instruments for the 2023 - 2024 school year.

### Rationale

Non-repairable musical instruments will be replaced at middle schools and high schools.

Instructional Support Levy funds are allocated for the current year to replace non-repairable musical instruments.

Purchases will be made from the lowest responsive and responsible bidders based upon total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date and other factors deemed relevant.

### Supporting Documents



Tabulation - 2023

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
Purchasing Department  
2500 Edgewood Road NW  
Cedar Rapids, Iowa 52405

December 2023

**Tabulation - Musical Instruments**

Furnish 326 various instrumental music equipment items as per bid specifications.

Summary of the awards follows:

<b>Sweetwater Sound</b>	<b>37 Items</b>	<b>\$7,242.97</b>
Baritone saxophone, clarinet, clarinet swabs, cymbals, alto saxophone reeds, baritone saxophone & clarinet mouthpieces, standard claves, mixer, speakers, metronome, bass amplifier.		
<b>Schultz Strings</b>	<b>43 Items</b>	<b>\$4,757</b>
Cello outfits, cello bows, viola outfits, violin shoulder rests, violin/viola cases.		
<b>Steve Weiss Music</b>	<b>23 Items</b>	<b>\$1,814.95</b>
Mallets, gong stand, microphones, cymbals, triangle sets, cabasas.		
<b>Taylor Music</b>	<b>13 Items</b>	<b>\$4,637.90</b>
Harmony director, alto saxophone ligature, timpani, euphonium.		
<b>NEMC</b>	<b>33 Items</b>	<b>\$468.39</b>
Trumpet mouthpieces, violin shoulder rests 4/4.		
<b>West Music</b>	<b>177 Items</b>	<b>\$21,099.09</b>
Saxophone harness, bass bows, cello cases, cello outfits, violin shoulder rests, viola outfits, flutes, trumpet cases, baritone & tenor saxophone mouthpieces, saxophone stand, saxophone & clarinet reeds, cello string, clarinets, clarinet ligatures, triangle stand, violin outfits, microphones, piccolo, mic stands, trumpet & cornet mouthpieces, trumpet, tenor stands, tuba mouthpieces, trombone mouthpieces, horn mouthpieces.		
<b>TOTAL PURCHASES</b>		<b>\$40,020.30</b>

## **VI. vi. Agreement - Student Nurse Field Experience - 2023-2024 School Year**

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### **Contact Person**

Karinne Tharaldson

### **Recommended Action**

It is recommended that the Board of Education approve the Student Nurse/Field Experience Agreement for Allen College for the 2023-2024 School Year.

### **Rationale**

Each year the district renews agreements with a variety of area colleges and universities for the purpose of hosting student nurses, field experience nursing students and other nursing practicum students. By doing so, the district assists these institutions in training new nurses.

Student Nurse/Field Experience Agreement from the following institution is recommended for approval:  
Allen College

## VI. vii. Agreement – Cedar Rapids Community School District and Rick Nolan - Cash Rent Farm Lease - 2025-2025 School Year

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Lease Agreement for 2024 – Cedar Rapids Community School District and Rick Nolan - Cash Rent Farm Lease.

### Rationale

Attached is an updated Farm Cash Rent Lease originally drafted by legal counsel, between the District and Rick Nolan that provides for a continuation of an existing agreement to farm 34.3 acres of District owned land adjacent to Morgan Creek Park. In light of the lower cash rents according to the ISU Cash Rental Rates for Iowa 2023 Survey the cash rent per acre is recommended to be increased from \$265/acre to \$283/acre.

### Supporting Documents



Signed Nolan Lease Agreement

## Iowa Cash Rent Farm Lease (Short Form) for 2024

Owner (s): Cedar Rapids Community School District  
Operator (s): Rick Nolan

1. Legal Description:

The SW 1/4 NW 1/4 of Section 22-83-8, Linn County, Iowa excepting therefrom the West 16 rods of the North 10 rods, excepting the Public Highway and three acres M/L, legally described as follows:

PLAT OF SURVEY # 1891 PARCEL IS PART OF THE SW1/4 NW1/4 OF SECTION 22, TOWNSHIP-83-NORTH, RANGE-8-WEST OF THE 5TH P.M., CEDAR RAPIDS, LINN COUNTY, IOWA FURTHER DESCRIBED AS FOLLOWS:  
BEGINNING AT THE NORTHEAST CORNER SW1/4 NW1/4 OF SAID SECTION 22:  
THENCE S00°55'28"E ALONG THE EAST LINE SW1/4 NW1/4 OF SAID SECTION 22, 580.01 FEET;  
THENCE S89°22'09"W. 225 FEET;  
THENCE N00°55'28"W, 580.01 FEET TO THE NORTH LINE OF THE SW1/4 NW1/4 OF SAID SECTION 22;  
THENCE N89°22'09"E ALONG SAID NORTH LINE, 225.00 FEET TO THE POINT OF BEGINNING CONTAINING 3.0 ACRES (130.502 SQ.FT.) MORE OR LESS.  
SUBJECT TO EXISTING EASEMENTS AND RESTRICTIONS OF RECORD.

2. Term of Lease: Beginning March 1st, 2024, and ending the last day of February 2025, but subject to modification as per Section 18 of this Lease.

3. There are 34.3 contract acres available according to county FSA records, but subject to modification as per Section 18 of this Lease.

The following housing, buildings and storage structures located on the Real Estate may be used by the Operator for the following purposes:

Structure	Purpose
N/A	N/A

In the event of damage or destruction of buildings or structures listed above the Owner will have the option to replace them or provide their functional equivalent operator for the purpose described above within a reasonable period of time, or make adjustments to the terms of this lease in lieu of replacement.

4. **Cash Rent:** Operator agrees to pay the Owner cash rent for the use of part or all of the Real Estate as follows:

Description	Amount
Cropland	34.3 acres @ \$283.00 = \$9,706.90
Cropland	_____ acres @ \$_____ \$
Established hay land	_____ acres @ \$_____ \$
Pasture	_____ acres @ \$_____ \$
Buildings and storage structures, housing	\$
Total annual rent	\$9,706.90

**The cash rent shall be due and payable as follows:**

Due Date 3/1/24 Amount \$4,853.45  
Due Date 9/1/24 Amount \$4,853.45

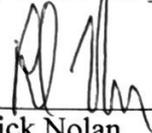
5. **USDA Commodity Program Payments:** Payments shall be paid to the Operator unless otherwise agreed on with the Farm Service Agency.
6. **Recreational Use:** Use of the real estate is not allowed for hunting or other recreational purposes without consent of the Owner.
7. **Division of Expense:** All crop production expenses are the responsibility of the Operator. Cost of lime and application will be treated as follows: Operator expense.
8. **Expenses:** No expense shall be incurred by the Operator for or on account of the Owner without first obtaining written permission from the Owner. The Operator agrees to take no actions that might cause a mechanic's or other lien to be imposed upon the Real Estate and agrees to indemnify the Owner if actions are taken by the Operator that result in such a lien being imposed.
9. **Repair and Maintenance:** Buildings and Fences for minor repairs: Owner will furnish all materials and Operator will provide the labor at no charge. New Fence: Owner to furnish all materials and one-half of the cost of labor. Operator to provide one-half of the labor and all of the equipment to construct the fence. Owner will pay 100% of the cost to clear the fence row when necessary.
10. **Operator's Duties:** Operator agrees to operate the farm in an efficient and steward-like manner, control weeds and brush in the fields, fence rows, road ditches, provide proper maintenance to control erosion and maintain waterways and tiles, and building lots and all other areas of the farm where access is possible. Operator agrees, on termination of the lease, to yield prompt possession of the farm to the Owner.
11. **Owner's Duties:** Owner shall provide Operator with quiet enjoyment of the property subject to the terms and conditions of this lease.
12. **Compensation:** Operator shall have the right to take away from the farm any movable buildings and fixtures which he/she has replaced upon the farm at his/her own expense.

Such moving must be done within 60 days after termination of the lease. The Operator must leave the premises from which such improvements are removed in as good condition as they were before said removal or compensate the Owner for damages. Each party shall present to the other all such claims for compensation in writing at the termination of the lease. The Operator shall receive compensation from the Owner for the undepreciated value for the **following items** upon termination of the lease provided that the value and date of completion are documented.

**Item a.** N/A **Item b.** \_\_\_\_\_ **Item c.** \_\_\_\_\_ **Item d.** \_\_\_\_\_

13. **Transfer of Interest:** The Operator agrees not to lease or sublet any part of the Real Estate nor assign this lease to any other person, nor sublease any or all of the property described herein without prior written permission of the Owner. This lease shall be binding upon the heirs, assignees, or successors in interest of both parties. If the Owner should sell or otherwise transfer title to the Real Estate, the Owner will do so subject to the provisions of this lease.
14. **Changes in Lease Terms:** The conduct, representation, or statement of either party, by act or omission shall not be construed as a material alteration of this lease until such provision is reduced to writing and executed by both parties as an addendum to this Lease.
15. **Right of Entry:** The Owner reserves the right to enter the premise at any time for any reason. Upon notice of the lease termination, the Operator agrees to permit the Owner or the Owner's lessee or agent to enter the premise to do customary tillage and operations on any land from which the current crops have been harvested.
16. **Violation of Terms:** If the Operator fails to keep any agreement contained in this lease, the lease shall then terminate, and the Owner or legal representative shall have the right to take immediate possession of the premises.
17. **Land Stewardship:** In the spirit of promoting improved land stewardship, the Operator and Owner reserve the right to reach mutual agreement on additional soil conservation practices not currently practiced such as annual no-till farming for all crops and/or planting cover crops. The Owner will reduce per acre lease cost in the amount mutually agreeable to the Operator to promote land stewardship improvements.
18. **Other Provisions:** The property is subject to development by Owner. Should development activities occur during the term of this Lease, the Operator agrees to cooperate with the Owner in such activities. However, should such activities cause damage to the Operator's crops, the Owner shall reasonably compensate the Operator.
19. **No Other Lease.** This Lease supersedes and supplants any other lease between the parties for this same property.

In Witness whereof, we agree to the terms and conditions of this lease and we affix our signatures this \_\_\_\_\_ day of \_\_\_\_\_, 2023

  
\_\_\_\_\_  
Rick Nolan  
Operator

7073 21<sup>st</sup> Avenue  
P.O. Box 40  
Van Horne, Iowa 52346  
Telephone: 319-350-3105

Cedar Rapids Community School District

By : \_\_\_\_\_  
Board President

By: \_\_\_\_\_  
Board Secretary

2500 Edgewood Rd. NW  
Cedar Rapids, Iowa 52405  
Telephone: 319-558-2000

## VI. viii. Preliminary Approval – Washington High School – Roof Replacement Project - 2024-2025 School Year

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Washington High School –Roof Replacement Project.

### Rationale

The Administration herewith submit specification, and form of contract for Cedar Rapids Community School District–Washington High School–Roof Replacement Project.

Schedule leading to award of contract:

Notice to Bidders Publish December 13, 2023

Receive Bids 2:30pm January 4, 2024

Notice of Public Hearing Publish January 17, 2024

Hold Public Hearing January 22, 2024

Award Contract January 22, 2024

This project consists of complete removal and replacement of existing roof and insulation at Washington High School. The Architect's estimate for construction is \$550,000 and the funding source for this project is PPEL.

### Supporting Documents



Probable Cost Opinion-Washington Roof



November 29, 2023

Mr. Chris Gates  
Building and Grounds Manager  
Cedar Rapids Community School District  
2500 Edgewood Road NW  
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2024-25 Roof Replacements – Washington High School

Dear Chris:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

**Total Estimated Cost of Construction: \$550,000.00**

Respectfully,

Darci K Merrill, AIA, NCARB  
Solum Lang Architects  
Darci K. Merrill



Copy: Traci Rozek, CRCSD

\*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

## VI. ix. Final Approval – Roof Improvements - Jefferson High School - Certificate of Substantial Completion - 2023-2024 School Year

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District -- 2023-24 Roof Improvements - Jefferson High School.

### Rationale

The project was completed for the original contract price of \$398,500, plus net change orders for \$10,730, for a final contract price of \$409,230. The funding was provided by the Physical Plant and Equipment Levy Fund (PPEL) and the project was substantially completed on August 4, 2023. This project consisted of the complete removal of existing roof and insulation in specified area, and replacement with new insulation and roof membrane system. This is a repair from storm damage that occurred in April. Insurance reimbursed the District, less the deductible of \$10,000.

### Supporting Documents



Substantial Completion and Retainage-JHS Roof



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

<b>PROJECT:</b> <i>(name and address)</i> CRCSD 2023-24 Roof Improvements - Jefferson High School Cedar Rapids, Iowa	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: June 15, 2023	<b>CERTIFICATE INFORMATION:</b> Certificate Number: 01  Date: September 26, 2023
<b>OWNER:</b> <i>(name and address)</i> Cedar Rapids Community School District Educational Leadership Support Center 2500 Edgewood Road NW Cedar Rapids, Iowa 52405	<b>ARCHITECT:</b> <i>(name and address)</i> Solum Lang Architects, LLC 1101 Old Marion Road NE Cedar Rapids, Iowa 52402	<b>CONTRACTOR:</b> <i>(name and address)</i> Advance Builders Corps 325 Waconia Court SW Cedar Rapids, Iowa 52404

The Work identified below has been reviewed and found, to the Architect’s best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.  
*(Identify the Work, or portion thereof, that is substantially complete.)*

Project Area

Solum Lang Architects,  
LLC

  
SIGNATURE

Darci Lorensen,  
Partner + Architect

PRINTED NAME AND TITLE

August 4, 2023

DATE OF SUBSTANTIAL COMPLETION

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:  
*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:  
*(Identify the list of Work to be completed or corrected.)*  
See attached Punch List

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$5,550.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:  
*(Note: Owner’s and Contractor’s legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Advance Builders Corps <b>CONTRACTOR</b> <i>(Firm Name)</i>	 SIGNATURE	Brandon Smalley <b>PRINTED NAME AND TITLE</b>	11/27/2023 <b>DATE</b>
Cedar Rapids Community School District <b>OWNER</b> <i>(Firm Name)</i>	_____ SIGNATURE	Ryan Rydstrom, Board Secretary <b>PRINTED NAME AND TITLE</b>	_____ <b>DATE</b>

Advance Builders Corporation  
 325 Waconia Ct SW  
 Cedar Rapids, IA 52404  
 319-247-7178

# Invoice

Date	Invoice #
11/21/23	6487

<b>Bill To</b>
CRCSD 2500 Edgewood Rd. NW Cedar Rapids, IA 52405

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Final Billing for the CRCSD 2023-24 Roof Improvements Jefferson High School . This is final billing Application #4 for Retainage Release. Detail shown on accompanying AIA G702-703.	20,461.50	20,461.50
	Sales Tax	0.00%	0.00

A FINANCE CHARGE OF 1.5% PER MONTH (18% ANNUAL) WILL BE CHARGED ON ALL OUTSTANDING INVOICES OVER 30 DAYS OLD.

<b>Total</b>	\$20,461.50
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# APPLICATION FOR PAYMENT

TO OWNER: Cedar Rapids Community School District  
2500 Edgewood Rd NW  
Cedar Rapids, IA 52405

PROJECT: CRCSD Jefferson 2023  
CRCSD 2023-24 Roof Improvements Jeffers  
Cedar Rapids Iowa

APPLICATION NO. 4 Final  
PERIOD TO: 11/21/2023  
PROJECT #s: CRCSD Jefferson HS  
CONTRACT DATE: 06/15/2023

Distribution to:  
 OWNER  
 CONTRACTOR  
 ARCHITECT

FROM CONTRACTOR: Advance Builders Corp  
325 Waconia Ct. SW  
Cedar Rapids,, IA 52404

ARCHITECT: Solum Lang Architects LLC  
1101 Old Marion Rd NE  
Cedar Rapids, IA 52402

CONTRACT FOR: CRCSD 2023-24 Roof Improvements Jefferson HS

## CONTRACTOR'S SUMMARY OF WORK

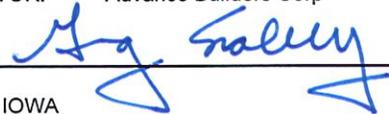
Application is made for payment as shown below.  
Continuation Page is attached.

1. ORIGINAL CONTRACT AMOUNT .....	\$398,500.00
2. NET CHANGE BY CHANGE ORDERS .....	\$10,730.00
3. CONTRACT AMOUNT TO DATE (Line 1 +/- 2) .....	\$409,230.00
4. TOTAL COMPLETED AND STORED TO DATE .....	\$409,230.00
(Column G on Continuation Page)	
5. RETAINAGE:	
a. 0.00% of Completed Work .....	\$0.00
(Columns D + E on Continuation Page)	
b. 0.00% of Stored Material .....	\$0.00
(Column F on Continuation Page)	
Total Retainage (Line 5a + 5b or Column I on Continuation Page) .....	\$0.00
6. TOTAL EARNED LESS RETAINAGE .....	\$409,230.00
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS APPLICATIONS FOR PAYMENT.....	\$388,768.50
(Line 6 from prior Application)	
8. CURRENT PAYMENT DUE.....	\$20,461.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE .....	\$0.00
(Line 3 minus Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$10,730.00	\$0.00
Total approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$10,730.00</b>	<b>\$0.00</b>
NET CHANGES by Change Order	\$10,730.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Advance Builders Corp

By:  Date: 11-21-23

State of: IOWA

County of: Linn

Subscribed and sworn to before  
me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public:

My Commission Expires:

## ARCHITECT'S CERTIFICATION

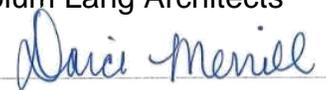
Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

AMOUNT CERTIFIED ..... **\$20,461.50**

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Page that are changed to conform to the amount certified.)

### Solum Lang Architects

ARCHITECT:

By:  Date: 11/27/23

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

**CONTINUATION PAGE**

APPLICATION FOR PAYMENT

PROJECT: CRCSD Jefferson 2023

APPLICATION NO.: 4 Final

containing Contractor's signed Certification is attached.

CRCSD 2023-24 Roof Improvements Jef

APPLICATION DATE: 11/21/2023

Use Column I when variable retainage for line items may apply.

PERIOD TO: 11/21/2023

PROJECT #s: CRCSD Jefferson HS

A ITEM #	B WORK DESCRIPTION	C SCHEDULED VALUE	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED (D + E + F)	% (G / C)		
1	Mobilization	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100%	\$0.00	
2	Materials	\$234,000.00	\$234,000.00	\$0.00	\$0.00	\$234,000.00	100%	\$0.00	
3	Labor	\$140,000.00	\$140,000.00	\$0.00	\$0.00	\$140,000.00	100%	\$0.00	
4	Misc. (bond, dump, equipment, etc.	\$20,500.00	\$20,500.00	\$0.00	\$0.00	\$20,500.00	100%	\$0.00	
5	Change Order #1	\$10,730.00	\$10,730.00	\$0.00	\$0.00	\$10,730.00	100%	\$0.00	
<b>TOTALS</b>		\$409,230.00	\$409,230.00	\$0.00	\$0.00	\$409,230.00	100%	\$0.00	

CONTINUATION PAGE FOR APPLICATION FOR PAYMENT

## VI. x. Agreement - Cedar Rapids Community School District & Armstrong Group - 2023-2024 School Year

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### Contact Person

Karinne Tharaldson

### Recommended Action

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and the Armstrong group.

### Rationale

Iowa BIG works to engage students with their community by working and learning in spaces outside the walls of the high school. With the transition to the Economic Alliance in the 23-24 school year, dedicated conference space for Iowa BIG students and teams to work with community partners has emerged as a consistent need. This solution at the Armstrong Hub co-working space will solve this emergent need for the BIG program.

The building owner is providing a preferred rate on a month-to-month basis.

All costs will be covered by external grant funding intended to support the BIG program for the remainder of the 23-24 school year.

### Supporting Documents



Armstrong Membership Agreement -- AC Revisions 11-4-23 (02260547-3x7F7E1)- Final (1).docx

## THE ARMSTRONG HUB MEMBER AGREEMENT

This Member Agreement ("Agreement") is made as of **1st of September, 2023** by and between **ARMSTRONG-RACE REALTY COMPANY**, (referred to as "ARRC") and **Cedar Rapids Community School District** (referred to as "Member").

1. **Nature of Agreement: License, Not A Lease.** This Agreement is intended to create a **license** for those persons with a current Membership Agreement to access and use space within The Armstrong Hub of the Armstrong Centre at 222 Third Avenue SE, Cedar Rapids, Iowa, all according to the terms and provisions of this Agreement and the General Terms and Conditions The Armstrong Hub (the "General Terms") as the General Terms are modified by this Agreement. This Member Agreement provides a license to the Member for use of certain space but **does not provide a legal right of possession of real estate or create a landlord and tenant relationship. As a result, any legal rights, protections or procedures applicable to a landlord and tenant relationship are not applicable to the Member or AARC under this Agreement.**
2. **General Terms.** The General Terms and Conditions are attached to, and incorporated in, this Agreement with the following revisions:
  - a. The final sentence of Section 1 of the General Terms is hereby deleted.
  - b. Section 10(c) of the General Terms is hereby amended in its entirety to read as follows: *Signs. Member shall not install or display within The Armstrong Hub or in the corridors, or in any part of the Armstrong Centre, any sign, display, picture, notice, advertisement, or goods without the prior written approval of ARRC which shall not be unreasonably withheld, conditioned, or delayed for a period greater than five (5) business days. Any lettering or signage approved by ARRC shall be done by a reputable professional and at the expense of Member.*
  - c. The title of Section 12 of the General Terms is hereby amended in its entirety to read as follows: *Limitations on Liability of ARRC.*
  - d. Subsection 12(a) of the General Terms is hereby amended in its entirety to read as follows: *ARRC shall not be liable for any damage thereto or for theft or misappropriation of any personal property belonging to a Member, except to the extent the damage, theft, or misappropriation was caused by ARRC's failure to adequately maintain or secure the Armstrong Centre or the Armstrong Hub.*
  - e. Subsection 12(b) of the General Terms is hereby deleted in its entirety.
  - f. Subsection 12(c) of the General Terms is hereby renumbered as Subsection 12(b) and is further hereby amended in its entirety to read as follows: *Delayed Access. If for any reason ARRC cannot provide the services or accommodation by the Commencement Date specified in the Agreement or in the manner stated in these General Terms, Member's membership fees shall be abated until the services or accommodation are provided.*
  - g. Subsection 12(d) of the General Terms is hereby renumbered as Subsection 12(c).
  - h. Subsection 12(e) of the General Terms is hereby renumbered as Subsection 12(d).
  - i. Subsection 12(f) of the General Terms is hereby renumbered as Subsection 12(e) and is further hereby amended in its entirety to read as follows: ***Limits on Damages: ARRC WILL NOT IN ANY CIRCUMSTANCES BE HELD LIABLE FOR A LOSS OF BUSINESS, LOSS OF PROFITS, LOSS OF ANTICIPATED SAVINGS, OR LOSS OF OR DAMAGE TO DATA.***
  - j. Subsection 13(a) of the General Conditions is hereby amended in its entirety to read as follows: *Damage Caused by Member. Member is liable for any damage to the extent it is caused by Member, its owner(s), manager(s), officer(s), director(s), partners, employees, agents, contractors, representatives, invitees or those in The Armstrong Hub or the Armstrong Centre with the permission of Member, whether express or implied.*
  - k. The last three sentences of subsection 13(d) of the General Terms are hereby amended in their entirety to read as follows: *Upon the cancellation of this Agreement, as aforesaid, Member's liability for the Monthly Fee and other charges reserved hereunder shall cease as of the date of such damage or destruction and ARRC shall refund any Monthly Fee and other charges paid by Member from the date of the casualty event until the date of termination. Upon the occurrence of any Major Damage, Member shall have a like option to cancel, and Member shall give notice thereof before ARRC commences repair and restoration, or, in any event, such notice shall be given within ninety (90) days after such destruction, whichever is greater. Unless this Agreement is canceled by ARRC or Member, as aforesaid, this Agreement shall remain in full force and*

effect and the parties waive the provisions of any law to the contrary.

- a. The second sentence of Section 15 of the General Terms is hereby amended in its entirety to read as follows: *Member must not do anything that unreasonably interferes with the use of The Armstrong Hub by ARRC or by others, constitutes a legal nuisance, or causes loss or damage to ARRC.*
- b. Subsection 17(a) of the General Terms is hereby deleted in its entirety.
- c. Section 22 of the General Terms is hereby amended in its entirety to read as follows: *Late Charge. Any payment not paid within ten (10) days following written notice from ARRC shall be subject to a late payment charge in an amount equal to 5% of the amount not paid when due.*
- d. Subsection 24(a)(i) of the General Terms is hereby amended in its entirety to read as follows: *Member fails to pay the Monthly Fee and/or amounts due for Ala Carte Service Charges within ten (10) days following the written notice from ARRC that a payment was missed;*
- e. Subsection 24(a)(ii) of the General Terms is hereby amended in its entirety to read as follows: *Member fails to perform or observe any other obligation due from Member after a period of thirty (30) days or the additional time, if any, that is reasonably necessary to promptly and diligently cure the failure, after it receives written notice from ARRC setting forth in reasonable detail the nature and extent of the failure and identifying the applicable Agreement provision(s); or*

Subsection 24(a)(iii) of the General Terms is hereby amended in its entirety to read as follows: *Member vacates any Private Office or exclusive work area for a period of thirty (30) days; or*

- f. Subsection 24(b)(ii) of the General Terms is hereby amended in its entirety to read as follows: *Terminate this Agreement upon fourteen (14) days written notice to Member, at which time Member shall have no further right to access or use the Armstrong Centre and The Armstrong Hub and shall remove all property of Member from the Armstrong Centre and The Armstrong Hub.*
- g. Section 25 of the General Terms is hereby amended in its entirety to read as follows: *Assignment/Subcontract. This Agreement is personal to Member and may not be transferred, by operation of law, agreement, subcontract or otherwise, to anyone without the prior written consent of ARRC. ARRC shall not unreasonably withhold consent to any transfer, assignment or subcontract to an affiliate of Member, provided that the transferee or assignee executes a written agreement acceptable to ARRC to assume and be bound by the obligations of this Agreement. ARRC may transfer and assign this Agreement to any person or entity that acquires the building in which the Cowork Office Area is located with notice to the Member. If ARRC transfers ownership of the building, the Member will have a period of thirty (30) from its receipt of ARRC's assignment notice to elect to terminate this Agreement by written notice to ARRC.*

### 3. Membership - License to Use.

- a. The Armstrong Hub. The "The Armstrong Hub" currently is located on the 4<sup>th</sup> floor of the Armstrong Centre, 222 Third Avenue SE, Cedar Rapids, Iowa. A Floor Plan of The Armstrong Hub is attached to this Agreement as Exhibit A. ARRC shall have the right to relocate The Armstrong Hub. A Membership includes the Amenities specified in the General Terms.
- b. Membership. Pursuant to this Agreement, Member agrees to obtain and pay for the following specified Membership for the Term:
  - (a) Basic Membership. The Basic Membership provides access to the areas of The Armstrong Hub marked as common area or open seating areas on the Floor Plan for one individual during Week Day Hours, including the Amenities, as described in and subject to the General Terms. An Office or Conference Room, if available and not reserved, may be reserved on an hourly basis as an Ala Carte Item.
  - (b) Cowork Membership. The Cowork Membership includes the benefits of a Basic Membership and access to the Cowork Office Area, as marked in the Floor Plan, for one individual during Week Day Hours. A Cowork Membership includes the usage, on an advance reservation basis, subject to availability, of hour(s) of a Conference Room per month. An Office or a Conference Room (in addition to the usage included in this membership), if available and not reserved, may be reserved on an hourly basis as an Ala Carte Item.
  - (c) Dedicated Cowork Membership. The Dedicated Cowork Membership provides the benefits of a Cowork Membership and exclusive access to a dedicated desk within the Cowork Office Area, for one individual during Week Day Hours. A Dedicated Cowork Membership includes the usage, on an advance reservation basis,

subject to availability, of \_\_\_\_\_ hour(s) of a Conference Room per month. An Office or a Conference Room (in addition to the usage included in this membership), if available and not reserved, may be reserved on an hourly basis as an Ala Carte Item.

(a) Day Office Membership. The "Day Office Membership" provides the benefits of a Basic Membership and exclusive access to and use of an unspecified Private Office for \_\_\_\_\_ days per month. The days within a month that a Private Office is desired shall be scheduled with the Receptionist or through the online reservation system. The Private Office so designated is referred to as the "Designated Area". Property of the Member shall not be left in an Office between scheduled days. A Day Office Membership includes the usage, on an advance reservation basis, subject to availability, of \_\_\_\_\_ hour(s) of a Conference Room per month. An Office or a Conference Room (in addition to the usage included in this membership), if available and not reserved, may be reserved on an hourly basis as an Ala Carte Item.

(b) ~~XX~~ Private Office Membership. The "Private Office Membership" provides the benefits of a Basic Membership and exclusive access to, and use of, the following Private Office(s): 4 (which Private Office(s) is (are) referred to as the "Designated Area") for the Term, as specified below. A Private Office Membership includes the usage, on an advance reservation basis, subject to availability, of 8 hour(s) of a Conference Room per month. An Office or a Conference Room (in addition to the usage included in this membership), if available and not reserved, may be reserved on an hourly basis as an Ala Carte Item.

h. Parking:

- (a) No parking spaces are provided;
- (b) X. One (1) parking space is provided for the Term
- (c) \_\_\_\_\_ parking spaces are provided for the Term.

Spaces in the Armstrong Car Park in addition to those included in this agreement may be purchased on a monthly basis as an Ala Carte Item.

i. Other:

4. Term. The term of this Agreement (the "Term") shall commence on the **1st of October, 2023** (the "Commencement Date") and end at midnight on the **30<sup>th</sup> of September, 2023** or the last day of the calendar month following a 30-day written notice by either Lessor or Lessee of a desire to terminate this agreement or such earlier date as otherwise provided in this Agreement (the "Termination Date").

5. Membership Fee.

- a. Deposit. The amount of **\$00.00** (the "Deposit") shall be paid at the time of executing this Agreement. The Deposit shall be in addition to the Monthly Fee. ARRC shall hold the Deposit without interest as security for the performance of Member's obligations under this Agreement. Upon termination of this Agreement and all amounts due ARRC have been paid, any remaining balance of the Deposit shall be returned to Member. Any unpaid Monthly Fees, amounts due for damages or other amounts due from Member under this Agreement may be deducted by ARRC from the Deposit at any time.
- b. Monthly Fee. For the right to use the Designated Area, Member shall pay ARRC a Monthly Fee (the "Monthly Fee"), in the amount of **Five Hundred and 00/100 Dollars (\$500.00)** each month, in advance, on the first day of each month, commencing on the Commencement Date and each month thereafter during the Term of this Agreement. Any taxes applicable to the Monthly Fee and any Ala Carte Items shall be in addition to the Monthly Fee.
- c. Ala Carte Items - Charges. Charges for any Ala Carte Items ("Ala Carte Items") used by Member in a month, including usage of certain space(s) or other services, shall be charged to Member and shall be due and payable in full on the tenth (10<sup>th</sup>) day after the date of invoice. The charges for the Ala Carte Items due shall be in addition to the Monthly Fee. The amount charged for the Ala Carte Items shall be as listed in a written Ala Carte Service list to be provided to Member by ARRC as changes in the charges are made. By executing this Agreement, Member acknowledges receipt of a copy of the current Ala Carte Items list and charges.

ARRC

Member

By:

By:

Name:

Name:

Title:

Title: Board President

Date:

Date:

**Exhibit A  
Floor Layout**

## VI. xi. Purchasing Register - RFP: Safe and Secure Learning Environment Consulting Services - 2023-2024 School Year

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Purchasing Register - RFP: Safe and Secure Learning Environment Consulting Services for the 2023-2024 School Year.

### Rationale

CRCSD Operations is preparing to issue a Request for Proposal (RFP) to solicit bids for consulting services and facilitation of the District's Safety Advisory Council.

A rigorous set of qualifications and specifications has been developed to guide the desired outcome for vendors with certification and experience in working with urban school districts and strategic planning initiatives in progressive discipline and restorative practices.

District bidding procedures will be followed to identify the source for purchase. A cross-functional subsection of the Advisory Council will be used to evaluate responses. The award will be made by the most responsive and responsible bidder based upon total considerations including, but not limited to, the cost of the goods and services being purchased, availability of service, years of experience with the relevant scope of work, and like-profile school districts as well as other factors deemed relevant.

### Supporting Documents

 Purchasing Register - RFP\_ Safe and Secure LE Consulting Services

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Purchasing Department  
2500 Edgewood Rd NW  
Cedar Rapids, IA 52405

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PURCHASING REGISTER

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Purchases for approval or ratification

Description: RFP: Safe and Secure Learning Environment  
Advisory Council Consulting Services

School: CRCSD Operations

Budget Year: 2023 - 2024

First Notice Date: Tuesday, December 12th, 2023

Second Notice Date: Tuesday, December 19th, 2023

Third Notice Date: Tuesday, December 26, 2023

Fourth Notice Date: Tuesday, January 2, 2024

Bid Due Date: Friday, January 5th, 2024

Estimated Cost: To be announced; based on proposals received.

## VI. xii. Final Approval – 2023-24 Roof Improvements - Taft Middle School - Certificate of Substantial Completion

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approval of payment of the retainage pay application for Cedar Rapids Community School District -- 2023-24 Roof Improvements - Taft Middle School.

### Rationale

The project was completed for the original contract price of \$994,000, and the Physical Plant and Equipment Levy Fund (PPEL) provided the funding. The project was substantially completed on August 4, 2023.

### Supporting Documents

 Substantial Completion and Retainage-TMS Roof



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

<b>PROJECT:</b> <i>(name and address)</i> CRCSO 2023-24 Roof Improvements - Taft Middle School Cedar Rapids, Iowa	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: December 20, 2022	<b>CERTIFICATE INFORMATION:</b> Certificate Number: 01  Date: September 26, 2023
<b>OWNER:</b> <i>(name and address)</i> Cedar Rapids Community School District Educational Leadership Support Center 2500 Edgewood Road NW Cedar Rapids, Iowa 52405	<b>ARCHITECT:</b> <i>(name and address)</i> Solum Lang Architects, LLC 1101 Old Marion Road NE Cedar Rapids, Iowa 52402	<b>CONTRACTOR:</b> <i>(name and address)</i> Advance Builders Corps 325 Waconia Court SW Cedar Rapids, Iowa 52404

The Work identified below has been reviewed and found, to the Architect’s best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

*(Identify the Work, or portion thereof, that is substantially complete.)*

Project Area

Solum Lang Architects,  
LLC

  
SIGNATURE

Darci Lorensen,  
Partner + Architect

PRINTED NAME AND TITLE

August 4, 2023

DATE OF SUBSTANTIAL COMPLETION

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

*(Identify the list of Work to be completed or corrected.)*

See attached Punch List

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$4,500.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

*(Note: Owner’s and Contractor’s legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

<u>Advance Builders Corps</u> <b>CONTRACTOR</b> <i>(Firm Name)</i>	 SIGNATURE	<u>Brandon Smalley</u> <b>PRINTED NAME AND TITLE</b>	<u>11/27/2023</u> <b>DATE</b>
<u>Cedar Rapids Community School District</u> <b>OWNER</b> <i>(Firm Name)</i>	_____ SIGNATURE	<u>Ryan Rydstrom, Board Secretary</u> <b>PRINTED NAME AND TITLE</b>	_____ <b>DATE</b>

Advance Builders Corporation  
 325 Waconia Ct SW  
 Cedar Rapids, IA 52404  
 319-247-7178

# Invoice

Date	Invoice #
11/21/23	6486

<b>Bill To</b>
CRCSD 2500 Edgewood Rd. NW Cedar Rapids, IA 52402

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Final Retainage release Billing for the CRCSD 2023-24 Roof Improvements-Taft Middle School. This is progress billing Application #. Detail shown on accompanying AIA G702-703.	49,700.00	49,700.00
	IOWA STATE SALES TAX	7.00%	0.00

A FINANCE CHARGE OF 1.5% PER MONTH (18% ANNUAL) WILL BE CHARGED ON ALL OUTSTANDING INVOICES OVER 30 DAYS OLD.

<b>Total</b>	\$49,700.00
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# APPLICATION FOR PAYMENT

TO OWNER: Cedar Rapids Community Schools  
2500 Edgewood Rd NW  
Cedar Rapids, IA 52405

PROJECT: CRCSD TAFT 2023  
CRCSD 2023-24 Roof Improvements Taft M  
Taft Middle School  
Cedar Rapids, Iowa

APPLICATION NO. 5 Final Distribution to:  
PERIOD TO: 11/21/2023  OWNER  
PROJECT #s: Taft MS 2023  CONTRACTOR  
CONTRACT DATE: 12/20/2022  ARCHITECT

FROM CONTRACTOR: Advance Builders Corp  
325 Waconia Ct. SW  
Cedar Rapids,, IA 52404

ARCHITECT: Sololum Lang Architects LLC1101  
1101 Old Marion Rd NE  
Cedar Rapids IA 52402

CONTRACT FOR: CRCSD Taft Middle School 2023-24

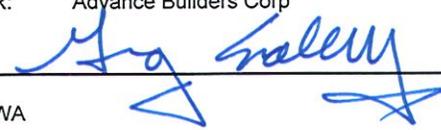
## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
Continuation Page is attached.

1. ORIGINAL CONTRACT AMOUNT .....	\$994,000.00
2. NET CHANGE BY CHANGE ORDERS .....	
3. CONTRACT AMOUNT TO DATE (Line 1 +/- 2) .....	\$994,000.00
4. TOTAL COMPLETED AND STORED TO DATE .....	\$994,000.00
(Column G on Continuation Page)	
5. RETAINAGE:	
a. 0.00% of Completed Work .....	\$0.00
(Column D + E on Continuation Page)	
b. 0.00% of Stored Material .....	\$0.00
(Column F on Continuation Page)	
Total Retainage (Line 5a + 5b or Column I on Continuation Page) .....	\$0.00
6. TOTAL EARNED LESS RETAINAGE .....	\$994,000.00
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS APPLICATIONS FOR PAYMENT.....	\$944,300.00
(Line 6 from prior Application)	
8. CURRENT PAYMENT DUE.....	\$49,700.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE .....	
(Line 3 minus Line 6)	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
NET CHANGES by Change Order		

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Advance Builders Corp  
By:  Date: 11-21-23

State of: IOWA  
County of: Linn  
Subscribed and sworn to before  
me this                      day of

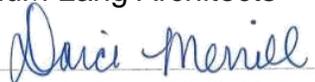
Notary Public:  
My Commission Expires:

## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

AMOUNT CERTIFIED ..... \$49,700.00

*(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Page that are changed to conform to the amount certified.)*

**Solum Lang Architects**  
ARCHITECT:  
By:  Date: 11/27/23

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

**CONTINUATION PAGE**

APPLICATION FOR PAYMENT

PROJECT:

CRCSD TAFT 2023

APPLICATION NO.:

5 Final

containing Contractor's signed Certification is attached.

CRCSD 2023-24 Roof Improvements Ta

APPLICATION DATE:

11/21/2023

Use Column I when variable retainage for line items may apply.

PERIOD TO:

11/21/2023

PROJECT #s:

Taft MS 2023

A ITEM #	B WORK DESCRIPTION	C SCHEDULED VALUE	D		E	F	G		H	I
			COMPLETED WORK		THIS PERIOD	STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
1	mobilization	\$20,000.00	\$20,000.00		\$0.00	\$0.00	\$20,000.00	100%	\$0.00	
2	Materials	\$500,000.00	\$159,489.64		\$340,510.36	\$0.00	\$500,000.00	100%	\$0.00	
3	Labor	\$300,000.00	\$150,000.00		\$150,000.00	\$0.00	\$300,000.00	100%	\$0.00	
4	Equipment	\$80,000.00	\$50,000.00		\$30,000.00	\$0.00	\$80,000.00	100%	\$0.00	
5	Misc (Dump, Bond, Warranty, Etc.)	\$94,000.00	\$60,000.00		\$34,000.00	\$0.00	\$94,000.00	100%	\$0.00	
<b>TOTALS</b>		\$994,000.00	\$439,489.64		\$554,510.36	\$0.00	\$994,000.00	100%	\$0.00	

CONTINUATION PAGE FOR APPLICATION FOR PAYMENT

## VII. Learning and Leadership Informational Items

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### Contact Person

Ryan Rydstrom

### Quick Summary / Abstract

Executive Cabinet members, along with other CRCSD employees and stakeholders, provide pertinent informational updates regarding action steps within CRCSD's strategic plan.

## VII. i. CrisisGo Informational Presentation

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### Contact Person

Janessa Carr/Chad Schumacher

### Details

CrisisGo is a technology platform that will enhance the safety and security measures in our learning environments. With this platform, we will be able to monitor and track any suspicious activity in real time, and the system will automatically alert the relevant authorities in case of any threat. We have also put in place a comprehensive training program for our staff to ensure that they are well-equipped to use the platform and respond to any emergency.

### Supporting Documents



12.11.23 - Board Presentation - CrisisGo



# BUILD TOGETHER

CRCSD Board of Education



Cedar Rapids  
Community School District

*Every Learner. Future Ready.*

# CrsisGo

**Our vision:**

**Every Learner.**

***Future Ready.***

# Our mission:

To ensure all learners experience a rigorous and personalized learning experience so they have a *plan*, a *pathway*, and a *passion* for their future.

# BLUEPRINT FOR EVERY LEARNER. FUTURE READY.

## PILLAR 1 ELEVATE PLANS, PATHWAYS, AND PASSIONS

### Strategic Anchor

Student Achievement

Equitable Student  
Outcomes

Safe & Secure  
Learning Environments

Graduating College and  
Career-Ready Students

## PILLAR 2 ENERGIZE THE STAFF

### Strategic Anchor

Diverse & Culturally  
Competent Staff

Development  
& Promotion

Stable Attendance

Staff Efficacy

## PILLAR 3 STABILIZE THE DISTRICT

### Strategic Anchor

Build Trust  
and Credibility

Increased Enrollment

Transparent and Inclusive  
Communication

## PILLAR 4 MOBILIZE THE COMMUNITY

### Strategic Anchor

Future Ready Facilities

Strong Family Engagement

*Our Vision: Every Learner. Future Ready.*

*Our Mission: To ensure all learners experience a rigorous and personalized learning experience so they have a plan, a pathway and a passion for their future.*

**SAFE & SECURE  
LEARNING ENVIRONMENTS**

**PILLAR 1  
ELEVATE PLANS,  
PATHWAYS,  
AND PASSIONS**





**PILLAR 1  
ELEVATE PLANS,  
PATHWAYS,  
AND PASSIONS**

## **SAFE & SECURE LEARNING ENVIRONMENTS**

- CrisisGo - 16K+ schools
- All 50 States
- 10 years

- Diverse Notification Methods
- Student, Family, Teacher, Staff, & Admin Safety Features
- Covers steps from Preparedness to Recovery Post Crisis
- Reunification Safety Features



**PILLAR 1  
ELEVATE PLANS,  
PATHWAYS,  
AND PASSIONS**

## **SAFE & SECURE LEARNING ENVIRONMENTS**



Date	Action Item	Person Responsible
12/11/23	Board Presentation	Janessa Carr
1/XX/24	Board Action	
2/XX/24	Contract Signing	
March 2024	Custom Implementation & Training for CrisisGo Team	
April 2024	Professional Learning for Administrators & ELSC Staff	
May 2024	Professional Learning for Teachers & School Staff	
Aug 2024	Professional Learning for Students & Parents	

# BUILD TOGETHER



## VII. ii. Proposed SY 2024-2025 Calendar

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### Contact Person

Ryan Rydstrom

### Quick Summary / Abstract

Representatives of the Calendar Committee will share the proposed 2024-2025 School Year Calendar and outline the process used by the Committee. Following the meeting and pending Board discussion, the administration will share the draft calendar with CRCSD staff and the community for additional feedback. A Public Hearing with a final calendar recommendation from the Superintendent will be presented and held during the Monday, January 8, 2024, Board of Education Meeting.

### Details

Pocket Item forthcoming

### Supporting Documents

 Dec5222Draft #3a.3a Calendar 2024-25 - Google Docs

# 2024-25 School Calendar

**August 23, 2024 (Early Dismissal)**

**June 3, 2025 (Early Dismissal)**

- Elem. School: 8:50 am – 2:20 pm

- Middle School: 7:50 am – 1:20 pm

- High School: 7:50 am – 1:20 pm

## Calendar Legend

	New Teacher Pre-Service
	First Day of Classes/Early Dis. Last Day of Classes/Early Dis.
	Staff Professional Learning (No School for Students)
<b>S</b>	End of Semester
	Teacher Directed (No Students)
	Teacher Comp Day (No School for Students)
	Break (No School)
	District Holiday (All Offices Closed)
	Inclement Weather Make-Up

## School Hours:

Elementary School: 8:50 am - 3:50 pm

Middle School: 7:50 am - 2:50 pm

High School: 7:50 am – 2:50 pm

## Weather Related

### Late Start Hours:

Elementary School: 10:50 am – 3:50 pm

Middle School: 9:50 am – 2:50 pm

High School: 9:50 am – 2:50 pm

***The District will take all full day closures and make them up at the end of the school year in June. We will not make up late starts and early release times unless we have missed more than 15.5 hours of instruction.***

August 2024					Hours
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	5
26	27	28	29	30	37.5
September 2024					
2	3	4	5	6	63.5
9	10	11	12	13	96
16	17	18	19	20	122
23	24	25	26	27	154.5
30					154.5
October 2024					
	1	2	3	4	180.5
7	8	9	10	11	206.5
14	15	16	17	18	239
21	22	23	24	25	265
28	29	30	31		291
November 2024					
				1	297.5
4	5	6	7	8	330
11	12	13	14	15	356
18	19	20	21	22	388.5
25	26	27	28	29	401.5
December 2024					
2	3	4	5	6	434
9	10	11	12	13	466.5
16	17	18	19	20	499
23	24	25	26	27	499
30	31				499

15.5 extra built in hours  
191 for teacher days

January 2025					
		1	2	3	499
6	7	8	9	10	531.5
13	14	15	16 s	17	557.5
20	21	22	23	24	583.5
27	28	29	30	31	616
February 2025					
3	4	5	6	7	648.5
10	11	12	13	14	674.5
17	18	19	20	21	707
24	25	26	27	28	733
March 2025					
3	4	5	6	7	765.5
10	11	12	13	14	798
17	18	19	20	21	798
24	25	26	27	28	830.5
31					830.5
April 2025					
	1	2	3	4	856.5
7	8	9	10	11	889
14	15	16	17	18	915
21	22	23	24	25	941
28	29	30			960.5
May 2025					
			1	2	967
5	6	7	8	9	999.5
12	13	14	15	16	1025.5
19	20	21	22	23	1058
26	27	28	29	30	1084
June 2025					
2	3	4	5	6	1095.5
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

## Graduation Information

January 23 at 7:00 pm: Metro (Winter)

May 21 at 7:00 pm: Metro (Spring)

May 22 at 7:00 pm: Jefferson

May 23 at 7:00 pm: Kennedy

May 24 at 7:00 pm: Washington



## VIII. Action Items

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## VIII. i. Request of School Budget Review Committee (SBRC) for Additional Allowable Growth: On Time Funding for Increased Enrollment, Unfunded English Learner (EL) Costs and Open Enrollment Students not Included in Previous Year's Enrollment

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Request for the School Budget Review Committee to seek Additional Allowable Growth for On-Time Funding for Increased Enrollment of \$1,375,827, Unfunded English Learner (EL) Costs of \$356,020 and Open Enrollment Students not Included in Previous Year's Enrollment Count of \$2,873,260.

### Details

#### 1.

The annual request is submitted for Board approval. All requests listed below are combined into one Board action. The completed State form is provided as an exhibit. Dollar amounts listed for each category below are based upon data from the Iowa Department of Education on 11/20/2023 and are subject to possible adjustment.

#### a.

**On-Time Funding Modified Allowable Growth for Increasing Enrollment:** The State allows spending authority to increase certified enrollment in the current budget year. This amounts to a request for \$1,375,827 in additional spending authority.

#### b.

**English Learner:** The State allows an additional factor of .21 for intermediate support and .26 for intensive support to the District, a cost per pupil of \$7,635 for students in the EL program. This weighting is only allowed for five years. The maximum modified allowable growth request under SBRC guidelines for English Learners served beyond five years is \$356,020.

#### c.

**Open Enrollment Students:** For the 2023-2024 School Year, the District can request

\$1,497,433 in spending authority for open-enrollment resident students not included in the Previous Year's Enrollment Count.

1.

All SBRC approvals for additional allowable growth are funded with cash provided by the District's Cash Reserve Levy.

### Supporting Documents

 SBRC Allowable Cost FY23 12.11.23

1053 Cedar Rapids Comm School District

# SBRC Application

The application is due by December 1. If the application is timely filed by December 1 but related board action is taken after December 1, the district may upload board minutes up to two days after board action is taken in December.

**Request: Increased Enrollment** Districts may request modified supplemental amount (MSA) (i.e. spending authority) for on-time funding (awarded in current year) if the certified enrollment count of the current year exceeded the certified enrollment count of the prior year.

Certified Enrollment Current Year FTE	Certified Enrollment Previous Year FTE	Certified Enrollment Increase FTE	DCPP Current Year	Maximum MSA Request Increase FTE x DCPP
16139.50	15959.30	180.20	7635.00	1375827.00

Enter Amount of Request: rounding down to the nearest whole dollar excluding \$ , .  
1375827

**Request: Open Enrollment Out** Current Year (CY) Open Enrollment Out (OEO) Not on Prior Year (PY) Headcount

Preliminary Eligible FTE	Certified Enrollment Increase FTE	Final Eligible FTE	SCPP Previous Year	TLC	Maximum MSA Request (Final FTE x (TLC + Previous Year SCPP))
372.90	180.20	192.70	7413.00	357.80	1497433.16

Enter Amount of Request: rounding down to the nearest whole dollar excluding \$ , .  
1497433

### Request: EL Instruction Beyond 5 Years

- Application description: Districts may request MSA for the costs of providing instructional services to English learner (EL) students being served beyond the five years of weightings.
- Eligible LEP Count: Line 1 = Eligible, Line 2 = EL FTE
- Test Level: Line 1 = ELPA, Line 2 = Test Level

- Weighting: Weighting
- DCP: Line 1 = DCP, Line 2 = Current Year
- Maximum MSA Request(Count x Weighting x DCP): Line 1 = Maximum MSA Request, Line 2 = (FTE x Weighting x DCP)

Eligible LEP Count	Test Level	Weighting	DCP Current Year	Maximum MSA Request (Count x Weighting X DCP)
201.00	Intermediate	0.21		
17.00	Intensive	0.26	7635.00	356020.05

Enter Amount of Request: rounding down to the nearest whole dollar excluding \$ , .

356020

## District Certifier Contact

Include the title and phone number of the district contact completing this report.

Name	Email	Title	Phone
Karla Hogan	khogan@crschools.us	Chief Financial Offi	319-558-3054

## Submit Your Application

By clicking Submit We, the officials of this district certify under penalty of perjury and pursuant to the laws of the state of Iowa that the data submitted on this SBRC Application, are true, correct, and complete and complies with all applicable requirements of federal and state laws, rules, regulations, and instructions.

Certify Date:11/20/2023 12:28:12 PM



## IX. Adjournment

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