



## **Board of Education Meeting**

**03/25/2024 05:30 PM**

Educational Leadership & Support Center

Board Room

[www.youtube.com](http://www.youtube.com)

## AGENDA

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# Cedar Rapids Community School District

*Every Learner. Future Ready.*

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| <b>I. Call to Order</b>  | 5  |
| It is recommended the Board of Education call the meeting to order.  |    |
| <b>II. Approval of Agenda</b>  | 6  |
| It is recommended the Board of Education approve the agenda for Monday, March 25, 2024, the Board of Education Regular Meeting as set forth, and each item is considered ready for discussion and/or action. |    |
| <b>III. Addressing the Board, Communications, Delegations, Petitions</b>   | 7  |
| <b>IV. Superintendent's Report/Board Reports</b>   | 8  |
| <b>V. Consent Agenda</b>   | 9  |
| It is recommended the Board of Education approve all Consent Agenda items as set forth.  |    |
| <b>i. Minutes approval</b>   | 10 |
| It is recommended the Board of Education approve the minutes for Monday, February 26, 2024 Board of Education meeting..  |    |

- ii. Policy Review and Reading - 604.1  18

The Board of Education is recommended to conduct the first of Cedar Rapids Community School District Policy 604.01, as revised to comply with certain changes by the Iowa Legislature and certain requirements of an agreement between the District and the United States Department of Justice.
- iii. Approval of Claims Report – February 2024  27

It recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending February 29, 2024.
- iv. Budget Summary Report - February 2024  34

It is recommended that the Board of Education approve the Budget Summary Report for the month ended February 2024.
- v. Investments Report – February 2024  44

Information Item
- vi. Statement of Receipts, Disbursements, and Cash Balances Report – February 2024  46

It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of February 2024.
- vii. Personnel Report  48

It is recommended that the Board of Education approve the Personnel Report.
- viii. Open Enrollment Denial - Cedar Rapids Community School District-2023-2024 School Year  55


It is recommended that the Board of Education approve the Open Enrollment Denial of the student (s) commencing with the 2023-2024 School Year.
- ix. Agreement - Cedar Rapids Community School District and Classlink - 2024-2025 School Year  57

It is recommended the Board of Education approve the ongoing agreement for the 2024-25 school year.
- xii. Agreement - Cedar Rapids Community School District and Mt. Mercy University - Student Nurse/Field Experience - 2023-2024 School Year  59


It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Mt. Mercy University -Student Nurse/Field Experience for the 2023-2024 School Year.
- xiii. Agreement - Cedar Rapids Community School District and Scott E. Olson Consulting Services LLC  66

It is recommended that the Board of Education approve the agreement between Cedar Rapids Community School District and Scott E. Olson Consulting Services LLC.
- xiv. Tabulation - Wireless Access Points and Network Switches  72

It is recommended the Board of Education approve the Purchasing Tabulation - Wireless Access Points and Network Switches to Aercor for the 2024 - 2025 School Year

xv. Tabulation - District Photography Service Agreement  75  
It is recommended the Board of Education approve the Tabulation - District Photography Service Agreement.

xvi. Tabulation - Dairy Products and Services for Metro Area Schools 78  
It is recommended the Board of Education approve the Purchasing Tabulation - Anderson & Erickson as the CRCSD Dairy Products and Services Provider starting the 2024 - 2025 School Year

xvii. Termination - Cedar Rapids Community School District and Barksdale Photography Services - 2024 -2025 School Year  79  
The Board of Education is recommended to approve the mutual termination of the agreement between the Cedar Rapids Community School District ("CRCSD") and The Barksdale Group- Pictures with Class by Barksdale ("Barksdale") for photographic and related services provided by Barksdale. The Board is further recommended to direct its Board Secretary to execute the mutual termination documentation.

**VI. School Board Calendar/Adjournment** 81  
It is recommended the Board of Education adjourn the meeting.

It is the policy of the Cedar Rapids Community School District not to discriminate in educational programs and/or activities on the basis of race, creed, color, gender, sex, sexual orientation, marital status, gender identity, socioeconomic status, national origin, religion, disability, age (except for permitting/prohibiting students to engage in certain activities) or genetic information and in employment opportunities on the basis of age, race, creed, color, gender, sex, sexual orientation, gender identity, national origin, religion, disability or genetic information. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Darius Ballard, Chief of Human Resources, Educational Leadership and Support Center, 2500 Edgewood Rd NW, Cedar Rapids, IA, (319) 558-2000.



## I. Call to Order

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### Recommended Action

It is recommended the Board of Education call the meeting to order.

## II. Approval of Agenda

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### Recommended Action

It is recommended the Board of Education approve the agenda for Monday, March 25, 2024, the Board of Education Regular Meeting as set forth, and each item is considered ready for discussion and/or action.

### III. Addressing the Board, Communications, Delegations, Petitions

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#### Summary

##### Community participation

The Board of Education encourages, appreciates, and welcomes input from the community. If you wish to address the School Board, you may be given an opportunity to do so during scheduled “Public Hearings” and/or “Communications, Delegations, & Petitions”.

The procedure for addressing the Board is as follows:

- Complete a “Request to Address the Board” form (located on the information table at the Board meeting) and hand it to the Board Secretary prior to the meeting. Most meetings begin at 5:30 p.m.
- Limit your remarks to five minutes or less, unless otherwise prescribed by the Board President.
- When your name is called by the Board President/Board Secretary, please step to the podium, and clearly state your name, address and the organization if you represent (if any) for the record.
- If you choose not to speak when called, your time may not be yielded to another speaker.
- Refrain from making personal verbal attacks on members of the Board or other citizens, as well as using vulgar language during remarks.
- We ask that the audience and speakers refrain from outbursts as a matter of respect for all in attendance. The Board has zero tolerance for profanity, vulgarity, demeaning language, or threats of any kind.
- Confidential student or staff information will not be shared in a public meeting. Speakers will be asked to refrain from using personal names and information during public comment.
- If disruptive, the individual making comments or other individuals causing disruption may be asked to leave the Board meeting. Any defamatory comments made during public comment are the sole responsibility of the individual making those comments and could subject the individual to legal action.
- Information brought forth will receive consideration during any relevant future decision-making process involving the subject matter of the presentation.
- In order to abide by the Open Meetings Law, there will be no dialogue between School Board members and the public at Board Meetings except to clarify the nature of questions or comments.
- Once you have completed your remarks, you are welcome to leave the meeting.
- Community members are welcome to submit their written comments to the School Board @ [boardmembersdl@crschools.us](mailto:boardmembersdl@crschools.us)



## IV. Superintendent's Report/Board Reports

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## V. Consent Agenda

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### Recommended Action

It is recommended the Board of Education approve all Consent Agenda items as set forth.

## V. i. Minutes approval

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### Contact Person

Ryan Rydstrom

### Recommended Action

It is recommended the Board of Education approve the minutes for Monday, February 26, 2024 Board of Education meeting..

### Meeting Minutes



02/26/2024 - Board of Education Meeting



## MEETING MINUTES

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### Attendees

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#### Voting Members

David Tominsky, Board Vice President  
Jennifer Borcharding, Board Director  
Cindy Garlock, Board President  
Jennifer Neumann, Board Director  
Marcy Roundtree, Board Director  
Kaitlin Byers, Board Director

#### Non-Voting Members

Dr. Tawana Grover, Superintendent  
Ryan Rydstrom, Chief of Staff/Board Secretary  
Dr. Comfort Akwaji-Anderson, Chief of Schools Area 1  
Karla Hogan, Chief Financial Officer  
Linda Reysack, Chief of Schools Area 3  
Karinne Tharaldson, Chief of Academics  
Mark Timmerman, Chief of Schools Area 2

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### I. Call to Order

### II. Approval of Agenda

It is recommended the Board of Education approve the agenda for Monday, February 26, 2024, Board of Education Regular Meeting and Work Session.

Motion made by: David Tominsky

Voting:

David Tominsky - Vote Not Recorded  
Jennifer Borcharding - Vote Not Recorded  
Cindy Garlock - Vote Not Recorded  
Jennifer Neumann - Vote Not Recorded  
Marcy Roundtree - Vote Not Recorded  
Kaitlin Byers - Vote Not Recorded

### III. Public Hearing

#### i. Public Hearing – Jefferson Pavement Project

There was no written or spoken correspondence.

#### ii. Public Hearing – Kennedy High School - Roof Improvement Project



There was no written or spoken correspondence.

**iii. Public Hearing - Hiawatha Tuckpointing Project**

There was no written or spoken correspondence.

**iv. 2023-2024 School Calendar Revisions**

There was no written or spoken correspondence.

**IV. Superintendent's Report/Board Reports**

Dr. Grover celebrated the various accomplishments of CRCSD students, provided an update about the School Improvement Advisory Committee, and shared the different Black History Month celebrations across the district.

Director Borcharding provided an update on the Compliance and Policy Core Operational Committee, stating its goals and purpose.

President Garlock and Director Borcharding shared the Board of Directors' recent professional learning at COSSBA.

Director Tominsky updated the Board of Education on the Financial and Facilities Core Operational Committee, stating the committee heard from the District's demographer, RSP.

**V. Addressing the Board, Communications, Delegations, Petitions**

Pardubsky, Kristin., 4911 Millbrook CT NE, Cedar Rapids, Iowa - Cedar Rapids Community Schools Foundation Update

Colby, Karlee., 104 E 7th St., Coralville, Iowa - Student Safety

**VI. Consent Agenda**

**i. Minutes approval**

It is recommended that the Board of Education approve the minutes for the January 22, 2024, Board of Education work session and regular meeting, January 25, 2024, Board of Education Special Meeting, and February 8, 2024, Board of Education Special Meeting.

Voting:

Unanimously Approved

**ii. Budget Summary Report - December 2023**

It is recommended that the Board of Education approve the Budget Summary Report for the month ended June 2023.

Voting:

Unanimously Approved



**iii. Budget Summary Report - January 2024**

It is recommended that the Board of Education approve the Budget Summary Report for the month ended January 2024.

Voting:

Unanimously Approved

**iv. Approval of Claims Report – January 2024**

It is recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending January 31, 2024.

Voting:

Unanimously Approved

**v. Statement of Receipts, Disbursements, and Cash Balances Report – January 2024**

It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of January 2024.

Voting:

Unanimously Approved

**vi. Investments Report – January 2024**

Information Item

**vii. Personnel Report**

It is recommended that the Board of Education approve the Personnel Report.

Voting:

Unanimously Approved

**viii. 28E Agreement - Cedar Rapids Community School District and Cedar Rapids YMCA**

It is recommended that the Board of Education approve the 28E Agreement between Cedar Rapids Community School District and Cedar Rapids YMCA for the sharing of space for each entity's programming needs.

Voting:

Unanimously Approved

**ix. Agreement - Cedar Rapids Community School District and Relay - 2024 - 2025 School Year**

It is recommended that the Board of Education approve the Purchasing Tabulation - Agreement for School-Based Medicaid Billing Services with Relay for the 2024 - 2025 school year.

Voting:

Unanimously Approved



**x. Agreement - Cedar Rapids Community School District and Coe College - Student Teaching - 2024-2025 School Year**

It is recommended the Board of Education approve the agreement between Cedar Rapids Community School District and Coe College for student teacher placements.

Voting:

Unanimously Approved

**xi. Agreement - Cedar Rapids Community School District and William Penn University - Student Teaching - 2024 -2029 School Years**

It is recommended the Board of Education approve the agreement between Cedar Rapids Community School District and William Penn for student teacher placements.

Voting:

Unanimously Approved

**xii. Approval - 2023 -2024 District Calendar Revision**

It is recommended that the Board of Education approve the 2023 - 2024 District calendar revisions.

Voting:

Unanimously Approved

**xiii. Award of Contract - Viola Gibson - Garage Project**

It is recommended that the Board of Education award a contract to the low bidder, King-Knutson Construction, Inc., for the Viola Gibson Elementary School Garage Project.

Voting:

Unanimously Approved

**xiv. Award of Contract – Kingston Stadium— ADA Locker Room Upgrades Project**

It is recommended that the Board of Education award a contract to the low bidder, GarlingConstruction, Inc., for the Kingston Stadium ADA Locker Room Upgrades Project.

Voting:

Unanimously Approved

**xv. Award of Contract – Washington High School - Restroom Project**

It is recommended that the Board of Education award a contract to the low bidder, Garling Construction, Inc., for the Washington High School Restroom Project.

Voting:

Unanimously Approved

**xvi. Certificate of Substantial Completion - Franklin, McKinley, Roosevelt, and Washington Heat Pump**



### **Replacement Projects**

It is recommended that the Board of Education approve the Certificate of Substantial Completion and payment of the retainage pay application for the Cedar Rapids Community School District – Franklin, McKinley, Roosevelt, and Washington Heat Pump Replacement Projects - 2023 -2024 School Year.

Voting:

Unanimously Approved

### **xvii. Preliminary Approval - Jefferson Pavement Project**

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Jefferson High School – Pavement Replacement Project.

Voting:

Unanimously Approved

### **xviii. Preliminary Approval - Hiawatha Tuckpointing Project**

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Hiawatha Elementary School – Tuckpointing Project.

Voting:

Unanimously Approved

### **xix. Preliminary Approval - Kennedy High School - Roof Improvement Project**

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Kennedy High School - Roof Improvement Project.

Voting:

Unanimously Approved

### **xx. Purchasing Register – Bakery Products and Services for Metro Area Schools**

It is recommended that the Board of Education approve the Purchasing Register for Bakery Products and Services for the 2024 - 2025 school year.

Voting:

Unanimously Approved

### **xxi. Purchasing Register – Dairy Products and Services for Metro Area Schools**

It is recommended that the Board of Education approve the purchasing register - Dairy Products & Services for the 2024 - 2025 school year.

Voting:

Unanimously Approved

### **xxii. Purchasing Register - RFP: Cedar Rapids Community School District Wrap Around Childcare Program**



It is recommended that the Board of Education approve the Purchasing Register - RFP: Cedar Rapids Community School District Wrap Around Childcare Program.

Voting:  
Unanimously Approved

**xxiii. Purchasing Register - Trailside Furniture**

It is recommended that the Board of Education approve the Purchasing Register - Trailside Furniture.

Voting:  
Unanimously Approved

**xxiv. Tabulation - District Mower - 2023 - 2024 School Year**

It is recommended that the Board of Education approve the Tabulation - District Mower for the 2023 - 2024 school year.

Voting:  
Unanimously Approved

**VII. Administration**

**i. Publication and Scheduling of Public Hearings for Fiscal Year 2025 Proposed Tax Notice and Budget**

It is recommended that the Board of Education approve publication of the Proposed Fiscal Year 2024-25 Tax Notice and Certified Budget and schedule two public hearings on Monday, March 25, 2024 and April 8, 2024 to allow public comment regarding the Fiscal Year 2025 proposed levy rate of 13.90088 and District budget, respectively.

Motion made by: David Tominsky  
Motion seconded by: Marcy Roundtree  
Voting:  
Unanimously Approved

**ii. Approval of School Budget Review Committee for the Use of Special Education Administrative Costs**

It is recommended that the Board of Education approve the Request to the School Budget Review Committee for the Use of Special Education Administrative Costs, as allowed under Iowa Department of Education guidelines, related to the administration of special education instructional services for students with behavioral disabilities and other developmental needs at five off-site facilities. Costs will be determined based on actual service provided in the subsequent fiscal year.

Motion made by: David Tominsky  
Motion seconded by: Marcy Roundtree  
Voting:  
Unanimously Approved

**VIII. Work Session**





The Board of Education exited its regular meeting at 6:24 p.m. and entered its work session at 6:29 p.m.

**i. Office of Academics and CKLA**

Karinne Tharaldson, Chief Academics Officer, and her team, shared information with the board about the proposed new elementary language arts and reading curriculum, Amplify CKLA, and how it aligns with our district's new Strategic Plan.

**IX. Action Items**

The Board of Education exited its work session and returned to its regular meeting at 7:52 p.m.

**i. Agreement - Cedar Rapids Community School District and Amplify/Core Knowledge Language Arts (CKLA) - 2024 -2025 School Year**

It is recommended that the Board of Education approve the agreement between Cedar Rapids Community School District and Amplify CKLA, MCLASS, and Boost.

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

Unanimously Approved

**ii. Agreement - Cedar Rapids Community School District and CKLA for Professional Development Services - 2023 - 2024 School year**

It is recommended that the Board of Education approve the agreement between Cedar Rapids Community School District and Amplify for professional development.

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

Unanimously Approved

**X. School Board Calendar/Adjournment**

It is recommended that the Board of Education adjourn the meeting.

Motion made by: David Tominsky

Motion seconded by: Marcy Roundtree

Voting:

Unanimously Approved

The meeting adjourned at 7:52 p.m.

## V. ii. Policy Review and Reading - 604.1

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### Recommended Action

The Board of Education is recommended to conduct the first of Cedar Rapids Community School District Policy 604.01, as revised to comply with certain changes by the Iowa Legislature and certain requirements of an agreement between the District and the United States Department of Justice.

### Supporting Documents



0604.01-R(3) - Student Discipline - REDLINED COMPARISON for 0604.01 RegRegulation

**Regulation 0604.01-R(3): Student Discipline - REDLINED COMPARISON for 0604.01 RegRegulation**

Status: DRAFT

Original Adopted Date: Pending

sept. 14, 2023

## Model Policies for Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence

### Introduction

The 2023 Iowa Acts, chapter 96 (House File 604), signed by Governor Reynolds on May 26, 2023, requires the Iowa Department of Education to develop and distribute a model policy for school districts and charter schools that, if adopted, satisfies a school district's or charter school's responsibilities under Iowa Code 279.79 established by the Act. These model policies are intended to support a school district and charter school in meeting the requirements of new Iowa Code section 279.79 and in developing policies for different grade levels that describe how a school district or charter school may discipline a student for making a threat of violence or causing an incident of violence that results in injury or property damage or assault.

Districts are required to:

- Publish the district policy on the district website (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 1).
- Provide each parent or guardian with a copy of the policy and require the parent or guardian acknowledge receipt of the policy in writing or electronically (2023 Iowa Acts, chapter 96 (House File 604), sec. 8).

The board believes that each student deserves the right to a fair and appropriate education. District students are expected to respect the rights of others, to contribute to a positive learning environment, and to comply with school and District rules and policies.

To the maximum extent appropriate, staff will use proactive and restorative practices to keep students in class, while addressing misconduct that is detrimental to the learning environment and the rights of others. Practices that are restorative in nature, repairing harm to the victim and/or school community caused by misconduct, will be given first consideration over exclusionary discipline such as removal from class, suspension, or expulsion. School administration and staff will work to identify and correct practices that result in inequities in student achievement, discipline, and access to education.

~~The Board believes that each student deserves the right to a fair and appropriate education. District students are expected to respect the rights of others, to contribute to a positive learning environment, and to comply with school and District rules and policies. To the maximum extent appropriate, staff will use proactive and restorative practices to keep students in class, while addressing misconduct that is detrimental to the learning environment and the rights of others. Practices that are restorative in nature, repairing harm to the victim and/or school community caused by misconduct, will be given first consideration over exclusionary discipline such as removal from class, suspension, or expulsion. School administration and staff will work to identify and correct practices that result in inequities in student achievement, discipline, and access to education. Students are subject to this regulation while on school premises; while using school-provided transportation; while attending or engaging in school-sponsored activities; and while away from school grounds if misconduct will directly affect the good order, efficiency, management and welfare of the school.~~

### Discipline Policy

Discipline is designed to promote behavior that will enable students to learn and successfully participate in their educational and social environments. The district discipline policy for students who make a threat of violence or commit an act of violence is developed to help students understand their obligations to others in the school setting, secure the safety of all students, staff and the community, and to correct student behavior if a violation occurs (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 1).

Students will conduct themselves in a manner fitting their age, grade level, and maturity, and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and tailored to the age, grade level and maturity of the student.

Discipline and other responses to threats or incidents of violence by a student with a disability, including removal from a class, placement in a therapeutic classroom, suspensions, and expulsions, will comply with the provisions of applicable federal and state laws including, but not limited to, IDEA, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 3).

### District Response to a Threat or Incident of Violence by a Student and Definitions of Relevant Terms Reporting a Threat of Violence or Incidence of Violence

In the case of any threat of violence or incident of violence that results in injury, property damage or assault by a student, the teacher will report to the school principal or lead administrator within 24 hours of the incident. The principal or lead administrator will notify the parent or guardian of the student(s) who threatened or perpetrated an act of violence and the student(s) who the threatened or perpetrated act of violence was made against within 24 hours after receipt of the teacher's report and complete an investigation of the incident as soon as possible. The classroom teacher may also notify the parent or guardian of the student who made the threat or caused the incident, and the parent or guardian of the student against whom the threat or incident was directed (2023 Iowa Acts, chapter 96 (House File 604), sec. 4).

An investigation will be initiated by the principal or lead administrator upon learning of an incident of violence or threat of violence through any credible means. If the principal or lead administrator finds that an incident of violence or threat of violence did occur, the administrator will

determine the level of threat or incident by considering all aspects of the situation, including the student's intent and knowledge of the impact of their actions, their developmental level and context of the incident. The resolution will focus on identifying the cause behind the behavior and appropriate corrective action (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsections 1 and 4).

A student who makes a threat of violence, causes an incident of violence that results in injury or property damage, or who commits an assault, will be subject to escalating levels of discipline for each occurrence. When appropriate, referrals will be made to local law enforcement. The district retains the authority to assign the level of disciplinary measures appropriate to the severity of the threat of violence or incident of violence (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 5).

### Threat of Violence

Threat of violence means a written, verbal, electronic or behavioral message that either explicitly or implicitly expresses an intention to inflict emotional or physical injury, property damage, or assault.

### Incident of Violence

Incident of violence means the intentional use of physical force or power against oneself, another person, a group or community or property resulting in injury, property damage or assault.

### Injury

Injury means "physical pain, illness or any impairment of physical condition." State v. McKee, 312 N.W.2d 907, 913 (Iowa 1981).

### Property Damage

Property damage means any destruction, damage, impairment or alteration of property to which the individual does not have a right to take such an action. Property means real property, which includes any real estate, building, or fixture attached to a building or structure, and personal property, which includes intangible property (Iowa Code section 4.1(21)).

### Assault

Assault means when, without justification, a student does any of the following:

an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace (Following Iowa Code section 708.1).

### Detention

Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day or on a non-school day. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee or the building principal disciplining the student.

### Expulsion

Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board.

### In-school suspension

In-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days.

### Out-of-school suspension

Out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten consecutive school days unless due process is provided as required by federal and state law. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

### Placement in an alternate learning environment

Placement in an alternate learning environment means placement of a student in an environment established apart from the regular educational program that includes rules, staff and resources designed to accommodate student needs and to provide a comprehensive education consistent with the student learning goals and content standards established by the school district.

### Removal from the classroom

Removal from the classroom means a student is sent to the building principal's office. It is within the discretion of the person in charge of the classroom to remove the student.

## Escalating Responses by Grade Band

### Grades PK-2

Level	Escalating Response

L e v e l 1	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Responses may include any of the following: <ul style="list-style-type: none"> <li>○ Parent or guardian conference that includes the student, when appropriate;</li> <li>○ When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>○ Behavior intervention student agreement coupled with another response(s);</li> <li>○ Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>○ Detention; and/or</li> <li>○ Temporary removal from class.</li> </ul> </li> </ul> <p>Unless the first offense is unusually serious, the administrator will avoid permanent removal from a class.</p>
L e v e l 2	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Review of response to prior offense, if applicable, to inform increased level of response.</li> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Responses to the incident may include the following: <ul style="list-style-type: none"> <li>○ Parent or guardian conference that includes the student, when appropriate;</li> <li>○ When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>○ Behavior intervention student agreement coupled with another response(s);</li> <li>○ Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>○ Detention;</li> <li>○ Temporary or permanent removal from extracurricular activities;</li> <li>○ Temporary or permanent removal from class;</li> <li>○ In-school suspension;</li> <li>○ Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or</li> <li>○ Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.</li> </ul> </li> </ul>
L e v e l 3	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Review of response to prior offense, if applicable, to inform increased level of response.</li> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Responses to an incident may include the following: <ul style="list-style-type: none"> <li>○ Parent or guardian conference that includes the student, when appropriate;</li> <li>○ When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>○ Behavior intervention student agreement coupled with another response(s);</li> <li>○ Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>○ Detention;</li> <li>○ Temporary or permanent removal from extracurricular activities;</li> <li>○ Temporary or permanent removal from class;</li> <li>○ In-school suspension;</li> <li>○ Out-of-school suspension;</li> <li>○ Suspension of transportation privileges, if misconduct occurred in a school vehicle;</li> <li>○ Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or</li> <li>○ Recommendation for expulsion.</li> </ul> </li> </ul>

### Grades 3-5

Level	Escalating Response
Level 1	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Responses to an incident may include the following: <ul style="list-style-type: none"> <li>○ Parent or guardian conference that may include the student, when appropriate;</li> <li>○ When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>○ Behavior intervention student agreement coupled with another response(s);</li> <li>○ Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>○ Detention; and/or</li> <li>○ Temporary removal from class.</li> </ul> </li> </ul> <p>Unless the first offense is unusually serious, the administrator will avoid permanent removal from a class.</p>

<p>Level 2</p>	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Review of response to prior offense, if applicable, to inform increased level of response.</li> </ul> <ul style="list-style-type: none"> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Response to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> <li>o Parent or guardian conference that includes the student, when appropriate;</li> <li>o When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>o Behavior intervention student agreement coupled with another response(s);</li> <li>o Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>o Detention;</li> <li>o Temporary or permanent removal from extracurricular activities;</li> <li>o Temporary or permanent removal from class;</li> <li>o In-school suspension;</li> <li>o Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or</li> <li>o Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.</li> </ul> </li> </ul>
<p>Level 3</p>	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Review of response to prior offense, if applicable, to inform increased level of response.</li> </ul> <ul style="list-style-type: none"> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Response to an incident may include the following: <ul style="list-style-type: none"> <li>o Parent or guardian conference that includes the student, when appropriate;</li> <li>o When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>o Behavior intervention student agreement coupled with another response(s);</li> <li>o Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>o Detention;</li> <li>o Temporary or permanent removal from extracurricular activities;</li> <li>o Temporary or permanent removal from class;</li> <li>o In-school suspension;</li> <li>o Out-of-school suspension;</li> <li>o Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or</li> <li>o Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or</li> <li>o Recommendation for expulsion.</li> </ul> </li> </ul>

**Grades 6-8**

Level	Escalating Response
<p>Level 1</p>	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> </ul> <ul style="list-style-type: none"> <li>• Responses to an incident may include the following: <ul style="list-style-type: none"> <li>o Parent or guardian conference that may include the student, when appropriate;</li> <li>o When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>o Behavior intervention student agreement coupled with another response(s);</li> <li>o Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>o Detention; and/or</li> <li>o Temporary removal from class.</li> </ul> </li> </ul>
<p>Level</p>	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> </ul>

2	<ul style="list-style-type: none"> <li>• Review of response to prior offense, if applicable, to inform increased level of response.</li> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Responses to an incident may include, but are not limited to, the following:             <ul style="list-style-type: none"> <li>○ Parent or guardian conference that includes the student, when appropriate;</li> <li>○ When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>○ Behavior intervention student agreement coupled with another response(s);</li> <li>○ Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>○ Detention;</li> <li>○ Temporary or permanent removal from extracurricular activities;</li> <li>○ Temporary or permanent removal from class;</li> <li>○ In-school suspension;</li> <li>○ Out-of-school suspension;</li> <li>○ Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or</li> <li>○ Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.</li> </ul> </li> </ul>
Level 3	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Review of response to prior offense, if applicable, to inform increased level of response.</li> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Response to an incident may include the following:             <ul style="list-style-type: none"> <li>○ Parent or guardian conference that may include the student, when appropriate;</li> <li>○ When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>○ Behavior intervention student agreement coupled with another response(s);</li> <li>○ Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>○ Detention;</li> <li>○ Temporary or permanent removal from extracurricular activities;</li> <li>○ Temporary or permanent removal from class;</li> <li>○ In-school suspension;</li> <li>○ Out-of-school suspension;</li> <li>○ Suspension of transportation privileges, if misconduct occurred in a school vehicle;</li> <li>○ Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or</li> <li>○ Recommendation for expulsion.</li> </ul> </li> </ul>

**Grades 9-12**

Level	Escalating Response
Level 1	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Responses to an incident may include, but are not limited to, the following:             <ul style="list-style-type: none"> <li>○ Parent or guardian conference that includes the student, when appropriate;</li> <li>○ When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>○ Behavior intervention student agreement coupled with another response(s);</li> <li>○ Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>○ Detention;</li> <li>○ Temporary removal from extracurricular activities;</li> <li>○ Temporary removal from class;</li> <li>○ In-school suspension; and/or</li> <li>○ Suspension of transportation, if misconduct occurred in a school vehicle.</li> </ul> </li> </ul>
Level 2	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Review of response to prior offense, if applicable, to inform increased level of</li> </ul>

	<p>response.</p> <ul style="list-style-type: none"> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Response to an incident may include the following: <ul style="list-style-type: none"> <li>o Parent or guardian conference that includes the student, when appropriate;</li> <li>o When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>o Behavior intervention student agreement coupled with another response(s);</li> <li>o Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>o Detention;</li> <li>o Temporary or permanent removal from extracurricular activities;</li> <li>o Temporary or permanent removal from class;</li> <li>o In-school suspension;</li> <li>o Out-of-school suspension;</li> <li>o Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or</li> <li>o Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.</li> </ul> </li> </ul>
<p>Level 3</p>	<ul style="list-style-type: none"> <li>• Requires parent or guardian notification.</li> <li>• Review of response to prior offense, if applicable, to inform increased level of response.</li> <li>• Requires individualized educational program (IEP) meeting, if the student has an IEP.</li> <li>• Response to an incident may include the following: <ul style="list-style-type: none"> <li>o Parent or guardian conference that includes the student, when appropriate;</li> <li>o When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;</li> <li>o Behavior intervention student agreement coupled with another response(s);</li> <li>o Restitution or opportunities to repair relationships coupled with another response(s);</li> <li>o Detention;</li> <li>o Temporary or permanent removal from extracurricular activities;</li> <li>o Temporary or permanent removal from class;</li> <li>o In-school suspension;</li> <li>o Out-of-school suspension;</li> <li>o Suspension of transportation privileges, if misconduct occurred in a school vehicle;</li> <li>o Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or</li> <li>o Recommendation for expulsion.</li> </ul> </li> </ul>

The District encourages staff members to use reasonable professional judgment in dealing with incidents of minor defiance, insubordination or non-compliance that are not disruptive to the learning environment in a non-disciplinary manner. Examples of non-disciplinary responses to minor student misconduct may include: verbal redirection and/or coaching, informal peer-to-peer conflict resolution, minor restorative actions (e.g., student cleaning up materials that the student threw on the ground), and other similar, age-appropriate interventions.

It is not possible to define every single student behavior that might result in disciplinary action. School administrators should exercise reasonable professional judgment in identifying the nature and severity of the behavior, including whether the behavior violates any specific school rule, Board policy, or federal or state law, in determining the appropriate discipline Level to apply. Students may be disciplined for conduct including, but not limited to, the following:

Level 1: Examples of Level 1 conduct include, but are not necessarily limited to:

1. Minor Defiance/Insubordination/Non-Compliance: Student engages in refusal to follow directions or talks back to an adult.
2. Minor Disrespect: Students delivers socially rude or dismissive messages to adults or students.
3. Minor Disruption: Students engages in behavior causing an interruption in a class or activity. Disruption includes sustained loud talk, yelling, or screaming; noise with material; horseplay or roughhousing; and/or sustained out-of-seat behavior.
4. Technology Misuse: Students engages in inappropriate (as defined by school) use of technology.
5. Inappropriate Location/Out of Bounds Area: Student is in an area that is outside of school boundaries (as defined by school).
6. Student Appearance Violation: Students may not wear clothing or apparel promoting products illegal for use by minors; displaying content inappropriate for school-aged children; profanity; weapons; reference to prohibited conduct; gang-related attire or insignia; clothing that creates a material or substantial disruption to the learning environment or that jeopardizes health or safety of any student or staff member. - see Board Policy 612.
7. Lying/Cheating/Plagiarism - Student knowingly provides false information to a staff member and/or deliberately violates academic rules (this



may also result in academic penalties at the discretion of and consistent with the policies of the teacher whose subject the offense occurred in).

8. Bullying, harassment, or sexual harassment (minor and not involving threatened or actual physical contact) – see Board Policy 612.
9. Inappropriate Display of Affection: Student engages in inappropriate, consensual, verbal and/or physical gestures/contact, of a sexual nature to another student/adult. This would include inappropriate touching.
10. Minor Property Damage/Vandalism – Students participate in an activity that results in destruction or disfigurement of property of minimal value or where the damage can be repaired at little to no cost.

Level 1 conduct may result in discipline including verbal redirection and/or coaching, peer-to-peer conflict resolution, restorative actions (e.g., student cleaning up mess made by that student), counseling, written reprimand, loss of privileges for one week or less, lunch detention, after-school detention, and other similar actions that are proportionate to the nature of the student's conduct.

Level 2: **Examples of Level 2 conduct include, but are not necessarily limited to:**

1. Threats: Students make threats of violence or other actions toward others without the apparent intent or ability to carry out the threat.
2. Major Defiance/Insubordination/Non-Compliance: Student engages in refusal to follow directions or talks back to an adult to a level that is substantially disruptive to the learning environment and/or the rights of others.
3. Major Disrespect: Students deliver socially rude or dismissive messages to adults or students (including profanity) that is substantially disruptive to the learning environment and/or the rights of others.
4. Physical Aggression Incidents Not Resulting in Injury: Student engages in actions involving or imminently threatening physical contact where injury could have, but did not actually, occur.
5. Fighting Not Resulting in Injury: Students are involved in mutual participation in an incident involving physical violence that does not result in injury to any party.
6. Bullying, harassment, or sexual harassment (conduct not involving actual or threatened physical contact): See Board Policy 612.
7. Possession of Combustibles: Student in possession of substances/objects readily capable of causing minor bodily injury and/or property damage (e.g., matches, lighters).
8. Gang Affiliation Activity: Student activities associated with a gang affiliation (gang graffiti, other identifying symbols, language, signs, clothing, colors, etc.).
9. Property Damage/Vandalism: Students participate in an activity that results in destruction or disfigurement of property of moderate value or where the damage cannot be repaired absent some cost/effort.
10. Other disruption to the school environment: Student engages in conduct that significantly disrupts the school and/or classroom environment, causing a loss of learning or other opportunities for other students.
11. Frequent and repeated conduct constituting Level 1 conduct violations that persist following Level 1 discipline and appropriate instruction/support.

Level 2 conduct may result in discipline, including any disciplinary action applicable to Level 1 conduct, as well as In-School Suspension up to 3 days per incident, Out-of-School Suspension up to three (3) school days per incident, and removal from activities for up to one week.

Level 3: **Examples of Level 3 conduct include, but are not necessarily limited to:**

1. Threats: Students make threats of violence or other actions toward others with the apparent intent or ability to carry out the threat.
2. Physical Aggression Resulting In Injury – Student engages in actions involving or imminently threatening physical contact where injury occurred.
3. Fighting Resulting in Injury – Students are involved in mutual participation in an incident involving physical violence that results in injury to any party.
4. Bullying, harassment, or sexual harassment (serious conduct and/or involving actual/threatened physical contact not resulting in injury) – see applicable Board Policy.
5. Use/Possession/Manufacture/Distribution of Alcohol, Tobacco, Nicotine, or Any Illegal or Medically Unauthorized Substance or paraphernalia/accessories or lookalike substances - see applicable Board Policy.
6. Use of Combustibles – Student is/was in possession of and used substances/objects readily capable of causing bodily harm and/or property damage (e.g., matches, lighters).
7. Use/Possession of Weapons Other than Knives and Guns: Student uses and/or is in possession of weapons (real or look alike) or other objects readily capable of causing bodily injury - see applicable Board Policy
8. Arson: Student plans and/or participates in malicious burning of District property or the property of any individual while at school, on school property, or at a school sponsored activity.
9. Theft: Student is involved by being in possession of, having passed on, or being responsible for removing someone else's property.
10. Property Damage/Vandalism: Students participate in an activity that results in destruction or disfigurement of property of significant value or where the damage cannot be repaired absent significant cost/effort.
11. Major disruption to the school environment: Student engages in other conduct that constitutes an extreme disruption to the school and/or classroom environment, and causes a significant loss of learning or other opportunities for other students (e.g., cancelation of activity).
12. Frequent and repeated conduct constituting Level 2 conduct violations that persists following Level 2 discipline and appropriate instruction/support.

Level 3 conduct may result in discipline including any disciplinary action applicable to Level 1 and 2 conduct, as well as Out-of-School Suspension up to 3 days per incident, loss of privileges for more than one week, and removal from activities for more than one week.

Level 4: **Examples of Level 4 conduct include, but are not necessarily limited to:**

1. Physical Aggression Resulting In Substantial Bodily Injury: Student engages in actions involving or imminently threatening physical contact where substantial bodily injury occurred.
2. Fighting Resulting in Substantial Bodily Injury: Students are involved in mutual participation in an incident involving physical violence that results in substantial bodily injury to any party.
3. Use/Possession of Weapons: Student uses and/or is in possession of knives, guns (real or look alike), and/or other objects readily capable of causing substantial bodily injury - see applicable Board Policy.
4. Bullying, harassment, or sexual harassment (severe or pervasive conduct and/or involving physical contact resulting in bodily injury and/or sexual assault) - see applicable Board Policy.
5. Manufacture or Distribution of Alcohol, Tobacco, Nicotine, or Any Illegal or Medically Unauthorized Substance or paraphernalia/accessories

- or lookalike substances - see applicable Board Policy.
- 6. Use/Possession of Combustibles: Student is/was in possession of substances/objects readily capable of causing substantial bodily harm and/or property damage (e.g., firecrackers, gasoline, lighter fluid).
- 7. Arson: Student plans and/or participates in malicious burning of property.
- 8. Threats of Violence: Student delivers a message through any medium threatening to commit an act of violence on or near District property and/or against members of the District community.

Level 4 conduct may result in discipline including any disciplinary action applicable to Level 1, 2 and 3 behaviors, as well as Out-of-School Suspension for up to 10 school days. Any building administrator recommending suspension for more than 3 school days must immediately refer the matter to their Area Chief and Director of Student Services Executive Director and Deputy Superintendent for approval. They will ensure appropriate due process in accordance with Board policy and applicable federal and state law is provided.

An incident may involve multiple types of conduct described above. Where applicable, the consequences for the highest Level of behavior shall apply. For example, an incident involving both threats (Level 2) and physical aggression resulting in injury (Level 3) may result in consequences up to and including all Level 3 consequences.

Consistent with this Regulation, the school's principal/designee may impose disciplinary consequences based on reasonable professional judgment and the facts and circumstances of each situation. Consideration will be given to the age and maturity of the student(s) involved, the impact of the conduct on other students and staff, the severity of the misconduct, and whether the student has engaged in similar or related conduct in the past.

Consideration will also be given to relevant information about a student's disability, including relevant information from any IEP, FBA, BIP, and/or 504 Plan, when determining appropriate disciplinary consequences. Students with disabilities will not be removed from their current educational placement for behaviors related to their disability, except as permitted by law. Where suspension or disciplinary removal of a student with an IEP or 504 Plan results in removal from the student's educational placement for a total of ten (10) cumulative or consecutive school days in one school year, Manifestation Determination must be held no later than the tenth school day of removal.

Progressive discipline should be used to the extent appropriate to ensure severe consequences, such as exclusion from the learning environment, are reserved for serious behaviors disrupting the learning environment or violating the rights of others.

Prior to issuing disciplinary consequences, the building administrator or designee shall conduct an informal investigation of the charges, which shall provide the student with:

1. Oral or written notice of the allegations against the student.
2. The basis in fact for the charges, and
3. The opportunity to respond to those charges.

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**Cross References**

**Description**

0603.01-R(1)

Student Expression and Appearance - Regulation - <https://simbli.eboardsolutions.com/SU/hLkjjxO5dxBG30vfCZPJkw==>

0604.03-R(1)

Student Suspension - Regulation - <https://simbli.eboardsolutions.com/SU/H5p5mfxUKVksfOl7BjplusQ==>

## V. iii. Approval of Claims Report – February 2024

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### Contact Person

Karla Hogan

### Recommended Action

It recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending February 29, 2024.

### Details

The Approval of Claims Report is required by Iowa Code sections 279.29 and 279.30 and Board Regulation 704.1. Claims for the period of February 1 – 29, 2024 totaled \$19,442,931.67.

### Supporting Documents



2024.02 List of Paid Bills

**Cedar Rapids Community School District  
Summary of Expenditures and Payroll for Month Ending February 29, 2024**

	<b>General Fund (10)</b>	<b>Student Activity Fund (21)</b>	<b>Management Fund (22)</b>	<b>Capital Projects Funds (33,36,40)</b>	<b>Food and Nutrition Fund (61)</b>	<b>Day Care Fund (62)</b>	<b>Total All Funds</b>
<b>Electronic Payments</b>							
Period Ending 02/02	\$ 70,842.77	\$ -	\$ -	\$ 1,055.00	\$ -	\$ -	\$ 71,897.77
Period Ending 02/09	14,426.26	-	284.61	-	-	-	14,710.87
Period Ending 02/16	33,906.17	-	-	-	-	-	33,906.17
Period Ending 02/23	21,808.31	-	-	3,908.47	40.67	-	25,757.45
Period Ending 02/29	6,400,659.93	18,600.78	100,017.00	11,548.52	171,087.42	-	6,701,913.65
<b>Approved Warrants and Voids</b>							
Period Ending 02/02	\$ 531,999.21	\$ 53,573.79	\$ 414.72	\$ 91,943.36	\$ 93,755.32	\$ -	\$ 771,686.40
Period Ending 02/09	547,605.83	28,852.60	2,000.00	1,681,819.22	-	-	2,260,277.65
Period Ending 02/16	661,967.54	33,602.03	148,140.87	160,730.07	224,877.54	-	1,229,318.05
Period Ending 02/23	505,273.08	16,166.54	-	294,520.38	33,741.08	-	849,701.08
Period Ending 02/29	88,961.94	(839.98)	73.75	(364,819.34)	1,235.74	-	(275,387.89)
	<b>\$ 8,877,451.04</b>	<b>\$ 149,955.76</b>	<b>\$ 250,930.95</b>	<b>\$ 1,880,705.68</b>	<b>\$ 524,737.77</b>	<b>\$ -</b>	<b>\$ 11,683,781.20</b>
<b>Payrolls - Net</b>	<u>7,484,564.55</u>	<u>3,285.68</u>	<u>-</u>	<u>-</u>	<u>271,300.24</u>	<u>-</u>	<u>7,759,150.47</u>
<b>Total Expenditures</b>	<u>\$ 16,362,015.59</u>	<u>\$ 153,241.44</u>	<u>\$ 250,930.95</u>	<u>\$ 1,880,705.68</u>	<u>\$ 796,038.01</u>	<u>\$ -</u>	<u>\$ 19,442,931.67</u>

**Note:** Individual transactions can be viewed on the Cedar Rapids Community School District website under Departments - Accounting and Budgeting.

**Cedar Rapids Community School District  
List of Paid Bills for Period Ending  
February 2, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
EFT FILE	\$ 70,842.77	\$ -	\$ -	\$ 1,055.00	\$ -	\$ -	\$ 71,897.77
<b>Approved Warrants and Voids (Entered By Batch)</b>							
Warrants	\$ 531,999.21	\$ 53,573.79	\$ 414.72	\$ 91,943.36	\$ 93,755.32	\$ -	\$ 771,686.40
 <b>Total</b>	 <u><u>\$ 602,841.98</u></u>	 <u><u>\$ 53,573.79</u></u>	 <u><u>\$ 414.72</u></u>	 <u><u>\$ 92,998.36</u></u>	 <u><u>\$ 93,755.32</u></u>	 <u><u>\$ -</u></u>	 <u><u>\$ 843,584.17</u></u>

**Cedar Rapids Community School District  
List of Paid Bills for Period Ending  
February 9, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
EFT FILE	\$ 14,426.26	\$ -	\$ 284.61	\$ -	\$ -	\$ -	\$ 14,710.87
<b>Approved Warrants and Voids (Entered By Batch)</b>							
Warrants	\$ 547,605.83	\$ 28,852.60	\$ 2,000.00	\$ 1,681,819.22	\$ -	\$ -	\$ 2,260,277.65
 <b>Total</b>	 <u>\$ 562,032.09</u>	 <u>\$ 28,852.60</u>	 <u>\$ 2,284.61</u>	 <u>\$ 1,681,819.22</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ 2,274,988.52</u>

**Cedar Rapids Community School District  
List of Paid Bills for Period Ending  
February 16, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
EFT FILE	\$ 33,906.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,906.17
<b>Approved Warrants and Voids (Entered By Batch)</b>							
Warrants	\$ 661,967.54	\$ 33,602.03	\$ 148,140.87	\$ 160,730.07	\$ 224,877.54	\$ -	\$ 1,229,318.05
<b>Total</b>	<u>\$ 695,873.71</u>	<u>\$ 33,602.03</u>	<u>\$ 148,140.87</u>	<u>\$ 160,730.07</u>	<u>\$ 224,877.54</u>	<u>\$ -</u>	<u>\$ 1,263,224.22</u>

**Cedar Rapids Community School District  
List of Paid Bills for Period Ending  
February 23, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
EFT FILE	\$ 21,808.31	\$ -	\$ -	\$ 3,908.47	\$ 40.67	\$ -	\$ 25,757.45
<b>Approved Warrants and Voids (Entered By Batch)</b>							
Warrants	\$ 505,273.08	\$ 16,166.54	\$ -	\$ 294,520.38	\$ 33,741.08	\$ -	\$ 849,701.08
 <b>Total</b>	 <u><u>\$ 527,081.39</u></u>	 <u><u>\$ 16,166.54</u></u>	 <u><u>\$ -</u></u>	 <u><u>\$ 298,428.85</u></u>	 <u><u>\$ 33,781.75</u></u>	 <u><u>\$ -</u></u>	 <u><u>\$ 875,458.53</u></u>



**Cedar Rapids Community School District  
List of Paid Bills for Period Ending  
February 29, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
<b>Electronic Payments</b>							
ACH Payments	6,400,659.93	18,600.78	100,017.00	11,548.52	171,087.42	-	6,701,913.65
<b>Approved Warrants and Voids (Entered By Batch)</b>							
Payroll Deduction	89,121.44	-	73.75	-	1,235.74	-	90,430.93
Voids	(159.50)	(839.98)	-	(364,819.34)	-	-	(365,818.82)
<b>Total</b>	<u><u>\$ 6,489,621.87</u></u>	<u><u>\$ 17,760.80</u></u>	<u><u>\$ 100,090.75</u></u>	<u><u>\$ (353,270.82)</u></u>	<u><u>\$ 172,323.16</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 6,426,525.76</u></u>

## V. iv. Budget Summary Report - February 2024

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Budget Summary Report for the month ended February 2024.

### Details

The Budget Summary Report is provided as required by Board Regulation 703.2.

### Supporting Documents



Feb 2024 Board Summary Report

# Statement of Revenues, Expenditures, Other Financing Sources (Uses) And Changes In Fund Balance

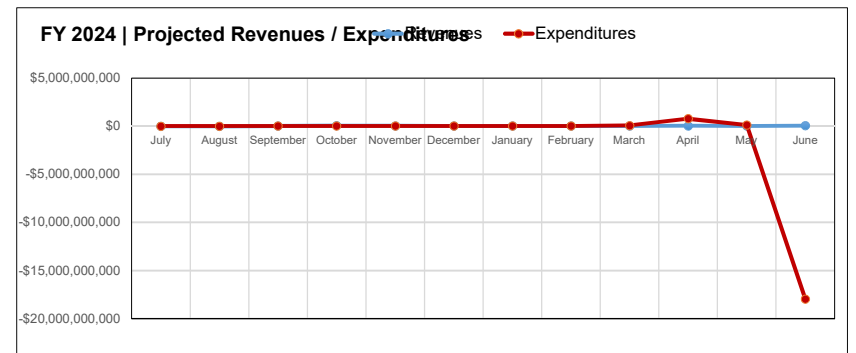
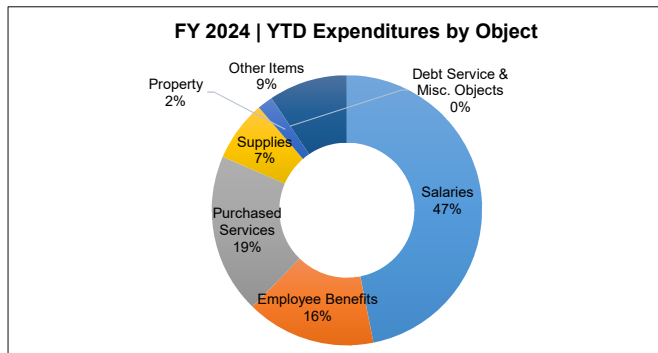
For the Period Ending February 28, 2024

## All Funds Summary Breakdown

(With Comparative Totals For the Period Ended July, 2022 - February, 2023)

	All Funds FY2023	All Funds FY2024	% Incr/(Decr)
<b>REVENUES</b>			
Local	\$66,548,563	\$65,483,496	(1.60%)
Intermediate	\$0	\$0	
State	\$82,162,087	\$84,591,202	2.96%
Federal	\$21,088,283	\$11,114,411	(47.30%)
Other Financing Sources/Income Items	\$20,500,658	\$29,551,656	44.15%
<b>TOTAL REVENUE</b>	<b>\$190,299,590</b>	<b>\$190,740,764</b>	<b>0.23%</b>
<b>EXPENDITURES</b>			
Salaries	\$79,096,861	\$76,193,463	(3.67%)
Employee Benefits	\$23,826,032	\$25,133,690	5.49%
Purchased Services	\$28,963,552	\$31,141,085	7.52%
Supplies	\$11,968,306	\$11,818,248	(1.25%)
Property	\$4,748,364	\$2,944,146	(38.00%)
Debt Service & Misc. Objects	\$0	\$0	
Other Items	\$16,765,469	\$15,368,876	(8.33%)
<b>TOTAL EXPENDITURES</b>	<b>\$165,368,584</b>	<b>\$162,599,508</b>	<b>(1.67%)</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$24,931,006</b>	<b>\$28,141,256</b>	<b>12.88%</b>
<b>FUND BALANCE</b>			
Beginning of Period			
End of Period			

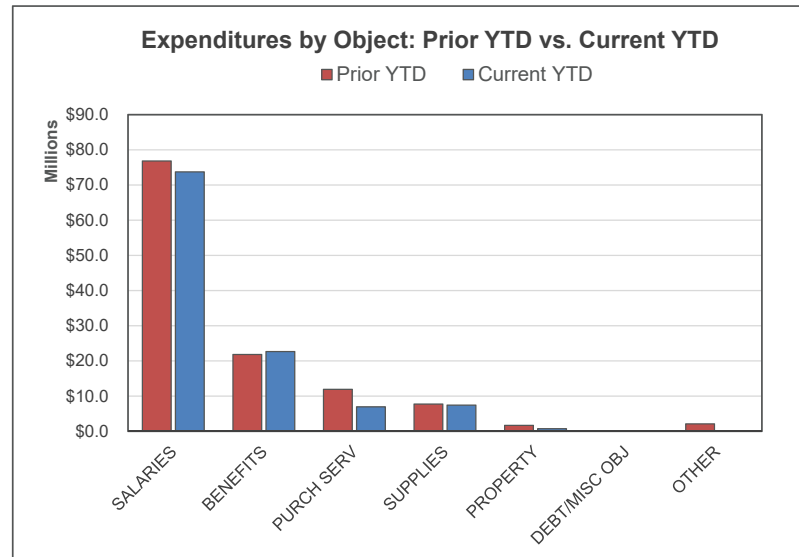
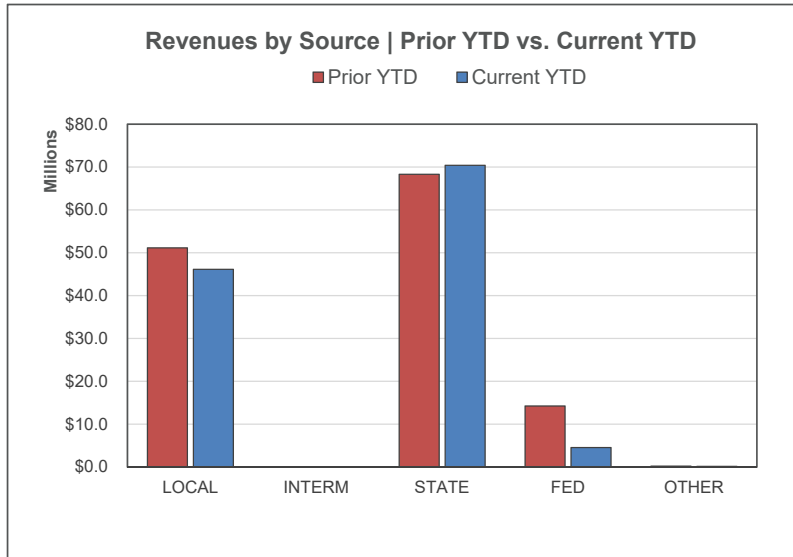
General Fund	Activity Fund	Management Fund						Other 60 Funds
		Sales Tax Fund	PPEL	Debt Service	School Nutrition			
\$46,137,425	\$1,671,834	\$8,559,193	\$1,078,324	\$6,360,358	\$496,131	\$1,133,377	\$46,854	
0	0	0	0	0	0	0	0	
70,404,240	0	130,683	12,922,989	1,099,493	0	33,798	0	
4,545,450	0	0	0	0	590,096	5,978,865	0	
141,274	0	0	20,802,049	243,618	8,364,715	0	0	
<b>\$121,228,389</b>	<b>\$1,671,834</b>	<b>\$8,689,875</b>	<b>\$34,803,362</b>	<b>\$7,703,469</b>	<b>\$9,450,942</b>	<b>\$7,146,039</b>	<b>\$46,854</b>	
\$73,741,527	\$25,541	\$523	\$0	\$0	\$0	\$2,425,872	\$0	
22,664,254	3,660	1,757,513	0	0	0	708,263	0	
6,955,950	298,069	4,540,820	13,093,513	6,243,268	0	9,467	0	
7,427,066	872,847	0	400,892	5,529	0	3,111,913	0	
730,271	59,793	0	1,025,087	1,008,260	0	120,737	0	
0	0	0	0	0	0	0	0	
80,090	103,978	82,250	8,649,166	44,358	6,408,561	474	0	
<b>\$111,599,158</b>	<b>\$1,363,887</b>	<b>\$6,381,106</b>	<b>\$23,168,657</b>	<b>\$7,301,415</b>	<b>\$6,408,561</b>	<b>\$6,376,725</b>	<b>\$0</b>	
<b>\$9,629,230</b>	<b>\$307,947</b>	<b>\$2,308,769</b>	<b>\$11,634,705</b>	<b>\$402,055</b>	<b>\$3,042,381</b>	<b>\$769,315</b>	<b>\$46,854</b>	
\$42,865,546	\$2,057,117	\$10,978,926	\$28,366,556	\$11,318,872	\$14,201,403	\$6,660,727	\$1,340,642	
<b>\$52,494,777</b>	<b>\$2,365,064</b>	<b>\$13,287,695</b>	<b>\$40,001,261</b>	<b>\$11,720,927</b>	<b>\$17,243,785</b>	<b>\$7,430,042</b>	<b>\$1,387,496</b>	



# General Fund | Financial Summary

For the Period Ending February 28, 2024

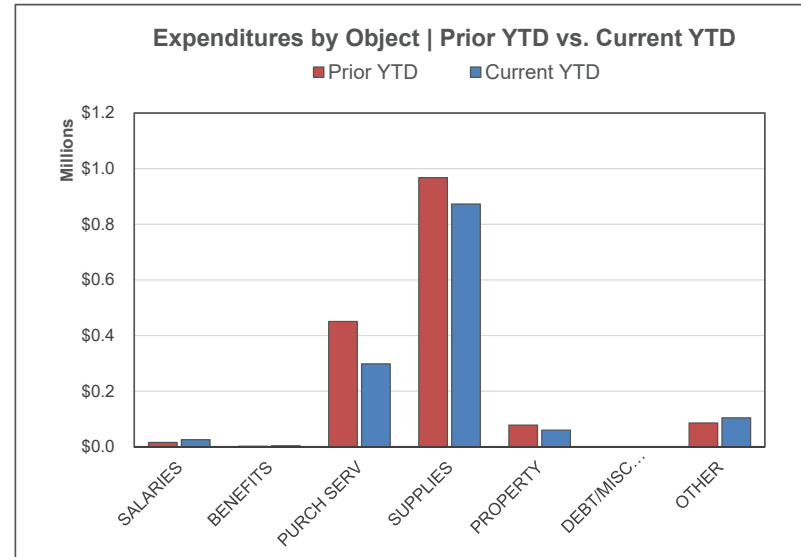
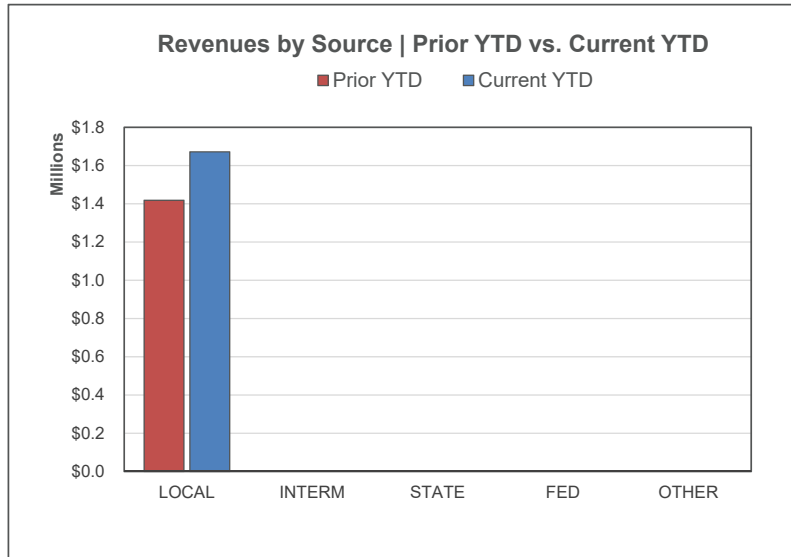
	YTD % of PY Actual			YTD % of Budget		
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$51,133,827	\$87,078,069	58.72%	\$46,137,425	\$83,220,951	55.44%
Intermediate	0	0		0	0	
State	68,308,103	122,457,437	55.78%	70,404,240	125,119,836	56.27%
Federal	14,238,901	25,768,835	55.26%	4,545,450	24,318,308	18.69%
Other Financing Sources/Income Items	197,525	769,670	25.66%	141,274	671,888	21.03%
<b>TOTAL REVENUE</b>	<b>\$133,878,355</b>	<b>\$236,074,010</b>	<b>56.71%</b>	<b>\$121,228,389</b>	<b>\$233,330,983</b>	<b>51.96%</b>
<b>EXPENDITURES</b>						
Salaries	\$76,826,514	\$141,129,254	54.44%	\$73,741,527	\$143,141,836	51.52%
Employee Benefits	21,826,142	37,677,256	57.93%	22,664,254	38,326,213	59.14%
Purchased Services	11,920,590	27,480,143	43.38%	6,955,950	19,706,518	35.30%
Supplies	7,734,387	12,309,430	62.83%	7,427,066	19,971,325	37.19%
Property	1,679,074	2,373,647	70.74%	730,271	248,036	294.42%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	2,103,267	11,812,282	17.81%	80,090	11,426,123	0.70%
<b>TOTAL EXPENDITURES</b>	<b>\$122,089,974</b>	<b>\$232,782,011</b>	<b>52.45%</b>	<b>\$111,599,158</b>	<b>\$232,820,051</b>	<b>47.93%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$11,788,381</b>	<b>\$3,291,999</b>		<b>\$9,629,230</b>	<b>\$510,932</b>	
<b>ENDING FUND BALANCE</b>	<b>\$51,361,928</b>			<b>\$52,494,777</b>		



# Activity Fund | Financial Summary

For the Period Ending February 28, 2024

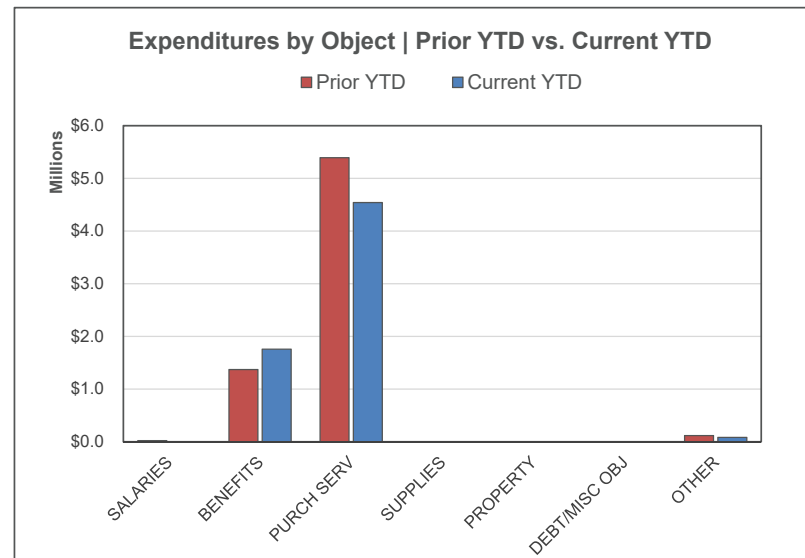
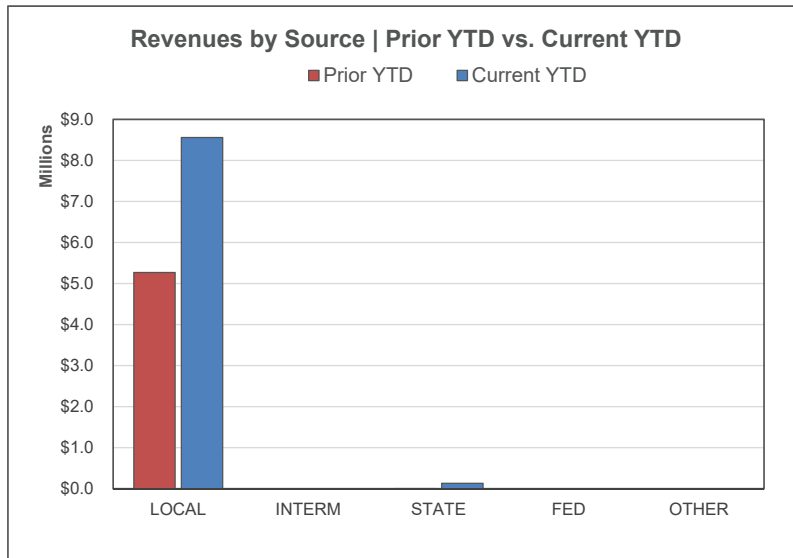
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$1,418,490	\$2,524,720	56.18%	\$1,671,834	\$0	
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
<b>TOTAL REVENUE</b>	<b>\$1,418,490</b>	<b>\$2,524,720</b>	<b>56.18%</b>	<b>\$1,671,834</b>	<b>\$0</b>	
<b>EXPENDITURES</b>						
Salaries	\$15,432	\$23,975	64.37%	\$25,541	\$0	
Employee Benefits	1,764	2,932	60.17%	3,660	0	
Purchased Services	450,581	685,140	65.76%	298,069	0	
Supplies	967,743	1,688,161	57.33%	872,847	0	
Property	77,904	107,118	72.73%	59,793	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	85,467	152,896	55.90%	103,978	0	
<b>TOTAL EXPENDITURES</b>	<b>\$1,598,891</b>	<b>\$2,660,221</b>	<b>60.10%</b>	<b>\$1,363,887</b>	<b>\$0</b>	
<b>SURPLUS / (DEFICIT)</b>	<b>(\$180,401)</b>	<b>(\$135,501)</b>		<b>\$307,947</b>	<b>\$0</b>	
<b>ENDING FUND BALANCE</b>	<b>\$2,012,217</b>			<b>\$2,365,064</b>		



# Management Fund | Financial Summary

For the Period Ending February 28, 2024

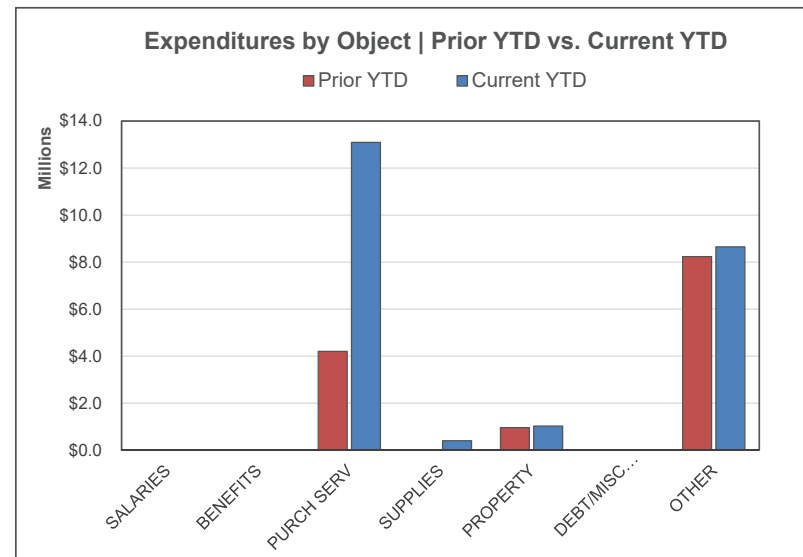
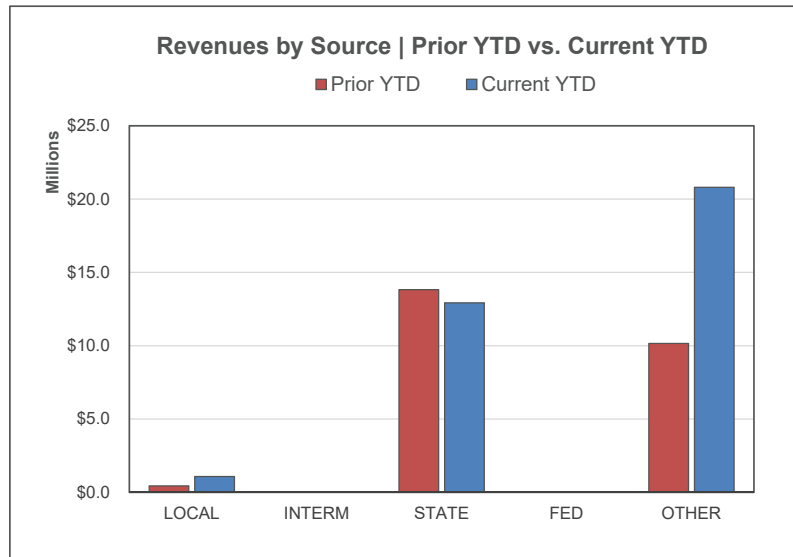
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$5,268,322	\$11,525,151	45.71%	\$8,559,193	\$15,562,820	55.00%
Intermediate	0	0		0	0	
State	2,568	2,568	100.00%	130,683	3,787	3450.82%
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
<b>TOTAL REVENUE</b>	<b>\$5,270,890</b>	<b>\$11,527,718</b>	<b>45.72%</b>	<b>\$8,689,875</b>	<b>\$15,566,607</b>	<b>55.82%</b>
<b>EXPENDITURES</b>						
Salaries	\$21,808	\$56,799	38.40%	\$523	\$523	100.00%
Employee Benefits	1,370,710	4,104,898	33.39%	1,757,513	4,734,459	37.12%
Purchased Services	5,392,581	5,714,042	94.37%	4,540,820	4,996,171	90.89%
Supplies	0	0		0	0	
Property	0	0		0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	117,254	180,039	65.13%	82,250	0	
<b>TOTAL EXPENDITURES</b>	<b>\$6,902,353</b>	<b>\$10,055,778</b>	<b>68.64%</b>	<b>\$6,381,106</b>	<b>\$9,731,154</b>	<b>65.57%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$1,631,464)</b>	<b>\$1,471,941</b>		<b>\$2,308,769</b>	<b>\$5,835,453</b>	
<b>ENDING FUND BALANCE</b>	<b>\$7,875,522</b>			<b>\$13,287,695</b>		



# Sales Tax Fund | Financial Summary

For the Period Ending February 28, 2024

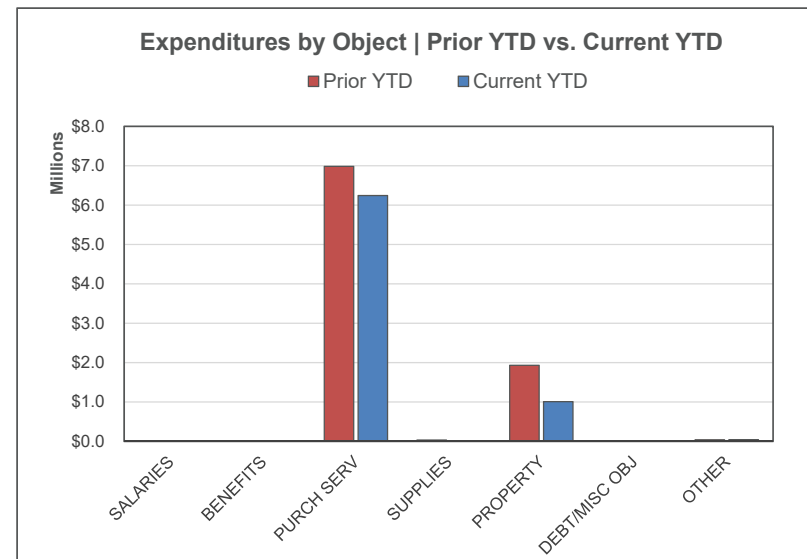
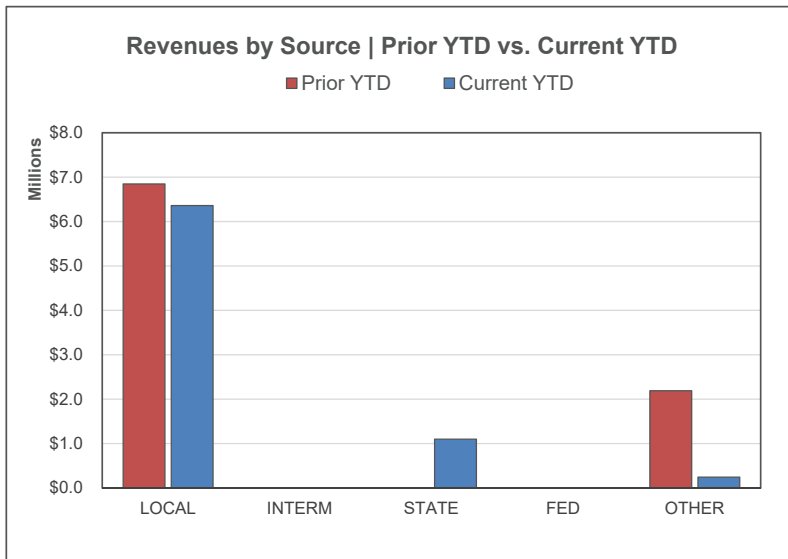
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$438,896	\$908,504	48.31%	\$1,078,324	\$2,050,272	52.59%
Intermediate	0	0		0	0	
State	13,825,034	22,047,092	62.71%	12,922,989	21,484,912	60.15%
Federal	0	0		0	0	
Other Financing Sources/Income Items	10,155,013	10,790,490	94.11%	20,802,049	20,943,491	99.32%
<b>TOTAL REVENUE</b>	<b>\$24,418,942</b>	<b>\$33,746,085</b>	<b>72.36%</b>	<b>\$34,803,362</b>	<b>\$44,478,675</b>	<b>78.25%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	4,203,434	10,514,971	39.98%	13,093,513	28,748,970	45.54%
Supplies	2,052	5,132	39.99%	400,892	585,006	68.53%
Property	958,735	1,827,078	52.47%	1,025,087	1,875,691	54.65%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	8,233,680	12,062,911	68.26%	8,649,166	12,217,923	70.79%
<b>TOTAL EXPENDITURES</b>	<b>\$13,397,902</b>	<b>\$24,410,093</b>	<b>54.89%</b>	<b>\$23,168,657</b>	<b>\$43,427,590</b>	<b>53.35%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$11,021,039</b>	<b>\$9,335,992</b>		<b>\$11,634,705</b>	<b>\$1,051,085</b>	
<b>ENDING FUND BALANCE</b>	<b>\$30,051,603</b>			<b>\$40,001,261</b>		



# PPEL | Financial Summary

For the Period Ending February 28, 2024

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$6,846,257	\$11,979,334	57.15%	\$6,360,358	\$11,696,533	54.38%
Intermediate	0	0		0	0	
State	2,722	2,722	100.00%	1,099,493	1,102,493	99.73%
Federal	0	0		0	0	
Other Financing Sources/Income Items	2,189,246	3,052,515	71.72%	243,618	227,249	107.20%
<b>TOTAL REVENUE</b>	<b>\$9,038,226</b>	<b>\$15,034,571</b>	<b>60.12%</b>	<b>\$7,703,469</b>	<b>\$13,026,275</b>	<b>59.14%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	6,984,251	11,841,652	58.98%	6,243,268	9,950,102	62.75%
Supplies	34,510	35,315	97.72%	5,529	0	
Property	1,931,266	3,168,573	60.95%	1,008,260	2,530,000	39.85%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	40,540	149,636	27.09%	44,358	0	
<b>TOTAL EXPENDITURES</b>	<b>\$8,990,566</b>	<b>\$15,195,175</b>	<b>59.17%</b>	<b>\$7,301,415</b>	<b>\$12,480,102</b>	<b>58.50%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$47,659</b>	<b>(\$160,604)</b>		<b>\$402,055</b>	<b>\$546,173</b>	
<b>ENDING FUND BALANCE</b>	<b>\$11,527,135</b>			<b>\$11,720,927</b>		

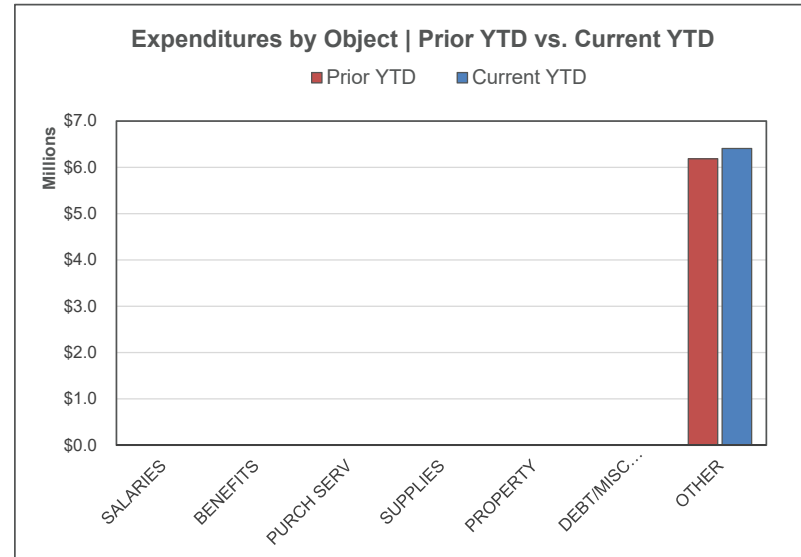
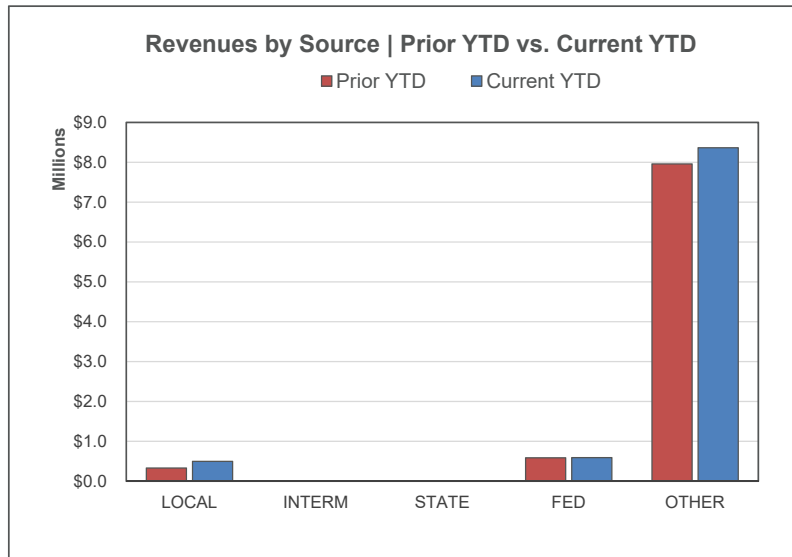




# Debt Service | Financial Summary

For the Period Ending February 28, 2024

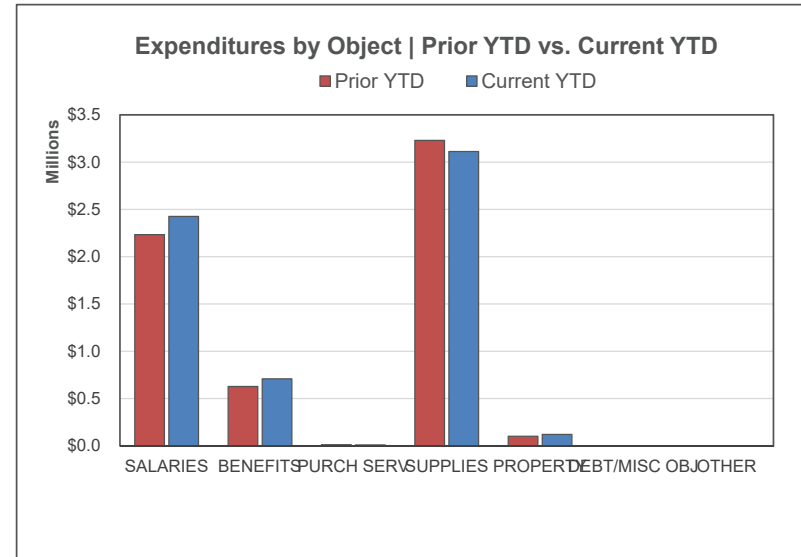
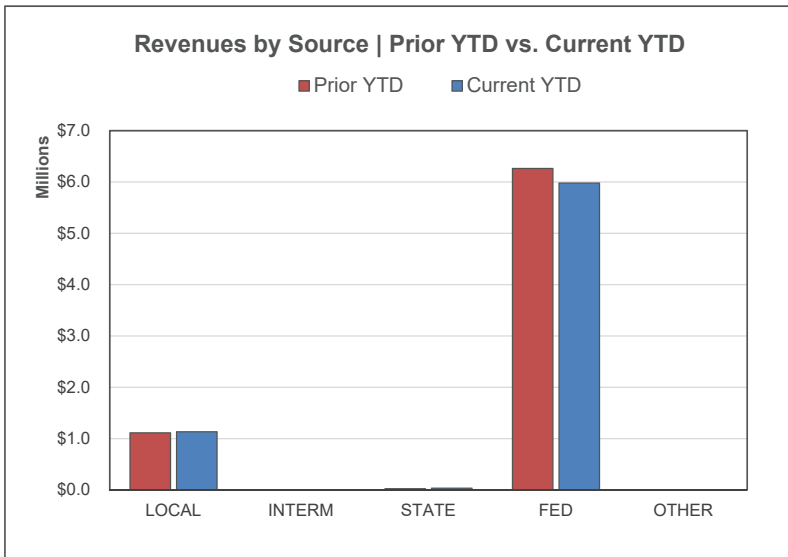
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$329,591	\$449,563	73.31%	\$496,131	\$571,815	86.76%
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	585,174	585,174	100.00%	590,096	595,018	99.17%
Other Financing Sources/Income Items	7,958,875	12,475,869	63.79%	8,364,715	11,935,773	70.08%
<b>TOTAL REVENUE</b>	<b>\$8,873,639</b>	<b>\$13,510,606</b>	<b>65.68%</b>	<b>\$9,450,942</b>	<b>\$13,102,606</b>	<b>72.13%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	0	0		0	0	
Supplies	0	0		0	0	
Property	0	0		0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	6,184,861	12,592,231	49.12%	6,408,561	12,066,998	53.11%
<b>TOTAL EXPENDITURES</b>	<b>\$6,184,861</b>	<b>\$12,592,231</b>	<b>49.12%</b>	<b>\$6,408,561</b>	<b>\$12,066,998</b>	<b>53.11%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$2,688,778</b>	<b>\$918,375</b>		<b>\$3,042,381</b>	<b>\$1,035,608</b>	
<b>ENDING FUND BALANCE</b>	<b>\$15,971,806</b>			<b>\$17,243,785</b>		



# School Nutrition | Financial Summary

For the Period Ending February 28, 2024

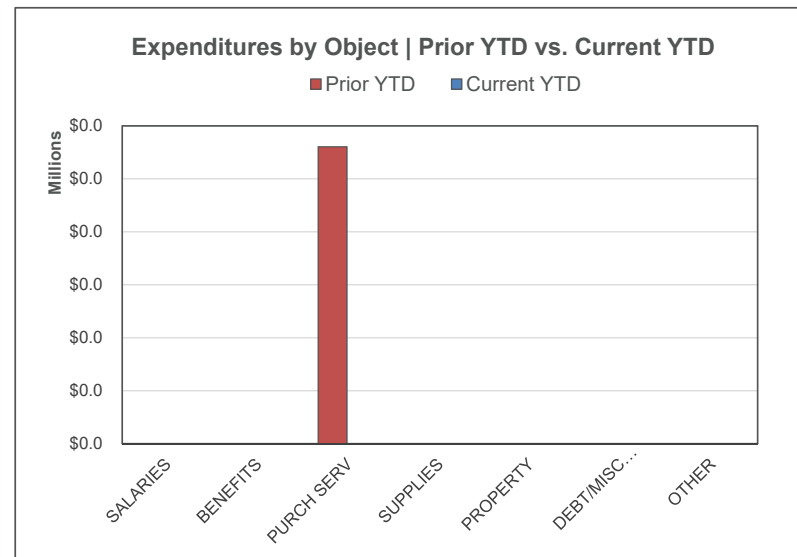
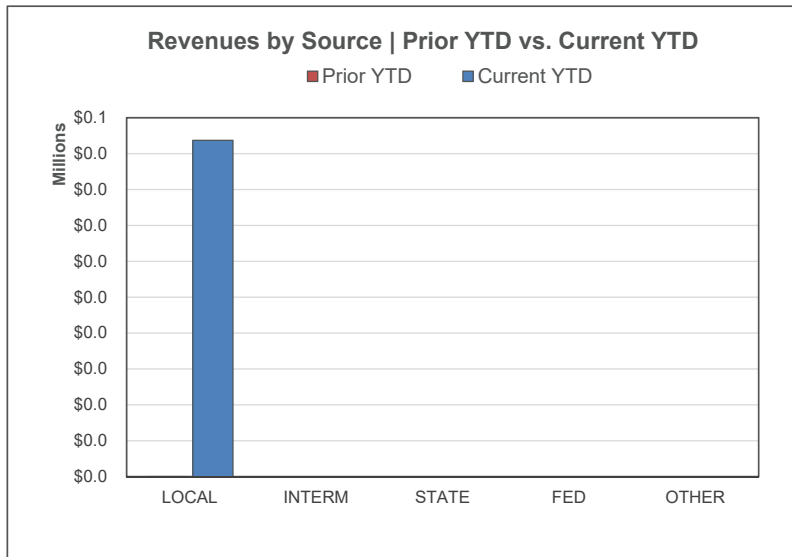
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$1,113,170	\$1,766,900	63.00%	\$1,133,377	\$1,793,404	63.20%
Intermediate	0	0		0	0	
State	23,660	62,655	37.76%	33,798	65,000	52.00%
Federal	6,264,209	10,259,844	61.06%	5,978,865	10,565,652	56.59%
Other Financing Sources/Income Items	0	183,086	0.00%	0	0	
<b>TOTAL REVENUE</b>	<b>\$7,401,039</b>	<b>\$12,272,485</b>	<b>60.31%</b>	<b>\$7,146,039</b>	<b>\$12,424,056</b>	<b>57.52%</b>
<b>EXPENDITURES</b>						
Salaries	\$2,233,106	\$3,830,057	58.30%	\$2,425,872	\$3,925,846	61.79%
Employee Benefits	627,416	(667,274)	(94.03%)	708,263	1,469,286	48.20%
Purchased Services	12,003	8,004	149.95%	9,467	35,000	27.05%
Supplies	3,229,614	5,984,018	53.97%	3,111,913	4,318,900	72.05%
Property	101,386	130,732	77.55%	120,737	275,000	43.90%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	399	431,080	0.09%	474	1,171,000	0.04%
<b>TOTAL EXPENDITURES</b>	<b>\$6,203,923</b>	<b>\$9,716,617</b>	<b>63.85%</b>	<b>\$6,376,725</b>	<b>\$11,195,031</b>	<b>56.96%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$1,197,116</b>	<b>\$2,555,867</b>		<b>\$769,315</b>	<b>\$1,229,025</b>	
<b>ENDING FUND BALANCE</b>	<b>\$5,301,976</b>			<b>\$7,430,042</b>		



# Other 60 Funds | Financial Summary

For the Period Ending February 28, 2024

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$10	\$1,567,956	0.00%	\$46,854	\$0	
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
<b>TOTAL REVENUE</b>	<b>\$10</b>	<b>\$1,567,956</b>	<b>0.00%</b>	<b>\$46,854</b>	<b>\$0</b>	
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	112	143	78.26%	0	0	
Supplies	0	0		0	0	
Property	0	1,747	0.00%	0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	0	20,960	0.00%	0	0	
<b>TOTAL EXPENDITURES</b>	<b>\$112</b>	<b>\$22,850</b>	<b>0.49%</b>	<b>\$0</b>	<b>\$0</b>	
<b>SURPLUS / (DEFICIT)</b>	<b>(\$102)</b>	<b>\$1,545,106</b>		<b>\$46,854</b>	<b>\$0</b>	
<b>ENDING FUND BALANCE</b>	<b>(\$204,566)</b>			<b>\$1,387,496</b>		



## V. v. Investments Report – February 2024

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### Contact Person

Karla Hogan


### Recommended Action

Information Item

### Details

The Investments Report summarizes investment transactions for the month of February 2024. Investments purchased during the month totaled \$4,163,232.70 and investments redeemed during the month totaled \$9,000,000. The current interest rate for US Bank is 5.180%, in comparison to 4.044% at US Bank in February 2023. The current interest rate for Iowa Schools Joint Investment Trust (ISJIT) for February 2024 is 5.056%, in comparison to 4.305% in February 2023.

### Supporting Documents

 2024.02 Investments

**INVESTMENTS - February 2024**

				<b><u>TOTAL INVEST</u></b>	<b><u>TOTAL REDEEM</u></b>	
				(Purchases)	(Maturities)	
<b><u>General fund</u></b>						
Redeem	February 8, 2024	\$	1,000,000.00	US Bank	-	1,000,000.00
Redeem	February 15, 2024	\$	5,000,000.00	US Bank	-	5,000,000.00
Invest	February 22, 2024	\$	3,000,000.00	US Bank	3,000,000.00	-
Interest	February 29, 2024	\$	57,844.85	ISJIT February'24 Int	57,844.85	-
				<b>Fund Total</b>	<b>\$ 3,057,844.85</b>	<b>\$ 6,000,000.00</b>
<b><u>Management Fund</u></b>						
N/A					-	-
				<b>Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Student Activity Fund</u></b>						
Invest	February 16, 2024	\$	7,000.00	US Bank	7,000.00	-
Interest	February 29, 2024	\$	7,230.75	US Bank	7,230.75	-
				<b>Fund Total</b>	<b>\$ 14,230.75</b>	<b>\$ -</b>
<b><u>Food &amp; Nutrition Fund</u></b>						
N/A					-	-
				<b>Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Daycare Fund</u></b>						
Interest	February 29, 2024	\$	6,082.43	US Bank	6,082.43	-
				<b>Fund Total</b>	<b>\$ 6,082.43</b>	<b>\$ -</b>
<b><u>Secure an Advanced Vision for Education Fund (SAVE)</u></b>						
Redeem	February 8, 2024	\$	2,000,000.00	US Bank	-	2,000,000.00
Redeem	February 15, 2024	\$	1,000,000.00	US Bank	-	1,000,000.00
Interest	February 29, 2024	\$	85,074.67	US Bank	85,074.67	-
				<b>Fund Total</b>	<b>\$ 85,074.67</b>	<b>\$ 3,000,000.00</b>
<b><u>Physical Plant &amp; Equipment Fund (PPEL)</u></b>						
Invest	February 8, 2024	\$	1,000,000.00		1,000,000.00	-
				<b>Fund Total</b>	<b>\$ 1,000,000.00</b>	<b>\$ -</b>
<b><u>Debt Services Fund</u></b>						
N/A					-	-
				<b>Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>GRAND TOTAL</u></b>					<b><u>\$ 4,163,232.70</u></b>	<b><u>\$ 9,000,000.00</u></b>

## V. vi. Statement of Receipts, Disbursements, and Cash Balances Report – February 2024

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of February 2024.

### Details

The Statement of Receipts, Disbursements, and Cash Balances Report is required by Chapter 291 of the Code of Iowa and by Board Regulation 703.2. Cash receipts for the month ended February 29, 2024 were \$27,621,373.19 and cash disbursements were \$25,727,758.75. The investment balance on February 29, 2024 was \$112,374,971.23.

### Supporting Documents



2024.02 Financial Statement

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES  
MONTH ENDED FEBRUARY 29, 2024**

<u>CASH</u>	<u>BALANCE</u> <u>1/31/2024</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u> <u>2/29/2024</u>
<b><u>General and Management Funds</u></b>				
10-General Fund	\$ 7,097,851.68	\$ 19,080,747.22	\$ 19,358,275.92	\$ 6,820,322.98
22-Management Fund	826,867.07	230,884.59	262,569.02	795,182.64
Total - General and Management Funds	<u>7,924,718.75</u>	<u>19,311,631.81</u>	<u>19,620,844.94</u>	<u>7,615,505.62</u>
<b><u>Student Activity Fund</u></b>				
21-Student Activity Fund	336,263.98	231,867.14	160,685.28	407,445.84
21-Cash on Hand	3,900.00	-	-	3,900.00
Total-Student Activity Fund	<u>340,163.98</u>	<u>231,867.14</u>	<u>160,685.28</u>	<u>411,345.84</u>
<b><u>Food &amp; Nutrition Fund</u></b>				
61-Food & Nutrition Fund	1,104,836.80	940,084.79	803,427.57	1,241,494.02
61-Petty Cash	2,870.00	360.00	-	3,230.00
Total - Food & Nutrition Fund	<u>1,107,706.80</u>	<u>940,444.79</u>	<u>803,427.57</u>	<u>1,244,724.02</u>
<b><u>Daycare Fund</u></b>				
62-Five Seasons Daycare Fund	8,132.72	-	-	8,132.72
<b><u>Capital Projects Funds</u></b>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	689,220.01	4,893,438.05	2,541,498.73	3,041,159.33
36-Physical Plant & Equip (PPEL) Fund	1,211,224.00	1,108,975.87	1,470,892.09	849,307.78
40-Debt Service Fund	411,566.57	1,135,015.53	1,130,410.14	416,171.96
Total - Schoolhouse Funds	<u>2,312,010.58</u>	<u>7,137,429.45</u>	<u>5,142,800.96</u>	<u>4,306,639.07</u>
<b>TOTAL CASH - ALL FUNDS</b>	<u>\$ 11,692,732.83</u>	<u>\$ 27,621,373.19</u>	<u>\$ 25,727,758.75</u>	<u>\$ 13,586,347.27</u>

**INVESTMENTS**

**RESTRICTED INVESTMENT FUNDS**

<b><u>Schoolhouse Fund-Held for Bond Payments</u></b>				
33-SAVE Fund - Sinking Funds/UMB	\$ 4,162,209.69	\$ 17,356.53	\$ -	\$ 4,179,566.22
40-Debt Service Fund - Sinking Funds/UMB	14,641,053.69	1,151,673.43	-	15,792,727.12
<b>TOTAL RESTRICTED INVESTMENTS</b>	<u>\$ 18,803,263.38</u>	<u>\$ 1,169,029.96</u>	<u>\$ -</u>	<u>\$ 19,972,293.34</u>

**UNRESTRICTED INVESTMENT FUNDS**

	<u>BALANCE</u> <u>1/31/2024</u>	<u>PURCHASES</u>	<u>MATURITIES</u>	<u>BALANCE</u> <u>2/29/2024</u>
<b><u>General and Management Funds</u></b>				
10-General Fund	\$ 35,000,000.00	\$ 3,000,000.00	\$ 6,000,000.00	\$ 32,000,000.00
10-General Fund CD's ISJIT	14,398,331.52	57,844.85	-	14,456,176.37
22-Management Fund	12,500,000.00	-	-	12,500,000.00
Total - General and Management Funds	<u>61,898,331.52</u>	<u>3,057,844.85</u>	<u>6,000,000.00</u>	<u>58,956,176.37</u>
<b><u>Student Activity Fund</u></b>				
21-Student Activity Fund	1,940,535.84	14,230.75	-	1,954,766.59
<b><u>Food &amp; Nutrition</u></b>				
61-Food & Nutrition Fund	4,600,000.00	-	-	4,600,000.00
<b><u>Daycare Fund</u></b>				
62-Five Seasons Daycare Fund	1,373,280.59	6,082.43	-	1,379,363.02
<b><u>Capital Projects Funds</u></b>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	36,364,705.12	85,074.67	3,000,000.00	33,449,779.79
36-Physical Plant & Equip (PPEL) Fund	10,000,000.00	1,000,000.00	-	11,000,000.00
40-Debt Service Fund	1,034,885.46	-	-	1,034,885.46
Total - Schoolhouse Funds	<u>47,399,590.58</u>	<u>1,085,074.67</u>	<u>3,000,000.00</u>	<u>45,484,665.25</u>
<b>TOTAL UNRESTRICTED INVESTMENTS</b>	<u>\$ 117,211,738.53</u>	<u>\$ 4,163,232.70</u>	<u>\$ 9,000,000.00</u>	<u>\$ 112,374,971.23</u>

	<u>GENERAL</u> <u>FUND</u>	<u>STUDENT</u> <u>ACTIVITY FUND</u>	<u>FOOD &amp;</u> <u>NUTRITION FUND</u>	<u>DAYCARE</u> <u>FUND</u>	<u>CAPITAL PROJECTS</u> <u>FUND</u>	<u>ALL</u> <u>FUNDS</u>
<b>BALANCES</b>						
Cash	\$ 7,615,505.62	\$ 411,345.84	\$ 1,244,724.02	\$ 8,132.72	\$ 4,306,639.07	\$ 13,586,347.27
Restricted Funds	-	-	-	-	19,972,293.34	19,972,293.34
Investments	58,956,176.37	1,954,766.59	4,600,000.00	1,379,363.02	45,484,665.25	112,374,971.23
<b>Total</b>	<u>\$ 66,571,681.99</u>	<u>\$ 2,366,112.43</u>	<u>\$ 5,844,724.02</u>	<u>\$ 1,387,495.74</u>	<u>\$ 69,763,597.66</u>	<u>\$ 145,933,611.84</u>

## V. vii. Personnel Report

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### Contact Person

Darius Ballard

### Recommended Action

It is recommended that the Board of Education approve the Personnel Report.

### Supporting Documents

 2024 03 25 14 Personnel report - Sheet1



<b>3/25/2024</b>			
<b>APPOINTMENTS - SALARIED STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Beard, Layloni	\$5,585.00	MN Track Assistant Washington	2023-2024 School Year
Benedict, Joe	\$1,809.00	WM Tennis Head Kennedy	2023-2024 School Year
Claassen, Grace	\$49,510.00	Early Learning Truman	3/4/2024
Divis, Ethan	\$4,913.00	WM Tennis Head Kennedy	2023-2024 School Year
Hinrichs, Baylea	\$3,361.00	WM Track MS Taft	2023-2024 School Year
Klenk, Caitlyn	\$3,930.00	WM Tennis Assistant Washington	2023-2024 School Year
Koeppl, Samuel	\$3,930.00	MN Tennis Assistant Washington	2023-2024 School Year
Middlekauff, Jennifer	\$5,585.00	WM Track Assistant Jefferson	2023-2024 School Year
Northern, Ashton	\$5,585.00	MN Track Assistant Jefferson	2023-2024 School Year
Northern, Cody	\$5,585.00	WM Track Assistant Jefferson	2023-2024 School Year
Pisarik, Megan	\$47,410.00	Math Franklin	2/3/2024
Shoemaker, Amy	\$64,360.00	Strat I Franklin	3/18/2024
<b>GRANTING LEAVES OF ABSENCE - SALARIED STAFF</b>			
<u>Name</u>	<u>Type of Leave</u>	<u>Assignment</u>	<u>Effective Date</u>
Dahlstrom, Ariel	LOA	Physical Education Kenwood	3/1/2024- End of 23- 24 school year
Jauhiainen, Janice	LOA	World Lanuage	7/1/2024-9/9/2024
Lehman, Margaret	LOA	3rd Grade Viola Gibson	2nd year LOA 24-25 school year
Myers, Jessica	LOA	3rd Grade Erskine	2nd year LOA 24-25 school year
Norton, Amy	LOA	Language Arts Taft	2nd year LOA 24-25 school year

<b>RESIGNATIONS - SALARIED STAFF</b>			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Ahlich, Katharine	Personal	Science Wilson	End of 2023-2024 School Year
Ashcroft, Abigeal	Personal	Language Arts Franklin	End of 2023-2024 School Year
Bolander, Emily	Personal	2nd Grade Arthur	End of 2023-2024 School Year
Claussen, Justin	Personal	Strat II (BD) Washington	End of 2023-2024 School Year
Dumas, Lacey	Personal	Strat I Roosevelt	End of 2023-2024 School Year
Mourning, Kiara	Personal	SpEduc. Interventionist Polk	02/21/2024
Phillippe, Erin	Personal	Strat II (ID) CRA/Taylor	End of 2023-2024 School Year
Reitinger, Carli	Personal	3rd Grade Van Buren	End of 2023-2024 School Year
Twedt, Zeva	Personal	Engagement Specialist Johnson	03/15/2024
<b>RETIREMENT - SALARIED STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Dierks, Janna		Computer Tech Harding	End of 2023-2024 School Year
Jauhiainen, Janice		World Language Kennedy	9/9/2024
Taylor, Mark		Engagement Specialist Johnson	End of 2023-2024 School Year
Werner, Karl		Attend/Discipline Specialist ELSC	06/13/2024
Yearous, Jonna (CORRECTION FROM 2/26/2024)		Rescinded Retirement	2024-2025 school year
<b>APPOINTMENTS - HOURLY STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Aasen, Connor	\$25.34	Energy & Sustainability Technician	03/18/2024
Blake, Taylor	\$15.10	Food Service Asst Jefferson	02/27/2024

Bradshaw, Mary	\$15.10	Paraprofessional Washington	03/04/2024
Bruce, Jennifer	\$16.77	Accounting Clerk II ELSC	03/18/2024
Burns, Sonya	\$15.45	Paraprofessional Washington	03/18/2024
Chamberlain, Kerry	\$15.10	Paraprofessional Harrison	03/18/2024
Chambers, Kyasha	\$15.45	Bus Attendant ELSC	02/27/2024
Champion, Teral	\$15.10	Food Service Asst Roosevelt	03/18/2024
Clarke, Amber	\$15.10	Paraprofessional Kenwood	02/19/2024
Conlan, Ashleigh	\$15.45	Bus Attendant ELSC	3/18/2024
Dugan, Akeyla	\$15.10	Paraprofessional West Willow	02/27/2024
Fischer, Christopher	\$15.10	Paraprofessional Nixon	03/18/2024
Fliehler, Jordan	\$15.45	Bus Attendant ELSC	3/18/2024
Gifford, Jamie	\$15.10	Paraprofessional Jefferson	03/20/2024
Gifford, Pamela	\$15.10	Food Service Asst Grant	3/4/2024
Gill, Cody	\$15.45	Bus Attendant ELSC	2/27/2024
Hayes, Chandra	\$15.45	Paraprofessional Van Buren	02/23/2024
Hostetler, Emma	\$15.10	Paraprofessional Grant	03/18/2024
Lamparek, Lukas	\$19.37	Custodian II Jefferson	3/18/2024
Morgan, Jacquelynn	\$20.55	Behavior Technician Grant Wood	2/19/2024
Nlemba, Nella	\$15.70	Paraprofessional Hoover	03/04/2024
<b>GRANTING LEAVES OF ABSENCE - HOURLY STAFF</b>			
<u>Name</u>	<u>Type of Leave</u>	<u>Assignment</u>	<u>Effective Date</u>

Stangenwald, Sierra	LOA	Paraprofessional Kennedy	2/29/2024
<b>CHANGE OF GRADE/POSITION - HOURLY STAFF</b>			
<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Gilbert, Mary	\$21.66	Bus Driver ELSC	2/17/2024
Lagerquist, Elyce	\$18.01	Elem Mgr Harrison	3/2/2024
Markham, Stephon	\$13.50	F&N Sub ELSC	3/2/2024
Minehart, Lewis	\$21.26	Bus Driver ELSC	3/16/2024
Sercye, Teresa	\$17.05	Asst Mgr Harding	2/17/2024
Smith Mai Lien	\$21.26	Bus Driver ELSC	3/2/2024
Viall, Sara	\$15.65	Food Service Asst Johnson	2/17/2024
Warmus, John	\$15.38	Cashier Harding	3/2/2024
<b>RESIGNATIONS - HOURLY STAFF</b>			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Diercks, Robin	Personal	Paraprofessional Roosevelt	02/27/2024
Floro, Courtney	Personal	Paraprofessional Kenwood	02/16/2024
Gorman, Ashley	Personal	Paraprofessional Johnson	02/12/2024
Guastafarro, Andrew	Personal	Paraprofessional Kennedy	02/22/2024
Koering, Laura	Personal	Food Service Asst Cedar River Academy	6/7/2024
McVay, Kaitlyn	Personal	Paraprofessional Johnson	02/16/2024
Markhum, Stephon	Personal	Food Service Asst Roosevelt	3/1/2024
Niemeyer, Nick	Personal	Paraprofessional West Willow	02/20/2024

Reinier, Thomas	Personal	Paraprofessional Grant	02/19/2024
Rigby, Samantha	Personal	Paraprofessional CRA	02/28/2024
Schmidt, Kaylee	Personal	Paraprofessional Nixon	2/13/2024
Schollmeyer, Laura	Personal	Paraprofessional Hiawatha	03/01/2024
Small, Dominique	Personal	Food Service Asst Nixon	3/4/2024
Tyler, Thea	Personal	Paraprofessional Garfield	02/20/2024
Walker, Aeryka	Personal	Secretary Madison	02/23/2024
White, Timothy	Personal	Bus Attendant ELSC	03/02/2024
<b>RETIREMENTS - HOURLY STAFF</b>			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Carney, Julie		Counseling Secretary Harding	06/30/2024
Crawley, De Ann		Paraprofessional Jefferson	06/07/2024
English, David		Food Service Asst Pierce	6/7/2024
Giunta, Rosemary		Paraprofessional Hiawatha	06/07/2024
Gunn, Lori		Asst. Principal Secretary Jefferson	06/30/2024
Havlik, Patricia		Paraprofessional Arthur	06/07/2024
Lyons, Jennifer		Paraprofessional Jefferson	06/07/2024
Miller, Kirstin		Computer Lab Technician Metro	06/07/2024
Priebe, Nancy		10 Mo. Secretary Jefferson	06/12/2024
Ryan, Michele		Paraprofessional Erskine	06/07/2024
Schaefer, Marilyn		Paraprofessional Transition Center	06/07/2024

Smothers, Cindy		Paraprofessional Maple Grove	06/07/2024
Stuckenschneider, Carol		Paraprofessional Wright	06/07/2024
Sturms, John		Paraprofessional Polk	06/04/2024
Voll, Candice		Paraprofessional Van Buren	06/07/2024
Weekly, Joni		Paraprofessional West Willow	06/07/2024
<b>EDUCATIONAL REIMBURSEMENT</b>			
<u>Name</u>	<u>Reimbursement Amount</u>	<u>Block</u>	<u>Effective Date</u>
Dillon, Shawna	\$629.33	EDU 318	3/12/2024
Novak, Alexis	\$930.00	EDU 352	3/12/2024

## V. viii. Open Enrollment Denial - Cedar Rapids Community School District-2023-2024 School Year

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### Contact Person

Mark Timmerman/Comfort Akwaji-Anderson/Linda Reysack

### Recommended Action

It is recommended that the Board of Education approve the Open Enrollment Denial of the student (s) commencing with the 2023-2024 School Year.

### Supporting Documents



3.25.24 AHoward - Google Docs

**OPEN ENROLLMENT DENIALS  
2023-2024 SCHOOL YEAR**

**ENTER Denial**

<u>Parent</u>	<u>Student</u>	<u>Grade</u>	<u>Resident District</u>	<u>Requested District</u>
N. Howard	A. Howard	1st	College Community	Cedar Rapids

**Reason: Appropriate special education program is not available.**

**TOTALS: 1 College CSD**



## V. ix. Agreement - Cedar Rapids Community School District and Classlink - 2024-2025 School Year

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### Contact Person

Jeff Lucas / Craig Barnum

### Recommended Action

It is recommended the Board of Education approve the ongoing agreement for the 2024-25 school year.

### Details

Classlink is our student dashboard that allows them to find all their resources and applications in one place. It enhances accesibility and simplifies application deployment.

It also serves as a district tool to roster student accounts into curricular services for Single Sign-on.

This is a one-year renewal of our current agreement and funding is from the Technology Save Budget.

### Supporting Documents



Classlink - Cedar Rapids Community SD (IA, 52405) Renewal Quote - 2024-07-01\_V1



# Quote

Contact Name     Jeff Lucas  
 Account Name     Cedar Rapids Community SD (IA, 52405)  
 Bill To             2500 Edgewood Rd Nw  
                          Cedar Rapids, IA 52405  
                          United States

Quote Number     00017810  
 Prepared By       Kristin Thompson  
 Email               kristin.thompson@classlink.com  
 Phone               512-966-0017  
 Expiration Date   7/1/2024  
 Renewal            7/1/2024 - 6/30/2025  
 Subscription Term  
 Grand Total       \$44,387.00

Product	Product Description	Sales Price	Quantity	Total Price
RENEWAL - ClassLink Annual Roster Server Hosting (10,001 - 100,000 users)	ClassLink Annual Roster Server Hosting Renewal License (10,001 - 100,000 users)	\$1,295.00	1.00	\$1,295.00
RENEWAL - ClassLink LaunchPad License	ClassLink Annual LaunchPad Renewal License	\$3.20	15,960.00	\$51,072.00
RENEWAL - ClassLink Premier Site Discount		-\$0.50	15,960.00	-\$7,980.00
<b>Total Price</b>				<b>\$44,387.00</b>

## V. xii. Agreement - Cedar Rapids Community School District and Mt. Mercy University - Student Nurse/Field Experience - 2023-2024 School Year

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### Contact Person

Chris Gibson / Karinne Tharaldson

### Recommended Action

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Mt. Mercy University -Student Nurse/Field Experience for the 2023-2024 School Year.

### Rationale

Each year the District renews agreements with a variety of area colleges and universities for the purpose of hosting student nurses, field experience nursing students and other nursing practicum students. By doing so, the district assists these institutions in training new nurses.

The Student Nurse/Field Experience Agreement from the following institution is recommended for approval: Mount Mercy University

### Supporting Documents



Cedar Rapids Community School District All Programs Education Agreement .docx - Google Docs

MOUNT MERCY UNIVERSITY  
MARTIN-HEROLD COLLEGE OF NURSING & HEALTH

EDUCATION PROGRAM AGREEMENT BETWEEN:

**MOUNT MERCY UNIVERSITY**  
UNIVERSITY

And

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT**  
COOPERATING FACILITY

**MOUNT MERCY UNIVERSITY** (hereinafter referred to as the “UNIVERSITY”) and **CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT** as the “COOPERATING FACILITY”) agree as follows:

The purpose of the Education Program Agreement (“Agreement”) is to define the responsibilities of the parties as they work in collaboration to provide high-quality learning experiences for health professions students at Mount Mercy University. The University is ultimately responsible for the education program, academic affairs, and the assessment of health professions students. The COOPERATING FACILITY will provide health professional students and faculty access to appropriate resources for health professional student education.

This Agreement addresses educational programs that may include one or more of the following health professions:

- Doctor of Nursing Practice
- Master of Science in Nursing
- Bachelor of Science in Nursing
- Health Care Administration
- Health Care Navigation
- Public Health Education

IT IS THEREFORE AGREED AS FOLLOWS:

1. **UNIVERSITY**

- 1.1 The UNIVERSITY shall provide the COOPERATING FACILITY with advance notice of the details of its educational program at the COOPERATING FACILITY, including objectives, dates, times, and names of students and faculty participants, and shall modify its educational program as necessary to accommodate the reasonable requirements of the COOPERATING FACILITY.
- 1.2 The UNIVERSITY shall select the clinical or practicum areas to be utilized based on the learning needs of the students and in agreement with the COOPERATING FACILITY.
- 1.3 UNIVERSITY instructors will adhere to policies as agreed on by the two parties.

UNIVERSITY instructors will also work with appropriate COOPERATING FACILITY personnel in determining the needs of patients assigned to patient-care students.

- 1.4 The UNIVERSITY will provide at least one qualified instructor for every eight (8) students for oversight of student activity at the COOPERATING FACILITY. The qualified instructor shall be responsible for establishing a contact at the COOPERATING FACILITY who agrees to serve as the COOPERATING FACILITY representative. The qualified instructors will be present at the COOPERATING FACILITY as agreed by the UNIVERSITY and COOPERATING FACILITY.
- 1.5 The UNIVERSITY instructor will be responsible for the planned learning experiences of the students and the oversight of their planned activities in collaboration with the assigned preceptor at the COOPERATING FACILITY. Students attending the COOPERATING FACILITY for advanced leadership experience may be assigned a specific preceptor.
- 1.6 The UNIVERSITY will provide proof that the UNIVERSITY, its faculty, and its students have professional liability insurance with limits of a minimum of \$1,000,000 coverage/single incident and \$3,000,000/aggregate professional liability insurance coverage when participating in the practical experience provided by the COOPERATING FACILITY.
- 1.7 The UNIVERSITY shall maintain all educational records and reports relating to the students' experience at the COOPERATING FACILITY.
- 1.8 The UNIVERSITY shall make reasonable efforts to instruct its students and faculty regarding rules and regulations of the COOPERATING FACILITY, and the responsibility and authority of the administrative staff of the COOPERATING FACILITY.
- 1.9 It is the responsibility of the UNIVERSITY to ensure students are knowledgeable of and held accountable for compliance with the Health Information Portability and Accountability Act (HIPAA). When required by the COOPERATING FACILITY, the UNIVERSITY will provide students with training and copies of OSHA Bloodborne Pathogen Standards, Universal Precautions, and the UNIVERSITY exposure control plan and follow-up protocol. The UNIVERSITY also is responsible for compliance with the Family Educational Rights and Privacy Act (FERPA). Pursuant to FERPA and for the purposes of this agreement, the UNIVERSITY hereby designates the COOPERATING FACILITY as a school official with legitimate educational interests in the education records of the students participating at the COOPERATING FACILITY to the extent that access to the education records is required by the COOPERATING FACILITY to carry out its responsibilities.
- 1.10 The UNIVERSITY will ensure that each student has the immunizations specified by the COOPERATING FACILITY. The UNIVERSITY will maintain a separate confidential file with, immunization records, TB testing, or waiver of such, malpractice insurance, health insurance, background check (if required), and all required certifications and licenses.
- 1.11 Prior to placement of students at the COOPERATING FACILITY, if requested, the UNIVERSITY will, with the consent of the student, provide COOPERATING

FACILITY with relevant information including, but not limited to the results of the student's criminal background check, adult abuse registry check, child abuse registry check, and sex offender registry check from the state of Iowa.

1.12 The UNIVERSITY will ensure that students have proof of personal health insurance. The COOPERATING FACILITY will not be responsible for the health care needs of the students except on an emergency basis and with prompt notification to the UNIVERSITY.

1.13 The UNIVERSITY will withdraw any student at the request of the COOPERATING FACILITY if the student's performance is unsatisfactory. The request will be directed to the UNIVERSITY's instructor assigned to the COOPERATING FACILITY.

## 2. COOPERATING FACILITY

2.1 The COOPERATING FACILITY shall provide qualified supervision staff and clients affiliated with the ongoing operation of the COOPERATING FACILITY. The COOPERATING FACILITY will participate in the student's performance evaluation process as requested by the UNIVERSITY.

2.2 The COOPERATING FACILITY shall make available to the UNIVERSITY current copies of its philosophy, program purposes and objectives, policies and other reports or documents which will assist the UNIVERSITY to develop appropriate learning experiences for students.

2.3 The COOPERATING FACILITY will provide staff time for the orientation of the UNIVERSITY students and faculty as needed and access to policies and procedures.

2.4 The COOPERATING FACILITY will retain its usual responsibilities relative to the care of patients and have sole control over the course of treatment and services rendered patients.

2.5 The COOPERATING FACILITY will conduct and/or participate in UNIVERSITY Institutional Review Board (IRB) approved nursing research that is approved by the COOPERATING FACILITY and the UNIVERSITY. The findings will be shared between the COOPERATING FACILITY and the UNIVERSITY.

2.6 In the event a student is exposed to an infectious or environmental hazard or other occupational injury (e.g. needle stick) while at the COOPERATING FACILITY, the COOPERATING FACILITY will provide such emergency care as is provided its employees. Exposure to blood borne pathogens will be handled in accordance with the protocols of the COOPERATING FACILITY. The student's health insurance will be the first party payer in instances of accidental exposure requiring testing and prophylaxis of the student. The COOPERATING FACILITY is responsible for testing of the patient and its employees involved in the incident. The COOPERATING FACILITY will provide UNIVERSITY students and faculty with its exposure control plan, hazardous communication plan, and chemical hygiene plan.

2.7 The COOPERATING FACILITY will provide written notification to the UNIVERSITY promptly if a claim arises involving a student by notifying:

Mount Mercy University  
Attn: Vice President for Business and Finance  
1330 Elmhurst Drive NE  
Cedar Rapids, IA 52402  
[bburmahl@mtmercy.edu](mailto:bburmahl@mtmercy.edu)

- 2.8 The COOPERATING FACILITY will permit UNIVERSITY students and faculty to use its facilities as available and as appropriate for the educational program.
- 2.9 The COOPERATING FACILITY shall be accredited by the appropriate agencies and shall have evidence of good standing by their regulatory bodies. (Iowa Board of Nursing 655-2.14[152])

3. General Provisions

The parties mutually acknowledge and agree as follows:

- 3.1 Each party shall be responsible for compliance with all anti-discrimination laws and all other licenses, regulations and laws that may be applicable to their respective activities under this program.
- 3.2 Students of the UNIVERSITY receive no wages, remuneration or benefits from COOPERATING FACILITY and during clinical experiences shall not be employees of the COOPERATING FACILITY for any purpose, including but not limited to, compensation or fringe benefits, workers' compensation, unemployment compensation, minimum wage laws, or for any other purpose, because of their participation in the educational program. This provision shall not be deemed to prohibit the employment of any such participant by the COOPERATING FACILITY under a separate employment agreement.
- 3.3 There shall be no monetary consideration paid by either party to the other, it being acknowledged that the program provided hereunder is mutually beneficial. The parties shall cooperate in administering this program in a manner that will tend to maximize the mutual benefits provided to the COOPERATING FACILITY, the UNIVERSITY, and the participating students.
- 3.4 The UNIVERSITY agrees to defend, indemnify, and hold harmless the COOPERATING FACILITY, or any of its agents, employees or representatives for any and all claims, demands or suits by anyone arising out of injuries to students or faculty or their property in any way related to the COOPERATING FACILITY clinical experience not caused in whole or in part by any fault of the COOPERATING FACILITY, its agents, employees, or representatives.
- 3.5 The UNIVERSITY agrees to defend, indemnify, and hold harmless the COOPERATING FACILITY and any of its agents, employees or representatives from any claim, demand or suit arising in whole or in part from the acts, errors, or omissions of the student or faculty member in any way related to COOPERATING FACILITY experience.
- 3.6 Either party can require the withdrawal of a student from the COOPERATING FACILITY whose conduct or health may have a detrimental effect on students/clients or

personnel of the COOPERATING FACILITY.

- 3.7 Regular conferences between representatives of the UNIVERSITY and the COOPERATING FACILITY will be held in relation to the program being offered and the clinical areas being utilized.

4. Terms of the Agreement

- 4.1 The agreement shall be in effect as of 3/1/24-2/28/27 and shall not be automatically renewed.

- 4.2 One (1) meeting of the UNIVERSITY and the COOPERATING FACILITY will be held annually to review the contract. It may be renewed by mutual consent of the UNIVERSITY and the COOPERATING FACILITY as stated in writing and specifically stating the new term.

- 4.3 This agreement may be terminated by either party with or without good cause by giving one-hundred-twenty (120) days of notice in writing prior to the date on which UNIVERSITY students are to be present at the COOPERATING FACILITY, or by mutual agreement.

- 4.4 The UNIVERSITY anticipates students' potential experiences at COOPERATING FACILITY for each UNIVERSITY year will be as follows based on the student enrollment in courses:

4.4.1 DNP Project Course: all year based on students' progress on DNP project needs

- 4.4.2 DNP Clinical Courses:  
1. November & December  
2. March & April  
3. May, June, July

4.4.3 Master of Science in Nursing

4.4.4 Bachelor of Science in Nursing

4.4.5 Health Care Administration

4.4.6 Health Care Navigation

4.4.7 Public Health Education

- 4.5 Nothing in this agreement is intended to or shall be construed to constitute or establish an agency, employer/employee, partnership, franchise, or fiduciary relationship between the parties. Neither party shall have the right or authority or shall hold itself out to have the right or authority to bind the other party, nor shall either party be responsible for the acts or omissions of the other except as provided specifically to the contrary in this agreement.



IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their respective officers.

**MOUNT MERCY UNIVERSITY**

By: \_\_\_\_\_

Title: Dean, Martin-Herold College of Nursing & Health

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT**

By: \_\_\_\_\_

Title:

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

## V. xiii. Agreement - Cedar Rapids Community School District and Scott E. Olson Consulting Services LLC

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### Contact Person

Chad Schumacher/Karla Hogan

### Recommended Action

It is recommended that the Board of Education approve the agreement between Cedar Rapids Community School District and Scott E. Olson Consulting Services LLC.

### Details

Scott E. Olson Consulting Services LLC has been the real estate agent of records for over ten years. We are requesting that the consulting contract be extended through December 31, 2025.

The unique background of the consulting services is a good fit for the Cedar Rapids Community School District.

Experience:

- Architecture
- Real Estate
- Facility Management

### Supporting Documents



Scott E Olson Consulting Contract

March 20, 2024

**Chad Schumacher**, Director of Operations, Cedar Rapids Community School District, 2500 Edgewood Road NW, Cedar Rapids, IA 52405

RE: Consulting Contract Extension  
Real Estate Agent of Record

I respectfully request that my consulting contract for real estate service be extended through December 31, 2025 after it expired in November 2023. I have had the privilege of being a part of the Cedar Rapids Community School District facilities team for over a decade. Following is an overview of my proposal:

### Qualifications/Experience Update

I feel my unique background as a registered architect emeritus, a retired certified facility manager accredited by IFMA and of course, a real estate broker, 32 years in real estate plus previous experience as an architect for 22 years specializing in educational facilities is a good fit for the district. Attached is an updated bio and a recently published article in the *Heartland Real Estate Business* magazine.

Future services of this agreement will be by:

Scott E. Olson Consulting Services, LLC  
PO Box 973  
Cedar Rapids, IA 52406

My team is Penny Olson, Iowa licensed real estate salesperson, and Karl Hoffman, MBA, research assistant.

Previous consulting services for the school district have been provided since 2008 on a variety of assignments which has been completed successfully by both parties.

### Cost Proposal/Fees

I currently utilize 3 forms of fee structure for this type of assignment and the rates proposed are:

#### Hourly Consultation

Rate is two hundred fifty dollars per hour (\$250.00) billed monthly. I have also negotiated a maximum not to exceed total fee with this form of billing.

**Chad Schumacher**

March 20, 2024

Page 2

Fixed Fee

Based on a scope of work, a fixed lump sum fee is negotiated. It is billed monthly in phases as the project is completed.

Percentage of Sale/Lease Volume

Based on the scope of the project, a 1–3% fee is charged based on the sale and/or acquisition price or total volume of the lease base rent. This is paid upon closing and/or lease signing.

**Additional Information**

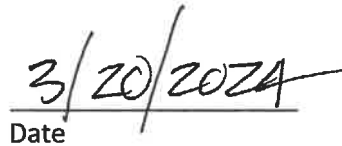
I believe my background/experience allows me to provide the needed real estate consulting services for the district. I have enjoyed my relationship over the last 15 plus years working with a variety of school district departments/school board members/superintendents while bringing the following additional experience to the assignments:

- Cedar Rapids resident since 1961.
- Father who was an instrumental music teacher in the district.
- Member of numerous city/county commissions, task forces, non-profits and planning committees
- Recently re-elected to fourth term on Cedar Rapids City Council, District 4
- Graduate of Cedar Rapids Washington High School

**In summary**, I would be privileged to continue this assignment and my working relationship with the Cedar Rapids School District



Scott E. Olson, AIA (Emeritus), RCFM, SIOR



Date

\_\_\_\_\_  
Cedar Rapids Community School District

\_\_\_\_\_  
Date

## **BIOGRAPHICAL SUMMARY**

Scott E. Olson, AIA, RCFM, SIOR  
Commercial Real Estate Broker  
Licensed Architect (retired)  
Skogman Commercial at the Penthouse  
March 2024

Scott practiced architecture in eastern Iowa from 1969-1992 and has been involved in real estate development since 1975, owning a number of properties. In 1975, he became a registered architect in the state of Iowa. After practicing architecture for 22 years, Scott joined Skogman Realty in 1993 as a licensed Realtor to help create their commercial department and in 1996 obtained his broker's license. In 1998 he obtained a Certified Facility Manager designation from IFMA and he received an office and industrial specialist designation from SIOR in 1999. In 2003, Scott was awarded the first annual "Good Neighbor" award by the Iowa Association of Realtors. In 2007, 2008, 2009, 2010, and 2011 he was selected by the readers of the Corridor Business Journal as the "Best Commercial Realtor in the Corridor". (Award ended in 2011) Scott received the ISU Alumni Association Humanitarian Award in 2011 for his *"contributions to human welfare that transcend purely professional accomplishments and bring honor to the university"*. Midwest Real Estate News magazine named Scott to the 2015 class of the Real Estate Hall of Fame. In November 2023, Scott received the Alumni Medal from the ISU Alumni Association *for loyal service to the university through alumni-related activities*. Scott became only the 165<sup>th</sup> alumnus from over 280,000 in the university's history to receive the Christian Peterson Medal.

Scott is the only commercial broker in the U.S. who holds dual Society of Industrial and Office Realtors (SIOR) designations; is an International Facility Management Association (IFMA) certified facility manager, retired (RCFM); and a licensed architect (Emeritus) in the state of Iowa. After 31 years of bringing exceptional insight and knowledge to commercial projects, Scott's sales/leasing volume has exceeded \$900,000,000. His diversified commercial real estate experience includes everything from proposal development to feasibility studies, market analysis, rezonings, consulting services, expert witness testimony and of course, sales/leasing activities.

Scott has been active in over 50 civic, community and professional organizations on a local, regional and national level plus is a veteran of the US Army. Currently serving on 14 boards/committees, he is also a member of the Cedar Rapids City Council and recently completed 2 years as chairperson of the Corridor Metropolitan Planning organization and Linn County Solid Waste Agency. His community involvement has ranged from nonprofit human service agencies; low-income housing groups; downtown development/housing; city/county commissions; and numerous task forces plus fraternity and Iowa State University activities. In addition to his professional background, Scott has been a part of starting 6 businesses and participated in the creation of 4 non-profit organizations.

# MARKET HIGHLIGHT: CEDAR RAPIDS

## CEDAR RAPIDS: A CITY WITH MOMENTUM



**Scott Olson**  
AIA, RCFM, SIOR,  
Real Estate Broker,  
Skogman Commercial  
Group at the Penthouse;  
Retired Architect;  
Member, Cedar Rapids  
City Council

Despite a derecho, a pandemic, inflation, supply chain issues and a possible recession, Cedar Rapids continues its rapid growth as evidenced by the ranking by "American Growth Project 2023" as a top 15 fastest-growing mid-size U.S. city. But, its other national rankings are just as impressive:

- 23rd-Best Run City in U.S. (wallethub.com, 2023)
- Top 100 Best Places to Live in America (Livability, 2023)
- 23rd-Best Place to Raise a Family (wallethub.com, 2023)
- 13th-Best City to Buy a House (niche.com, 2023)
- Ranked No. 21 of Cities with Lowest Cost of Living (*Business Insider*, 2023)
- A Cleanest U.S. City by Short-Term Particulate Pollution (American Lung Association, 2023)
- Two Nationally Ranked Medical Centers: St. Luke's Hospital and Mercy Medical Center (PINC AI/*Fortune* and *Newsweek*, 2023)
- Top 50 Best City for Jobs in America (wallethub.com, 2023)
- No. 22 Safest City in America (wallethub.com, 2022)
- Best Tasting Drinking Water in Iowa (Iowa Section, American Water Works 2022)

In addition to these rankings, Cedar Rapids is also continuing to make major progress on recovery from previous national disasters:

- 2008/2016 historic floods are resulting in the \$750 million flood control system making great progress reaching over one-third complete. With an exciting additional recent award of \$131 million from the Army Corp of Engineers and \$11 million of ARPA funds from the city, completion

will be faster on this largest public works project in city history. Expenditures this year on 14 projects will exceed \$50 million.

- 2020 derecho recovery is nearing completion with the ReLeaf Program in its second year of a 10-year endeavor to replace many of the 669,000 mature trees lost. This \$37 million plan to replace the decimated tree canopy was just honored with a "Congress for New Urbanism 2023 Chapter Award in the Region, Metropolis and Town Category."

- The Cedar Rapids Library in November received the 2022 Jerry Kline Community Impact Prize recognizing the public library as a vital community asset in the U.S. This carries a \$250,000 prize that will fund its continued close connections with civic leadership and the community. In addition, fundraising is well on its way for a new \$18 million Westside library scheduled for a construction start in 2024.

- The unique Paving for Progress program initiated by the voters in 2014 to utilize a 1 cent sales tax dedicated to street maintenance is in its ninth year. To date, street repair expenditures are \$178 million on over 300 projects with 40 projects underway, costing \$23 million in 2023. Having been renewed last year by an almost 70 percent yes vote, the next 10 years will see over \$200 million more of street/utility updates. The best part is the city now pays cash for all street improvements versus selling Go Bonds with interest over 20 years.

- Finally, the rapid growth in Cedar Rapids is evidenced by building permit valuations and permit numbers in fiscal years 2021, 2022 and 2023 that will exceed \$1.7 billion. Permits issued in fiscal 2023 will exceed 9,000.

Several recently announced new developments highlight the amazing growth in all sectors of our Cedar Rapids economy. First is the construction on the fourth and final phase of the Eastern Iowa Airport terminal modernization project. This phase is a \$68 million project renovating several existing gates plus adding 32,000 square

feet with four additional jet bridges, larger exterior patio with food services, administrative functions and many travel amenities.

Even more impressive is the funding sources are state/federal grant and airport reserves, so the airport will remain debt-free and will not use any local taxpayer funds for its continued operation growth.

Other exciting new developments include Wisconsin-based Sub-Zero, an appliance manufacturer that is planning to construct a 400,000-square-foot light manufacturing facility in southwest Cedar Rapids with an investment of \$140 million plus creation of 192 new high-paying jobs. Near this facility, Altorfer equipment company is constructing a new 150,000-square-foot headquarters facility with an investment of \$40 million while retaining 40 jobs and creating 15 new jobs.

In our tech sector, Collins Aerospace announced a \$22 million renovation project to create an 18,850-square-foot microchip production for its aerospace application, which will create 16 new jobs.

The longtime Cedar Rapids company International Paper is adding 20,000 square feet to its cardboard processing facility to create its own steam boiler and water treatment plant with an investment of \$105 million.

On top of that, two local companies announced major expansions starting construction this summer. Lil' Drug Store, the No. 1 health and beauty care supplier in the U.S. serving over 100,000 convenience stores and gas stations, is relocating a recently acquired Illinois company into a \$10.8 million, 41,300-square-foot distribution warehouse expansion creating 10 new jobs.

### Office sector mirrors nation

The pandemic and the evolution to acceptance of hybrid work has had a dramatic impact on our office sector. Vacancy rates are climbing to over 15 percent in downtown with the suburban market even higher.

On top of that, rental rates are dropping in older properties to attract prospects, which are very scarce. The good news is that local developer/architect Steve Emerson is successfully converting class B and C office buildings into apartments in the downtown core.

Over the last three years, three buildings of six to eight stories have been completed totaling over 120 units with three more under construction or in planning. Also, some existing office tenants are moving to vacant spaces from existing downtown buildings to gain a more modern space, downsize or to move to ownership versus leasing.

The scope of this local trend is evident in the latest Multiple Listing Service (MLS) summary of spaces for lease or sale. There were over 400 properties with spaces from 160 to 91,000 square feet. Several major companies with new or multi-story headquarters are putting entire floors on the market mainly due to the impact of hybrid work trends.

One example is a GoDaddy call center that utilized a 73,000-square-foot renovated building in Hiawatha, which was just placed on the market for sale. The company moved operations to downtown Cedar Rapids utilizing a 6,000-square-foot space. Another element that exemplifies our increased office vacancy trends are buildings not included on the MLS that are vacant and in transition.

These include an 81,000-square-foot, former Honeywell building, a 68,000-square-foot Toyota Financial Services building, a two-tower, five-story former Transamerica/Aegon complex over 150,000 square feet, a 10-story former Verizon tower of 94,000 square feet and the 12-story US Bank building of over 110,000 square feet that will be two-thirds vacant early next year. The good news is that two of these six buildings have good potential for conversion to apartments.

Finally, a couple positives for the office sector is that Cedar Rapids Bank & Trust just broke ground on a new 34,000-square-foot office facility across the street from its main office. This \$19 million project will allow the bank to grow its administrative functions from 30 full-time employees to potentially 115. Also, ITC Midwest, currently a tenant in a three-story downtown building it has outgrown, just announced the purchase of a 26,000-square-foot, former for-profit college facility in southwest Cedar Rapids. The new corporate facility will enable the company to grow from 80 to 115 employees locally.

### Multifamily at record levels

Along with the industrial sector, multifamily is the most active sector in our market. In the downtown core alone, there are 13 housing projects under construction or planned to start late this year. The total number of units that will come on line in 2023 and 2024 will approach 1,000 apartments of all sizes. Outside the core area, there are a similar number of projects spread throughout the city. Add to that the metro area projects in 2023/2024, and it will lead to the largest apartment housing boom in our history.

Despite the inflated construction costs due to the pandemic, rental rates remain reasonable ranging from studios at \$900 per month to two-bedroom units at \$1,500 per month.



The fourth and final phase of the renovation/expansion of the Eastern Iowa Airport, designed by Mead & Hunt, is under construction. This \$68 million dollar project includes a 32,000-square-foot addition with four new jet bridges, exterior patio with food service as well as many other travel amenities.



There is also a demand for downtown condos, but that construction demand is substantially smaller with existing units coming on the market reselling quickly.

An exciting new project just announced on city-owned land in the new Bohemian/Czech Village area along the river is the Vesnice, an active lifestyle community. The design, by Neumann Monson Architects, is believed to be the first in the state. The Tower employs two-story "skip-stop" units that wrap a common corridor every three levels, eliminating the need for a corridor at each level. The Tower rises six stories above the river offering stunning views of the water, future park area, historic Czech Village and active NewBo District.

The Rowhouses are equally unique, provide individual entry to a two-story unit along 2nd Street and an upper two-story unit off the garden terrace, ensuring activity and usage of the garden terrace year-round. The materials comprise a mix of terracotta, architectural metal panels and expansive glazing. The Tower takes an innovative approach to unit layout, utilizing a historic model pioneered by legendary architect Le Corbusier in the 1950s.

This \$23.7 million investment creates 63 units in a six-story building with the four-story building offering 22 Rowhouse units that surround a 12,000-square-foot elevated terrace. Amenities include commercial incubator spaces and indoor parking, plus a 2,000-square-foot rooftop terrace with great river views.

**Industrial remains strong**

The industrial market remains strong, especially in southwest Cedar Rapids by the Eastern Iowa Airport. Aside from the new Altorfer, Sub-Zero new facilities and Lil' Drug Store expansions that I already highlighted, there are several large industry and warehouse/distribution projects under construction ranging from 50,000 to 100,000 square feet. Also, throughout the city, numerous flex buildings have recently been built to serve the smaller companies needing space to meet their business demand.

Vacancy rates are continuing to climb but are still very low in the 2 to 3 percent range as new buildings come on line in our market with over 100 active listings for lease/sale with spaces ranging from 1,200 to 1.2 million square feet. Most of our second-generation spaces have been sold/repurposed in our metro market, but demand remains high to buy from several companies looking to expand or enter the Cedar Rapids market as existing buildings are substantially lower in cost than new construction.

I anticipate even with strong demand, absorption rates will remain steady as new construction is pushing

market rental rates to all-time highs between \$6 and \$7 per square foot triple net versus \$4 to \$5 per square foot for second-generation buildings.

In addition, many of our ag-based businesses (Cargill, Red Star Yeast, ADM and General Mills) are expanding/updating their facilities while new and existing small businesses are expanding to service this segment of our economy.

**Retail market is evolving**

Our trends mirror what is being seen nationwide. Vacancy rates are up (estimated 7 to 8 percent), absorption of available space is down, and rental rates (\$12 to \$16 per square foot) are up due to construction inflation. Our three major retail areas (Lindale Mall, Westdale Mall and The Fountains) are going through change. The Fountains and Westdale are growing with new development, but even seeing some types of existing businesses vacate space. New tenants consist of personal services, entertainment venues, storage units and apartments/hotels.

Most second-generation strip malls are being filled with medical services, nail salons, mobile phone stores, vape shops, etc. versus traditional retail. Newer strip malls are still being constructed with most being filled by new national franchises of all types. An example of this is a new development adjacent to Westdale Mall called Wiley Crossing. This \$5.4 million, 17,000-square-foot commercial/retail facility replaces a very old strip mall/movie theater with new spaces created for a variety of new franchises entering the market.

Lindale Mall, previously owned by a REIT, was recently sold for over \$15 million below its assessed valuation to a private investment group. The mall



This new 34,000-square-foot office for Cedar Rapids Bank & Trust, designed by OPN Architects, is under construction downtown. The \$19 million project will allow its administrative bank functions to grow from 30 full-time employees to potentially 115.

was struggling with a long-vacant Younkers department store space and a former undeveloped Sears store, owned by another REIT, on the opposite end of the complex.

The local management team was retained to work with the new owner to recreate this important retail center. Several outparcels have recently been developed plus areas adjacent to the mall have also been redeveloped with either new franchises (Raising Cane's) and a big box space converted to an entertainment venue.

To create more amenities for the city of Cedar Rapids staff/council members, over the last decade, they have been regularly attending the ICSC World Conference in Las Vegas to thank current retailers for being a part of Cedar Rapids while identifying new retailers that would be a good fit for the local retail market. With the help of a city consultant, Retail Coach, 10 prospects were identified this year that have generated serious interest in looking at the metro area.

Also, the city development department has developed a high-quality retail analysis package to make it easier for prospects to evaluate Cedar Rapids as a viable option. A good sign for the future is that almost all restaur-

ant spaces vacated by businesses that closed because of the pandemic have been re-leased by new businesses or expanding local operators.

**Final thoughts**

Despite all the national and world events that have impacted every area of commercial real estate, Iowa has remained strong as evidenced by an unemployment rate of 2.7 percent with several thousand high-paying job openings available in all sectors of the economy. In addition, the Midwest has a strong financial base related to the agricultural industry as evidenced by all of our Cedar Rapids national and international ag-based companies that are expanding to serve the food and pharmaceutical needs of the world.

Over 1,000 grain trucks enter our city each day with our local industries milling over 1 million bushels of corn each day, which is more than any other city per capita in the world. But, as you can see from our recently announced new developments and our national rankings, the diversification of our economy has been and still is the key to our city's future growth. Visit our great city and take advantage of the many opportunities.

**COMMERCIAL REAL ESTATE EXPERTS**  
YOU CAN BANK ON



**Josh Moore**  
Senior Vice President  
Commercial Real Estate Manager



**Sue Lowder**  
Vice President  
Commercial Real Estate



**Brooke McLaughlin**  
Assistant Vice President  
Commercial Real Estate



**Logan Dempsey**  
Commercial Banking Officer

**AREAS OF EXPERTISE:**

- Commercial/Industrial
- Medical Facilities
- Retail
- Land Acquisition & Development
- Multi-Family Apartments
- Senior Housing
- Office
- Mixed Use Buildings

**RECENT ACCOLADES:**

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## V. xiv. Tabulation - Wireless Access Points and Network Switches

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended the Board of Education approve the Purchasing Tabulation - Wireless Access Points and Network Switches to Aercor for the 2024 - 2025 School Year

### Details

#### Wireless Access Points:

- Technology released an invitation to bid on Wireless Access Points for elementary schools, including Trailside Elementary School. The new access points are designed to handle significantly more device connections per access point.

#### Network Switches:

- Technology released an invitation to bid on Network Switches to add or replace older switches in various locations to meet network capacity needs.

Networking equipment is eligible for E-Rate Category 2 funding. District costs for eligible Category 2 equipment are reduced by 80% through participation in this program.

Ten (10) vendors were invited to participate and ten (10) responses were received.

### Supporting Documents



Switches Tabulation



Access Points Tabulation



## Ruckus Switches Bid# 2222

Vendor	Per Switch	Total	Notes
Storage Applications Inc	\$4,420.00	\$287,300.00	Bidding FS.com switches
Heartland Business Systems	\$3,413.81 \$672.45 \$961.38	\$328,096.60	Bidding Meraki Switch
Aercor	\$5,133.00	\$333,645.00	Bidding Ruckus Switches
AITA Technologies	\$7,702.03	\$500,631.95	Bidding Ruckus Switches
vPrime Tech Inc	\$7,914.94	\$514,471.10	Bidding Ruckus Switches

## Ruckus Access Points Bid# 2221

Vendor	Per AP	Total	Notes
Aercor	\$679.50	\$33,975.00	Biding Requested AP
Omnifi Inc	-----	\$37,787.50	Biding Omnifi WiFi
Sunflower Lab LLC	\$986.41	\$49,320.38	Biding Requested AP
AITA Technologies	\$996.22	\$49,811.00	Biding Requested AP
vPrime Tech Inc	\$1,019.10	\$50,955.00	Biding Requested AP

## V. xv. Tabulation - District Photography Service Agreement

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### Contact Person

Karla Hogan

### Recommended Action

It is recommended the Board of Education approve the Tabulation - District Photography Service Agreement.

### Details

Due to the amount of feedback received from District staff, parents and students, the Purchasing office completed a supplier performance review of the incumbent photography provider. The incumbent provider has performed for one (1) of the intended three (3) year terms. The cross-functional committee who assisted with the original RFP were utilized to assist with the supplier performance review. The review consisted of data from various sources which included: vendor surveys, an internal District survey, and the compiled feedback log from District administrators, parents, other staff, and students.

It was determined from the performance review, that it is in the best interest of the District to request a mutual termination of the existing agreement which the incumbent vendor has accepted.

To secure coverage for the 2024 - 2025 school year, Purchasing will utilize bid tabulation results to identify a new photography provider and award HR Imaging Partners, Inc.

### Supporting Documents

 Student-Staff-Photography-Evaluation-Matrix

 CRCSD HRI Agreement

**EVALUATION MATRIX SUMMARY**

**Request for Proposal**

**Title: STUDENT PHOTOGRAPHY SERVICES 2023**

**Evaluation Criteria**

- 1) Completeness of Proposal
- 2) All Requested Items submitted P1 through P7.
- 3) Pricing
- 4) Technology
- 5) Professional Services
- 6) Additional Offerings

**Vendor Name**

**Final Weighted Score**

Barksdale	17.55
HR Imaging	15.35
Strawbridge	14.65
Lifetouch	12.35
Inter-state	9.75

~~Award to Barksdale~~



HR Imaging will be the “Student Pictures Services Provider” for :  
**Cedar Rapids Community School District**

**HR Imaging** will provide all products and services as outlined in HR Imaging’s Proposal Document, and the District’s RFP, from January of 2023, with the following addition:

**Termination for Performance:**

*The contract may be terminated at any time by the Cedar Rapids Community School District for unsatisfactory performance.*

*In such a case, the Cedar Rapids Community School District will provide a written notice to the vendor citing the unsatisfactory performance, giving the vendor ten (10) school days to improve the performance to the satisfaction of the Cedar Rapids Community School District.*

*In the event that the vendor’s performance does not improve to the satisfaction of the Cedar Rapids Community School District, the District may be willing to continue with the contract through the month of June, thus allowing HR Imagine Partners, Inc. to provide Spring photographs and sales. This would involve the District’s continued use of your printers in the schools through June, to replace lost or damaged/destroyed IDs.*


*Such an agreement would include a contract termination date of June 30 2025.*

**HR Imaging** and **Cedar Rapids Community School District** mutually agree that this contract is for the 2024/2025 & 2025/2026 school years, with the option to renew for the 2026/2027 & 2027/2028 School years.

**HR Imaging** will make an annual payment of **\$7,500.00** to **Cedar Rapids Community School District**, each year that the contract remains in force.

\_\_\_\_\_  
**Cedar Rapids Community School District**

\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**HR Imaging**

\_\_\_\_\_  
**Date**

## **V. xvi. Tabulation - Dairy Products and Services for Metro Area Schools**

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### **Contact Person**

Karla Hogan

### **Recommended Action**

It is recommended the Board of Education approve the Purchasing Tabulation - Anderson & Erickson as the CRCSD Dairy Products and Services Provider starting the 2024 - 2025 School Year

### **Details**

The contract for furnishing Dairy Products and Services to the Food and Nutrition Department is a one-year contract beginning July 1st, 2024 with provisions to renew for one (1) and/or up to four (4) consecutive one-year periods based on satisfactory performance and bid compliance.

For twenty (20) years, the Cedar Rapids Community School District successfully organized several cooperative bid efforts, including Dairy Products and Services, with Metro Area School Districts to purchase products and services for use in their Child Nutrition Programs.

Bid specifications were based on the requirements of the National School Lunch and Breakfast Programs and the Metro Area School Districts – Cedar Rapids, Linn-Mar, College Community, and Marion.

Two (2) vendors were invited to participate and one (1) bid response was received.

## V. xvii. Termination - Cedar Rapids Community School District and Barksdale Photography Services - 2024 -2025 School Year

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### Recommended Action

The Board of Education is recommended to approve the mutual termination of the agreement between the Cedar Rapids Community School District ("CRCSD") and The Barksdale Group- Pictures with Class by Barksdale ("Barksdale") for photographic and related services provided by Barksdale. The Board is further recommended to direct its Board Secretary to execute the mutual termination documentation.

### Details

CRCSD contracts with third party vendors to take photographs of students twice each school year and for the student or parent to purchase copies directly from the vendor. This also provides the District with a means to obtain identification badges for students and staff in accordance with District requirements and applicable law. Barksdale has been the vendor since the Spring semester of 2023 and would continue doing so through June 30, 2024 if the Board approves termination. CRCSD, acting through its Purchasing staff, and Barksdale principals have determined it is in the parties' mutual best interests to terminate the agreement in question. CRCSD Purchasing staff have identified a proper means to secure photographic and related services beginning with the school year 2024-2025.

### Supporting Documents



MUTUAL TERMINATION OF CONTRACT

**MUTUAL TERMINATION OF CONTRACT**

Between Barksdale Group - Pictures with Class by Barksdale  
and Cedar Rapids Community School District

On or about February 2023, *The Barksdale Group - Pictures with Class by Barksdale* (“Barksdale”) and *Cedar Rapids Community School District* (“CRCS”) entered into an agreement for photographic services and sales of related products in Cedar Rapids public schools (“the Agreement”). The Agreement was entered pursuant to CRCS’s RFP dated January 2023, Barksdale’s response thereto dated February 4, 2023, and Barksdale’s performance beginning approximately February 2023. Acting through the undersigned, Barksdale and CRCS hereby mutually terminate the Agreement, effective as of June 30, 2024. Notwithstanding their termination of the Agreement, the parties further agree as follows:

1. Barksdale shall continue to provide services and products in accordance with the Agreement for purposes of CRCS students’ photographs for Spring 2024.
2. CRCS shall be permitted to retain possession of and use Barksdale’s ID printing equipment for the purpose of printing replacement Identification Cards for cards that have been lost, damaged, or destroyed. After June 30, 2024, CRCS shall promptly package Barksdale’s printing equipment and arrange for it to be collected at CRCS’s Purchasing Office or other safe and suitable location at 2500 Edgewood Road NW.
3. All terms and conditions of the Agreement, as detailed in the RFP, shall remain in full force and effect through the date of termination provided herein, provided, however, that Barksdale shall remain obligated to fulfill the terms and conditions to the extent payment has been tendered to Barksdale for photography services and/or products not yet delivered as of the date of termination provided herein.
4. After the date of termination provided herein, Barksdale shall abide by all terms and conditions which by their nature continue beyond the termination date, including but not limited to provisions concerning restricted data provided during the life of the contract, as more particularly set forth in the Request for Proposal, which provisions were fully incorporated into the Agreement.
5. Terms and conditions which survive termination of the Agreement by operation of law and the Agreement shall include, but are not limited to, the parties’ respective rights and for failure to perform in accordance with the Agreement between the date this Mutual Termination is executed and the effective date of termination.

**CEDAR RAPIDS COMMUNITY  
SCHOOL DISTRICT**

**THE BARKSDALE GROUP-  
PICTURES WITH CLASS  
BY BARKSDALE**

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Printed name and Title

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed name and Title

Date: \_\_\_\_\_



## VI. School Board Calendar/Adjournment

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### Contact Person

Ryan Rydstrom

### Summary

March 25, 2024 – Board Meeting  
April 8, 2024 – Board Meeting  
April 22, 2024 – Board Meeting/Work Session  
May 13, 2024 – Board Meeting  
June 10, 2024 – Board Meeting

### Recommended Action

It is recommended the Board of Education adjourn the meeting.