



SAFE & SECURE LEARNING ENVIRONMENT CONSULTING SERVICES

QUESTIONS & ANSWERS DOCUMENT

**Replies to questions received
through Friday, December 22nd, 2023 at 10am CST**

Date: December 22rd, 2023

To:

From: Olivia Pikokivaka | Purchasing Coordinator | Cedar Rapids Community School District

This notice questions the response received by the Cedar Rapids Community School District regarding the above bid request.

QUESTION 1	Will we (vendors) be able to get a copy of the presentation from the information session today?
ANSWER 1	Yes.

QUESTION 2	Has the District completed a SWOT Analysis of the data?
ANSWER 2	No

QUESTION 3	Is there a plan to do a SWOT on the data?
ANSWER 3	We would like to work with the consultant awarded to identify the plan and assist with discovery.

QUESTION 4	What is the target start date for the consultant?
ANSWER 4	The school board would like to see a plan presented in May 2024 and start implementation for the 2024 - 2025 school year.

QUESTION 5	If the board was given a game plan to start earlier, February 2024, would they be willing to start earlier?
ANSWER 5	There is much to be done to review the state of the District, work with community partners and stakeholders. February does not seem like a realistic date to have a strategic plan identified and approved.

QUESTION 6	Do you have a max budget in mind or number of hours expected for the consultant?
ANSWER 6	There is no max budget number set. We are requesting an hourly rate pricing structure in the proposal. The Safety Advisory Committee currently meets bi-weekly. The coordinator would ideally meet weekly on top of those meetings to start.

QUESTION 7	Do you anticipate having restorative practices implemented by May?
ANSWER 7	No, we have requested a strategic plan identified by May, not implemented.

QUESTION 8	Is there an expectation of a team vs. individual consultant?
ANSWER 8	There is no expectation for the approach. The consultant may choose to have a team of various professionals to support the need. The expectation is there would be one main point of contact for the team and invoices billed through 1 primary vendor.

QUESTION 9	Are there restorative practices already in place; Is there a percentage of restorative practices being implemented today by level (middle, elementary, high school)?
ANSWER 9	We do not have data on the percentages, but there are some restorative practices in the District at all levels.

QUESTION 10	Where did the 5% goal come from in the presentation?
ANSWER 10	The board determined the initial goals.

QUESTION 11	Will the community be happy with 5%? Would a higher target be ideal?
ANSWER 11	All goals may be exceeded. One of the goals of the Safety Advisory Committee and Council is for students, staff and guardians to feel like the learning environment is safe and secure. The work of the consultant will directly support this goal with the strategic plan.

QUESTION 12	When you say the term restorative practices, what do you mean specifically?
ANSWER 12	Behaviors and actions that create, enhance and restore relationships. Create a learning environment that's safe and welcoming. Evidence-based practices/tools that can be used by staff. The District currently has systems like PBIS and MTSS in place that are being reevaluated and subject to renovation.

QUESTION 13	Do you have parent-groups focused on PBIS?
ANSWER 13	We have not had these groups established yet, but the District desires to have parent participation in proxy to the Safety Advisory Council.

QUESTION 14	Do you have data that shows how many parents are a part of the current PBIS/MTSS?
ANSWER 14	Nine (9) of our CRCSD schools have a parent rep this year. Most of them are staff members that work in the building AND have kids at the school.

QUESTION 15	How will you hold leadership and buildings accountable to execute the game plan?
ANSWER 15	The leaders in our District are committed to change and this is something we think about. The passion and mindset for this change is there. It would be good if we could see best practices from the consultant and/or an activity dashboard. How have you seen this measured in the past so the District may review?

QUESTION 16	Is there a copy of the Board's resolution which established the Safety Advisory Council?
ANSWER 16	Janessa Carr (Safe & Secure Learning Environment Coordinator) established the Safety Advisory Council.

QUESTION 17	Have all members of the Council been recruited? If so, have they already begun meeting?
ANSWER 17	Yes, all members have been recruited. The Safety Advisory Council began meeting in October 2023.